

Executive & Professional Recruitment Services

Anticipated Timeline

ACTION	DATE
RFP Issued	July 5, 2023
RFP responses due	July 31, 2023
Administrative Policy Committee Evaluations	August 15, 2023
Village Board Evaluations	August 28, 2023
Anticipated Contract Award	Early September 2023

Received Proposals

ORGANIZATION	COST	TIMELINE
David Drown Associates Company	\$25,000	Start - August 21 New Administrator begins - January 2024
Municipal Solutions	\$24,000	Start - July 10 New Administrator begins - October 1
GovHR USA	\$24,500* (*consultant travel expenses not included)	13-14 weeks to appointment of new Administrator
Government Professional Solutions	\$22,500	13-14 weeks to appointment of new Administrator
Baker Tilly	\$26,950	14-15 weeks to appointment of new Administrator
Ideal Teams	\$10,000 flat fee or 10% of position's first year salary	