

Community Life, Infrastructure and Public Properties Committee

Duties and Responsibilities



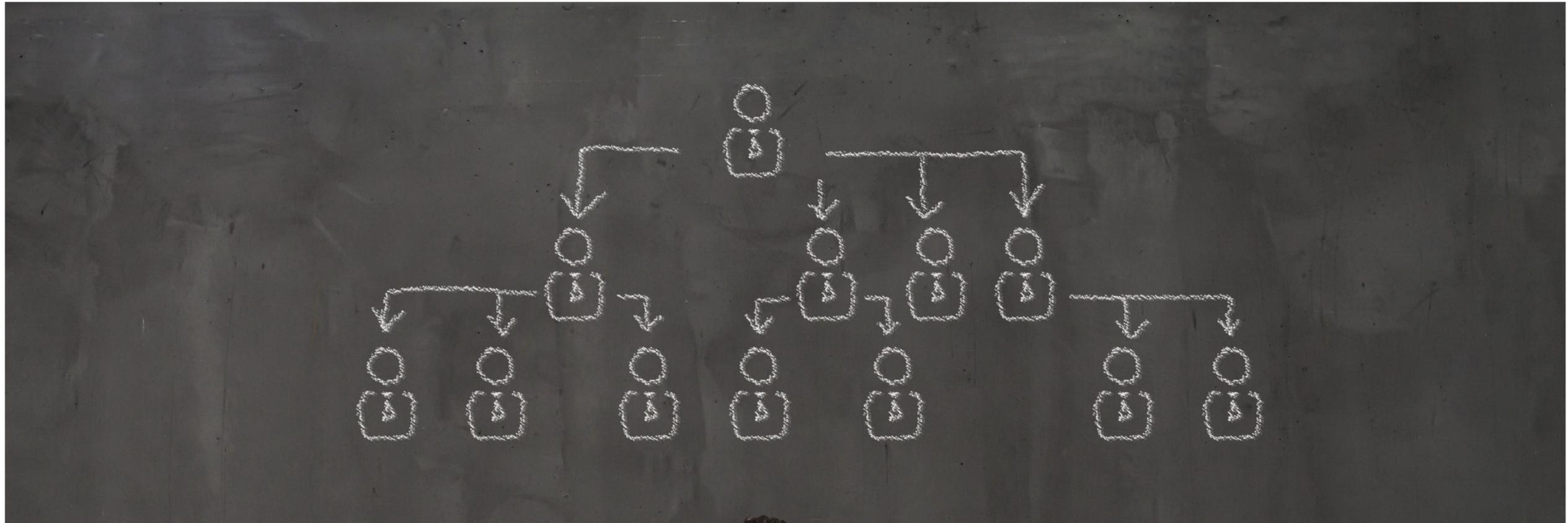


A. Composition.

The Community Life, Infrastructure and Public Properties Committee shall consist of **five members**. **Two members** shall be Village **Trustees**. **Three members** shall be **citizen members**. Three members of the Community Life, Infrastructure and Public Properties Committee shall constitute a quorum.



B. Appointment.
The **Village President** appoints members to the Community Life, Infrastructure and Public Properties Committee, with consultation and **confirmation by the Village Board.**



C. Organization.

The Community Life, Infrastructure and Public Properties Committee shall select a **Chairperson** and **Vice Chairperson** annually as described in §§ 14-10 and 14-11.

D. Recordkeeping.

The Community Life, Infrastructure and Public Properties Committee shall keep a **written record** of its proceedings, to include all actions taken, a copy of which shall be filed with the Village Clerk.





