

From: [Fire Chief](#)
To: [Bobbi Birk-LaBarge](#)
Subject: Clipp Meeting
Date: Tuesday, June 27, 2023 10:46:50 PM
Attachments: [Community Room Rental Agreement 20230627.pdf](#)

Bobbi – I'm not exactly sure what is wanted but here is my recommendation for addition to the Community Room Rental Policy:

In light of a recent incident where as the fire department was paged for a fire alarm to the municipal center at approximately 11:30 PM for a smoke machine that caused the alarm system to sound I am recommending the following addition to the Community Room Rental Policy.

- Decorating Information: Lighted candles, or any other item with a flame, smoke or fog machines are not allowed.
- In addition there should be something in the agreement that if there is cause for emergency services – police and/or fire to respond to the event due to negligence on behalf of the rental party the renter will be held responsible and billed for said services as well as any unnecessary clean-up, losses, or damages, over and above the security deposit.
- I would also suggest a "hold harmless" agreement that clears the Village of Kronenwetter and it's employees, etc.. from all losses, damages, or claims arising out of the rental.

I apologize I do not have access to MUNICODE and do not have the form to fill out for this. Let me know if this works for you. If additional information is needed please let me know.

Theresa O'Brien
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Kronenwetter Fire Department
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