REPORT TO VILLAGE BOARD



AGENDA ITEM: Reassessment Services for Village Properties

MEETING DATE: June 9, 2025

PRESENTING COMMITTEE: N/A

COMMITTEE CONTACT: Village President-David Baker

STAFF CONTACT: Interim Finance Director-John Jacobs **REPORT PREPARED BY:** Interim Finance Director-John Jacobs

AGENDA ITEM: Reassessment Services for Village Properties

<u>ISSUE</u>: The Village's assessment ratio (Municipal Assessed Value vs. Wis Dept of Revenue (WDOR) 100% Equalized Valuation) has fallen under 90% for the third consecutive year in a row, as of August 2024, and will likely continue to remain under 90% (for the 4th year in a row) when the August 2025 valuations are released.

A Wisconsin reassessment is necessary when the current assessment of property is not in substantial compliance with the law. This can occur if the assessment is not within 10% of full value at least once every 5 years, if the assessment level is not in compliance with current law, or if a governing body desires an original inventory of all taxable property. Reassessments are also conducted when a municipality falls out of compliance with the Wisconsin Property Assessment Manual (WPAM) for 3 years in a row. The reassessment process ensures that assessed property values are in line with current market conditions and that all property owners are paying their fair share to support all government services.

In addition, a revaluation will be required in the near future because the assessment levels for each major property class (residential, commercial, or agricultural) are required to be within 10% of the State's Full Equalized Value, once in a 5-year period. For August 2024, the residential class of property is at 75.89% of full market value, while the agricultural class of property is at 79.96%, which are both below 90% acceptable level.

<u>OBJECTIVES</u>: To identify options of how the Village of Kronenwetter can conduct either a revaluation or reassessment process for all Village properties to bring all assessed valuation back up to 100% market valuation, in order to comply with Wisconsin State Statutes in 2026 or 2027. A market revaluation option or a full reassessment option would be considered, for the best cost-effective method and equitable manner in which to accomplish this goal. The revaluation/reassessment process could be spread over more than one year, whereby the 100% full values would not be implemented until the entire Village had been revaluated by the final year of the process.

BACKGROUND/PREVIOUS ACTIONS:

The Village last completed a revaluation of all taxable properties in 2021, whereby the reassessment ratio was brought up to 99.14% of full market valuation (from 82.28% in 2020).

The next previous year that any revaluation/reassessment had been conducted would have been in 2006, according to the chart shown below.

The 2025 assessment ratio will not be calculated and posted by the WDOR until August 2025.

Here are the last 22 years of assessment ratios compared to WDOR Full Market Valuation:

- 2024 = 77.63%
- 2023 = 83.28%
- 2022 = 89.44%
- 2021 = 99.14% (revaluation year)
- 2020 = 82.28%
- 2019 = 84.32%
- 2018 = 89.12%
- 2017 = 90.77%
- 2016 = 91.21%
- 2015 = 95.68%
- 2014 = 99.59%
- 2013 = 100.69%
- 2012 = 106.46%
- 2011 = 100.45%
- 2010 = 101.77%
- 2009 = 97.02%
- 2008 = 96.03%
- 2007 = 97.76%
- 2006 = 104.88% (either a revaluation or reassessment was done here)
- 2005 = 81.84%
- 2004 = 83.36%
- 2003 = 92.47%

I believe that previous Village Board meetings in past years have discussed the potential for a revaluation or reassessment to be completed at some point in the future, but the cost for a revaluation/reassessment had not been included in a current budget cycle.

PROPOSAL: Refer this item to Administrative Policy Committee (APC) for review, while Village Staff will contact Associated Appraisal Consultants (the Village's present contracted assessor) to obtain options as to the method, timing, and costs for completing either a revaluation or reassessment of all Village properties in 2026 and/or 2027 budget years. Once the options have been evaluated by APC, then bring a recommendation to the Village Board, so that any cost implications can be included in the 2026 and/or 2027 budgets.

<u>ADVANTAGES</u>: Completing a revaluation or reassessment of all Village properties will bring the assessment roll valuation up to the 100% equalized valuation, per Wisconsin State Statutes. Also, any omitted buildings or enhancements could be identified and included on the assessment roll, to assure that all property owners are paying their fair share to support all government services.

