



CITY OF KOTZEBUE NOTICE

Regular City Council Meeting Minutes

August 20, 2026 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically

call: **1-800-315-6338**; access code: **49401#**

Meeting Notice

I. Call to Order at 5:15pm

II. Roll Call

Council Members present at time of roll call: Vice Mayor Norton, Council Members Hadley, Greene, and Sherman. *Telephonically:* Mayor Chase and Council Members Haviland-Lie and Jackson.

III. Invocation / Moment of Silence

Chief Funk gave invocation.

IV. Pledge of Allegiance

All stood for Pledge of Allegiance.

V. Introduction of Staff & Guests

Staff present at time of roll call: City Manager Johnson, City Clerk/HR Jones, PW Director Avery, Planning Director Walker, City Planner Smith, City Attorney Evans Police Chief Cook, Finance Director Wetzel, Arctic Spirits Manager Lambert, Acting Parks & Rec Director Johnson, and Fire Chief Funk. *Telephonically* Peter w/ Holland & Hart.

Guests present at time of roll call: Citizens John Rae, LaVerne Schaeffer, and Michael Scott.

VI. Adoption of The Agenda

Council Member Hadley made a motion to amend the agenda to add Resolution 26-37 under new business and adopt the agenda, seconded by Council Member Greene.

Roll Call Vote

Derek Haviland-Lie	YES	Joshua Hadley	YES
Kathleen Sherman	YES	Cory Jackson	YES
Johnson Greene	YES	Ernest Norton	YES
Saima Chase	YES		

Motion Passed.

VII. Adoption of Minutes

a) Meeting Minutes for August 6, 2026

Council Member Sherman made a motion to approve the August 6, 2026 meeting minutes, seconded by Council Member Hadley.

Motion passed unanimously.

VIII. Citizen Comments

Mike Scott addressed the City Council on the consolidation of fish processing plants throughout the State of Alaska and the need for a local processing plant in Kotzebue.

IX. Correspondence

No Correspondence.

X. Unfinished Business

No Unfinished Business.

XI. New Business

a) RESOLUTION 26-36, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DECLARING THE NORTHWEST ARCTIC BOROUGH ASSEMBLY CHAMBERS AS THE ELECTION POLLING PLACE FOR THE OCTOBER 6, 2026 CITY COUNCIL ELECTION."

Council Member Hadley made a motion to approve Resolution 26-36, seconded by Council Member Greene.

Roll Call Vote

Derek Haviland-Lie	YES	Joshua Hadley	YES
Kathleen Sherman	YES	Cory Jackson	YES
Johnson Greene	YES	Ernest Norton	YES
Saima Chase	YES		

Motion Passed.

b) Cape Blossom Regional Strategy Session for August 21st, 2026

City Planner Fred Smith updated City Council on the upcoming stakeholder meeting and current design of Phase II of the Cape Blossom Port Road.

c) 2024 Audit Plan

Finance Director Mike Wetzel informed City Council of the 2024 Audit Plan by audit company BDO.

d) FY2023 Issued Financial Statement

Finance Director Mike Wetzel informed City Council of FY2023 Issued Financial Statement from BDO.

e) RESOLUTION 26-37, "AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE, WORKING WITH THE CITY PLANNER AND CITY ATTORNEY TO ISSUE A TEMPORARY USE PERMIT PURSUANT TO KOTZEBUE MUNICIPAL CODE ("KMC") 3.12.120 TO ARCTIC CIRCLE WILD SEAFOOD ("ACWS") AND A TIDELANDS PERMIT PURSUANT TO TITLE 11, CHAPTER 11.04, "TIDELANDS REGULATIONS", OF THE KMC FOR ITS SALMON-BUYING OPERATIONS FROM LOCAL FISHERMEN DURING THE 2026 SUMMER COMMERCIAL FISHING SEASON."

Council Member Hadley made a motion to approve Resolution 26-37, seconded by Council Member Sherman.

Roll Call Vote

Derek Haviland-Lie	YES	Joshua Hadley	YES
Kathleen Sherman	YES	Cory Jackson	YES
Johnson Greene	YES	Ernest Norton	YES
Saima Chase	YES		

Motion Passed.

f) Manager's Reports

1. City Manager - Ron Johnson
2. Holland and Hart
3. The Mulder Company
4. City Attorney - Joe Evans
5. Finance Director (accept and approve Finance Directors Report)

Council Member Hadley made a motion to accept and approve the Finance Director's report, seconded by Council Member Greene.

Motion passed unanimously.

6. Public Works

6a. Public Works Water (accept and approve Public Works Reports)

Council Member Hadley made a motion to accept and approve the Public Works and Public Works Water reports, seconded by Council Member Greene.

Motion passed unanimously.

7. Police Department

8. Fire Department

9. Parks & Recreation

10. Package Store

11. Public Relations/Human Resources

12. Planning Department

The following legal proceedings regarding Manager's Reports can be found on recording at City Hall.

XII. Council Members Comments

Seat B: Derek Haviland-Lie

Seat C: Joshua Hadley

Seat D: Kathleen Sherman

Seat E: Cory Jackson

Seat G: Johnson Greene

Seat A: Ernest Norton

Seat F: Saima Chase

Youth Representative: Vacant

The following legal proceedings regarding Council Member Comments can be found on recording at City Hall.

XIII. Executive Session

Council Member Hadley made a motion to enter Executive Session to discuss contract and financial negotiations, the immediate knowledge of which would clearly have an adverse effect upon the finances of the City, seconded by Council Member Greene.

Motion passed unanimously.

Entered Executive Session 7:09pm

Reentered Open Session 7:21pm

No votes were taken, and directions were given to Administration.

XIV. Adjournment

Council Member Hadley made a motion to adjourn the meeting, seconded by Council Member Greene.

Motion passed unanimously.

Meeting adjourned at 7:22pm.

Accepted by:

Saima Chase
Mayor

[SEAL]

Respectfully Submitted By:

Donald Jones
City Clerk