



SPECIAL ADMINISTRATIVE POLICY COMMITTEE MEETING MINUTES

April 09, 2025 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
PRESENT
Kelly Coyle
Chris Voll
Jordyn Wadle-Leff
Terry Lewis-Birkett
ABSENT
Mary Solheim

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

Monte Sorensen- 1946 Deerwood trail, Discusses the handbook review he stated he has experience with handbook building he had concerns about section 3.21 Liability and the language that was presented in the packet.

Bernie Kramer- 2150 E State HWY 153, Discusses Debt service fund and expenditures. He states that he is disappointed in the execution in Village Finances.

Guy Fredel 2240 Ruby Dr., Discusses the Report that Interim Finance Director John Jacobs drafted showing the shortfall in the debt service fund balance for 2025-2026. He states that it is a major depletion in the Village's fund balance. He stated the completed budget for 2024 and 2025 is an embarrassment. He asked how much the Village taxes would have had to go up in order to cover the debt service deficit he stated that amount would have been 25%. He stated that there has been very little growth, and the population has had a small decrease.

Gary Schulz 1272 Old HWY 51., Discusses Old Flanner Rd flooding issues after the culverts were removed, the water use to run down and drain into the Bull junior. Now the road floods every time it rains, he is looking for resolution to this ongoing problem.

3. APPROVAL OF MINUTES

- C. Administrative Policy Committee Minutes March 27, 2025
Motion by Voll/Coyle to approve minutes as presented. Motion carried 4:0 by voice vote.

4. OLD BUSINESS

- D. Village Employee Handbook Review

Trustee Coyle Discusses the new employee handbook option he opens it up for discussion for APC members and also Staff attending the meeting. Trustee Coyle discusses the Boot Stipend for employees he stated that most of the state is around \$300 annual and that is his recommendation for the Village Board. Trustee Coyle also discusses separation benefits and how the village needs to be clear on that as well. Committee member Jordyn Wadle-Leff discusses her recommendations on how to stay up to date on regulations and also stated the Village Attorney should read over the manual before it goes to board.

E. TDS 2025 Sponsorship Contract

Motion by Coyle/ Lewis-Birkett Recommends Village Board Approve the sponsorship contract with TDS. Motion carried 4:0 by voice vote.

5. NEW BUSINESS

F. 2025 Farmers Market Manager Contract

Motion by Coyle/Voll to Recommend Village Board approve the 2025 Market manager contract. Motion carried 4:0 by voice vote.

G. New Garbage Contract Starting in 2026

Greg Ulman- Public Works Director discusses the upcoming contract renewal options for upcoming garbage services.

H. Budget Amendment #1- New Fund for EMS Grants

Motion by Coyle/ Lewis-Birkett to recommend Village Board approve the EMS grant funding. Motion carried 3:0:1 with abstention from Jordyn Wadle-Leff.

I. Correction to Debt Service Tax Levy

John Jacobs- Interim Finance Director; discusses the mistake made by previous staff and the Village Board in the budgeting process for 2024 and 2025 in relation to the debt service fund payments. Jacobs discusses options on how to cover these costs and how to fix this in future years. He reached out to Ehlers for recommendations; John discussed these options that Ehlers presented to him.

6. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Handbook, Budget

7. NEXT MEETING: April 17, 2025

April 23, 2025

8. ADJOURNMENT

Motion by Wadle-Leff/ Coyle to Adjourn. Motion carried 4:0 by voice vote.

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 04/04/2025 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAU, City Pages, Mosinee Times | Emailed: Wausau Daily Herald, WSAW, WAOW, Mosinee Times, Wausau Pilot and Review, City Pages

Minutes prepared by: Account Clerk- Sarah Fisher