



Report to Planning Commission

Agenda Item: Proposed changes to § 520-124. - Site plan procedures Public Hearing.

Meeting Date: April 21, 2025

Referring Body: Plan Commission

Committee Contact: Chris Voll

Staff Contact: Peter Wegner, CD/PZ Director

Report Prepared by: Peter Wegner, CD/PZ Director

AGENDA ITEM: Proposed changes to § 520-124. - Site plan procedures.

OBJECTIVE(S): Hold a public Hearing to consider proposed changes to § 520-124. - Site plan procedures.

HISTORY/BACKGROUND: The Plan Commission has been reviewing proposed changes to §520-121. – Conditional use permits. The Plan Commission acknowledged changes to §520-124. - Site plan procedures should be considered to provide consistency. Specifically, changes under 520-124 H. Action by Plan Commission: appeal procedure and 520-121 I. Action by Village Board.

On February 17, 2025, staff was directed to make changes to 520-124 H. and I related to the appeal process.

On March 17, 2025, the Plan Commission reviewed and approved the proposed changes. As a result, the Plan Commission directed staff to schedule a public hearing on April 21, 2025, to gather public input related to these changes.

RECOMMENDED ACTION: To consider public comments related to the proposed language and direct staff to forward an Ordinance Amendment to the Village Board for approval.

ATTACHMENTS: Proposed Language, § 520-124. - Site plan procedures, 4/21/2025 Public Hearing.