



August 9, 2023

## MEMORANDUM

**TO:** Administrative Policy Committee  
**FROM:** Kim Manley, Interim Administrator  
**SUBJECT:** FINN-004 Purchasing Policy

At the last meeting of the Committee this policy was referred back to the Attorney for review and possible edits.

A draft is attached for the Committee's review.

**ACTION ITEM:** Discuss and consider suggested changes to the FIN-004 Purchasing Policy.