

## Greg Ulman

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**From:** Joe Kafczynski <jkafczynski@becherhoppe.com>  
**Sent:** Wednesday, November 27, 2024 12:24 PM  
**To:** Greg Ulman  
**Cc:** Matthew T. Graun  
**Subject:** [External] Village of Kronenwetter - Well No. 2 - Engineering Update and Services  
**Attachments:** 2021.022 client 240119 sign \$3,500.pdf; 2021.022 construction services contract 230605.pdf; Additional Services - RPR and Grade Staking 241127.pdf

Greg,

There are a few items I would like to touch base on in this email pertaining to our Engineering construction services and the construction of the project continuing later than our original Contract anticipated. These include the following items:

1. In January of 2024, an Authorization for Additional Services was approved by the Village for construction design services pertaining to the overhead coiling door design that was not in the original scope of the project, see attached. In going through our Invoices for the project and the DNR loan review, it appears we did not send this executed agreement to the DNR for them to add this amount to the "Construction Management/Engineering" portion of the loan. Our plan is to send this agreement into the DNR so that amount is reflected in the loan amount.
2. Our original agreement to provide Construction Services for Resident Project Representative and Field Grade Staking services was based on a Construction completion date of September 1, 2024. The compensation for these services was based on our standard billing rates and reimbursable expenses at an estimated cost of \$22,000. This agreement is attached to this email for reference. Unfortunately, with the project continuing, we have reached the end of this estimated amount to provide these services. To continue to provide Resident Project Representative and Field Grade Staking services, we believe an estimated amount of \$8,000 is needed based on the Contractor's latest schedule and I've attached an Authorization for Additional Services to this email for Village review.

Below is a project summary of the loan amount (this was also summarized in previous project updates):

\$90,000 of the loan amount was approved by the DNR for Construction Management/Engineering Services. The current construction services agreement between BHA and the Village is \$74,000. With Additional Services 01 that was signed in January 2024, the new total is  $\$74,000 + \$3,500 = \$77,500$  (item 1 discussed above). If the request to provide the above-mentioned additional services was approved, the new total would be  $\$77,500 + \$8,000 = \$85,500$  (item 2 discussed above). The remaining balance in the approved loan amount for Construction Management/Engineering Services would be  $\$90,000 - \$85,500 = \$4,500$ .

Please let me know if you have any questions, comments, or concerns about these items.

Have a great Thanksgiving,

**Joe Kafczynski, PE**  
Project Engineer

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