



REPORT TO VILLAGE BOARD

ITEM NAME:	Village Electronic Recycling Contract
MEETING DATE:	February 23, 2026
PRESENTING COMMITTEE:	Administrative Policy Committee
COMMITTEE CONTACT:	Trustee Sandi Sorensen
STAFF CONTACT:	Jennifer Poyer
PREPARED BY:	Jennifer Poyer

ISSUE: COM2 contacted Village staff with an offer of electronics collection and recycling services at no cost to the Village.

OBJECTIVES: Weigh the options and benefits for residents.

ISSUE BACKGROUND/PREVIOUS ACTIONS:

PROPOSAL: The Administrative Policy Committee recommended kicking off this program by pairing a one-day event with the Bulk Item Drop-off event in April. After that event, the Village could sign an agreement for six months of service and later evaluate the experience.

Below is from a recent email exchange:

'Yes, we can absolutely kick off the drop box service with a one-day electronic drop-off event in coordination with the Village's Bulk Item Drop-off event scheduled for April 23, 24, and 25, 2026. We agree that adding an electronics component would be a great enhancement for residents, and we'd be happy to support that effort.'

Following the event, moving forward with a six-month contract agreement with COM2 Recycling Solutions would certainly be a possibility. We can circle back after the Event in April and discuss further with the transition.

If you'd like, our next step could be to discuss event logistics (dates, items accepted, staffing, boxes, etc.) and outline the six-month service details so everything is aligned ahead of time.'

ADVANTAGES: Free electronics recycling for the residents.

DISADVANTAGES: No way to monitor a "resident only" policy. Unallowed items dropped off that the Village will have to dispose of. Staff time monitoring box pick-up.

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

RECOMMENDED ACTION: Approve contracting with COM2 for a drop-off event and six-month contract of services.

OTHER OPTIONS CONSIDERED:

TIMING REQUIREMENTS/CONSTRAINTS: ASAP to allow for logistic planning for the April event.

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used
CFY/\$ Remaining CFY**

Account Number:

Description:

Budgeted Amount:

Spent to Date:

Percentage Used:

Remaining:

ATTACHMENTS (describe briefly): Email exchange between COM2 and Jennifer Poyer, COM2 Agreement, Lists of allowed and not allowed items