



CITY OF KOTZEBUE

Regular City Council *Meeting Minutes*

November 06, 2025 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically

call: **1-800-315-6338**; access code: **49401#**

I. **Call to Order** at 5:15pm.

II. **Roll Call**

Council Members present at time of roll call: Mayor Saima Chase, Vice Mayor Ernest Norton, Council Members Derek Haviland-Lie, Joshua Hadley, Kathleen Sherman, and Johnson Greene.

Council Member Cory Jackson present telephonically.

Quorum Established.

III. **Invocation/Moment of Silence**

Council Member Sherman gave invocation.

IV. **Pledge of Allegiance**

All stood for the Pledge of Allegiance.

V. **Introduction of Staff & Guests**

Staff present at the time of roll call: Acting City Manager Ron Johnson, City Clerk Donald Jones, Office Administrator Kaitlin Moore, Consultant Mike Wetzel, Acting Planning Director Fred Smith,

Staff present telephonically: State Lobbyist Ben Mohr, and Consultant Tessa Baldwin.

Guests: Citizen John Rae.

VI. **Adoption of The Agenda**

Vice Mayor Norton made a motion to adopt The Agenda, seconded by Council Member Hadley.

VII. **Adoption of Minutes**

a) September 29, 2025 Meeting Minutes

b) October 24, 2025 Meeting Minutes

Council Member Greene made a motion to approve September 29, 2025 and October 24, 2025 meeting minutes as a block, seconded by Vice Mayor Norton.

Motion passed unanimously.

VIII. Citizen Comments

Citizen John Rae commented on snow fences near the towers, which fell 2 years ago and was addressed to Public Works.

The following legal proceeding regarding Citizen's Comments, all comments can be found on recording at City Hall.

IX. Correspondence

City Council Donation Policy by Resolution 24-36. To be eligible for a donation, organizations and events must meet the following criteria:

1. **501(c)(3) status:** The organization must be a registered 501(c)(3) non-profit entity.
2. **Event Accessibility:** The event or program must be open to all residents of Kotzebue.
3. **Donation Request Form:** A completed Donation Request Form must be submitted.

a) 2026 Iron Dog Sponsorship Opportunities for Lambert/Lie Racing #33.

Did not meet Donation Policy eligibility.

b) On Time Sports - Davis-Ramoth Memorial High School for the Winter season.

Did not meet Donation Policy eligibility.

c) Kotzebue High School Wrestling Team Donation Request.

Did not meet Donation Policy eligibility.

d) Auntie Siikauraq's Annual Gingerbread House Party

Did not meet Donation Policy eligibility.

X. Unfinished Business

No unfinished business.

XI. New Business

a) RESOLUTION 25-66, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE PARTICIPATION OF ITS EMPLOYEES IN THE

PUBLIC EMPLOYEES' DEFERRED COMPENSATION PLAN OF ALASKA AND THE PAYMENT OF THE REQUIRED CONTRIBUTIONS, PURSUANT TO AS 39.45 ET SEQ."

Council Member Haviland-Lie made a motion, seconded by Council Member Sherman.

Roll Call Vote

Derek Haviland-Lie	YES	Joshua Hadley	YES
Kathleen Sherman	YES	Cory Jackson	YES
Johnson Greene	YES	Ernest Norton	YES
Saima Chase	YES		

Motion Passed.

b) RESOLUTION 25-67, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING PARTICIPATION IN THE SECOND SOLICITATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM."

Present for 1st Public Hearing: Mayor Saima Chase, Vice Mayor Ernest Norton, Council Members Derek Haviland-Lie, Joshua Hadley, Johnson Greene, Kathleen Sherman, Acting City Manager Ron Johnson, City Clerk Donald Jones, Office Administrator Kaitlin Moore, Altmon & Rogers Consultant Mike Wetzel, City Planner Fred Smith, Citizen John Rae, Consultant Tessa Baldwin, and Lobbyist Ben Mohr.

Open for Public Comments at 5:38pm.

No public comments.

Closed Public Comments at 5:40pm.

Council Member Haviland-Lie made a motion to Introduce and First Public Hearing of Resolution 25-67, seconded by Vice Mayor Norton.

Roll Call Vote

Derek Haviland-Lie	YES	Joshua Hadley	YES
Kathleen Sherman	YES	Cory Jackson	YES
Johnson Greene	YES	Ernest Norton	YES
Saima Chase	YES		

Motion Passed.

XII. Council Members Comments

SEAT B: Derek Haviland-Lie

SEAT C: Joshua Hadley

SEAT D: Kathleen Sherman

SEAT E: Cory Jackson

SEAT G: Johnson Greene

SEAT A: Ernest Norton

SEAT F: Saima Chase

Youth Representative: Vacant

The following legal proceeding regarding Council Members Comments, all comments can be found on recording at City Hall.

XIII. Executive Session

No executive session needed.

XIV. Adjournment

Vice Mayor Norton made a motion to adjourn the meeting, seconded by Council Member Haviland-Lie.

Motion passed unanimously.

Meeting adjourned at 6:22pm.