CITY OF KOTZEBUE

RESOLUTION NO. 26-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE ACCEPTANCE OF A DENALI COMMISSION GRANT IN THE AMOUNT OF TWO MILLION DOLLARS AND NO CENTS ($2,000,000.00) FOR THE CAPE BLOSSOM PHASE II PROJECT LOCAL MATCH AND AUTHORIZING THE CITY MANAGER AND/OR HIS DESGINEE TO EXECUTE ALL NECESSARY AGREEMENTS TO PASS THROUGH THE GRANT FUNDS TO THE STATE OF ALASKA DEPARTMENT OF TRANSPORTION & PUBLIC FACILITIES.

WHEREAS, the City of Kotzebue recognizes the importance of the Cape Blossom Road Phase II Project as a critical transportation infrastructure project that improves economic development, emergency access, and regional connectivity; and

WHEREAS, the Denali Commission has awarded the City of Kotzebue grant funding in the amount of Two Million Dollars ($2,000,000.00) to serve as local match funding for the Cape Blossom Road Phase II Project; and

WHEREAS, the State of Alaska Department of Transportation & Public Facilities (DOT&PF) is the lead agency and project manager responsible for the design, administration, and construction of the Cape Blossom Road Phase II Project; and

WHEREAS, the Denali Commission has designated the City of Kotzebue as the grant recipient for these local match funds, with the understanding that the City will administer the grant solely as a pass-through entity and disburse the awarded funds directly to the State of Alaska Department of Transportation & Public Facilities for eligible project costs; and

WHEREAS, the City of Kotzebue will coordinate with the Denali Commission and the State of Alaska Department of Transportation & Public Facilities to ensure the grant funds are administered in accordance with all applicable federal, state, and grant requirements; and

WHEREAS, acceptance of this grant does not obligate the City of Kotzebue to provide additional financial contributions beyond the awarded funding and enables the advancement of an important regional transportation project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA, THAT:

1. The City Council hereby accepts the Denali Commission grant award in the amount of $2,000,000.00 for the purpose of providing local match funding for the Cape Blossom Road Phase II Project.

2. The City Council authorizes the City Manager ,or his designee, to execute all grant agreements, pass-through agreements, reimbursement requests, certifications, and any other documents necessary to administer the grant.

3. The City Council authorizes the City Manager or his designee to receive the grant funds from the Denali Commission and disburse those funds directly to the State of Alaska Department of Transportation & Public Facilities as reimbursement or payment for eligible project costs associated with the Cape Blossom Road Phase II Project.

4. The City Manager or his designee is authorized to work collaboratively with the Denali Commission and the State of Alaska Department of Transportation & Public Facilities to ensure compliance with all grant requirements, financial reporting requirements, and applicable federal and state regulations.

5. This Resolution shall become effective immediately upon its adoption.

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 16th day of July 2026.

CITY OF KOTZEBUE

____
Saima Chase
Mayor

ATTEST: [SEAL]

____
Donald Jones Jr
City Clerk

Attachments:

- **Exhibit A**: Cape Blossom Phase II Local Match Budget [1 page]
- **Exhibit B:** Request an Advance for Project Costs Standards Form 270 [2 pages]

City of Kotzebue

Cape Blossom Phase II Road Construction

Denali Commission Local Match Budget and Budget Narrative

Grant Award Amount: $2,000,000.00

Project Overview

The City of Kotzebue received a $2,000,000.00 grant from the Denali Commission for the Cape Blossom Phase II Road Construction Project. The funds are intended to be passed through to the State of Alaska Department of Transportation & Public Facilities, which is the project lead for this phase of construction. This budget outlines the budget for the local match funds to be used by the State of Alaska Department of transportation.

Budget

Budget Category	Description	Amount
Temporary Crossing / Falsework	Temporary access and support structures necessary for the contractor to use while constructing the permanent bridge.	$1,689,000.00
ICAP / Indirect Costs	Applicable indirect cost allocation associated with the project work.	$111,000.00
Construction Engineering	Construction engineering, inspection, and administrative support related to the Temporary Crossing / Falsework item of work.	$200,000.00
Total Denali Commission Grant Funds		**$2,000,000.00**

Budget Narrative

The City of Kotzebue received a $2,000,000.00 grant from the Denali Commission for the Cape Blossom Phase II Road Construction Project. The State of Alaska Department of Transportation & Public Facilities is the project lead for this phase of construction. These Denali Commission funds are intended to be passed through to the State of Alaska Department of Transportation & Public Facilities as local match funding for the project.

