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Kronenwetter Well

Ellis Project #23061

Progress Meeting Minutes

Meeting No. 04

Meeting Date & Time: 10:00 AM on 10/24/23

IN ATTENDANCE:

Name:

Zach Gilmaster
Kyle Moscinski
Leonard Ludi
Matt Patterson
Tyler Mills
Rich Dehnel
Dan Moore
Bryan Gawlik

Representing:

Ellis/Project Manager
Ellis/Superintendent
Village of Kronenwetter
Becher Hoppe
Becher Hoppe
Rohde Brothers
Rohde Brothers
ECON Electric

A. SAFETY ISSUES/SITE CLEANLINESS:

- All contractors are to abide by all safety rules and regulations, OSHA requirements, and to use common sense when working on the project. Hard hats, high visibility apparel, and safety glasses are required at all times. No tobacco use is allowed on campus.
- It is our goal to keep the construction area clean of construction debris. This is for appearance and safety reasons. Each contractor is responsible for their own clean-up and trash removal. All areas are to be kept reasonably clean at all times to minimize safety hazards and to remove debris and unnecessary material that may impede the progress of the project.

B. REVIEW MINUTES FROM PREVIOUS MEETING:

- Concrete test reports and ready-mix tickets can be found on Procore underneath the Documents tab.

C. SCHEDULE:

1. **Job Status:** Construction started 8/30/23. The following has been completed since the last meeting:
 - Underground is ongoing.
 - Roof framing and sheathing is ongoing.
2. **Three-Week Activity:** See the attached Three-Week Short Interval Schedule. This schedule, prepared by Kyle Moscinski, Ellis Superintendent, shows the primary activity for the next three weeks.
3. **Overall Schedule:** Enclosed is a copy of the overall construction schedule dated **7/18/23**.

D. TESTING REQUIRED:

- Ellis has hired AET to perform all the material testing including, but not limited to:
 - Concrete - Concrete Cylinder Compressive Strength

E. MOCK-UPS:

- Contractors are required to provide mock-ups for approval as required.
 - Split Face Block Staining

F. INSPECTIONS:

- All contractors are required to make sure to arrange inspections required for their work and advise Ellis of when these will take place.

G. PRE-INSTALLATION MEETINGS:

- Ellis will require pre-installation meetings all, but not limited to, the following:
 - MEP

H. SHUT-DOWNS:

- None Scheduled

I. SUBMITTAL STATUS:

All shop drawings and submittals are to be submitted to Procore. Samples that cannot be submitted through Procore are to be sent the UPS to Ellis Construction office to the attention of Zach Gilmaster.

J. LONG LEAD TIME ITEMS (Requires attention and monitoring):

- MEP Items
- Chemical Equipment

K. QUALITY CONTROL ISSUES:

- It is the goal of ALL PARTIES involved in the Kronenwetter Well project to provide materials and workmanship that meets or exceeds industry standards and meets or exceeds Owner's expectations.
- Each contractor is responsible for the inspection of their respective work. In addition, Becher Hoppe, Ellis Construction, and the owner will be reviewing material and workmanship for acceptability.

L. RFI's - REQUESTS FOR INFORMATION-STATUS: *The following requires follow-up:*

- None.

M. CHANGE ORDER STATUS/CB's: (The following is noted):

- Changes that affect the contract price, construction details, techniques, materials or time will be documented by Ellis and submitted to the Architect and/or Owner for review and acknowledgment. For the record, all requests for changes are to be made in writing. All requests are to be made in a timely manner.

Note: All requests for changes are to be submitted to Ellis for processing (not to the Owner or Architect).

- Replace all siding and fascia – Not accepted.

N. AS-BUILT DRAWINGS:

- All Contractors are responsible for marking changes in the drawings on the as-built drawings. The as-built drawings are located in the Ellis Construction job trailer. As-built drawings will be checked periodically.

O. OTHER BUSINESS, COMMENTS & THINGS TO DO (New):

- Ellis to move job trailers to provide access for ECON's electrical routing.
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P. TIME AND PLACE OF FUTURE PROGRESS MEETINGS:

Progress Meetings will be held every other Tuesday @ 10:00 A.M. Generally, the meetings will last approximately 30 to 45 minutes. The meetings will be held at the project site in the job trailer. All contractors involved in the immediate construction activity, or construction in the near future, are expected to attend. The next Progress Meeting is scheduled for:

Progress Meeting #5 @ 10:00 A.M., Tuesday November 7th, 2023

Progress Meeting #6 @ 10:00 A.M., Tuesday November 21st, 2023

JOB SITE CONTACT: Kyle Moscinski, Ellis Superintendent, can be reached at 715-347-5011, email kyle@elliswi.com.

Note: Please distribute copies of the minutes to the appropriate field and office personnel within your firm.



