



September 19, 2023

## MEMORANDUM

**TO:** Village Board Members  
**FROM:** Kim Manley, Interim Administrator  
**SUBJECT:** Ordinance 200-14(A) Fees and Update Fee Schedule – Dog Licenses

Attached is the proposed amendment to Code of Ordinance Section 200-14 A – Fees for dog licensing which would now include an exemption for service dogs and a duplicate license/tag fee.

In reviewing the dog license fees for the Village, the fees do not match the current ordinance Section 200-14 as there are no provisions for puppies in the fee schedule. The fee ordinance 200-14 Part A. is being amended to exempt service dogs from having to pay for a license and creates a duplicate tag/license. It also clarifies that all dogs old enough to be vaccinated against rabies are subject to being licensed. Puppies up until about 4-5 months of age cannot be vaccinated.

My recommendation to the Village Board for the fee schedule is as such:

Intact Dogs:	\$15.00	Current:	\$12.00
Spayed or Neutered Dogs:	\$10.00	Current:	\$7.00
Late Fee:	\$5.00	Current:	\$5.00
Duplicate Tag/License:	\$1.00 (new)		
Exempt: Service Dogs (new)			

Reminder a portion of this fee is set back to Marathon County so not all of this is Village funding.

**ACTION ITEM:** Include these changes to the fee schedule and adopt the ordinance amendment as presented exempting service dogs.

## Chapter 200. Animals

### Article II. Licensing and Regulations

#### § 200-14. Fees.

A. Fees for the following single dog licenses shall be set by the Village Board:

- (1) Male/female (unspayed or unneutered).
- (2) Spayed/neutered.
- (3) Puppies.
- (4) Late fee (after March 31st).

B. Fees for the following multiple dog licenses shall be set by the Village Board:

- (1) Kennel license.
- (2) Animal fancier license.