

Leon L. Kiana
City Manager's Report
April 17, 2025

Arrived Kotzebue on the morning flight from Anchorage March 31, 2025 and started filling out forms with HR Tech. Received keys to building, office and City Manager's vehicle.

Met and visited with staff throughout the day and also continued briefing with Russ Ferguson on office policies and procedures.

The first two weeks has been very beneficial to me to not only "meet & greet" but to also see and hear their concerns of available equipment and/or supplies to be efficient in providing their services to the public within the community of Kotzebue.

I am also becoming familiar with pending grant proposals. Tessa plans to stop by and go over her work in preparing the grant proposals so that I can do follow-ups.

AML is providing an Alaska Infrastructure Development Symposium in Anchorage on April 22-24 and Russ and I will attend. Our travel expenses will be reimbursed after the Symposium.

My immediate desire is to get the Comprehensive Community Plan updated and to also form an Economic and Strategic Plan.

Leon Kiana

TO: Mayor Haviland-Lie and City Council Members
City Manager Kiana

FR: Drue Pearce, Holland & Hart LLP

RE: April DC Report

April 11, 2025

Hello, Mayor and Council,

Hello from cool and wet DC! Three days of nearly 80-degree weather brought the cherry blossoms to full bloom early but then cooler and wetter weather moved in. The storm systems that caused flooding throughout the Ohio River Valley brought much needed rain but the cloudy skies have mirrored the general mood in DC (and certainly in the markets!).

Global tumult intensified Thursday over President Trump's tariffs and the possibility of deepening trade wars and a recession, but the president got an early win in the battle to advance his domestic agenda.

House GOP leaders managed to quell opposition in their ranks to deliver a vote on a budget bill that would enact sweeping parts of Trump's proposals on tax cuts, energy, border funding and more — an early win ahead of a long, tough path toward approval of a final budget.

The House on Thursday adopted the Senate's budget framework, voting 216-214 largely along party lines and pushing the blueprint over the finish line after a last-minute scramble to win over conservatives who had spent days railing against the measure.

The vote marked a big win for Speaker Mike Johnson (R-La.), who has pushed an aggressive timeline to advance Trump's domestic policy priorities, and for Trump himself, who endorsed the legislation and lobbied those on the right flank to get on board.

It was the fourth time Johnson pulled off a nail-biter — following his reelection as Speaker in January, the adoption of the House's budget blueprint in February, and passage of a government funding bill in March — muscling the measure through his razor-thin majority with no votes to spare.

The under-the-wire victory came as Congress geared up for a two-week spring recess for Passover and Easter and put a bookend on the first phase of the budget reconciliation process — requiring both chambers to adopt a resolution that acts as instructions for the rest of the process.

“Time is of the essence,” Johnson said after the vote. “We know what’s going on around the world. We know that the debt limit cliff is approaching pretty quickly here. We know that markets have been a little unstable. They want to know that Congress is on the job, and I’m here to tell you that we are.”

After the recess, the even tougher work begins. Republicans in both chambers must craft a package that is in line with the levels laid out in the budget resolution and make decisions on a number of hot-button issues like spending cuts, how long the tax cuts are extended for and the cap on the state and local tax deduction, among other details.

House conservatives are putting pressure on Senate Republicans to promise deeper spending cuts — at least \$1.5 trillion over the next decade — ahead of the negotiations, but GOP senators themselves are deeply divided on what to axe. Meanwhile, Senate Majority Leader John Thune (R-S.D.) hasn't been able to make any concrete promises given the positions his members have staked out on Medicaid, defense and other sacred cows.

If you spent the week like most Americans wondering where the tariff roller coaster might plunge next, here’s an article from The Hill that sums up winners and losers for the week – but hang on, it’s not over!

<https://thehill.com/homenews/administration/5243790-trump-tariff-china-trade-war/>

The Delegation is now enjoying the Easter recess but they were busy here in DC this week before leaving town.

Senator Murkowski has been front and center speaking out against the tariff war and calling for more congressional oversight; read her press release (and watch her floor speech) here: <https://www.murkowski.senate.gov/press/release/senator-murkowski-argues-for-congressional-oversight-of-tariffs>

Senator Sullivan was focused on increasing the military presence in Alaska; read his latest press release here: <https://www.sullivan.senate.gov/newsroom/press->

[releases/indopacom-commander-recommends-reopening-adak-naval-base-in-alaska](#)

And Congressman Begich made the following statement after the House adopted the Senate budget resolution for FY26: <https://begich.house.gov/media/press-releases/congressman-begich-statement-house-passage-senate-budget-resolution>

Meanwhile, he also opened his Congressionally Directed Spending portal and Tessa Baldwin has submitted your two priority projects to the House as she did via Senator Murkowski's portal to the Senate.

(I don't have a scanner at home so I can't sign my name)

Have a good week! Drue

JOSEPH W. EVANS
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City Attorney's Report for April 17, 2025 RCCM

Since my last report of March 20, 2025, I spent April 1st – April 11th here in Kotzebue working extensively with our new City Manager Leon Kiana and Russ Ferguson, Acting/Interim City Manager/Public Works Director on Leon's transition into his new duties.

Outwater v. City of Kotzebue, 2K-22-00276CI, Superior Court, Kotzebue: this matter was set to go to trial last month, but at the last minute the trial dates were vacated because the Judge assigned to the case was placed on administrative leave. A new Judge – Eric Smith, retired Anchorage Superior Court Judge – has been appointed *pro tem* to handle this case. At a Status Hearing on April 24th we will set a new trial date.

Since my last report written report, I worked on the following matters and attended in-person or via teleconference the following meetings:

- worked with Leon and Russ in a series of lengthy in-person meetings over the past ten days on bringing Leon up to speed/brief him on the plethora of matters/issues facing the City;
- spent a significant amount of time to prepare materials on the proposed Drake Haul Route for 2025 including searching the DNR records for the history of the Lot 4, Block 3, USS 4498, Tract A site used by Drake Construction, Inc. ("DCI"), preparing maps of the area, assembling materials received from Andrew Nolluk Greene, assembling DCI Temporary Use Permits for DCI 2022 and 2023 Haul Route and drafts of 2025 proposed Temporary Use Permit, preparing packets for the Regular Planning Commission Meeting ("RPCM") on April 10th and attended the RPCM in-person on that date;
- continued work on the Water Treatment Plant's ongoing issues with DOWL;
- reviewed weekly updates from our State and Federal Lobbyists;
- met with the KPD Chief on KPD matters;

- prepared materials for the April 3rd RCCM (Ordinance 25-02 – CY 2025 Budget for First Reading, Resolution 25-16 – waiver of building fee for Native Village of Kotzebue and Resolution 25-17 – signatures for Wells Fargo) and attended the April 3rd RCCM in-person;
- reviewed latest version of FY2026 Congressional Designated Spending (“CDS”) materials submitted to Congressional Delegation;
- worked with Maniilaq to finalize revisions to new Ambulance Contract;
- continued work on Dickie Curtis/House #671 lawsuit;
- worked on Drake Haul Route and planning for March 28, 2025 Town Hall and attended Town Hall via teleconference;
- reviewed final NANA VEI submittals;
- reviewed latest materials for Washeteria
- reread Cape Blossom Port plan prepared by Consultant;
- continued work with Tessa Baldwin, Grants Consultant, on numerous grant applications;
- reviewed latest Marijuana regulatory changes received from AMCO; and,
- numerous meetings with Public Works Director April 1st – April 10th regarding PW issues
- worked on numerous personnel issues (which by state law and KMC are confidential)

Note: As has been my practice for the past 26 years, I am available to the City Manager, Mayor, Vice Mayor and Councilmembers 24/7 – 365 days a year. (The City Manager also approves – as needed – Department Heads to contact me directly.) As such, I field many e-mails, calls and texts daily/weekly.

Respectfully submitted this 11th day of April, 2025.

