



# AD HOC COMMITTEE MEETING MINUTES

January 23, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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**1. CALL MEETING TO ORDER**

*Committee Chairperson Alex Vedvik called the meeting to order at 6 p.m.*

**A. Pledge of Allegiance**

*Those in attendance recited the Pledge of Allegiance.*

**B. Roll Call**

**PRESENT:** *Trustee Alex Vedvik, Trustee Kelly Coyle, Trustee Sean Dumais, Patrick Kilsdonk, Trenton Karch, Craig Mortenson, Lyn McCarthy joined by phone at 6:07 p.m.*

**ABSENT/EXCUSED:** *Trustee Ken Charneski*

**STAFF PRESENT:** *Jennifer Poyer (clerk)*

**2. PUBLIC COMMENT**

*No public comment was made.*

**3. OLD BUSINESS**

**C. Discussion and Possible Action: Review of Finance and Personnel Ordinance Examples**

*No action taken.*

*Discussed the duties of two committees if the Administrative Policy Committee was split into the Finance Committee and Personnel and Policy Committee.*

**4. NEW BUSINESS**

**D. Discussion and Possible Action: Review of Utility Commission Ordinance Draft**

*No action taken.*

*Discussed and reviewed the presented Utility Commission Ordinance Draft.*

**E. Discussion and Possible Action: Process for Trustee Appointment to Commissions and Committees**

*No action taken.*

**F. Discussion and Possible Action: Designation of Committee Clerk**

*No action taken.*

**5. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES**

**G. Approval of Minutes from November 28, 2023 Ad Hoc Committee- Committee Structure Meeting**

*Motion by Karch/McCarthy to approve the November 28, 2023 Ad Hoc Committee – Committee Structure Meeting Minutes as presented. Motion carried by voice vote. 7:0.*

**6. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

*Next meeting set for February 27, 2024 at 6 p.m.*

**7. ADJOURNMENT**

*Motion by Mortenson/Coyle to adjourn the January 23, 2024 Ad Hoc Committee -Committee Structure Meeting. Motion carried by voice vote. 7:0.*

*Meeting adjourned at 6:11 p.m.*