



REPORT TO VILLAGE BOARD

ITEM NAME:	ORDINANCE 2026-001 Chapter 14- BOARDS, COMMISSIONS AND COMMITTEES
MEETING DATE:	February 23, 2026
PRESENTING COMMITTEE:	APC
COMMITTEE CONTACT:	President Dan Joling
STAFF CONTACT:	James Davel
PREPARED BY:	President Joling/Jennifer Poyer

ISSUE: Discussion and Action to establish additional language to Village Ordinance requiring the Pledge of Allegiance on all Public Meeting Agendas.

OBJECTIVES: To establish a requirement that the United States of America Pledge of Allegiance be a formal part of all Village Board, Commissions, Committees, Special Committees and Sub-Committees agenda.

ISSUE BACKGROUND/PREVIOUS ACTIONS: It has been noted by members of the community and other committee members that at times the Pledge of Allegiance is not placed on certain committee agenda. It is felt that if someone objects to reciting the Pledge of Allegiance that is their prerogative and they can stand mute but at least it should be brought on the floor for those wishing to acknowledge our history and tradition. And as directed by Ord. 14-8 that we follow Roberts Rules of Order and it is denoted in the examples of prescribed agenda.

PROPOSAL: ADDITIONAL LANGUAGE IS UNDERLINED-

Proposed Amendment to Chapter 14 – BOARDS, COMMISSIONS AND COMMITTEES ARTICLE X. – CHAIRPERSON AND VICE CHAIRPERSON

§ 14-10. - Chairperson and vice chairperson.

A. Except as otherwise provided, at the initial meeting and at the first meeting on or after May 1 of each year thereafter, each commission, board, and committee shall elect a chairperson and vice chairperson. The chairperson of each committee shall be a village trustee. Any of the remaining members of the committee shall be eligible to serve as the vice chairperson of the committee. The same person on any committee shall not be allowed to serve as both the chairperson and the vice chairperson of the committee. When two or more individuals have been nominated for a position, voting shall be done by secret ballot.

B. The chairperson shall:

(1) Provide leadership to the commission or committee.

(2) Set meeting and hearing dates with the help of the commission, board, or committee.

(3) Provide notice of meetings and hearings and set the agendas, personally or by his or her designee, and present to the village clerk or designee such agenda in a timely manner. All agendas for the Board and all commissions and committees at a minimum will contain the following items;

(A) CALL TO ORDER

a. Pledge of Allegiance. *Participation in the Pledge of Allegiance is voluntary and not required.*

b. Roll Call

(B) ANNOUNCEMENT OF CLOSED SESSION – If Required

(C) PUBLIC COMMENT

(D) REPORTS FROM STAFF AND VENDORS

(E) CONSENT AGENDA – If Required

(F) OLD BUSINESS

(G) NEW BUSINESS

(H) CLOSED SESSION – If Required

(I) RECONVENE TO OPEN SESSION – If Required

(J) AFTER ACTION AFTER CLOSED SESSION – If Required

(K) CONSIDERATION OF ITEMS FOR FUTURE AGENDA

(L) ADJOURNMENT

(4) Preside at meetings or hearings.

(5) Ensure that the laws are followed.

C. The vice chairperson will fill the role of the chairperson in his or her absence.

(Ord. No. 10-04, 4-12-2010; Ord. No. 19-02, 2-12-2019; Ord. No. 20-21, 8-25-2020)

ADVANTAGES: Reminds all persons attending that we are still part of the Republic of the United States of America and goes a long way to instill pride and comradery as a body or elected or appointed individuals as well as the public and residents that may attend any of the meetings.

DISADVANTAGES: It will add approximately 15 seconds to the duration of any meeting.

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.) None noted.

RECOMMENDED ACTION: The APC recommended this item to the Village Board.

OTHER OPTIONS CONSIDERED: None.

TIMING REQUIREMENTS/CONSTRAINTS: Provided this item is passed by the Board - As soon as possible thereafter.

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used
CFY/\$ Remaining CFY
Account Number:
Description:
Budgeted Amount:
Spent to Date:
Percentage Used:
Remaining:

**ATTACHMENTS (describe briefly): ORDINANCE 2026-001 Chapter 14 – BOARDS,
COMMISSIONS AND COMMITTEES**