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Kronenwetter Well

Ellis Project #23061

Progress Meeting Minutes

Meeting No. 02

Meeting Date & Time: 10:00 AM on 9/26/23

IN ATTENDANCE:

<u>Name:</u>	<u>Representing:</u>
Zach Gilmaster	Ellis/Project Manager
Kyle Moscinski	Ellis/Superintendent
Tyler Mills	Becher Hoppe
Matt Patterson	Becher Hoppe
Rich Dehnel	Rohde Brothers
Brian Marquardt	Rohde Brothers
Matt Esselman	ECON Electric

A. SAFETY ISSUES/SITE CLEANLINESS:

- All contractors are to abide by all safety rules and regulations, OSHA requirements, and to use common sense when working on the project. Hard hats, high visibility apparel, and safety glasses are required at all times. No tobacco use is allowed on campus.
- It is our goal to keep the construction area clean of construction debris. This is for appearance and safety reasons. Each contractor is responsible for their own clean-up and trash removal. All areas are to be kept reasonably clean at all times to minimize safety hazards and to remove debris and unnecessary material that may impede the progress of the project.

B. REVIEW MINUTES FROM PREVIOUS MEETING:

- None.

C. SCHEDULE:

1. **Job Status:** Construction started 8/30/23. The following has been completed since the last meeting:
 - Masonry is ongoing.
 - Underground is ongoing.
2. **Three-Week Activity:** See the attached Three-Week Short Interval Schedule dated **9/12/23**. This schedule, prepared by Kyle Moscinski, Ellis Superintendent, shows the primary activity for the next three weeks.
3. **Overall Schedule:** Enclosed is a copy of the overall construction schedule dated **7/18/23**.

D. TESTING REQUIRED:

- Ellis has hired AET to perform all the material testing including, but not limited to:
 - Concrete - Concrete Cylinder Compressive Strength

E. MOCK-UPS:

- Contractors are required to provide mock-ups for approval as required.

- Split Face Block Staining

F. INSPECTIONS:

- All contractors are required to make sure to arrange inspections required for their work and advise Ellis of when these will take place.

G. PRE-INSTALLATION MEETINGS:

- Ellis will require pre-installation meetings all, but not limited to, the following:
 - Roofing/Siding
 - Masonry
 - MEP

H. SHUT-DOWNS:

- None Scheduled

I. SUBMITTAL STATUS:

All shop drawings and submittals are to be submitted to Procore. Samples that cannot be submitted through Procore are to be sent the UPS to Ellis Construction office to the attention of Zach Gilmaster.

J. LONG LEAD TIME ITEMS (Requires attention and monitoring):

- MEP Items
- Chemical Equipment

K. QUALITY CONTROL ISSUES:

- It is the goal of ALL PARTIES involved in the Kronenwetter Well project to provide materials and workmanship that meets or exceeds industry standards and meets or exceeds Owner's expectations.
- Each contractor is responsible for the inspection of their respective work. In addition, Becher Hoppe, Ellis Construction, and the owner will be reviewing material and workmanship for acceptability.

L. RFI's - REQUESTS FOR INFORMATION-STATUS: *The following requires follow-up:*

- RFI No. 5 – Wall Base Flashing

M. CHANGE ORDER STATUS/CB's: (The following is noted):

- Changes that affect the contract price, construction details, techniques, materials or time will be documented by Ellis and submitted to the Architect and/or Owner for review and acknowledgment. For the record, all requests for changes are to be made in writing. All requests are to be made in a timely manner.

Note: All requests for changes are to be submitted to Ellis for processing (not to the Owner or Architect).

- Replace all siding and fascia – Out for pricing.

N. AS-BUILT DRAWINGS:

- All Contractors are responsible for marking changes in the drawings on the as-built drawings. The as-built drawings are located in the Ellis Construction job trailer. As-built drawings will be checked periodically.

O. OTHER BUSINESS, COMMENTS & THINGS TO DO (New):

- Ellis to send County Ready Mix tickets to Becher Hoppe for record.

