



Report to Community Life, Infrastructure & Public Property Committee (CLIPP)

Agenda Item: Condition Assessment & Facilities Planning (FACILITY STUDY)
Meeting Date: November 6, 2023
Referring Body: N/A
Committee Contact: Chris Eiden, Committee Chair
Staff Contact: Leonard Ludi, Director of Public Works
Pete Wagner, Community Development Director
Report Prepared by: Leonard Ludi, Director of Public Works

AGENDA ITEM: Review Recommended Budget and Draft RFP Scope for Facility Study and Condition Assessment & Facilities Planning for 2024

OBJECTIVE(S): The Village of Kronenwetter intends to retain the services of a consulting team to fill a diverse scope of services regarding the Village's Municipal Center Departments, Public Works and Utilities in the Village of Kronenwetter.

The purpose of this presentation is to outline the Village's interest in obtaining the services of a qualified consultant team to provide and determine a concept plan for possible future building and site projects. It also provides a budgetary estimate and conceptual scope of the final project deliverable.

HISTORY/BACKGROUND: In preparation for 2024 and future years' budgets, the Village of Kronenwetter is interested in reviewing its municipal center and department operating capacity, to include public work and utilities operations in various locations of the Village.

PROPOSAL: Identify a funding source and provide recommendation for Village Board to approve the Facility Study's planning and assessment phase of the project. The estimated budget for this phase is \$159,000 which is illustrated on the attached Kronenwetter Center Design & Construction Rough Estimate.

RECOMMENDED ACTION: Asking for guidance by Committee and recommend to Village Board for a funding source for the Facility Study, in order to secure project management services for the RFP phase of the project. This will include procuring services to place the assessment scope of the project.

FINANCIAL

Financial Consideration/Action: At this time premiums are not available for 2024. Placeholder for the 2024 budget is below.

FUNDING SOURCE: To Be Determined.

Account Number/Title: #100-52000-120-231

Current Adopted Budget: \$ TBD – 2024 Budget Item = \$120,150.00 Placeholder
Spent to Date: \$ N/A
Remaining Budget: \$ N/A
Requested Amount: \$ N/A
Remainder of Budgeted Amount, if approved:

ATTACHMENTS/PACKET:

1. Combine Roof Bid Proposal Packet
2. Insurance Claim Financials