Joe Evans

City Attorney

Kotzebue City
Revenues with Comparison to Budget
For the 3 Months Ending March 31, 2025

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>GENERAL REVENUE</u>					
100-00-43100 Sales Tax	.00	.00	4,300,000.00	4,300,000.00	.0
100-00-43105 Sale Tax-Bingo/Pull Tabs	.00	.00	280,000.00	280,000.00	.0
100-00-43110 Sales Tax - MUS	19,710.42	19,710.42	91,000.00	71,289.58	21.7
100-00-43111 Bed Tax	.00	.00	135,000.00	135,000.00	.0
100-00-43115 Alcohol Use Tax	.00	.00	500.00	500.00	.0
100-00-43116 Liquor Store Use Tax	15,830.17	15,830.17	180,000.00	164,169.83	8.8
100-00-43117 Tobacco - Excise Tax	.00	.00	300,000.00	300,000.00	.0
100-00-43120 Penalties/Interest	.00	.00	20,000.00	20,000.00	.0
100-00-43125 Municipal Court Fines	300.00	300.00	6,000.00	5,700.00	5.0
100-00-43126 Court Fees for Summons	.00	.00	750.00	750.00	.0
100-00-43130 Interest	.00	.00	32,500.00	32,500.00	.0
100-00-43207 State of AK PERS Relief	.00	.00	105,000.00	105,000.00	.0
100-00-43223 Grant-COPS	.00	.00	115,621.00	115,621.00	.0
100-00-43305 Equipment Rental	.00	.00	500.00	500.00	.0
100-00-43315 DOC Jail Contract	.00	.00	1,182,050.00	1,182,050.00	.0
100-00-43330 Rentals/Lease	.00	.00	23,000.00	23,000.00	.0
100-00-43335 Xerox Copy	.00	.00	10.00	10.00	.0
100-00-43345 Maps	.00	.00	250.00	250.00	.0
100-00-43400 Alarms Monitoring	.00	.00	200.00	200.00	.0
100-00-43415 Animal Control Fees	50.00	50.00	750.00	700.00	6.7
100-00-43425 Building Permits	.00	.00	2,000.00	2,000.00	.0
100-00-43426 Community Activities	.00	.00	5,000.00	5,000.00	.0
100-00-43427 Notary Services	5.00	5.00	100.00	95.00	5.0
100-00-43435 Miscellaneous Permits	1,625.00	1,625.00	8,000.00	6,375.00	20.3
100-00-43505 Cash Over/Short-G.F.	.00	.00	50.00	50.00	.0
100-00-43520 Miscellaneous Income	255.10	255.10	100,000.00	99,744.90	.3
100-00-43521 Land Sale Proceeds	321.00	321.00	.00	(321.00)	.0
100-00-43522 Gen Fund Admin Overhead	137,500.00	137,500.00	550,000.00	412,500.00	25.0
100-00-43524 OTZ Native Village-Roads	.00	.00	50,000.00	50,000.00	.0
100-00-43525 NSF Check Fee	250.00	250.00	50.00	(200.00)	500.0
100-00-43530 Donations	.00	.00	2,500.00	2,500.00	.0
100-00-43534 911 Billing Surcharge	16,515.08	16,515.08	175,000.00	158,484.92	9.4
100-00-43535 Ambulance 3rd Party	.00	.00	250,000.00	250,000.00	.0
100-00-43536 Maniilaq Ambulance	.00	.00	580,000.00	580,000.00	.0
100-00-43606 Memberships	.00	.00	350.00	350.00	.0
100-00-43610 Food	.00	.00	2,000.00	2,000.00	.0
100-00-43615 Building Rental	1,525.00	1,525.00	18,000.00	16,475.00	8.5
100-00-43616 Special Events / Misc.	.00	.00	500.00	500.00	.0
100-00-43800 Operating Tranfers In	.00	.00	1,778,344.00	1,778,344.00	.0
Total GENERAL REVENUE	193,886.77	193,886.77	10,295,025.00	10,101,138.23	1.9
Total Fund Revenue	193,886.77	193,886.77	10,295,025.00	10,101,138.23	1.9

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ADMINISTRATION DEPT.</u>					
100-10-54125 Salaries & Wages	158,175.46	158,175.46	819,080.00	660,904.54	19.3
100-10-54130 Overtime Salaries	1,058.05	1,058.05	68.00	(990.05)	1556.0
100-10-54140 Employee Benefits	22,289.56	22,289.56	331,345.00	309,055.44	6.7
100-10-54165 Employee Moving Expenses	2,000.00	2,000.00	.00	(2,000.00)	.0
100-10-54210 Electricity	2,426.30	2,426.30	10,000.00	7,573.70	24.3
100-10-54215 Heating Fuel	15,389.79	15,389.79	13,000.00	(2,389.79)	118.4
100-10-54220 Building Maintenance	9.98	9.98	3,500.00	3,490.02	.3
100-10-54306 Meals & Entertainment	.00	.00	1,000.00	1,000.00	.0
100-10-54315 Office Supplies & Equip.	8,607.98	8,607.98	15,000.00	6,392.02	57.4
100-10-54325 Office Leased Equipment	3,866.51	3,866.51	30,000.00	26,133.49	12.9
100-10-54400 Service Charges	51.56	51.56	25,000.00	24,948.44	.2
100-10-54407 Employee Morale & Health	.00	.00	600.00	600.00	.0
100-10-54410 Telephone/Fax	4,446.23	4,446.23	30,000.00	25,553.77	14.8
100-10-54415 Travel/Lodging	5,790.70	5,790.70	20,000.00	14,209.30	29.0
100-10-54425 Training	10,950.00	10,950.00	7,500.00	(3,450.00)	146.0
100-10-54430 Dues & Membership	160.00	160.00	2,000.00	1,840.00	8.0
100-10-54434 Ambulance 3rd Party Fees	.00	.00	25,000.00	25,000.00	.0
100-10-54435 Postage	17.25	17.25	7,000.00	6,982.75	.3
100-10-54436 Professional Services	20,824.46	20,824.46	100,000.00	79,175.54	20.8
100-10-54437 Audit Consulting	5,462.50	5,462.50	270,000.00	264,537.50	2.0
100-10-54438 Legal	49,574.20	49,574.20	175,000.00	125,425.80	28.3
100-10-54439 Insurance	.00	.00	14,000.00	14,000.00	.0
100-10-54440 Advertising	.00	.00	1,500.00	1,500.00	.0
100-10-54441 Lobbying	9,250.00	9,250.00	60,000.00	50,750.00	15.4
100-10-54450 Freight Charges	266.08	266.08	1,000.00	733.92	26.6
100-10-54505 Unleaded Gas	.00	.00	2,700.00	2,700.00	.0
100-10-54526 Light Vehicle R & M	177.71	177.71	2,000.00	1,822.29	8.9
100-10-54600 Capital Purchases	.00	.00	5,000.00	5,000.00	.0
100-10-54620 Maintenance/Support Agrmt	13,971.00	13,971.00	75,000.00	61,029.00	18.6
100-10-54625 Computer & DP Equipment	.00	.00	3,000.00	3,000.00	.0
100-10-54700 Penalties	40,786.17	40,786.17	.00	(40,786.17)	.0
100-10-54800 Interest	4,309.97	4,309.97	.00	(4,309.97)	.0
100-10-54901 Miscellaneous	.00	.00	900.00	900.00	.0
Total ADMINISTRATION DEPT.	379,861.46	379,861.46	2,050,193.00	1,670,331.54	18.5

CITY CLERK

100-20-54110 Council Honorarium	4,350.00	4,350.00	27,300.00	22,950.00	15.9
100-20-54125 Salaries & Wages	15,078.47	15,078.47	83,200.00	68,121.53	18.1
100-20-54140 Employee Benefits	4,093.08	4,093.08	44,697.00	40,603.92	9.2
100-20-54170 Election Expense	.00	.00	2,500.00	2,500.00	.0
100-20-54312 Books & Publications	.00	.00	546.00	546.00	.0
100-20-54315 Office Supplies	115.32	115.32	5,272.00	5,156.68	2.2
100-20-54325 Office Leased Equipment	.00	.00	3,750.00	3,750.00	.0
100-20-54406 Community Support	500.00	500.00	.00	(500.00)	.0
100-20-54410 Telephone	428.62	428.62	3,206.00	2,777.38	13.4
100-20-54415 Travel/Lodging	1,593.00	1,593.00	52,500.00	50,907.00	3.0
100-20-54425 Training	.00	.00	481.00	481.00	.0
100-20-54430 Dues & Memberships	.00	.00	14,406.00	14,406.00	.0
100-20-54435 Postage	.00	.00	25.00	25.00	.0
100-20-54439 Insurance	.00	.00	2,113.00	2,113.00	.0
100-20-54440 Advertising (RFB & RFP)	966.30	966.30	53.00	(913.30)	1823.2
100-20-54450 Freight Charges	.00	.00	500.00	500.00	.0

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-20-54500 Council Amenities	36.99	36.99	625.00	588.01	5.9
100-20-54620 Maintenance/Support Agrmt	.00	.00	1,250.00	1,250.00	.0
Total CITY CLERK	27,161.78	27,161.78	242,424.00	215,262.22	11.2

