



UNAPPROVED MINUTES
OFFICIAL NOTICE AND AGENDA
Community Life, Infrastructure and Public Property (CLIPP) Committee
Regular Meeting
Wednesday, May 3, 2023 – 6:00 P.M.

Members Present:	Christopher Eiden, Trustee Kelly Coyle, Trustee Trenton Karch, Citizen Member Patrick Kilsdonk, Citizen Member	Members Absent:	Ryan Leff, Citizen Member
Staff Present:	Dan Mahoney, Iterim Village Administrator Theresa O'Brien, Deputy Fire Chief Terry McHugh, Police Chief Dan Hekrdle, Director of Public Works Pete Wegner, Community Development Director William Gau, Planning Tech Jennifer Poyer, Clerk	Guests:	Ron Raczkowski Tim Strachota

Item #	Topic	Minutes	Motions
1.	Call Meeting to Order	Clerk Jennifer Poyer called the meeting to order at 6 p.m.	
1a.	Pledge of Allegiance		
1b.	Roll Call	Please see table above.	
2.	Public Input	Ron Raczkowski, 1907 Thomas Street – Addressed the committee members regarding the problems with the apartment building on Thomas Street.(trash, hazards, etc.) Tim Strachota, 2023 Greenbud Road – Addressed the committee members regarding the vision for the Village parks. He stated repairs are “not much of a vision...” He would like to see improvements such as a bandshell with a screen for movies.	
3.	Selection of a Chairperson		Motion by Kilsdonk/Coyle to nominate Chris Eiden as the CLIPP Committee chairperson. Motion carried by voice vote 4:0.
4.	Selection of a Vice-Chairperson		Motion by Eiden/Kilsdonk to nominate Trenton Karch as the

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			CLIPP Committee vice-chairperson. Motion carried by voice vote 4:0.
5.	Approval of Previous CLIPP Minutes: April 3, 2023		Motion by Karch/Kilsdonk to approve the April 3, 2023 CLIPP Committee minutes.
6.	Reports and Discussions		
6a.	Police Chief Report	<ul style="list-style-type: none"> Chief McHugh addressed the situation with the apartment building on Thomas Street (mentioned during Public Input) KPD annual report is complete. There is a conditional offer for a new police officer. 	
6b.	Fire Chief Report	<ul style="list-style-type: none"> April has been a very busy month for KFD. Push-In Event was a success. Incident with garage door and Ladder Truck 1. Truck was unharmed. Bottom panel of garage door ruined. 	
6c.	Public Works Director Report	<ul style="list-style-type: none"> Bulk Item Drop-off event is complete. Public works crew is now working on branch pick-up, pothole repairs, and plow damage. 	
6d.	Community Development Director Report	<ul style="list-style-type: none"> New CUP for cell tower RDS – proposals for TIF 2 Appraisers are valuing Village properties Final draft of floodplain ordinance is in the hands of DNR. 	
6e.	Complaint Log	William Gau presented the status of five violations.	

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7.	New Business		
7a.	Discussion & Recommendation: Replacing the portable address system	William Gau will use money from the event fund to purchase needed cables. Otherwise, the portable address system is working well.	
7b.	Discussion & Recommendation: Update regarding storm siren at the corner of Tower Road and Forsyth	Police Chief McHugh gave an update regarding the storm siren. It has been repaired and is now working.	
8.	Old Business		
8a.	Discussion & Recommendation: Garden event 2024		Motion by Karch/Coyle to recommend Village Board give staff approval to recruit Kronenwetter gardens to be included in the 2024 Garden Walk event and persuade the Master Gardeners to choose Kronenwetter for their 2024 Garden Walk event location. Motion carried by voice vote 4:0.
8b.	Discussion & Recommendation: Park project priorities	<ul style="list-style-type: none"> The park fund was discussed in terms of how it could be spent. Mahoney said it could be spent on trail project specifically. The UWSP site plan was discussed and whether it could move forward. Dan Mahoney outlined steps for completing park improvements including choosing elements and location; hiring firm to develop a master plan; focus on phases of the plan; develop and carry out fundraising; and complete one phase at a time The cost of hiring a company to develop a plan was discussed Getting input from the community was suggested- this was suggested as a good action after master plan was complete 	<p>Motion by Karch/Coyle to recommend Village Board give staff approval to develop options for improvements to Towering Pines Park based on 2023 park survey results. Motion carried by voice vote 4:0.</p> <p>Motion by Karch/Coyle to recommend the Village Board approve the Public Works plan proposal regarding repairs and upgrades to Municipal Park, Buska Park and Norm Plaza Park. Motion carried by voice vote 4:0.</p>

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		<ul style="list-style-type: none">Dan Mahoney and Finance Director Lisa Kerstner will work to identify how much money is in the park fund and how much can be used for repairs, upgrades.	
9.	Announcements	NONE – This agenda item will be removed going forward.	
10.	Suggested Items for Future Agenda	NONE	
11.	Next Meeting: June 5, 2023 at 6 p.m. Municipal Center Board Room		
12.	Adjournment	Meeting adjourned at 7:19 p.m.	Motion by Coyle/Karch to adjourn the May 3, 2023 CLIPP Committee Meeting. Motion carried by voice vote 4:0.

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