

## Chapter 180. Village Board

[HISTORY: Adopted by the Village Board of the Village of Kronenwetter 4-12-2004 as Ch. 2, Art. II, of the 2004 Code. Amendments noted where applicable.]

### **GENERAL REFERENCES**

Boards, Commissions and Committees — See Ch. **14**.

Elections — See Ch. **41**

Officers and employees — See Ch. **115**.

### § 180-1. Trustees constitute Board; quorum.

The Trustees of the Village constitute a Board to be designated "Village Board of Kronenwetter" and four of whom shall constitute a quorum, except when otherwise provided by law, and the President may administer oaths and affidavits in all matters pertaining to the affairs of the Village. Meetings of the Board shall be held in the Village Municipal Center.

### § 180-2. Powers and duties.

The Village Board shall have all of the powers and duties conferred upon it by Wis. Stats. § 61.34, which section is incorporated in this section by reference and made a part hereof as though fully set forth in this section.

### § 180-3. Meetings.

- A. Regular meetings. The regular meetings of the Board shall be held at the Village Municipal Center every second and fourth Monday of each month. The time of the regular meetings shall be at 6:00 p.m., unless otherwise posted. When the day for holding any regular meeting is a legal holiday or an election day, or a day the Municipal Center is closed, the date and time of the regular meeting shall be set by the Village Board at least four weeks prior to the missed meeting.  
[Amended 12-10-2012 by Ord. No. 12-19; 5-10-2022 by Ord. No. 22-04; 6-26-2023 by Ord. No. 23-01]
- B. Special meetings. Special meetings may be called as provided by Wis. Stats. § 61.32.
- C. Adjournments. Any regular or special meeting may be adjourned by a majority of the members present at a Board meeting.
- D. Meetings shall be public. All meetings of the Board shall be open and public and all its procedures shall be recorded by the Clerk or under the Clerk's authorization in record books kept for that purpose.
- E. Call to order. The Village President shall promptly call each meeting of the Board to order at the hour fixed for the holding of such meeting. In case of the absence of the Village President, the Senior Trustee shall call the meeting to order and preside over the meeting as president pro tem.
- F. Attendance; leave of absence. No member of the Board, whose duty it shall be to attend a Board meeting, shall absent himself or herself from the meetings of the Board without notifying the Clerk

or Deputy Clerk.

- G. Disturbance, how suppressed. Whenever any disturbance or disorderly conduct shall occur in the Board meetings or rooms or halls adjacent thereto, the Village President, or other presiding officer of the Board, shall have power and authority by and with the aid of the police officer on duty, to cause the meetings, rooms or halls cleared of all persons except members and officers of the Board.
- H. Robert's Rules of Order. At any time when a question arises which is not covered by these rules, then Robert's Rules of Order shall apply unless otherwise required by ordinance or statute.
- I. Adding items to the Village Board agenda. At each regular meeting of the Village Board, there shall be placed on the agenda an item titled "Suggested Items for Future Agenda." During this period of the agenda, any board member may request to have an item placed on a future agenda for consideration by the Village Board. If there are no objections by any member of the body to add the suggested item to a future agenda, the suggested item shall be added by the Village President on a future agenda at the next regularly scheduled meeting. If any member of the body objects to the suggested item being placed on a future agenda, that matter will be placed on the next scheduled meeting agenda for consideration whether that item will be placed on the agenda. If the Village Board votes in the affirmative when the item is considered by the Village Board to be added to the agenda, the item shall then be placed on the next regular Village Board meeting for action by the Village Board.  
[Added 8-28-2018 by Ord. No. 18-13]

## § 180-4. (Reserved)

[1] *Editor's Note: Former § 180-4, Order of business, was repealed 7-9-2013 by Ord. No. 13-09.*

## § 180-5. Board procedure.

- A. Publication of ordinances. All ordinances which are adopted by the Board shall be posted and or published as required by state statute.
- B. Motions to be stated before debate. When a motion is made and seconded, it shall be stated by the members making the same or by the presiding officer, or read by the Clerk before being debated. If any member requires it, all motions, except to adjourn, postpone or commit, shall be reduced to writing.
- C. Trustees who shall vote. Every member, when a question is put, shall vote unless the Village Board shall for special cause excuse such member or the Village Board member determines they may have a conflict of interest, but it shall not be in order for a member to be excused after the Board has commenced voting.
- D. Motions in order during debate. The motions in this subsection shall have precedence in the order in which they stand in this rule. When a question is under debate, no motion shall be received, except:
  - (1) To adjourn.
  - (2) To lay on the table.
  - (3) For the previous question.
  - (4) To postpone to a certain day.
  - (5) To commit a standing committee.
  - (6) To select a committee.

- (7) To amend.
- (8) To postpone indefinitely.
- E. Motions to adjourn; lay on table. A motion to adjourn shall always be in order and a motion to adjourn to lay on the table and call for the previous question shall be decided without debate.
- F. Motion for reconsideration. It shall be in order for any member voting in the majority to move for a reconsideration of the vote on any question at the same or next succeeding meeting. A motion to reconsider being put and lost shall not be renewed.
- G. Division of the question: ayes and noes. On questions, it shall be in order to call for a division or for the ayes and noes if made previously to the decision of the presiding officer.
- H. Moving previous question. Any member desirous of terminating the debate may call the previous question when a question to be announced by the presiding officer shall be "Shall a main question now be put?" Such motion shall be decided without debate. If a majority of the members present vote in the affirmative, the main question shall be taken without further debate, and its effect shall put an end to all debate and bring the Board to a direct vote, first upon the pending amendment, if any, and then upon the main question.
- I. Suspension of rules. These rules may be suspended temporarily by a two-thirds vote of the members present.
- J. Amendment of rules. These rules may be amended or changed at any time by a two-thirds vote of all members present.

## § 180-6. Duties of President.

- A. The duties of the Village President shall be those described in Wis. Stats. § 61.24.
- B. Other such duties as the Board shall from time to time prescribe.