DISADVANTAGES: The cost of completing a revaluation or reassessment of all Village properties in 2026 and/or 2027 will add an additional challenging cost into the 2026 and/or 2027 budget years.

<u>ITEMIZE ALL ANTICIPATED COSTS</u>: Cost of implementing a Village-wide revaluation or reassessment is not determined as of 6/05/2025. However, we would obtain timing and pricing options to consider for the future 2026 and/or 2027 budget years.

RECOMMENDED ACTION: Discuss and refer the proposal for reassessment services to APC.

<u>OTHER OPTIONS CONSIDERED/TIMING REQUIREMENTS:</u> Do nothing for 2026 budget year, and defer the proposal to 2027 or later years, until the Wisconsin Department of Revenue issues the Village a "non-compliance" letter, since the assessment ratio has already fallen below 90% for three consecutive years, and will likely be under 90% for a fourth consecutive year by August 2025.

FUNDING SOURCE: Cost for implementation would be included in the General Fund budget and possibly the (4) TID Funds for budget years 2026 and/or 2027.

ATTACHMENTS (describe briefly):

- Average Assessment Ratio for Years of 2003-2024 for the Village of Kronenwetter (from the Wisconsin Department of Revenue website)
- Final Major Class Comparison of Village Assessed Valuation vs. WDOR Equalized Base Value for Years of 2018-2024 (from the Wisconsin Department of Revenue website)
- Annual Assessment Summary for the Village of Kronenwetter data from 2020-2024 (from the Wisconsin Department of Revenue website)
- 2025 Guide for 70.75 Reassessments from Wisconsin Department of Revenue

Overview

Real Property Assessed Values Real Property
Assessed Parcels

Real Property
Assessment Acres

Acres Compared with

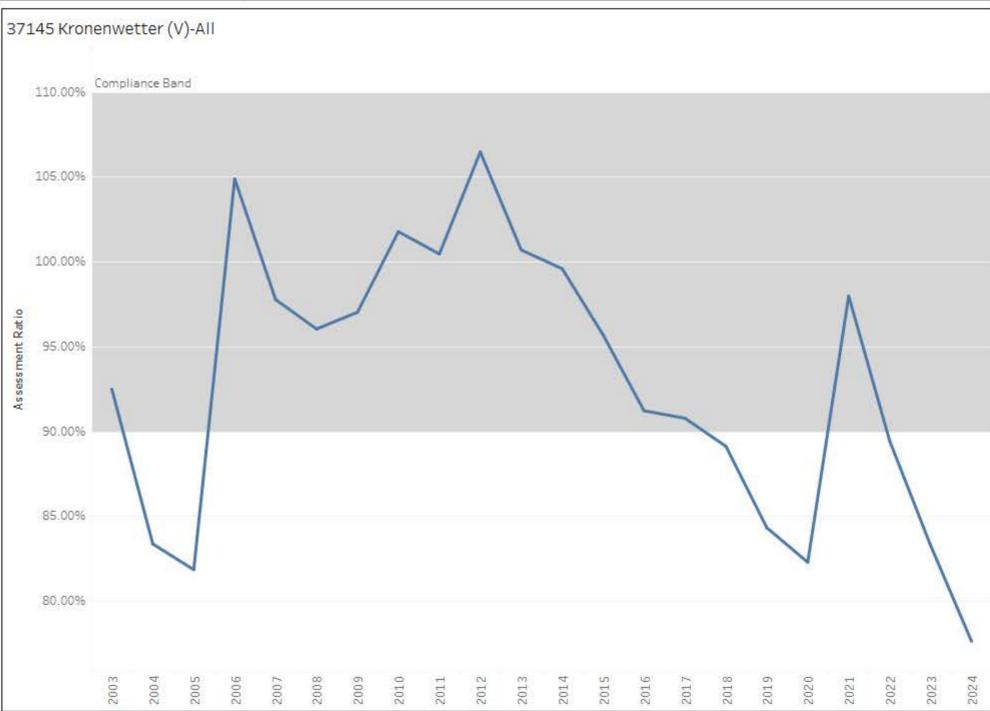
Average Assessment

ap: Change in Real roperty Value ssessed Value Map: Real Property Issessed Acres

Map: Real Property Change in Acres Per Parcel Personal Property
Assessed Values

Municipality	Ratio Indicator		
37145 Kronenwetter (V) ▼	Compliant	Non-Compliant-Low	

