



**CITY OF KOTZEBUE
RESOLUTION NO. 24-28**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ACCEPTING AND APPROVING AN AWARD TO SHORELINE PETROLEUM AS PER ITS RESPONSE TO ITB 24-14 IN THE AMOUNT OF SIXTY-FOUR THOUSAND, SIX HUNDRED DOLLARS AND TEN CENTS (\$64,600.10) FOR SHOP OILS, FLUIDS AND LUBRICANTS.

WHEREAS, CY2024 ITBs for the Public Works Department were opened and read on Friday, May 3, 2024;

WHEREAS, the Public Works Director on May 6, 2024 prepared his CY24 ITBs Recommendations as set forth in Exhibit "A" attached hereto and incorporated by reference herein;

WHEREAS, the Kotzebue Municipal Code ("KMC") section 3.16.010(c), **3.16.010 - Competitive bidding required**, provides in pertinent part that "*Contracts for materials, supplies or services in excess of fifty thousand dollars shall only be awarded by a duly passed resolution of the city council*"; and,

WHEREAS, the bid of Shoreline Petroleum for ITB 24-14 to provide shop oils, fluids and lubricants is lowest responsible bidder in the amount of \$64,600.10.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kotzebue accepts and approves an award to Shoreline Petroleum as per its response to ITB 24-14 in the amount of \$64,600.10 for shop oils, fluids and lubricants and authorizes the City Manager, or her designee, to proceed with issuing the requisite Purchase Order and/or other necessary documents to obtain the shop oils, fluids and lubricants from Shoreline Petroleum.

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PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 24th day of May, 2024.

CITY OF KOTZEBUE

Saima Chase, Mayor

ATTEST:

Rosie Hensley, City Clerk

Attachments: Exhibit "A" – PWD CY24 ITBs Recommendations [4 pages]

MEMORANDUM
PUBLIC WORKS DEPARTMENT

DATE: May 6, 2024
TO: Tessa Baldwin, City Manager
FROM: Russell Ferguson, *Russ Ferguson*
Public Works Director

SUBJECT: CY24 ITB's Recommendation

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Bid readings were conducted on Friday, May 3, 2024, present were Russell Ferguson, Public Works Director, Lorraine Hunnicutt, Public Works Assistant Director, Rosie Hensley, City Clerk.

There were a total of fourteen ITB's, please see attached bid results for each ITB and the winning bid is highlighted in yellow. The total cost for the ITB's that were opened on May 3, 2024 were \$390,402.01

The preliminary breakdown for each department is as follows:

|                       |                    |
|-----------------------|--------------------|
| Water Treatment Plant | \$141,599.00       |
| Refuse Department     | \$138,758.12       |
| Streets Department    | \$ 15,479.20       |
| Mechanic's Shop       | \$ 64,600.10       |
| Line Maintenance      | \$ 22,743.42       |
| Building Maintenance  | <u>\$ 7,222.17</u> |
| Total                 | \$390,402.01       |

There were two bids that were over \$50k that need to go to the City Council for approval. The Hazardous Waste Disposal – US Ecology Alaska LLC \$53,500.00 and Mechanic's Shop – Shoreside Petroleum \$64,600.10.

| <u>DEPARTMENT &amp; CODE</u> | <u>COMPANY</u>                | <u>BID QUOTE</u> | <u>BID OPENING</u>     |
|------------------------------|-------------------------------|------------------|------------------------|
| WTP 601-20-54331             | Uresco Construction Materials | \$19,483.00      | May 3, 2024<br>3:00 PM |
| Pot. Perm/Soda Ash           | Univar Solutions              | \$22,374.00      |                        |
| ITB 24-03                    |                               |                  |                        |
| 3,960 Pounds                 |                               |                  |                        |
| WTP 601-20-54331             | Univar Solutions              | \$9,300.00       | May 3, 2024<br>3:00 PM |
| Scale Inhibitor              |                               |                  |                        |
| ITB 24-04                    |                               |                  |                        |
| Four (4) 55 Gallon Drums     |                               |                  |                        |
| WTP 601-20-54331             | Uresco Construction Materials | \$38,400.00      | May 3, 2024<br>3:00 PM |
| Sodium Hydroxide             | Univar Solutions              | \$39,360.00      |                        |
| ITB 24-05                    |                               |                  |                        |
| 16,000 pounds                |                               |                  |                        |
| WTP 601-20-54331             | Univar Solutions              | \$5,880.00       | May 3, 2024<br>3:00 PM |
| Sulfuric Acid                |                               |                  |                        |
| ITB 24-06                    |                               |                  |                        |
| Eight (8) 55 Gallon Drums    |                               |                  |                        |
| WTP 601-20-54331             | Uresco Construction Materials | \$41,536.00      | May 3, 2024<br>3:00 PM |
| Citric Acid                  | Univar Solutions              | \$42,064.00      |                        |
| ITB 24-07                    |                               |                  |                        |
| 17,600 pounds                |                               |                  |                        |
| WTP 601-20-54331             | Quality Auto Parts            | \$27,000.00      | May 3, 2024<br>3:00 PM |
| Polymeric Filter Cartridges  |                               |                  |                        |
| ITB 24-08                    |                               |                  |                        |
| 60 Cases @ 15 Units per case |                               |                  |                        |
| Refuse 602-40-54300          | Uresco Construction Materials | \$19,900.00      | May 3, 2024<br>3:00 PM |
| 95 Gallon Overpack Drums     | Shoreside Petroleum           | \$14,862.12      |                        |
| ITB 24-09                    |                               |                  |                        |
| Twenty (20)                  |                               |                  |                        |
| Refuse 602-40-54300          | Uresco Construction Materials | \$49,600.00      | May 3, 2024<br>3:00 PM |
| Shrinkable Polywrap          | Marshall Brown                | \$64,554.56      |                        |
| ITB 24-10                    | Dr. Shrink, Inc.              | \$50,880.00      |                        |
| Eighty (80) Rolls            | Pacific Alaska Lumber         | \$47,948.00      |                        |
| Refuse 602-40-54300          | Uresco Construction Materials | \$25,980.00      | May 3, 2024<br>3:00 PM |
| Super Hi Tensile Wire        | AK Warehouse Specialist       | \$22,448.00      |                        |
| ITB 24-11                    |                               |                  |                        |
| Four (4) Spools              |                               |                  |                        |

