



# REPORT TO APC

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<b>ITEM NAME:</b>	RFP – Attorney Services
<b>MEETING DATE:</b>	May 15th, 2025
<b>PRESENTING COMMITTEE:</b>	NA
<b>COMMITTEE CONTACT:</b>	David Baker
<b>STAFF CONTACT:</b>	
<b>PREPARED BY:</b>	David Baker

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**ISSUE:** The Village currently uses VanderWaal Law for our Corporation Counsel legal services and Wolfram, Gamoke & Hutchinson, S.C. for our Prosecution Attorney Services. The Village is **not** seeking to replace Harold Wolfram as our Prosecution Attorney.

VanderWaal Law agreed to represent the Village on a short term basis, despite that the firm has a larger than desired workload. The Village agreed to pursue an RFP for a Corporation Counsel as a verbal condition of the agreement with VanderWaal Law. Shane VanderWaal is informally assisting the Village with our search.

**OBJECTIVES:** Locate a well-qualified legal firm willing to act as the Village’s Municipal Attorney.

**ISSUE BACKGROUND/PREVIOUS ACTIONS:**

**PROPOSAL:** Review and modify the most recent RFP for Attorney Services. I will bring marked up copies to the APC meeting for our review.

**ADVANTAGES:**

**DISADVANTAGES:**

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION:** Provide guidance on revisions to the RFP document.

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

Remaining CFY

Account Number:

Description:

Budgeted Amount:

Spent to Date:

Percentage Used:

Remaining:

**ATTACHMENTS (describe briefly):** Attorney RFP 11/20/24