



October 11, 2023

## **MEMORANDUM**

**TO:** Administrative Policy Committee  
**FROM:** Kim Manley, Interim Administrator  
**SUBJECT:** Budget Policy – Initial Review & Discussion

This is a working draft of my attempt to write the budget policy. It requires input from the Committee as well as additional review by the Finance Director/Treasurer. This is being brought for discussion and input at this time.

**ACTION ITEM:** To take comments, instruction or directives and prepare these as part of the policy.