P. TIME AND PLACE OF FUTURE PROGRESS MEETINGS:

Progress Meetings will be held every other Tuesday @ 10:00 A.M. Generally, the meetings will last approximately 30 to 45 minutes. The meetings will be held at the project site in the job trailer. All contractors involved in the immediate construction activity, or construction in the near future, are expected to attend. The next Progress Meeting is scheduled for:

Progress Meeting #3 @ 10:00 A.M., Tuesday October 10th, 2023

Progress Meeting #4 @ 10:00 A.M., Tuesday October 24th, 2023

JOB SITE CONTACT: Kyle Moscinski, Ellis Superintendent, can be reached at 715-347-5011, email kyle@elliswi.com.

Note: Please distribute copies of the minutes to the appropriate field and office personnel within your firm.



Kronenwetter Well No. 2

Preliminary Overall Schedule: 7/18/23



ID	Task Name	Duration	Start	Finish	7/23	September 1 8/20	9/17	November 1 10/15	11/12	12/10	January 1 1/7	2/4	March 1 3/3	3/31	May 1 4/28	5/26	July 1 6/23	7/21	September 1 8/18	9/15							
1	Kronenwetter Well No. 2	298 days?	Wed 8/2/23	Sun 9/22/24	[Gantt bar from 8/2/23 to 9/22/24]																						
2	Long Lead Time Items	296 days?	Wed 8/2/23	Wed 9/18/24	[Gantt bar from 8/2/23 to 9/18/24]																						
3	Light Fixtures	8 wks	Mon 8/14/23	Fri 10/6/23	8/14	[Gantt bar from 8/14 to 10/6]															10/6						
4	Control Panels	14 wks	Mon 8/14/23	Fri 11/17/23	8/14	[Gantt bar from 8/14 to 11/17]												11/17									
5	ATS	18 wks	Mon 8/14/23	Fri 12/15/23	8/14	[Gantt bar from 8/14 to 12/15]												12/15									
6	Panels, Transformers	20 wks	Mon 8/14/23	Fri 12/29/23	8/14	[Gantt bar from 8/14 to 12/29]												12/29									
7	Generator	50 wks	Mon 8/14/23	Fri 7/26/24	8/14	[Gantt bar from 8/14 to 7/26/24]																	7/26				
8	Manholes and Associated Mater	6 wks	Mon 8/14/23	Fri 9/22/23	8/14	[Gantt bar from 8/14 to 9/22]						9/22															
9	HVAC	8 wks	Mon 8/14/23	Fri 10/6/23	8/14	[Gantt bar from 8/14 to 10/6]						10/6															
10	Equalization Tanks	8 wks	Mon 8/14/23	Fri 10/6/23	8/14	[Gantt bar from 8/14 to 10/6]						10/6															
11	Well Pump and Motor	10 wks	Mon 8/14/23	Fri 10/20/23	8/14	[Gantt bar from 8/14 to 10/20]						10/20															
12	Chemical Equipment	12 wks	Mon 8/14/23	Fri 11/3/23	8/14	[Gantt bar from 8/14 to 11/3]						11/3															
13	Valves	28 wks	Mon 8/14/23	Fri 2/23/24	8/14	[Gantt bar from 8/14 to 2/23/24]												2/23									
14	Filter System Equipment	44 wks	Mon 8/14/23	Fri 6/14/24	8/14	[Gantt bar from 8/14 to 6/14/24]															6/14						
15	Door Hardware	10 wks	Mon 8/14/23	Fri 10/20/23	8/14	[Gantt bar from 8/14 to 10/20]						10/20															
16	FRP Doors and Frames	18 wks	Mon 8/14/23	Fri 12/15/23	8/14	[Gantt bar from 8/14 to 12/15]						12/15															
17	Building Construction	250 days	Mon 8/28/23	Fri 8/9/24	[Gantt bar from 8/28/23 to 8/9/24]																						
