

VILLAGE OF KRONENWETTER
Marathon County, Wisconsin
An Ordinance Amending the Code of the Village of Kronenwetter
ORDINANCE NO.: 26-001
Chapter 14 – BOARDS, COMMISSIONS AND COMMITTEES
Amending ARTICLE X. – CHAIRPERSON AND VICE CHAIRPERSON

WHEREAS, the Village of Kronenwetter Administrative Policy Committee has recommended amending 14-10. – Chairperson and vice chairperson to mandate specific requirements for meeting agendas.

NOW, THEREFORE, BE IT ORDAINED by the Village of Kronenwetter Village Board, as follows:

**Proposed Amendment to Chapter 14 – BOARDS,
COMMISSIONS AND COMMITTEES
ARTICLE X. – CHAIRPERSON AND VICE CHAIRPERSON**

§ 14-10. - Chairperson and vice chairperson.

A. Except as otherwise provided, at the initial meeting and at the first meeting on or after May 1 of each year thereafter, each commission, board, and committee shall elect a chairperson and vice chairperson. The chairperson of each committee shall be a village trustee. Any of the remaining members of the committee shall be eligible to serve as the vice chairperson of the committee. The same person on any committee shall not be allowed to serve as both the chairperson and the vice chairperson of the committee. When two or more individuals have been nominated for a position, voting shall be done by secret ballot.

B. The chairperson shall:

- (1) Provide leadership to the commission or committee.
- (2) Set meeting and hearing dates with the help of the commission, board, or committee.
- (3) Provide notice of meetings and hearings and set the agendas, personally or by his or her designee, and present to the village clerk or designee such agenda in a timely manner. All agendas for the Board and all commissions and committees at a minimum will contain the following items;

- (A) CALL TO ORDER
 - a. Pledge of Allegiance. *Participation in the Pledge of Allegiance is voluntary and not required.*
 - b. Roll Call
- (B) ANNOUNCEMENT OF CLOSED SESSION – If required
- (C) PUBLIC COMMENT
- (D) REPORTS FROM STAFF AND VENDORS
- (E) CONSENT AGENDA – If required
- (F) OLD BUSINESS
- (G) NEW BUSINESS
- (H) CLOSED SESSION – If required
- (I) RECONVENE TO OPEN SESSION – If required
- (J) AFTER ACTION AFTER CLOSED SESSION – If required
- (K) CONSIDERATION OF ITEMS FOR FUTURE AGENDA
- (L) ADJOURNMENT

(4) Preside at meetings or hearings.

(5) Ensure that the laws are followed.

C. The vice chairperson will fill the role of the chairperson in his or her absence.

(Ord. No. 10-04, 4-12-2010; Ord. No. 19-02, 2-12-2019; Ord. No. 20-21, 8-25-2020)

PASSED and ADOPTED this 23RD day of February 2026

By: _____
Daniel L. Joling, Village President

(SEAL)

ATTEST:

Jennifer Poyer, Clerk

Noticed to the public on: _____