HUMAN RESOURCES

100-40-54125 Salaries & Wages	34,602.29	34,602.29	176,800.00	142,197.71	19.6
100-40-54140 Employee Benefits	6,274.88	6,274.88	71,516.00	65,241.12	8.8
100-40-54306 Meals & Entertainment	.00	.00	500.00	500.00	.0
100-40-54312 Books & Publications	.00	.00	100.00	100.00	.0
100-40-54315 Office Supplies & Equip.	.00	.00	1,500.00	1,500.00	.0
100-40-54325 Office Leased Equipment	.00	.00	1,500.00	1,500.00	.0
100-40-54407 Employee Morale & Health	.00	.00	1,500.00	1,500.00	.0
100-40-54410 Telephone/Fax	.00	.00	500.00	500.00	.0
100-40-54415 Travel/Lodging	.00	.00	5,000.00	5,000.00	.0
100-40-54425 Training	550.00	550.00	5,000.00	4,450.00	11.0
100-40-54430 Dues & Membership	.00	.00	500.00	500.00	.0
100-40-54435 Postage	.00	.00	200.00	200.00	.0
100-40-54436 Professional Services	4,500.00	4,500.00	70,000.00	65,500.00	6.4
100-40-54438 Legal	.00	.00	30,000.00	30,000.00	.0
100-40-54439 Insurance	.00	.00	2,800.00	2,800.00	.0
100-40-54440 Advertising	.00	.00	1,000.00	1,000.00	.0
100-40-54620 Maintenance/Support Agrmt	.00	.00	500.00	500.00	.0
100-40-54625 Computer & DP Equipment	.00	.00	500.00	500.00	.0
Total HUMAN RESOURCES	45,927.17	45,927.17	369,416.00	323,488.83	12.4

CAPITAL PROJ/PLANNING

100-50-54110 Planning Comm Stipend	525.00	525.00	2,550.00	2,025.00	20.6
100-50-54125 Salaries & Wages	37,165.99	37,165.99	207,541.00	170,375.01	17.9
100-50-54140 Employee Benefits	16,302.33	16,302.33	75,381.00	59,078.67	21.6
100-50-54315 Office Supplies	.00	.00	1,500.00	1,500.00	.0
100-50-54410 Telephone	38.87	38.87	300.00	261.13	13.0
100-50-54415 Travel/Lodging	.00	.00	2,500.00	2,500.00	.0
100-50-54425 Training	.00	.00	2,500.00	2,500.00	.0
100-50-54435 Postage	.00	.00	200,000.00	200,000.00	.0
100-50-54436 Professional Services	56,369.60	56,369.60	200,000.00	143,630.40	28.2
100-50-54439 Insurance	.00	.00	3,500.00	3,500.00	.0
100-50-54526 Light Vehicle R & M	6,431.96	6,431.96	1,500.00	(4,931.96)	428.8
100-50-54600 Capital Purchase - Ref. Truck	.00	.00	1,000.00	1,000.00	.0
Total CAPITAL PROJ/PLANNING	116,833.75	116,833.75	698,272.00	581,438.25	16.7

POLICE DEPT

100-70-54125 Salaries & Wages	203,930.28	203,930.28	1,400,720.00	1,196,789.72	14.6
100-70-54130 Overtime	33,974.40	33,974.40	96,878.00	62,903.60	35.1
100-70-54140 Employee Benefits	84,524.25	84,524.25	605,778.00	521,253.75	14.0
100-70-54210 Electricity	2,366.83	2,366.83	10,625.00	8,258.17	22.3
100-70-54215 Heating Fuel	6,678.46	6,678.46	11,375.00	4,696.54	58.7
100-70-54220 Building Maintenance	339.84	339.84	3,500.00	3,160.16	9.7
100-70-54301 Clothing	587.68	587.68	5,250.00	4,662.32	11.2
100-70-54315 Office Supplies	.00	.00	6,500.00	6,500.00	.0

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-70-54316 Operations Supply	5,595.78	5,595.78	24,541.00	18,945.22	22.8
100-70-54317 Community Policing	.00	.00	625.00	625.00	.0
100-70-54325 Office Leased Equipment	960.00	960.00	5,500.00	4,540.00	17.5
100-70-54410 Telephone/Fax	3,108.91	3,108.91	10,000.00	6,891.09	31.1
100-70-54411 Internet/Cable	.00	.00	1,500.00	1,500.00	.0
100-70-54415 Travel/Lodging/Per Diem	.00	.00	25,000.00	25,000.00	.0
100-70-54416 Employee Flights	.00	.00	60,000.00	60,000.00	.0
100-70-54420 Employee Rent	2,250.00	2,250.00	15,000.00	12,750.00	15.0
100-70-54425 Training	.00	.00	43,750.00	43,750.00	.0
100-70-54430 Dues & Membership	.00	.00	7,969.00	7,969.00	.0
100-70-54435 Postage	.00	.00	1,000.00	1,000.00	.0
100-70-54436 Professional Services	6,553.86	6,553.86	16,869.00	10,315.14	38.9
100-70-54439 Insurance	.00	.00	286,250.00	286,250.00	.0
100-70-54440 Advertising	.00	.00	625.00	625.00	.0
100-70-54450 Freight Charges	333.51	333.51	100.00	(233.51)	333.5
100-70-54505 Unleaded Gas/Diesel	.00	.00	31,250.00	31,250.00	.0
100-70-54526 Light Vehicle R & M	1,061.04	1,061.04	12,500.00	11,438.96	8.5
100-70-54530 Equipment Maintenance	.00	.00	625.00	625.00	.0
100-70-54600 Capital Purchase	.00	.00	24,000.00	24,000.00	.0
100-70-54620 Maintenance/Support Agrmt	.00	.00	1,875.00	1,875.00	.0
100-70-54630 Animal Control	.00	.00	2,959.00	2,959.00	.0
Total POLICE DEPT	352,264.84	352,264.84	2,712,564.00	2,360,299.16	13.0

JAIL DEPT

100-75-54125 Salaries & Wages	125,612.38	125,612.38	730,080.00	604,467.62	17.2
100-75-54130 Overtime	12,858.06	12,858.06	98,781.00	85,922.94	13.0
100-75-54140 Employee Benefits	35,611.03	35,611.03	335,274.00	299,662.97	10.6
100-75-54210 Electricity	4,185.91	4,185.91	15,000.00	10,814.09	27.9
100-75-54215 Heating Fuel	12,309.22	12,309.22	60,000.00	47,690.78	20.5
100-75-54220 Building Maintenance	1,310.94	1,310.94	20,000.00	18,689.06	6.6
100-75-54301 Clothing	389.89	389.89	3,750.00	3,360.11	10.4
100-75-54306 Food & Prisoner Supplies	7,492.64	7,492.64	40,000.00	32,507.36	18.7
100-75-54315 Office Supplies	.00	.00	5,500.00	5,500.00	.0
100-75-54316 Operation Supplies	.00	.00	25,000.00	25,000.00	.0
100-75-54410 Telephone	1,663.01	1,663.01	11,250.00	9,586.99	14.8
100-75-54411 Internet/Cable	.00	.00	1,500.00	1,500.00	.0
100-75-54415 Travel/Lodging/Per Diem	.00	.00	18,750.00	18,750.00	.0
100-75-54416 Employee Flights	.00	.00	60,000.00	60,000.00	.0
100-75-54420 Employee Rent	2,750.00	2,750.00	15,000.00	12,250.00	18.3
100-75-54425 Training	.00	.00	10,000.00	10,000.00	.0
100-75-54430 Dues & Membership	.00	.00	1,438.00	1,438.00	.0
100-75-54434 Television	72.11	72.11	1,000.00	927.89	7.2
100-75-54435 Postage	.00	.00	1,063.00	1,063.00	.0
100-75-54436 Professional Services	661.55	661.55	11,344.00	10,682.45	5.8
100-75-54439 Insurance	.00	.00	166,250.00	166,250.00	.0
100-75-54450 Freight Charges	243.96	243.96	100.00	(143.96)	244.0
100-75-54505 Unleaded Gas/Diesel	.00	.00	3,375.00	3,375.00	.0
100-75-54526 Vehicle & Equip R & M	.00	.00	600.00	600.00	.0
100-75-54600 Capital Purchase	.00	.00	24,000.00	24,000.00	.0
100-75-54620 Maintenance/Support	.00	.00	20,904.00	20,904.00	.0
100-75-54901 Miscellaneous Expense	.00	.00	94.00	94.00	.0
Total JAIL DEPT	205,160.70	205,160.70	1,680,053.00	1,474,892.30	12.2