E. Meetings.

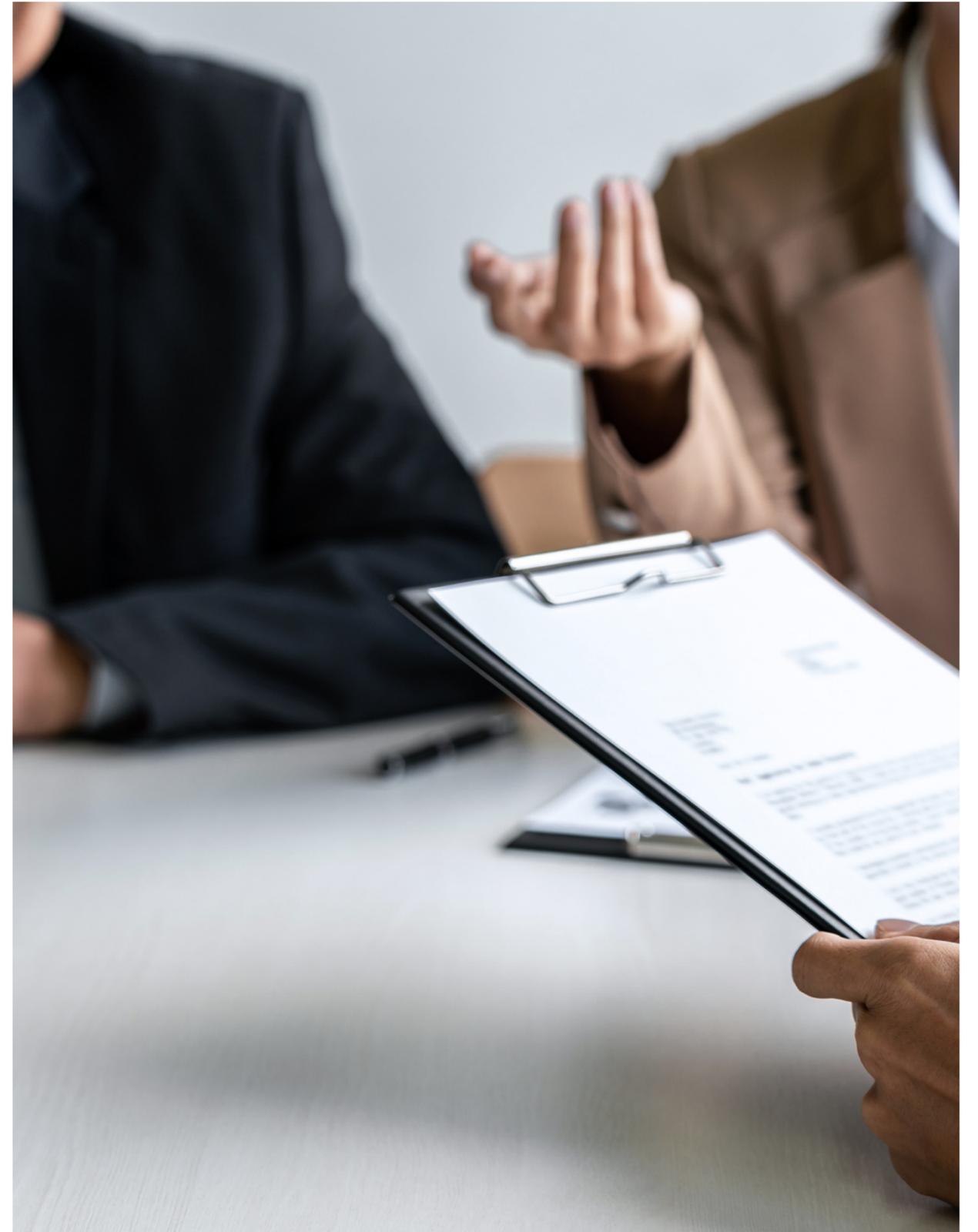
The Community Life, Infrastructure and Public Properties Committee shall **meet quarterly or more often** as determined by the Committee, Chairperson, Village Board, or Administrator.



F. It shall be the **responsibility** of the **Village Administrator** to see to it that the duties in Subsection G, below, shall be **verbally enumerated and reviewed** by the Committee through discussion annually at the May Committee meeting after the Chairperson and the Vice Chairperson are selected. In the absence of the Village Administrator, this duty shall fall to the Village Clerk.