Year	Compliance	Ratio	Change	
2024	Non-Compliant-Low	77.63%	-6.78%	•
2023	Non-Compliant-Low	83.28%	-6.90%	•
2022	Non-Compliant-Low	89.44%	-8.71%	0
2021	Compliant	97.97%	19,08%	•
2020	Non-Compliant-Low	82.28%	-2.42%	0
2019	Non-Compliant-Low	84.32%	-5.39%	•
2018	Non-Compliant-Low	89.12%	-1.82%	•
2017	Compliant	90.77%	-0.48%	0
2016	Compliant	91.21%	-4.67%	0
2015	Compliant	95.68%	-3.92%	0
2014	Compliant	99.59%	-1.09%	0
2013	Compliant	100.69%	-5.43%	0
2012	Compliant	106.46%	5.98%	•
2011	Compliant	100.45%	-1.29%	0
2010	Compliant	101.77%	4.89%	•
2009	Compliant	97.02%	1.03%	•
2008	Compliant	96,03%	-1.77%	0
2007	Compliant	97.76%	-6.79%	0
2006	Compliant	104.88%	28.15%	0
2005	Non-Compliant-Low	81.84%	-1.82%	0
2004	Non-Compliant-Low	83.36%	-9.85%	0
2003	Compliant	92.47%	Null	