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>FIRE/EMT DEPT</u>					
100-80-54125 Salaries & Wages	164,529.18	164,529.18	1,029,422.00	864,892.82	16.0
100-80-54130 Overtime	28,019.18	28,019.18	85,500.00	57,480.82	32.8
100-80-54140 Employee Benefits	61,751.20	61,751.20	391,180.00	329,428.80	15.8
100-80-54210 Electricity	3,094.97	3,094.97	17,500.00	14,405.03	17.7
100-80-54215 Heating Fuel	23,957.78	23,957.78	89,375.00	65,417.22	26.8
100-80-54220 Building Maintenance	317.50	317.50	6,250.00	5,932.50	5.1
100-80-54301 Clothing	.00	.00	10,000.00	10,000.00	.0
100-80-54302 Safety and Turnout Gear	.00	.00	21,250.00	21,250.00	.0
100-80-54315 Office Supplies	376.62	376.62	6,114.00	5,737.38	6.2
100-80-54323 Fire prevention/hydrant maint.	.00	.00	5,000.00	5,000.00	.0
100-80-54324 Ambulance Supplies&Equip.	.00	.00	1,875.00	1,875.00	.0
100-80-54325 Office Leased Equipment	960.00	960.00	4,800.00	3,840.00	20.0
100-80-54327 Small Tools	.00	.00	1,875.00	1,875.00	.0
100-80-54407 Fire/EMT Rehabilitation	.00	.00	1,250.00	1,250.00	.0
100-80-54410 Telephone/Fax	1,717.65	1,717.65	3,750.00	2,032.35	45.8
100-80-54415 Travel/Lodging	3,992.47	3,992.47	12,211.00	8,218.53	32.7
100-80-54425 Training	.00	.00	35,000.00	35,000.00	.0
100-80-54430 Dues & Membership	.00	.00	625.00	625.00	.0
100-80-54435 Postage	22.63	22.63	625.00	602.37	3.6
100-80-54436 Professional Services	8,701.21	8,701.21	13,252.00	4,550.79	65.7
100-80-54439 Insurance	.00	.00	20,625.00	20,625.00	.0
100-80-54505 Unleaded Gas/Diesel	.00	.00	15,000.00	15,000.00	.0
100-80-54526 Vehicle R & M	179.54	179.54	25,000.00	24,820.46	.7
100-80-54530 Equipment R & M	.00	.00	35,000.00	35,000.00	.0
100-80-54600 Capital Purchase	.00	.00	10,000.00	10,000.00	.0
100-80-57000 Awards and Recognition	.00	.00	3,500.00	3,500.00	.0
Total FIRE/EMT DEPT	297,619.93	297,619.93	1,845,979.00	1,548,359.07	16.1

PUBLIC WORKS DEPT

100-90-54125 Salaries & Wages	221,759.85	221,759.85	1,229,702.00	1,007,942.15	18.0
100-90-54130 Overtime	17,793.08	17,793.08	33,232.00	15,438.92	53.5
100-90-54131 Overtime - Roof	379.50	379.50	.00	(379.50)	.0
100-90-54140 Employee Benefits	93,313.82	93,313.82	384,118.00	290,804.18	24.3
100-90-54201 Street Lighting	17,892.00	17,892.00	75,000.00	57,108.00	23.9
100-90-54202 Sign Replacement	.00	.00	625.00	625.00	.0
100-90-54210 Electricity	4,718.64	4,718.64	27,450.00	22,731.36	17.2
100-90-54215 Heating Fuel	58,813.87	58,813.87	173,184.00	114,370.13	34.0
100-90-54220 Building Maintenance	1,146.05	1,146.05	35,000.00	33,853.95	3.3
100-90-54300 Cleaning Supplies	110.90	110.90	2,453.00	2,342.10	4.5
100-90-54301 Clothing	210.19	210.19	2,375.00	2,164.81	8.9
100-90-54315 Office Supplies	271.96	271.96	6,568.00	6,296.04	4.1
100-90-54325 Office Leased Equipment	960.00	960.00	3,750.00	2,790.00	25.6
100-90-54327 Small Tools	423.88	423.88	2,254.00	1,830.12	18.8
100-90-54410 Telephone/Fax	1,205.85	1,205.85	8,548.00	7,342.15	14.1
100-90-54415 Travel/Lodging	.00	.00	10,000.00	10,000.00	.0
100-90-54425 Training	.00	.00	10,625.00	10,625.00	.0
100-90-54430 Dues & Memberships	.00	.00	2,844.00	2,844.00	.0
100-90-54435 Postage	598.00	598.00	50.00	(548.00)	1196.0
100-90-54436 Professional Services	435.00	435.00	30,763.00	30,328.00	1.4
100-90-54439 Insurance	.00	.00	22,750.00	22,750.00	.0
100-90-54450 Freight Charges	3,815.60	3,815.60	75,000.00	71,184.40	5.1
100-90-54505 Unleaded Gas/Diesel	68,997.26	68,997.26	169,813.00	100,815.74	40.6
100-90-54525 Emergency Disaster Relief	215.12	215.12	.00	(215.12)	.0

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-90-54526 Light Vehicle R & M	3,453.81	3,453.81	28,125.00	24,671.19	12.3
100-90-54527 Snow Removal	14,226.06	14,226.06	80,000.00	65,773.94	17.8
100-90-54528 Gravel Purchases	.00	.00	62,500.00	62,500.00	.0
100-90-54529 Paved Road Maintenance	52.08	52.08	21,188.00	21,135.92	.3
100-90-54530 Heavy Equipment R & M	61,580.69	61,580.69	147,563.00	85,982.31	41.7
100-90-54600 Capital - Equipment	.00	.00	100,000.00	100,000.00	.0
100-90-54625 Capital Purchase - Infra.	.00	.00	10,000.00	10,000.00	.0
Total PUBLIC WORKS DEPT	572,373.21	572,373.21	2,755,480.00	2,183,106.79	20.8

SMALL BOAT HARBOR

100-94-54125 Salaries & Wages	.00	.00	16,570.00	16,570.00	.0
100-94-54140 Benefits	.00	.00	1,111.00	1,111.00	.0
100-94-54210 Electricity	1,558.82	1,558.82	16,875.00	15,316.18	9.2
100-94-54220 Building & Equipment Maintenan	.00	.00	15,000.00	15,000.00	.0
100-94-54225 R&R Docks Annually	.00	.00	8,125.00	8,125.00	.0
100-94-54315 Office Supplies & Equipment	.00	.00	1,250.00	1,250.00	.0
100-94-54425 Training	.00	.00	1,500.00	1,500.00	.0
100-94-54439 Insurance	.00	.00	35,000.00	35,000.00	.0
100-94-54450 Freight Charges	.00	.00	15,000.00	15,000.00	.0
Total SMALL BOAT HARBOR	1,558.82	1,558.82	110,431.00	108,872.18	1.4

PARKS & REC.

100-95-54125 Salaries & Wages	55,538.30	55,538.30	296,515.00	240,976.70	18.7
100-95-54130 Overtime	117.00	117.00	1,000.00	883.00	11.7
100-95-54140 Employee Benefits	16,524.45	16,524.45	112,676.00	96,151.55	14.7
100-95-54210 Electricity	5,167.55	5,167.55	25,000.00	19,832.45	20.7
100-95-54215 Heating Fuel	6,936.69	6,936.69	18,750.00	11,813.31	37.0
100-95-54220 Building & Equipment Maint.	234.99	234.99	35,000.00	34,765.01	.7
100-95-54300 Cleaning Supplies	.00	.00	3,125.00	3,125.00	.0
100-95-54303 Materials	.00	.00	600.00	600.00	.0
100-95-54306 Food	.00	.00	2,500.00	2,500.00	.0
100-95-54308 Playground & Park Maintenance	.00	.00	6,250.00	6,250.00	.0
100-95-54315 Office Supplies & Equipment	742.71	742.71	3,750.00	3,007.29	19.8
100-95-54410 Telephone/Fax	308.01	308.01	3,750.00	3,441.99	8.2
100-95-54411 Internet/Cable	.00	.00	1,680.00	1,680.00	.0
100-95-54415 Travel/Per Diem	.00	.00	4,000.00	4,000.00	.0
100-95-54425 Training	.00	.00	1,250.00	1,250.00	.0
100-95-54436 Professional Services	845.00	845.00	23,125.00	22,280.00	3.7
100-95-54439 Insurance	.00	.00	11,250.00	11,250.00	.0
100-95-54450 Freight Charges	393.48	393.48	1,500.00	1,106.52	26.2
100-95-54505 Gas/Deisel	.00	.00	3,375.00	3,375.00	.0
100-95-54526 Light Vehicle Maintenance	.00	.00	3,750.00	3,750.00	.0
100-95-54530 Program Equip. & Equip. Repair	.00	.00	1,250.00	1,250.00	.0
100-95-54600 Capital Purchase	.00	.00	6,000.00	6,000.00	.0
100-95-54907 Community Events	900.00	900.00	5,000.00	4,100.00	18.0
Total PARKS & REC.	87,708.18	87,708.18	571,096.00	483,387.82	15.4