[Amended 8-24-2021 by Ord. No. 21-08]

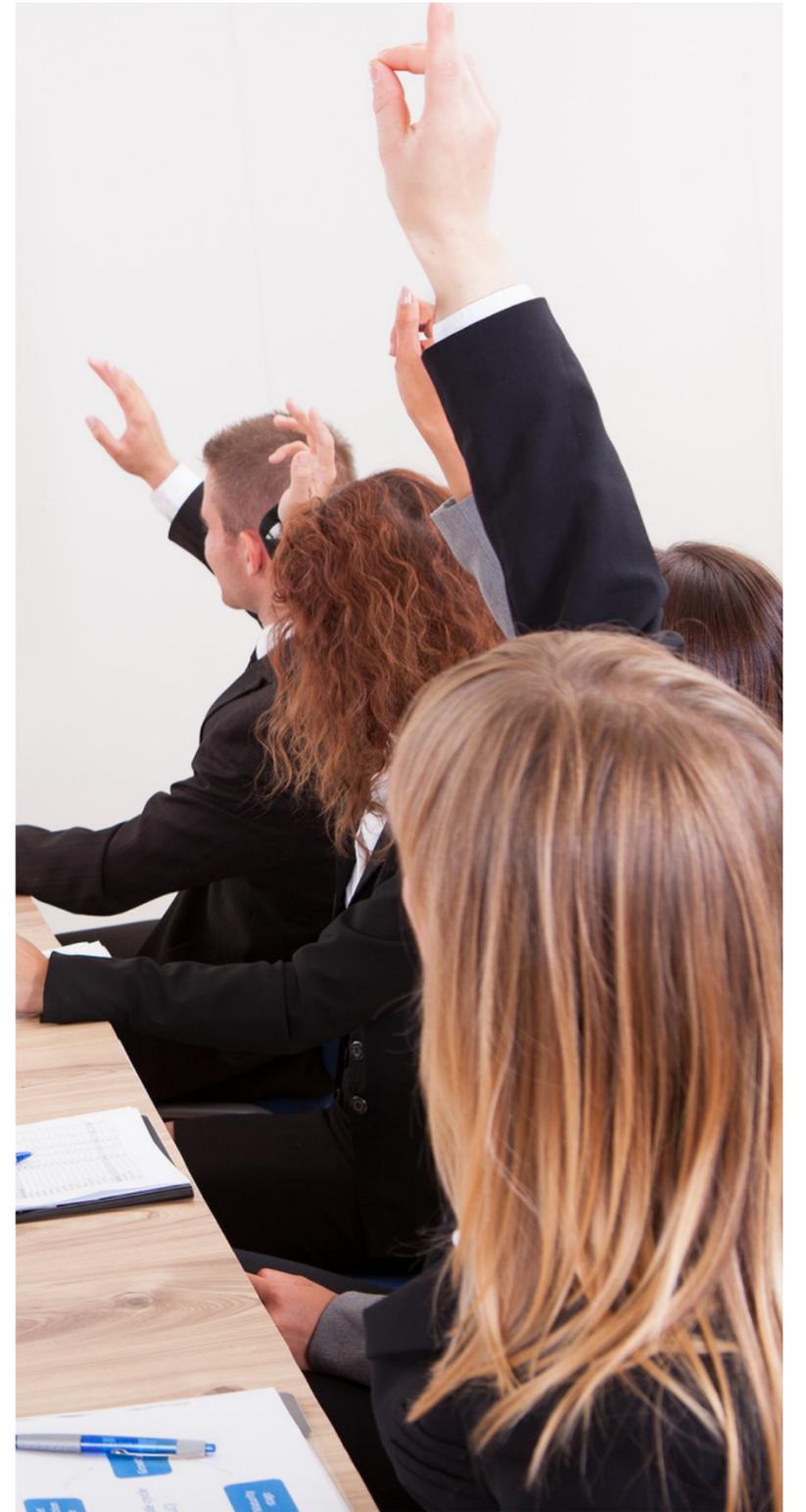
G. Duties. The Community Life, Infrastructure and Public Properties Committee is composed of sworn public officials assigned the responsibility of **providing recommendations to the Village Board**, and/or recommendations or memos to other committees on **issues regarding community safety, quality of life, and recreation for the short-term and long-term good of the Village and its citizens.** It shall also provide recommendations relating to the **maintenance and physical development of all municipal property, including parks, streets, and municipal buildings,** for the short-term and long-term **good of the Village and its citizens.**





The Kronenwetter Village Board recognizes and respects the fundamental importance of our committee structure and the weight of the citizen-member responsibilities as well as the value of well-considered and researched committee recommendations.

