



REPORT TO Village Board

ITEM NAME:	Municipal Center Hours
MEETING DATE:	May 27, 2026
PRESENTING COMMITTEE:	None
COMMITTEE CONTACT:	
STAFF CONTACT:	Administrator James Davel
PREPARED BY:	Trustee Dan Lesniak

ISSUE: Office Hours

OBJECTIVES: Review the current practices of separate summer hours and having the offices closed to the public on Fridays

ISSUE BACKGROUND/PREVIOUS ACTIONS: Over the past several years, the Kronenwetter Municipal Center main office hours have shifted for the summer and also to be closed on Fridays to permit staff to do the people's business with fewer interruptions.

PROPOSAL: Review current practices and determine whether to maintain the status quo or possibly modify hours.

ADVANTAGES:

DISADVANTAGES:

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

RECOMMENDED ACTION: To be determined following discussion.

OTHER OPTIONS CONSIDERED:

TIMING REQUIREMENTS/CONSTRAINTS:

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY

Account Number:

Description:

Budgeted Amount:

Spent to Date:

Percentage Used:

Remaining:

ATTACHMENTS (describe briefly): Staff report from January 13, 2025 VB Meeting, Resolution 2024-005 Adoption of Summer Hours