Other Agency Contributions

100-96-54905 Kotzebue Broadcasting, Inc	.00	.00	2,500.00	2,500.00	.0
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Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-96-54907 July 4th Celebration Comm.	.00	.00	4,500.00	4,500.00	.0
100-96-54908 Miscellaneous Comm. Support	.00	.00	2,500.00	2,500.00	.0
100-96-54909 Kotzebue/Middle High School	.00	.00	40,000.00	40,000.00	.0
100-96-54911 City of Kotz Scholarship Fund	4,250.00	4,250.00	20,000.00	15,750.00	21.3
Total Other Agency Contributions	4,250.00	4,250.00	69,500.00	65,250.00	6.1
<u>NON-DEPT. EXPENSE</u>					
100-98-54407 Employee Morale & Health	161.00	161.00	10,000.00	9,839.00	1.6
Total NON-DEPT. EXPENSE	161.00	161.00	10,000.00	9,839.00	1.6
Total Fund Expenditures	2,090,880.84	2,090,880.84	13,115,408.00	11,024,527.16	15.9
Net Revenue Over Expenditures	(1,896,994.07)	(1,896,994.07)	(2,820,383.00)	(923,388.93)	(67.3)

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

Major R&R CPF

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expense - Package Store CP</u>					
469-93-54601 Capital Purchase - Constr.	49,910.55	49,910.55	.00	(49,910.55)	.0
Total Expense - Package Store CP	49,910.55	49,910.55	.00	(49,910.55)	.0
Total Fund Expenditures	49,910.55	49,910.55	.00	(49,910.55)	.0
Net Revenue Over Expenditures	(49,910.55)	(49,910.55)	.00	49,910.55	.0

Kotzebue City
Revenues with Comparison to Budget
For the 3 Months Ending March 31, 2025

Washateria Denali Comm Fund

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
	<u>Source 00</u>					
472-00-43225	Federal Grant Revenue	.00	.00	1,083,468.00	1,083,468.00	.0
	Total Source 00	.00	.00	1,083,468.00	1,083,468.00	.0
	<u>Source 10</u>					
472-10-43225	Federal Grant Revenue	.00	.00	1,083,468.00	1,083,468.00	.0
	Total Source 10	.00	.00	1,083,468.00	1,083,468.00	.0
	Total Fund Revenue	.00	.00	2,166,936.00	2,166,936.00	.0

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

Washateria Denali Comm Fund

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
472-00-54600	Capital Outlay	.00	.00	934,968.00	934,968.00	.0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	Total Department 00	.00	.00	934,968.00	934,968.00	.0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	<u>Washateria Denali Comm Fund</u>					
472-10-54163	Design Engineering	4,659.81	4,659.81	.00	(4,659.81)	.0
472-10-54600	Capital Outlay	.00	.00	934,968.00	934,968.00	.0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	Total Washateria Denali Comm Fund	4,659.81	4,659.81	934,968.00	930,308.19	.5
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	Total Fund Expenditures	4,659.81	4,659.81	1,869,936.00	1,865,276.19	.3
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	Net Revenue Over Expenditures	(4,659.81)	(4,659.81)	297,000.00	301,659.81	(1.6)
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Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

Designated Legislative Grants

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expense-Swan Lake</u>						
483-50-54303	Construction	16,647.50	16,647.50	.00	(16,647.50)	.0
	Total Expense-Swan Lake	16,647.50	16,647.50	.00	(16,647.50)	.0
	Total Fund Expenditures	16,647.50	16,647.50	.00	(16,647.50)	.0
	Net Revenue Over Expenditures	(16,647.50)	(16,647.50)	.00	16,647.50	.0

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

Fund 484 - Swan Lake Loop Rep

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expense-Swan Lake Loop Repl</u>					
484-00-54163 Design Engineering	97,862.77	97,862.77	.00	(97,862.77)	.0
Total Expense-Swan Lake Loop Repl	97,862.77	97,862.77	.00	(97,862.77)	.0
Total Fund Expenditures	97,862.77	97,862.77	.00	(97,862.77)	.0
Net Revenue Over Expenditures	(97,862.77)	(97,862.77)	.00	97,862.77	.0

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

Cape Blossom Road

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
492-00-54163 Design Engineering	29,394.20	29,394.20	.00	(29,394.20)	.0
Total Department 00	29,394.20	29,394.20	.00	(29,394.20)	.0
Total Fund Expenditures	29,394.20	29,394.20	.00	(29,394.20)	.0
Net Revenue Over Expenditures	(29,394.20)	(29,394.20)	.00	29,394.20	.0

Kotzebue City
Revenues with Comparison to Budget
For the 3 Months Ending March 31, 2025

ENTERPRISE ACCOUNTS

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
	<u>MUS REVENUE</u>					
601-40-43915	MUS Penalties & Interest	5,062.81	5,062.81	30,000.00	24,937.19	16.9
601-40-43927	Service Equipment Sales	.00	.00	500.00	500.00	.0
601-40-43928	Hydro Flush Service	5,102.50	5,102.50	15,000.00	9,897.50	34.0
601-40-43930	Water Sales-Residential	40,777.54	40,777.54	700,000.00	659,222.46	5.8
601-40-43931	Water Sales-Commercial	213,555.70	213,555.70	1,150,000.00	936,444.30	18.6
601-40-43932	Water Delivery	1,332.95	1,332.95	11,000.00	9,667.05	12.1
601-40-43940	Sewer Sales-Commercial	149,495.48	149,495.48	700,000.00	550,504.52	21.4
601-40-43941	Sewer Sales-Residential	53,935.08	53,935.08	200,000.00	146,064.92	27.0
601-40-43950	Water Connection Fees	.00	.00	500.00	500.00	.0
601-40-43951	Sewer Connection Fees	.00	.00	500.00	500.00	.0
601-40-43952	Water Re/Dis/ connect	.00	.00	5,000.00	5,000.00	.0
601-40-43953	Sewer Re/Dis Connect	.00	.00	500.00	500.00	.0
601-40-43985	Miscellaneous	.00	.00	10,000.00	10,000.00	.0
601-40-44107	State of AK PERS Relief	.00	.00	30,000.00	30,000.00	.0
	Total MUS REVENUE	469,262.06	469,262.06	2,853,000.00	2,383,737.94	16.5
	Total Fund Revenue	469,262.06	469,262.06	2,853,000.00	2,383,737.94	16.5