18	Site Stripping/Rough Grading	2 days	Mon 8/28/23	Tue 8/29/23	8/28	[Gantt bar from 8/28 to 8/29]																			8/29		
19	Excavate Foundations	2 days	Wed 8/30/23	Thu 8/31/23	8/30	[Gantt bar from 8/30 to 8/31]																			8/31		
20	Site Utilities	1 wk	Mon 9/11/23	Fri 9/15/23	9/11	[Gantt bar from 9/11 to 9/15]																			9/15		
21	Footings/Foundations	2 wks	Mon 9/18/23	Fri 9/29/23	9/18	[Gantt bar from 9/18 to 9/29]						9/29															
22	Underground R.I.	5 days	Mon 10/2/23	Fri 10/6/23	10/2	[Gantt bar from 10/2 to 10/6]						10/6															
23	Backfill Foundations	2 days	Mon 10/9/23	Tue 10/10/23	10/9	[Gantt bar from 10/9 to 10/10]						10/10															
24	Masonry	2 wks	Wed 10/11/23	Tue 10/24/23	10/11	[Gantt bar from 10/11 to 10/24]						10/24															
25	Structural Steel	2 days	Mon 10/16/23	Tue 10/17/23	10/16	[Gantt bar from 10/16 to 10/17]						10/17															
26	Interior Slab on Grade	4 days	Wed 10/25/23	Mon 10/30/23	10/25	[Gantt bar from 10/25 to 10/30]						10/30															
27	Trusses	4 days	Tue 10/31/23	Fri 11/3/23	10/31	[Gantt bar from 10/31 to 11/3]						11/3															
28	Roofing/Siding	1.5 wks	Mon 11/6/23	Wed 11/15/23	11/6	[Gantt bar from 11/6 to 11/15]						11/15															
29	Insulation	3 days	Wed 11/15/23	Mon 11/20/23	11/15	[Gantt bar from 11/15 to 11/20]						11/20															
30	FRP Panels	1.5 wks	Mon 11/20/23	Wed 11/29/23	11/20	[Gantt bar from 11/20 to 11/29]						11/29															
31	MEP Rough In/Process Piping	4 wks	Mon 6/3/24	Fri 6/28/24																6/3	[Gantt bar from 6/3 to 6/28]				6/28		
32	Painting/Coating	2 wks	Mon 7/1/24	Fri 7/12/24																7/1	[Gantt bar from 7/1 to 7/12]				7/12		
33	MEP Finishes	3 wks	Mon 7/1/24	Fri 7/19/24																7/1	[Gantt bar from 7/1 to 7/19]				7/19		
34	Knock Out Panel Masonry	4 days	Mon 7/1/24	Thu 7/4/24																7/1	[Gantt bar from 7/1 to 7/4]				7/4		
35	Doors/Hardware	4 days	Fri 7/5/24	Wed 7/10/24																7/5	[Gantt bar from 7/5 to 7/10]				7/10		
36	Test & Balance	2 wks	Thu 7/11/24	Wed 7/24/24																7/11	[Gantt bar from 7/11 to 7/24]				7/24		
37	Misc. Specialties	1 wk	Mon 7/22/24	Fri 7/26/24																7/22	[Gantt bar from 7/22 to 7/26]				7/26		
38	Rough Grading	3 days	Fri 7/5/24	Tue 7/9/24																7/5	[Gantt bar from 7/5 to 7/9]				7/9		
39	Concrete Paving	1 wk	Wed 7/10/24	Tue 7/16/24																7/10	[Gantt bar from 7/10 to 7/16]				7/16		
40	Asphalt Paving	4 days	Wed 7/17/24	Mon 7/22/24																7/17	[Gantt bar from 7/17 to 7/22]				7/22		
41	Finish Grading	2 days	Tue 7/23/24	Wed 7/24/24																7/23	[Gantt bar from 7/23 to 7/24]				7/24		
42	Landscaping	5 days	Thu 7/25/24	Wed 7/31/24																7/25	[Gantt bar from 7/25 to 7/31]				7/31		
43	Generator	1 wk	Mon 7/29/24	Fri 8/2/24																7/29	[Gantt bar from 7/29 to 8/2]				8/2		
44	Punchlist	1 wk	Mon 8/5/24	Fri 8/9/24																8/5	[Gantt bar from 8/5 to 8/9]				8/9		