DATE: 02/07/2025

Wisconsin Department of Revenue Final Major Class Comparison

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EQ ADMIN AREA 80 Wausau

COUNTY

37 Marathon County

VILLAGE

145 Kronenwetter

Year	Property Class	Municipal Assessed Value	DOR Base Value	% of DOR Base Value	Ratio (%)	Major Class Municipal Compliance Status	Type Of Notice Issued
2024	Residential	613,883,100	808,892,400	85.53	75.89	NO	
	Commercial	93,070,300	95,204,800	10.07	97.76	YES	
	Agricultural	759,800	950,200	0.10	79.96		
	Sum Of 5, 5M, 6, 7	26,432,600	40,688,000	4.30	64.96		
	Personal	0	0	0.00	0.00		
	Total	734,145,800	945,735,400	100.00	77.63	NO)
2023	Residential	610,183,600	745,659,000	84.98	81.83	NO	
	Commercial	92,571,000	90,216,900	10.28	102.61	YES	
	Agricultural	753,900	857,300	0.10	87.94		
	Sum Of 5, 5M, 6, 7	25,699,500	39,016,200	4.45	65.87		
	Personal	1,507,300	1,712,900	0.20	88.00		
	Total	730,715,300	877,462,300	100.00	83.28	NO	y
2022	Residential	602,075,700	664,637,500	82.48	90.59	YES	
	Commercial	90,006,200	102,018,300	12.66	88.23	NO	
	Agricultural	776,600	775,000	0.10	100.21		
	Sum Of 5, 5M, 6, 7	26,199,000	36,691,100	4.55	71.40	**	
	Personal	1,692,400	1,692,400	0.21	100.00		
	Total	720,749,900	805,814,300	100.00	89.44	NO	7
2021	Residential	585,834,100	578,283,100	81.37	101.31	YES	
	Commercial	90,043,200	94,796,200	13.34	94.99	YES	
	Agricultural	737,500	737,000	0.10	100.07		
	Sum Of 5, 5M, 6, 7	26,392,800	35,308,200	4.97	74.75		
	Personal	1,550,400	1,550,400	0.22	100.00		
	Total	704,558,000	710,674,900	100.00	99.14	YES	ý
(SEE SEE							THE REAL PROPERTY OF THE PARTY AND ADDRESS.
2020	Residential	451,058,900	537,858,000	80.41	83.86	NO	
	Commercial	71,093,600	91,747,700	13.72	77.49	NO	
	Agricultural	602,300	715,600	0.11	84.17		
	Sum Of 5, 5M, 6, 7	26,513,400	37,277,200	5.57	71.12		
	Personal	1,059,000	1,260,700	0.19	84.00		
	Total	550,327,200	668,859,200	100.00	82.28	NO	1st Notice of Non-Compliand
2019		438,505,900	513,245,000	81.30	85.44	NO	
2019		8 8				NIO	
2019	Commercial	65,458,000	81,193,000	12.86	80.62	NO	^
2019	Commercial Agricultural	65,458,000 671,200	691,200	0.11	97.11	NO	
2019	Commercial Agricultural Sum Of 5, 5M, 6, 7	65,458,000 671,200 26,578,600	691,200 34,958,900	0.11 5.54	97.11 76.03	NO	
2019	Commercial Agricultural Sum Of 5, 5M, 6, 7 Personal	65,458,000 671,200 26,578,600 1,079,900	691,200 34,958,900 1,227,200	0.11 5.54 0.19	97.11 76.03 88.00		
2019	Commercial Agricultural Sum Of 5, 5M, 6, 7	65,458,000 671,200 26,578,600	691,200 34,958,900	0.11 5.54	97.11 76.03	NO	
	Commercial Agricultural Sum Of 5, 5M, 6, 7 Personal Total	65,458,000 671,200 26,578,600 1,079,900	691,200 34,958,900 1,227,200	0.11 5.54 0.19	97.11 76.03 88.00		
	Commercial Agricultural Sum Of 5, 5M, 6, 7 Personal Total	65,458,000 671,200 26,578,600 1,079,900 532,293,600	691,200 34,958,900 1,227,200 631,315,300	0.11 5.54 0.19 100.00	97.11 76.03 88.00 84.32	NO	
	Commercial Agricultural Sum Of 5, 5M, 6, 7 Personal Total Residential	65,458,000 671,200 26,578,600 1,079,900 532,293,600 426,324,600	691,200 34,958,900 1,227,200 631,315,300 466,925,700	0.11 5.54 0.19 100.00	97.11 76.03 88.00 84.32 91.30	NO YES	
2019	Commercial Agricultural Sum Of 5, 5M, 6, 7 Personal Total Residential Commercial	65,458,000 671,200 26,578,600 1,079,900 532,293,600 426,324,600 55,626,500	691,200 34,958,900 1,227,200 631,315,300 466,925,700 66,708,400	0.11 5.54 0.19 100.00 81.58 11.65	97.11 76.03 88.00 84.32 91.30 83.39	NO YES	
	Commercial Agricultural Sum Of 5, 5M, 6, 7 Personal Total Residential Commercial Agricultural	65,458,000 671,200 26,578,600 1,079,900 532,293,600 426,324,600 55,626,500 671,200	691,200 34,958,900 1,227,200 631,315,300 466,925,700 66,708,400 671,500	0.11 5.54 0.19 100.00 81.58 11.65 0.12	97.11 76.03 88.00 84.32 91.30 83.39 99.96	NO YES	



Annual Assessment Summary

General Information				Assessor Information		
Assessment year	2024	Municipality	Village of Kronenwetter	Name	Nick Laird	
Co-muni code	37145	County	Marathon	Phone	(920) 749 - 1995	
Municipal Assess	ment Report type	date filed	FINAL / 2024-06-03	Email	INFO@APRAZ.COM	

Fast Facts						
	2020	2021	2022	2023	2024	
Total assessed value	\$ 568,787,300	\$ 726,667,600	\$ 739,032,500	\$ 745,956,900	\$ 748,737,500	
Total equalized value	\$ 691,295,200	\$ 741,690,200	\$ 817,805,900	\$ 895,765,200	\$ 964,532,600	
Net new construction	\$ 20,965,900	\$ 20,580,200	\$ 6,056,700	\$ 9,763,900	\$ 4,872,600	