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Water & Sewer Expenses</u>					
601-10-54400 Service Charges	.00	.00	21,875.00	21,875.00	.0
601-10-54434 3rd Party Collection Fees	.00	.00	625.00	625.00	.0
601-10-54435 Postage	600.00	600.00	3,750.00	3,150.00	16.0
601-10-54460 Gen. Fund Admin. Overhead	71,500.00	71,500.00	356,250.00	284,750.00	20.1
601-10-54700 Transfer Out	.00	.00	2,384,550.00	2,384,550.00	.0
Total Water & Sewer Expenses	72,100.00	72,100.00	2,767,050.00	2,694,950.00	2.6
<u>Water Expenses</u>					
601-20-54125 Salaries & Wages	55,712.26	55,712.26	300,000.00	244,287.74	18.6
601-20-54130 Overtime	25,914.87	25,914.87	86,067.00	60,152.13	30.1
601-20-54140 Employee Benefits	31,198.45	31,198.45	105,571.00	74,372.55	29.6
601-20-54210 Electricity	44,649.15	44,649.15	175,000.00	130,350.85	25.5
601-20-54215 Heating Fuel	99,394.22	99,394.22	80,100.00	(19,294.22)	124.1
601-20-54216 KEA Waste Heat	64,558.92	64,558.92	20,000.00	(44,558.92)	322.8
601-20-54220 Building Maintenance	598.70	598.70	6,250.00	5,651.30	9.6
601-20-54301 Clothing/Safety Equipment	44.68	44.68	2,500.00	2,455.32	1.8
601-20-54315 Office Supplies	45.00	45.00	3,103.00	3,058.00	1.5
601-20-54327 Small Tools	205.43	205.43	1,250.00	1,044.57	16.4
601-20-54331 Chemicals	.00	.00	180,000.00	180,000.00	.0
601-20-54332 Pipe & Materials	175.63	175.63	69,003.00	68,827.37	.3
601-20-54410 Telephone	2,159.08	2,159.08	14,970.00	12,810.92	14.4
601-20-54411 Internet/Cable	.00	.00	3,000.00	3,000.00	.0
601-20-54415 Travel/Loding	.00	.00	5,000.00	5,000.00	.0
601-20-54425 Training	.00	.00	10,000.00	10,000.00	.0
601-20-54430 Dues & Membership	.00	.00	5,000.00	5,000.00	.0
601-20-54436 Professional Services	105.00	105.00	80,000.00	79,895.00	.1
601-20-54439 Insurance	.00	.00	17,500.00	17,500.00	.0
601-20-54450 Freight Charges	207.68	207.68	10,000.00	9,792.32	2.1
601-20-54505 Unleaded Gas/Diesel/Oil	.00	.00	4,688.00	4,688.00	.0
601-20-54525 Light Vehicle R & M	26.43	26.43	1,875.00	1,848.57	1.4
601-20-54526 Vehicle & Equipment R & M	555.98	555.98	3,750.00	3,194.02	14.8
601-20-54541 Lab Equipment/Testing	3,969.60	3,969.60	25,000.00	21,030.40	15.9
601-20-54600 Capital Purchase	1,635.00	1,635.00	50,000.00	48,365.00	3.3
Total Water Expenses	331,156.08	331,156.08	1,259,627.00	928,470.92	26.3
<u>Sewer Expenses</u>					
601-30-54125 Salaries & Wages	108,719.49	108,719.49	407,539.00	298,819.51	26.7
601-30-54130 Overtime	14,868.36	14,868.36	67,828.00	52,959.64	21.9
601-30-54140 Employee Benefits	45,890.09	45,890.09	153,934.00	108,043.91	29.8
601-30-54210 Electricity	26,916.38	26,916.38	104,253.00	77,336.62	25.8
601-30-54211 Electricity-Sewage Lagoon	.00	.00	12,500.00	12,500.00	.0
601-30-54215 Heating Fuel	.00	.00	37,500.00	37,500.00	.0
601-30-54220 Building Maintenance	.00	.00	80,000.00	80,000.00	.0
601-30-54301 Clothing/Safety Equipment	495.28	495.28	7,781.00	7,285.72	6.4
601-30-54315 Ofc Sup/Equip/Maintenance	.00	.00	2,128.00	2,128.00	.0
601-30-54316 Operational Supplies	.00	.00	3,750.00	3,750.00	.0
601-30-54327 Small Tools	1,398.50	1,398.50	9,599.00	8,200.50	14.6
601-30-54331 Chemicals	.00	.00	37,762.00	37,762.00	.0
601-30-54332 Pipe & Materials	2,279.06	2,279.06	75,000.00	72,720.94	3.0

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
601-30-54415 Travel/Loding	.00	.00	4,375.00	4,375.00	.0
601-30-54425 Training	.00	.00	13,484.00	13,484.00	.0
601-30-54436 Professional Services	13,153.43	13,153.43	43,750.00	30,596.57	30.1
601-30-54439 Insurance	.00	.00	7,500.00	7,500.00	.0
601-30-54450 Freight Charges	9,916.62	9,916.62	25,000.00	15,083.38	39.7
601-30-54505 Unleaded Gas/Diesel/Oil	.00	.00	43,875.00	43,875.00	.0
601-30-54525 Light Vehicle R & M	352.18	352.18	2,999.00	2,646.82	11.7
601-30-54526 Vehicle & Equipment R & M	1,168.54	1,168.54	28,125.00	26,956.46	4.2
601-30-54600 Capital Purchases - Pumps	46,723.40	46,723.40	.00	(46,723.40)	.0
601-30-54901 Miscellaneous	.00	.00	55.00	55.00	.0
Total Sewer Expenses	271,881.33	271,881.33	1,168,737.00	896,855.67	23.3
Total Fund Expenditures	675,137.41	675,137.41	5,195,414.00	4,520,276.59	13.0
Net Revenue Over Expenditures	(205,875.35)	(205,875.35)	(2,342,414.00)	(2,136,538.65)	(8.8)

Kotzebue City
Revenues with Comparison to Budget
For the 3 Months Ending March 31, 2025

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>REFUSE ENTERPRISE FUND</u>					
602-40-43923 Baler Drop Off Charges	5,704.71	5,704.71	30,000.00	24,295.29	19.0
602-40-43924 Residential Refuse Collec	93,994.31	93,994.31	345,000.00	251,005.69	27.2
602-40-43925 Commercial Refuse Collect	169,307.26	169,307.26	640,000.00	470,692.74	26.5
602-40-43926 Refuse Equipment Sales	.00	.00	2,000.00	2,000.00	.0
602-40-43927 Residential Refuse Cart	69,308.78	69,308.78	1,850.00	(67,458.78)	3746.4
602-40-43928 Commercial Dumpster Rental	10,233.00	10,233.00	38,000.00	27,767.00	26.9
602-40-44107 State of AK PERS Relief	.00	.00	28,496.00	28,496.00	.0
602-40-49987 Miscellaneous Income	.00	.00	7,000.00	7,000.00	.0
Total REFUSE ENTERPRISE FUND	348,548.06	348,548.06	1,092,346.00	743,797.94	31.9
Total Fund Revenue	348,548.06	348,548.06	1,092,346.00	743,797.94	31.9

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>REFUSE ENTERPRISE FUND</u>					
602-40-54125 Salaries & Wages	143,212.82	143,212.82	579,620.00	436,407.18	24.7
602-40-54130 Overtime	961.04	961.04	11,000.00	10,038.96	8.7
602-40-54140 Employee Benefits	63,400.81	63,400.81	220,256.00	156,855.19	28.8
602-40-54210 Electricity	5,957.38	5,957.38	24,050.00	18,092.62	24.8
602-40-54215 Heating Fuel	23,690.04	23,690.04	81,509.00	57,818.96	29.1
602-40-54220 Building Maintenance	90.78	90.78	8,661.00	8,570.22	1.1
602-40-54300 Operational Supplies	2,466.00	2,466.00	100,998.00	98,532.00	2.4
602-40-54301 Clothing/Safety Equipment	.00	.00	3,750.00	3,750.00	.0
602-40-54307 Spring Cleanup	.00	.00	11,944.00	11,944.00	.0
602-40-54315 Office Supplies	34.99	34.99	2,223.00	2,188.01	1.6
602-40-54327 Small Tools	12.99	12.99	1,250.00	1,237.01	1.0
602-40-54410 Telephone	665.73	665.73	4,200.00	3,534.27	15.9
602-40-54415 Travel/Lodging	.00	.00	12,308.00	12,308.00	.0
602-40-54425 Training	.00	.00	14,174.00	14,174.00	.0
602-40-54436 Professional Services	4,186.46	4,186.46	24,919.00	20,732.54	16.8
602-40-54439 Insurance	.00	.00	60,000.00	60,000.00	.0
602-40-54448 Bad Debt Expense	.00	.00	5,000.00	5,000.00	.0
602-40-54449 Closure & Post Closure	.00	.00	1,800.00	1,800.00	.0
602-40-54450 Refuse Operating Permit	8,000.00	8,000.00	5,000.00	(3,000.00)	160.0
602-40-54451 Capital Purchases	.00	.00	1,000,000.00	1,000,000.00	.0
602-40-54452 Freight Charges	321.36	321.36	38,000.00	37,678.64	.9
602-40-54505 Unleaded Gas/Diesel/Oil	472.95	472.95	40,858.00	40,385.05	1.2
602-40-54525 Light Vehicle R & M	.00	.00	2,901.00	2,901.00	.0
602-40-54526 Vehicle & Equipment R & M	1,166.88	1,166.88	16,168.00	15,001.12	7.2
602-40-54527 Gen. Fund Admin. Overhead	27,500.00	27,500.00	137,500.00	110,000.00	20.0
602-40-54600 Capital Purchase	347,230.00	347,230.00	.00	(347,230.00)	.0
Total REFUSE ENTERPRISE FUND	629,370.23	629,370.23	2,408,089.00	1,778,718.77	26.1
Total Fund Expenditures	629,370.23	629,370.23	2,408,089.00	1,778,718.77	26.1
Net Revenue Over Expenditures	(280,822.17)	(280,822.17)	(1,315,743.00)	(1,034,920.83)	(21.3)