| <u>DEPARTMENT &amp; CODE</u>       | <u>COMPANY</u>                | <u>BID QUOTE</u> | <u>BID OPENING</u>     |
|------------------------------------|-------------------------------|------------------|------------------------|
| Refuse 602-40-54300                | US Ecology Alaska LLC         | \$53,500.00      | May 3, 2024<br>3:00 PM |
| Hazardous Waste Disposal           |                               |                  |                        |
| ITB 24-12                          |                               |                  |                        |
| Streets 100-90-54529               | Fairbanks Materials Inc.      | \$15,479.20      | May 3, 2024<br>3:00 PM |
| ITB 24-13                          | Uresco Construction Materials | \$25,400.00      |                        |
| All Weather Patch<br>10,000 pounds |                               |                  |                        |
| 100-90-54526 4530                  | Quality Auto Parts            | \$79,050.00      | May 3, 2024<br>3:00 PM |
| ITB 24-14                          | Shoreside Petroleum           | \$64,600.10      |                        |
| Shop Oils, Fluids, Lubricants      |                               |                  |                        |
| LM 601-30-54331                    | K&L Supply                    | \$22,743.42      | May 3, 2024<br>3:00 PM |
| Citra Solve Degreaser & Digester   |                               |                  |                        |
| ITB 24-15                          |                               |                  |                        |
| PW BM 100-90-54220                 | Shoreside Petroleum           | \$7,222.17       | May 3, 2024<br>3:00 PM |
| ITB 24-16                          | Marshal Brown                 | \$7,373.50       |                        |
| Propylene Glycol                   | JB Rentals                    | \$10,780.00      |                        |
| Four (4) 55 Gallon Drums           | Uresco Construction Materials | \$11,200.00      |                        |

| ITB#  | Dept.       | Code                             | Description                   | Company                   | Amount              |
|-------|-------------|----------------------------------|-------------------------------|---------------------------|---------------------|
| 24-03 | WTP         | 601-20-54331                     | Chemicals                     | Uresco Const. Materials   | \$19,483.00         |
| 24-04 | WTP         | 601-20-54331                     | Scale Inhibitor               | Univar Solutions          | \$9,300.00          |
| 24-05 | WTP         | 601-20-54331                     | Sodium Hydroxide              | Uresco Const. Materials   | \$38,400.00         |
| 24-06 | WTP         | 601-20-54331                     | Sulfuric Acid                 | Univar Solutions          | \$5,880.00          |
| 24-07 | WTP         | 601-20-54331                     | Citric Acid                   | Uresco Const. Materials   | \$41,536.00         |
| 24-08 | WTP         | 601-20-54331                     | Polymeric Filter Cartridges   | Quality Auto Parts        | \$27,000.00         |
|       |             |                                  |                               | <b>Total</b>              | <b>\$141,599.00</b> |
| 24-09 | Refuse      | 602-40-54300                     | 95 Gallon Overpack Drums      | Shoreside Petroleum       | \$14,862.12         |
| 24-10 | Refuse      | 602-40-54300                     | Shrinkable Polywrap           | Pacific Alaska Lumber     | \$47,948.00         |
| 24-11 | Refuse      | 602-40-54300                     | Super Hi Tensile Wire         | AK Warehouse Speicalist   | \$22,448.00         |
| 24-12 | Refuse      | 602-40-54300                     | Hazardous Waste Disposal      | US Ecology Alaska LLC     | \$53,500.00         |
|       |             |                                  |                               | <b>Total</b>              | <b>\$138,758.12</b> |
| 24-13 | Streets     | 100-90-54529                     | All-Weather Patch             | Fairbanks Materials, Inc. | \$15,479.20         |
| 24-14 | Shop        | 100-90-54526                     | Shop Oils, Fluids, Lubricants | Shoreside Petroleum       | \$64,600.10         |
|       |             | 100-90-54530                     |                               |                           |                     |
| 24-16 | Bldg. Maint | All Department: Propylene Glycol |                               | Shoreside Petroleum       | \$7,222.17          |
|       |             |                                  |                               |                           | <u>\$87,301.47</u>  |
| 24-15 | Line Maint. | 601-30-54332                     | Sewer Line Degreaser          | K&L Supply                | \$22,743.42         |
|       |             |                                  |                               | <b>Total</b>              | <b>\$390,402.01</b> |