Parcel Count and N	lumber of Acres	by Class				Addition
	2023 Parcels	2023 Acres	2024 Parcels	2024 Acres	Parcel Change	Acres Change
Class 1 – Residential	3,052	3,935	3,054	3,940	2	5
Class 2 – Commercial	119	773	111	764	-8	-9
Class 3 – Mfg	11	102	11	102	0	0
Class 4 – Agricultural	282	3,669	281	3,648	-1	-21
Class 5 – Undeveloped	382	4,338	387	4,333	5	-5
Class 5m – Ag forest	156	2,259	155	2,247	-1	-12
Class 6 – Forest lands	372	5,889	373	5,827	1	-62
Class 7 – Other	38	62	41	87	3	25
Total	4,412	21,027	4,413	20,948	1	-79

Real Estate Sales								
2023	Single Family	Multi-Family	Commercial	Mfg	Agricultural	Utility	Time Share	Misc
Valid sales	84	0	3	0	1	0	0	7
Invalid sales	100	2	2	0	2	0	0	4
Total sales	184	2	5	0	3	0	0	11
2022	Single Family	Multi-Family	Commercial	Mfg	Agricultural	Utility	Time Share	Misc
Valid sales	143	2	6	0	0	0	0	5
Invalid sales	137	1	2	0	16	0	0	11
Total sales	280	3	8	0	16	0	0	16

nd Type				
2020	2021	2022	2023	2024
MAINT	EXT REVAL	MAINT	MAINT	MAINT
82.28	99.14	89.44	83.28	77.63
	2020 MAINT	2020 2021 MAINT EXT REVAL	2020 2021 2022 MAINT EXT REVAL MAINT	2020 2021 2022 2023 MAINT EXT REVAL MAINT MAINT

Additional Information

- Contact your assessor (revenue.wi.gov/DOR%20Publications/assrlist.pdf) with questions on the assessment data above
- Assessment information review Reports (<u>revenue.wi.gov/Pages/Report/Home.aspx</u>)
- Definitions and more review Property Assessment Process Guide for Municipal Officials (revenue.wi.gov/Pages/HTML/govpub.aspx#property)
- DOR contact otas@wisconsin.gov

2025 Guide for 70.75 Reassessments



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I. Overview

A property owner can contest the assessment of their property at the municipal Board of Review (BOR). When the legality or equity of the entire assessment roll is in question, the legislature provides a remedy called a "Reassessment." This remedy requires property owners to submit a petition for reassessment to the Wisconsin Department of Revenue (DOR).

II. Reassessment Petition

A. Application for reassessment petition

Under state law (sec. 70.75, Wis. Stats.), property owners may file a petition for a reassessment of the taxation district if their combined property assessed value is at least 5 percent of the locally assessed value of the taxation district. The basis of the complaint must be that the assessment of property in the taxation district is not in substantial compliance with the law and that the interest of the public will be promoted by a reassessment.

The petition for reassessment is obtained from the Equalization Bureau District Supervisor of the county where the municipality is located. The District Supervisor can also answer any questions about the circumstances of a potential sec. 70.75, Wis. Stats. appeal.

B. DOR review of petition

After DOR receives a petition, it verifies with the Municipal Clerk that the assessed values were accurately reported, and ensures the 5 percent threshold of municipal assessed value was met.

- Threshold met if it is determined the petition is valid, DOR holds a public hearing in the municipality, taking testimony from property owners who may be either for or against the need for a reassessment. Following the hearing, DOR conducts an investigation and issues an Order based on the findings.
- Threshold not met if the 5 percent threshold has not been met, the chief petitioner is notified, and is advised to circulate another petition in order to meet the threshold

C. Actions following the public hearing

If the municipal board adopts a resolution to hire expert help under state law (sec 70.055, Wis. Stats.), DOR may dismiss the petition.

- This action is sometimes taken by municipal boards when they recognize that the municipality does need a revaluation
- The expert help must use the standard revaluation contract specified by DOR
- In this situation, the municipality (not DOR) must ensure all contract specifications are met
- The municipality also continues to use the services of the statutory assessor, who works with the expert help to make the assessment

DOR conducts an investigation of the assessment quality. There are four possible outcomes of the investigation:

- 1. An Order for Reassessment of all, or any part, of taxable property for the year under review
- 2. An Order for Revaluation of all property in a following year, supervised by DOR
- 3. DOR direction to the local assessor to correct specific assessment problems in a following year
- 4. Denial of the petition with no further action ordered

Note: These outcomes are explained in detail later in the guide.