Kotzebue City
Revenues with Comparison to Budget
For the 3 Months Ending March 31, 2025

ARCTIC SPIRITS

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
	<u>ARCTIC SPIRITS REVENUE</u>					
603-00-43405	Retail Sales-Liquor	251,991.07	251,991.07	3,057,500.00	2,805,508.93	8.2
603-00-43407	Retail Sales - Tobacco	10,702.67	10,702.67	85,000.00	74,297.33	12.6
603-00-43408	Retail Sales - Miscellaneous	1,165.90	1,165.90	13,000.00	11,834.10	9.0
603-00-43410	Distribution Point Fees	40.00	40.00	1,500.00	1,460.00	2.7
603-00-43425	Permitting Fees	6,095.00	6,095.00	75,000.00	68,905.00	8.1
603-00-44107	State of AK PERS Relief	.00	.00	15,697.00	15,697.00	.0
	Total ARCTIC SPIRITS REVENUE	269,994.64	269,994.64	3,247,697.00	2,977,702.36	8.3
	Total Fund Revenue	269,994.64	269,994.64	3,247,697.00	2,977,702.36	8.3

Kotzebue City
Expenditures with Comparison to Budget
For the 3 Months Ending March 31, 2025

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ARCTIC SPIRITS EXPENSES</u>					
603-10-54110 LBCB Stipend	.00	.00	2,100.00	2,100.00	.0
603-10-54125 Salaries & Wages	63,434.11	63,434.11	244,638.00	181,203.89	25.9
603-10-54130 Overtime	.00	.00	4,500.00	4,500.00	.0
603-10-54140 Employee Benefits	19,397.87	19,397.87	101,752.00	82,354.13	19.1
603-10-54210 Electricity	1,561.97	1,561.97	7,500.00	5,938.03	20.8
603-10-54215 Heating Fuel	8,589.96	8,589.96	40,000.00	31,410.04	21.5
603-10-54220 Building Maintenance	.00	.00	4,000.00	4,000.00	.0
603-10-54300 Cleaning Supplies	47.35	47.35	2,000.00	1,952.65	2.4
603-10-54315 Office Supplies & Equip	69.02	69.02	10,000.00	9,930.98	.7
603-10-54320 Product Acquisition	.00	.00	1,600,000.00	1,600,000.00	.0
603-10-54321 Cash Overs/Shorts - Pkg Store	(5.03)	(5.03)	200.00	205.03	(2.5)
603-10-54400 Service Charges	116.19	116.19	55,800.00	55,683.81	.2
603-10-54410 Telephone/Fax	267.17	267.17	1,600.00	1,332.83	16.7
603-10-54415 Travel/Lodging/Per Diem	.00	.00	2,500.00	2,500.00	.0
603-10-54425 Training	.00	.00	1,250.00	1,250.00	.0
603-10-54433 Postage	.00	.00	63.00	63.00	.0
603-10-54434 Freight Charges	16,825.05	16,825.05	350,000.00	333,174.95	4.8
603-10-54436 Professional Services	.00	.00	500.00	500.00	.0
603-10-54438 Legal Fees	360.00	360.00	5,000.00	4,640.00	7.2
603-10-54439 Insurance	.00	.00	78,750.00	78,750.00	.0
603-10-54505 Gas/Diesel	.00	.00	2,100.00	2,100.00	.0
603-10-54526 Light Vehicle R & M	.00	.00	2,500.00	2,500.00	.0
603-10-54527 Gen. Fund Admin. Overhead	38,500.00	38,500.00	155,000.00	116,500.00	24.8
603-10-54530 Equipment Maint.	.00	.00	2,600.00	2,600.00	.0
603-10-54625 Computer Equipment	.00	.00	30,000.00	30,000.00	.0
Total ARCTIC SPIRITS EXPENSES	149,163.66	149,163.66	2,704,353.00	2,555,189.34	5.5
Total Fund Expenditures	149,163.66	149,163.66	2,704,353.00	2,555,189.34	5.5
Net Revenue Over Expenditures	120,830.98	120,830.98	543,344.00	422,513.02	22.2

Public Works Department Report

February/March 2025

Russell Ferguson/Lorraine Hunnicutt

Public Works – Russell Ferguson is still helping out with the City Manager half days and Lorraine Hunnicutt is Acting Public Works Director for half days.

Water Treatment Plant – Matt Lazarus is on vacation in Africa doing missionary work. There are thirteen (13) new filters being installed at the water treatment plant. We are still waiting on hook up kits and hope to have that done next week. It will increase ultra filtration by 25%. Drake & Dowl have installed air bubblers at Devil's Lake to help with manganese and iron removal.

Building Maintenance – For a complete record of the work orders – on Public Works Assistant Directors computer. Reports are from March 14, 2025 through April 10, 2025. There were ten (10) work orders generated. Two (2) Jail; Four (4) Fire Hall; Two (2) Public Works; One (1) City Hall and One (1) Lift Station #2. They removed dangerous icicles from many City owned buildings.

Streets Department – Eight (8) work orders generated. Five (5) Elders driveways; One (1) Landfill; One (1) Cell #2; One (1) Devil's Lake Road; One (1) Impound wrecked snow machine. We are currently advertising for a temporary operator to help with snow removal. The L110 is still down, and we have ordered parts. Drake Construction will help for a few days with snow removal.

Shop Department – there were ten (10) work orders. Three (3) KPD; Two (2) Heavy Equipment; Three (3) Equipment and Two (2) KFD.

Line Maintenance – there were twenty-six (26) work orders generated of which six were billable \$1,515.00. Lift Station #10 – one pump is down and cannot keep up with the flow. The pumps for Lift Station #10 and controls are in, we just need to have the electrician hook them up and they will be getting new VFD's. Line Maintenance continues to struggle with rage and grease issues and PSA's have been sent out on Facebook and the City website.

Refuse Department – the new baler is currently in the manufacturing process and should arrive the first week of August. Three guys went through the Hazwoper Refresher for recertification.



City of Kotzebue, Alaska
Police Department

258B Third Avenue Box 550 Kotzebue, AK 99752-0550
Office: 907-442-3539 Fax: 907-442-3357
Christopher Cook, Chief of Police



To: City Manager Leon Kiana
Re: Kotzebue Police and Jail Activity Report

Date: 4/10/2025

Since the Kotzebue Police Department's last activity report, the police department has responded to 589 calls for service (March 2025), a 12% decrease from the month of February. Calls of note for the month of March were 23 Civil calls, 25 Intoxicated Persons, 20 Welfare Checks, and 10 Assaults. For a complete list of calls for service see the attached report. Calls for service occurred most frequently on Thursday between the hours of 04:00 am to 05:00 am.

The Kotzebue Regional Jail processed 53 prisoners during the month of March, a 20% increase from February (44).

Community Policing:

- KPD officers had 244 public relations, safety, and assistance contacts with the citizens and business owners of Kotzebue during the month of March.
- KPD officers conducted 108 security checks of businesses, or other locations within the city.

Staff Development and Training:

- Sgt. Meier, Sgt. Buege are participating in Police One Leadership Training: Leadership 1-8, Leadership Academy, Leadership and Law Enforcement, Leadership Essentials, Leadership for the New Supervisor, Leadership in Law Enforcement, Leadership Skills Using the "Abilene Paradox," Leadership Styles, Leadership Tips for New Supervisors, and Leadership vs Management.
- All officers are participating in Police One Trainings; Ambush Awareness and Preparation, Anti-Bias Training, Autism for Law Enforcement: Definition and Prevalence, Autism for Law Enforcement; Promoting Safe Outcomes, Below 100; Watch Your Speed, Be Smart With Your Smart Phone; Law Enforcement Use of Personal Devices, and Career Professionalism.
- Met with US Attorney Michael Heyman, to discuss drugs in Kotzebue and what the US attorney's office can assist the Kotzebue Police Department with.
- Sgt. Buege enrolled the police department in a new gun tracing program that will help the department better verify firearms.
- CSO Carlson has been working on getting some dog houses, supplies. and straw at no cost to the department.
- We have a new Lieutenant that has begun working with KPD. His name is Lt. Popp.

Community Service Officers:

- The Community Service Officers responded to 32 calls for service regarding animal complaints, a 15% Decrease from February (37).
- The CSOs impounded 9 dogs.
- 7 animal(s) were adopted or rescued. (12 since beginning of the year).
- 0 animal(s) was euthanized in February. (0 since the beginning of the year).
- Served or attempted to serve 2 court documents.