Therefore, it is determined that the performance of these itemized duties **shall not in any way be obstructed, curtailed, or bypassed by anyone either directly or by omission, except as deemed necessary** by a majority vote of the Village Board. This Committee's duties shall be liberally construed to include review, research, and recommendations regarding the following:
[Amended 8-24-2021 by Ord. No. 21-08; 11-23-2021 by Ord. No. 21-23]





(1) Long-range and short-range plans in the areas of parks, streets, utilities, and municipal buildings;



(2) Research related to the acquisition or disposition of property;



(3) Operational and capital properties and infrastructure budgets of the Community Development, Public Works, Parks, Police, and Fire Departments;



(4) Grant applications in terms of the scope of the Committee;



(5) Policies and procedures regarding the use, maintenance, or improvements of public property;



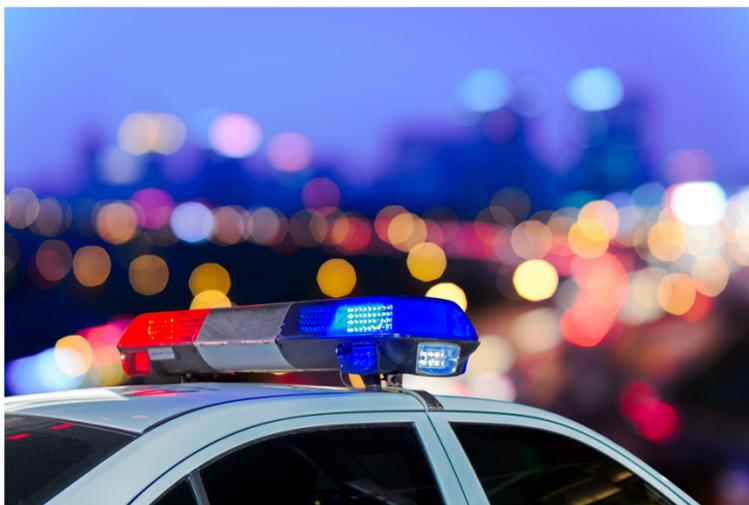
(6) Requests for proposals and bidding documents for capital infrastructure projects;



(7) Recreation opportunities, such as park programming, bike and pedestrian paths, community events, and any other matters regarding general quality of life within in the Village;



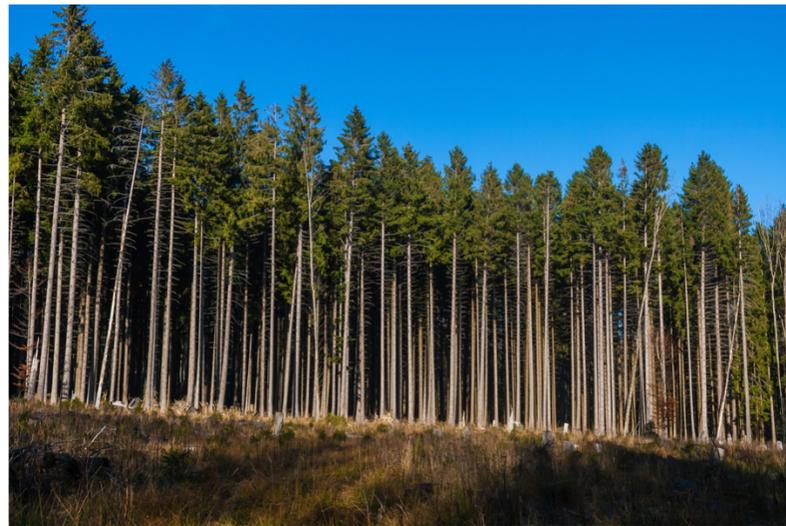
(8) Community outreach, and citizen involvement, and any matter of resident complaints or concern;



(9) Police Department, Fire Department, Streets and Public Works operations;



(10) Village inspection services;



(11) Village of Kronenwetter forestry and agricultural programs;



(12) Traffic and pedestrian safety matters;



(13) Refuse collection activities;



(14) Long- and short-range planning, preparation, and procedure for the Village emergency operation plan; and



(15) Any other matter the Village Board or Administrator may refer.

THANK YOU!

Your service is essential to the Village.