III. Reassessment and Revaluation Definitions/Details

There are differences between a reassessment and a revaluation. It is important to note the primary difference between these two terms.

A. Reassessment

Defined by state law, "Reassessment" means to redo all or part of the assessment roll of the year petitioned. A reassessment takes place if DOR deems a complaint has merit (see page 6 "Investigation by DOR").

As part of the reassessment process:

- DOR contracts with an assessor (or assessment firm) who revalues all or part of the taxation district's taxable property and prepares a new assessment roll. The new assessment roll replaces the original assessment roll.
- DOR appoints a special three-person Board of Correction to review and correct the new assessment roll. The taxation district is responsible for paying all costs associated with the reassessment.
- If the reassessment is not completed in time to replace the original assessment, taxes are collected based on the original assessment, and changes to that assessment are applied in the following year
- Property owners are either charged additional taxes or credited for overpayments, depending on the reassessed property value

B. Revaluation

"Revaluation" generally means placing new values on all taxable property for the purpose of a new assessment. The previous year's assessment roll is not affected. The intended result of a revaluation is that assessments of all property represent the full taxable value of the property.

1. Types of revaluation

a. Supervised assessment (sec. 70.75(3), Wis. Stats.)

This is an alternative approach to a reassessment under state law (<u>sec. 70.75(1)</u>, <u>Wis. Stats.</u>). Using supervised assessment, DOR contracts with an assessor (or assessment firm) to determine the assessment for a following year. DOR supervises all work performed by the contracted assessor or firm. The taxation district is responsible for the revaluation cost, including DOR's cost to supervise. The effect of a supervised assessment is essentially the same as a revaluation under state law (<u>sec. 70.055</u>, <u>Wis. Stats.</u>).

b. Expert help (sec. 70.055, Wis. Stats.)

This revaluation is initiated when the local governing body hires expert help to determine the assessments using DOR's standard revaluation contract. To complete a revaluation, the expert help (contracted assessor) and statutory assessor work together as an assessment board, exercising the powers and duties of the assessor. The municipality is responsible for the expert's fee and enforcement of the expert's contract.

2. Reasons for a revaluation include:

- · Current assessment does not substantially comply with the law
- Property assessment inequities may exist within or between property classes
- Governing body may:
 - » Need updated records with the physical characteristics of all taxable real and personal property
 - » Need an original inventory of all its taxable property
 - » Initiate a revaluation because assessment levels do not comply with current law requiring that each major property class is within 10 percent of the state's Full Value for the corresponding major class, once in a five year period

For more information on reassessment and revaluation requirements, review the <u>Guide to the Property Assessment</u> Process for Wisconsin Municipal Officials located on DOR's website.



IV. 70.75 Reassessment Administrative Procedure

A. Application

DOR will not review any reassessment petition until:

- 1. Assessor completes the assessment roll
- 2. BOR is complete

Note: Each assessment year stands alone. Property owners may only file a petition on the current year's assessment; however, if a property owner feels their value is incorrect, they may appeal their assessment every year.

B. Verification of statutory requirements

After receiving a petition for reassessment, DOR sends the taxation district's clerk a copy of the petition.

1. Clerk is requested to verify that:

- Every individual signing the petition owns property in the taxation district
- Assessed values listed by each petitioner match those in the assessment roll being petitioned
- Total assessed value of the petitioners property comprises at least 5 percent of all locally (non-manufacturing) assessed property in the district

Note: When the 5 percent threshold is verified, DOR notifies the local assessor that no changes can be made to the local records.

2. Exception

An exception to this general rule is found under state law (<u>sec. 70.75(1m), Wis. Stats.</u>). If a property owner who owns more than 5 percent of the municipality's taxable property petitioned for a reassessment within the three previous years of this petition, owners of an additional 5 percent of the taxable property must sign the petition.