Christopher Cook / Chief of Police

Kotzebue Fire Department

City Council Report

April, 24, 2025

In March this year, KFD responded to an approximate 74 calls. 67 of these were EMS related while 7 were Fire/public assistance related.

We are actively working with the State to host a Hazmat ops/Firefighter I class for those in the Fire Department and it's Volunteers, and we would also like to see if there is any interest for other community members to join in on the class. We have been working with Maniilaq EMS to get our staff their needed Emergency Medical training. I am excited to see that relationship continue to be fostered and grow.

Lieutenant Neal Carlson and Lieutenant Bernie Rosales have been providing excellent leadership to our shift staff and doing a wonderful job helping with administration tasks. I am also thankful for each and every person on our staff as they learn the ropes of their tasks and respond to the emergencies we face here in Kotzebue.

With the goal of being fully staffed, we are looking for qualified people who are interested in working in the Fire/EMS field. Currently we have 3 positions on staff open for new Firefighters. We are also looking for an Administrative Assistant in our office.

Though it may be a several months out in the future, it is still my intent to begin some kind of youth program, to provide youth with education in emergency response as well as mentoring relationships for character development. This is a goal and passion of mine, and I'm looking forward to seeing it accomplished.

Our Volunteer Fire Department is beginning to make some great strides in getting up and running. We who are on staff have already felt their help on some pretty tough calls. We look forward to seeing great things come from those people who give freely of their time and energy to help others in their emergencies and to benefit our community.

-Fire Chief Joshua Funk

<u>EMS Calls March 2025</u>	
Medevac Patient Transport	28
911 Response/Transport	31
Police Matter/Assist	1
Agency Mutual Aid	0
Non-Emergency Transport	0
Call Cancelled/ No Patient Contact	4
Refusals	3
Human Remains Transport	0
False Call	0
EMS Rescue/ Other Standby	0
Total	67
<u>Fire Calls March 2025</u>	
False Fire Alarm	3
Lockout/ Public Assist	3
HazMat Incident	0
Rescue Operation	0
Building Fire	0
Vehicle Fire	0
Brush/ Wildland Fire	0
Trash/ Dumpster Fire	0
Investigation for Signs of Fire	1
Investigate for HazMat	0
Unapproved Open Burn/ Fire Extinguishment	0
Mutual Aid/ Standby	0
Total	7
Approximate Total Incidents 03/2025	74

City of Kotzebue - Parks and Recreation

Date: 17 April 2025

Staff Updates

- **On-Call Attendants:** Three new “on-call” attendants are working well to keep operations going during full-time staff absences.

Special Events

- **Arctic Circle Spring Festival:** The ACSF was successfully celebrated on 31 March – 7 April 2025. We had excellent community involvement and included a snow carving contest, community skiing, ice fishing, interactive displays, films, hotcake feed, Easter egg hunt, scavenger hunt, community games and a dessert competition. There were also various vendors on Shore Avenue offering free drinks, food and prizes.

Boat Harbor Improvements

- **Ramp Extensions:** Ramp extensions have begun. It is expected each ramp will take approximately 2 weeks each for 5 ramps.

Youth Center

- **Rentals:** The Youth Center has been in high demand, frequently booked on weekends, sometimes with three renters on the same day.
- **Youth Nights:** Additional Youth Nights, in collaboration with the Parks and Recreation Department and IRA is ongoing every other Saturday and Sunday from 7 – 9 PM.
- **Boiler Room Floor:** The boiler room floor requires replacement. If a suitable contractor is secured, repairs are expected to take place during the summer. An RFP will be issued soon.
- **Swing Dance Class:** Ongoing every other Wednesday from 7:00 PM to 8:30 PM.
- **Dance Fit Class:** Ongoing every Tuesday and Thursday from 7:00 PM to 8:30 PM.
- **Toddler Time:** Continues Tuesdays and Thursdays from 10:00 AM to 11:30 AM, with participation from Nikaitchuat School and individual families. February sessions averaged about 25 children per session. Special toddler time is also available for home-schooled students on a case-by-case basis.

Armory

- **Operations:** The Armory gym is open and operates under normal hours.
 - Monday, Wednesday and Friday: 5:30 PM - 9:30 PM and Saturday: 11:00 AM - 4:00 PM.
 - A public fitness challenge program with prizes is being planned to increase exercise participation and health awareness.
 - Treadmills will require immediate replacement.

Open Gym (School Gymnasium)

- **Basketball Schedule:**
 - **Sunday:** 6:00 PM - 9:00 PM and **Monday - Wednesday:** 6:00 PM - 8:00 PM

Veteran's Park:

- Funding letters are being sent out to initiate preliminary work and procure essential materials, including flagpoles, statue base materials, benches, and picnic tables.

March 2025

Arctic Spirits Manager's Report

To: Leon Kiana – City Manager

CC: Mike Laughlin, Charlie Santos

From: Jamie Lambert, Arctic Spirits Manager

Date: April 4, 2025

Re: Arctic Spirits Manager's report and monthly recap comparison.

The following is a calendar recap for March 2024 as compared to March 2025.

Total revenue collected in March of 2024 was \$282,588.25, compared to \$245,012.56 in March of 2024. This is a decrease of \$37,575.69 or almost 13% less revenue than last year. There were 26 sales days in March of 2024 and 26 sales days in March of 2025.

In March of 2024 we had 5,659 customers compared to 4,935 in March of 2025. This is an decrease of 724 customers. The average sale in March of 2024 was \$49.94 compared to \$49.66 in March of 2025 or an average of \$0.28 less spent per customer this year compared to last year.

Cigarette sales in March of 2024 were \$5,977.08 as compared to \$7,539.40 in March of 2025. This is an increase of \$1,562.32 or 26% in tobacco sales compared to this time LY.

The Delivery Site 3 logged transactions.

The number of 10-day permits issued was 159.

The number of 30-day permits issued was 3. Total Delivery Site fees - \$120.00

The number of 90-day permits issued was 4. Total Permits - \$5,750.00

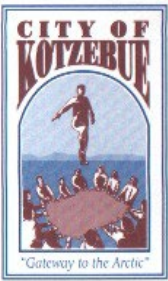
The number of 180-day permits issued was 7.

The number of one-year permits issued was 52.

At least 8 permits were newly suspended or revoked due to background checks, public intoxication reports, and COR/judgement paperwork sent from the jail. We received over 35 COR/judgements to update in our system.

Inventory for March 2024 has been completed and filed.

Please feel free to contact me if you have any questions,
Jamie Lambert - Arctic Spirits Store Manager
(907)442-4000 or (907)412-0747



P.O. Box 46

Kotzebue, Alaska 99752

City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-3401

Human Resources City Council Report

Welcomed ten new employees across different departments.

Actively Advertising as of April 10th, 2025!

Job Title	Department	Full-Time/Part-Time
Fire Lieutenant	Fire Department	Regular/Full-Time
Office Assistant	Fire Department	Regular/Full-Time
Firefighter/EMT-1, EMT-2, EMT-3, or PARAMEDIC	Fire Department	Regular/Full-Time
EMS/FIRE: First Responder	Fire Department	Regular/Full-Time
City Planner	Planning Department	Regular/Full-Time
Rec Center Attendant	Parks and Rec	Regular/Part-Time
Refuse Landfill Supervisor	Public Works	Regular/Full-Time
Refuse Helper	Public Works	Regular/Full-Time
Streets Operator	Public Works	Temporary/Full-Time
Water Treatment Plant Operator	Public Works	Regular/Full-Time
Police Officer	Police Department	Regular/Full-Time
Community Service Officer	Police Department	Regular/Full-Time
Records/Evidence Clerk	Police Department	Regular/Full-Time

Key Accomplishments/Ongoing items:

HR Items:

- Initiated the creation of Standard Operating Procedures (SOPs) for all HR processes to ensure consistency, transparency, and efficiency across the department.
- Managed the onboarding process for new hires, including training, and processed Personnel Action Forms (PAFs) for new hires, promotions, and resignations. Ensured a smooth transition for all personnel-related changes.
- Coordinated with insurance providers to begin the enrollment process for the 2025-2026 benefits year, ensuring that all necessary paperwork and systems were updated and ready for employee participation.
- Posted job openings, reviewed applications, and completed background checks to ensure that all recruitment efforts were timely, thorough, and aligned with City hiring policies.
- Took on Public Relations (PR) responsibilities again, working to enhance communication and public engagement efforts for the City, ensuring that relevant information is conveyed clearly to the community.