Kronenwetter Well No. 2

Preliminary Overall Schedule: 7/18/23



ID	Task Name	Duration	Start	Finish	
1	Kronenwetter Well No. 2	298 days?	Wed 8/2/23	Sun 9/22/24	
2	Long Lead Time Items	296 days?	Wed 8/2/23	Wed 9/18/24	
3	Light Fixtures	8 wks	Mon 8/14/23	Fri 10/6/23	8/14 10/6
4	Control Panels	14 wks	Mon 8/14/23	Fri 11/17/23	8/14 11/17
5	ATS	18 wks	Mon 8/14/23	Fri 12/15/23	8/14 12/15
6	Panels, Transformers	20 wks	Mon 8/14/23	Fri 12/29/23	8/14 12/29
7	Generator	50 wks	Mon 8/14/23	Fri 7/26/24	8/14 7/26
8	Manholes and Associated Mater	6 wks	Mon 8/14/23	Fri 9/22/23	8/14 9/22
9	HVAC	8 wks	Mon 8/14/23	Fri 10/6/23	8/14 10/6
10	Equalization Tanks	8 wks	Mon 8/14/23	Fri 10/6/23	8/14 10/6
11	Well Pump and Motor	10 wks	Mon 8/14/23	Fri 10/20/23	8/14 10/20
12	Chemical Equipment	12 wks	Mon 8/14/23	Fri 11/3/23	8/14 11/3
13	Valves	28 wks	Mon 8/14/23	Fri 2/23/24	8/14 2/23
14	Filter System Equipment	44 wks	Mon 8/14/23	Fri 6/14/24	8/14 6/14
15	Door Hardware	10 wks	Mon 8/14/23	Fri 10/20/23	8/14 10/20
16	FRP Doors and Frames	18 wks	Mon 8/14/23	Fri 12/15/23	8/14 12/15
17	Building Construction	250 days	Mon 8/28/23	Fri 8/9/24	
18	Site Stripping/Rough Grading	2 days	Mon 8/28/23	Tue 8/29/23	8/28 8/29
19	Excavate Foundations	2 days	Wed 8/30/23	Thu 8/31/23	8/30 8/31
20	Site Utilities	1 wk	Mon 9/11/23	Fri 9/15/23	9/11 9/15
21	Footings/Foundations	2 wks	Mon 9/18/23	Fri 9/29/23	9/18 9/29
22	Underground R.I.	5 days	Mon 10/2/23	Fri 10/6/23	10/2 10/6
23	Backfill Foundations	2 days	Mon 10/9/23	Tue 10/10/23	10/9 10/10
24	Masonry	2 wks	Wed 10/11/23	Tue 10/24/23	10/11 10/24
25	Structural Steel	2 days	Mon 10/16/23	Tue 10/17/23	10/16 10/17
26	Interior Slab on Grade	4 days	Wed 10/25/23	Mon 10/30/23	10/25 10/30
27	Trusses	4 days	Tue 10/31/23	Fri 11/3/23	10/31 11/3
28	Roofing/Siding	1.5 wks	Mon 11/6/23	Wed 11/15/23	11/6 11/15
29	Insulation	3 days	Wed 11/15/23	Mon 11/20/23	11/15 11/20
30	FRP Panels	1.5 wks	Mon 11/20/23	Wed 11/29/23	11/20 11/29
31	MEP Rough In/Process Piping	4 wks	Mon 6/3/24	Fri 6/28/24	6/3 6/28
32	Painting/Coating	2 wks	Mon 7/1/24	Fri 7/12/24	7/1 7/12
33	MEP Finishes	3 wks	Mon 7/1/24	Fri 7/19/24	7/1 7/19
34	Knock Out Panel Masonry	4 days	Mon 7/1/24	Thu 7/4/24	7/1 7/4
35	Doors/Hardware	4 days	Fri 7/5/24	Wed 7/10/24	7/5 7/10
36	Test & Balance	2 wks	Thu 7/11/24	Wed 7/24/24	7/11 7/24
37	Misc. Specialties	1 wk	Mon 7/22/24	Fri 7/26/24	7/22 7/26
38	Rough Grading	3 days	Fri 7/5/24	Tue 7/9/24	7/5 7/9
39	Concrete Paving	1 wk	Wed 7/10/24	Tue 7/16/24	7/10 7/16
40	Asphalt Paving	4 days	Wed 7/17/24	Mon 7/22/24	7/17 7/22
41	Finish Grading	2 days	Tue 7/23/24	Wed 7/24/24	7/23 7/24
42	Landscaping	5 days	Thu 7/25/24	Wed 7/31/24	7/25 7/31
43	Generator	1 wk	Mon 7/29/24	Fri 8/2/24	7/29 8/2
44	Punchlist	1 wk	Mon 8/5/24	Fri 8/9/24	8/5 8/9