If a petition does not meet the 5 percent value requirement

- · DOR notifies the first petition signer
- If the property owners decide to pursue the 5 percent value requirement, they cannot resubmit the previous petition
- Property owners must submit a new petition with original signatures to DOR. After DOR receives the petition, DOR sends a copy to the clerk for verification.

C. Hearing conducted by DOR

- If the petition is valid, DOR must hold a public hearing within or near the taxation district where the reassessment is sought. This is an administrative fact-finding hearing.
- DOR must mail a hearing notice to the taxation district's clerk and the first signer of the petition for reassessment at least eight days before the hearing
 - » The clerk publishes the hearing notice in the local newspaper
- At the hearing, testimony may be offered about the assessment equity or inequity, and whether the public interest will be promoted by a reassessment
 - » DOR uses the testimony to determine the focus of the investigation's second phase
- All witnesses are sworn in and the testimony is recorded. Anyone testifying is asked to provide:
 - » Their name and address
 - » Whether they are for or against a reassessment
 - » Whether they made a formal objection before the local BOR regarding their property assessment for the year under investigation
 - » Testimony that directly relates to proving or disproving the need for a reassessment

D. Investigation by DOR

The evidence presented at the hearing is not the only information DOR takes into account when determining the need for a reassessment. If the local governing body does not adopt an Expert Help resolution (discussed previously), DOR completes a full investigation reviewing:

- · Testimony presented
- Existing assessment records
- Valuation procedures
- · Equity of the assessments

Note: The investigation includes field inspections of property related to issues raised during the hearing as well as inspection of a sample of other properties throughout the municipality.

1. Scoring

This multi-faceted field investigation awards points in several categories. The investigation's focus is a review of the overall assessment equity, based on statutory requirements and accepted assessment practices.

The maximum possible score is 100. If a score is at or below 70 points, it typically indicates assessments or assessment practices that may result in inequity between or within property classes.

Categories and possible maximum points

Assessment equity

	Uniformity between classes of property	15 Points
	(ex: residential vs. commercial)	
0	Uniformity within classes of property	45 Points
	(ex: among residential property owners)	

Assessor/municipal related components

	Total	100 Points
•	Administration and public relations	7 Points
•	Valuation	17.5 Points
•	Property classification	5.5 Points
•	Property data and record cards	10 Points

2. Assessment equity

Uniformity between classes of property measures the relative difference in assessment level between the major assessment classes, comparing the highest and lowest assessment ratios of those classes.

- If major classes of property are assessed within 10 percent of each other, the maximum points are awarded
- Points awarded are reduced as major classes of property are assessed further from each other, until the spread becomes 20 percent different, at which time no points are awarded

Uniformity within assessment classes measures the relative difference between assessments of individual properties and their full taxable value. DOR conducts the following:

- Sales studies DOR analyzes sale properties for potential time adjustments and any physical changes since the sale date and determines current market value estimates for each sale property
- Sample appraisals if there are an insufficient number of sales, DOR supplements the sales study with appraisals of randomly selected properties of each major class, to estimate their market value
- Sales studies and sample review DOR uses the results of the sales analysis to determine market value estimates for each sample parcel

- **Dispersion studies** detailed analysis comparing current assessments to adjusted sale values or the appraised value of the sample properties results in a range of assessment ratios. DOR evaluates the statistical indicators related to the ratios (Coefficient of Dispersion and Coefficient of Concentration) which measure the uniformity of the assessments.
 - » A concentrated cluster of assessment ratios results in more points; divergent assessment ratios reduce points awarded

3. Assessor/Municipal related components

DOR awards points based on interviews with the assessor and clerk, and the review of local records and administrative procedures. A checklist of expected assessment practices provides the basis of these interviews and identifies the point value for each. Points can vary depending on the number of positive responses to interview questions.

- **Property data and records** DOR evaluates the quality and accuracy of the assessor's property records to determine whether the records meet the requirements of the Wisconsin Property Assessment Manual (WPAM)
- **Classification and valuation** DOR reviews the assessor's records, and randomly field inspects land parcels, to determine whether the assessor properly classified property and met the valuation requirements of the WPAM and state statutes
- Administration and public relations DOR interviews both the municipal assessor and clerk to review their
 administrative practices related to statutory requirements and proper public relations

4. Final determination and order

a. DOR considers many factors when determining the final reassessment petition outcome, including:

- Public interest
- All information in DOR files and records
- Testimony given at the hearing
- DOR investigation results

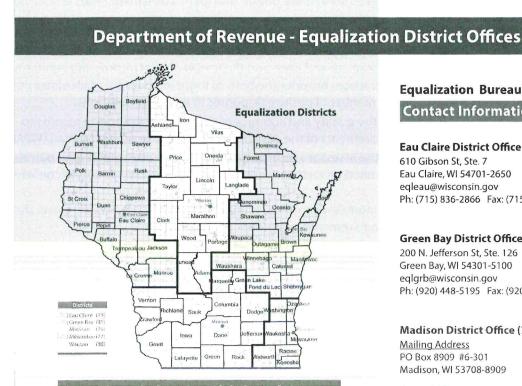
b. DOR has five choices when making a determination and order:

- 1) Under state law (<u>sec. 70.75(1)</u>, <u>Wis. Stats.</u>), DOR may order a reassessment of all or any part of the taxation district's taxable property. DOR contracts with an assessor (or firm) to prepare a new assessment roll, supervises their work, and bills the taxation district for all the incurred fees and expenses.
- 2) Under state law (sec. 70.75(3), Wis. Stats.), DOR may order special supervision of succeeding assessments. This results in a complete revaluation for a year following the year petitioned. DOR contracts with an assessor (or firm) to conduct the revaluation. As with a reassessment, DOR contracts and supervises the assessor (or firm), pays the associated expenses, and charges the district for these costs.
- 3) Under state law (<u>sec. 73.06</u>, <u>Wis. Stats.</u>), DOR may provide general supervision over the assessors and may require correction of specific inequitable assessments. Any corrections would impact an assessment year that follows the petitioned year.
- 4) DOR can deny the petition for reassessment if it determines the year petitioned is in substantial compliance with the law and a reassessment is not in public interest
- 5) DOR can dismiss the petition before an order is issued if the municipality enacts a resolution to employ expert help and hires the expert help using the standard contract specified by DOR. The municipality ensures all contract specifications are met and continues with the statutory assessor's services, who will work with the expert help in making the assessment.



V. Contact Information

For more information, contact the Equalization Bureau District Office in your area.



County		District	County		District		District	
Code	Name	Office	Code	Name	Office	Code	Name	Office
01	Adams	80	25	Iowa	76	48	Polk	79
02	Ashland	80	26	Iron	80	49	Portage	80
03	Barron	79	27	Jackson	79	50	Price	80
04	Bayfield	79	28	Jefferson	76	51	Racine	77
05	Brown	81	29	Juneau	80	52	Richland	76
06	Buffalo	79	30	Kenosha	77	53	Rock	76
07	Burnett	79	31	Kewaunee	81	54	Rusk	79
80	Calumet	81	32	La Crosse	79	55	St. Croix	79
09	Chippewa	79	33	Lafayette	76	56	Sauk	76
10	Clark	80	34	Langlade	80	57	Sawyer	79
11	Columbia	76	35	Lincoln	80	58	Shawano	81
12	Crawford	76	36	Manitowoc	81	59	Sheboygan	81
13	Dane	76	37	Marathon	80	60	Taylor	80
14	Dodge	76	38	Marinette	81	61	Trempealeau	79
15	Door	81	39	Marquette	76	62	Vernon	76
16	Douglas	79	72	Menominee	81	63	Vilas	80
17	Dunn	79	40	Milwaukee	77	64	Walworth	77
18	Eau Claire	79	41	Monroe	79	65	Washburn	79
19	Florence	81	42	Oconto	81	66	Washington	77
20	Fond du Lac	81	43	Oneida	80	67	Waukesha	77
21	Forest	81	44	Outagamie	81	68	Waupaca	81
22	Grant	76	45	Ozaukee	77	69	Waushara	81
23	Green	76	46	Pepin	79	70	Winnebago	81
24	Green Lake	76	47	Pierce	79	71	Wood	80

Equalization Bureau

Contact Information

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Wausau District Office (80)

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