The Department proposes to budget the full $2,000,000.00 toward the Temporary Crossing / Falsework item of work. This work is necessary to provide temporary access and support structures for the contractor to safely and effectively construct the permanent bridge associated with the Cape Blossom Phase II Road Construction Project.

The Temporary Crossing / Falsework work item, together with applicable ICAP/indirect costs and construction engineering costs, will utilize the full Denali Commission grant award. The proposed budget supports construction access, project implementation, inspection, and administrative oversight required to complete this portion of the project.

REQUEST FOR ADVANCE OR REIMBURSEMENT

(See instructions on back)

OMB APPROVAL NO. 0348-0004

PAGE OF PAGES

1. TYPE OF PAYMENT REQUESTED
   a. *"X" one or both boxes* ☑ **ADVANCE** ☐ **REIMBURSEMENT**
   b. *"X" the applicable box* ☑ **FINAL** ☐ **PARTIAL**

2. BASIS OF REQUEST ☑ **CASH** ☐ **ACCRUAL**

3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED: Denali Commission

4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY: 1953

5. PARTIAL PAYMENT REQUEST NUMBER FOR THIS REQUEST: 1

6. EMPLOYER IDENTIFICATION NUMBER: 92-6001350

7. RECIPIENT'S ACCOUNT NUMBER OR IDENTIFYING NUMBER:

8. **PERIOD COVERED BY THIS REQUEST**
   FROM *(month, day, year)*: June 5, 2026
   TO *(month, day, year)*: June 31, 2026

9. RECIPIENT ORGANIZATION
   Name: City of Kotzebue
   Number and Street: P.O. Box 46
   City, State and ZIP Code: Kotzebue, Alaska 99749

10. PAYEE *(Where check is to be sent if different than item 9)*
   Name:
   Number and Street:
   City, State and ZIP Code:

11. **COMPUTATION OF AMOUNT OF REIMBURSEMENTS/ADVANCES REQUESTED**

PROGRAMS/FUNCTIONS/ACTIVITIES ►		(a) Cape Blossom Phase II Road	(b)	(c)	**TOTAL**
a. Total program outlays to date	*(As of date)*	$2,000,000.00	$	$	$2,000,000.00
b. *Less:* Cumulative program income		0			0
c. Net program outlays *(Line a minus line b)*		2,000,000.00	0	0	2,000,000.00
d. Estimated net cash outlays for advance period					0
e. Total *(Sum of lines c & d)*		2,000,000.00	0	0	2,000,000.00
f. Non-Federal share of amount on line e					0
g. Federal share of amount on line e		2,000,000.00			2,000,000.00
h. Federal payments previously requested		0			0
i. Federal share now requested *(Line g minus line h)*		2,000,000.00	0	0	2,000,000.00
j. Advances required by month, when requested by Federal grantor agency for use in making prescheduled advances	1st month				0
	2nd month				0
	3rd month				0

12. **ALTERNATE COMPUTATION FOR ADVANCES ONLY**

a. Estimated Federal cash outlays that will be made during period covered by the advance	$
b. *Less:* Estimated balance of Federal cash on hand as of beginning of advance period	
c. Amount requested *(Line a minus line b)*	$ 0

AUTHORIZED FOR LOCAL REPRODUCTION

(Continued on Reverse)

STANDARD FORM 270 (Rev. 7-97)
Prescribed by OMB Circulars A-102 and A-110

Exhibit B to Resolution 26-32 for RCCM July 16, 2026

13. CERTIFICATION			
I certify that to the best of my knowledge and belief the data on the reverse are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested.	SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL	DATE REQUEST SUBMITTED	
	TYPED OR PRINTED NAME AND TITLE Ron Johnson, City Manager, City of Kotzebue	TELEPHONE (AREA CODE, NUMBER, EXTENSION) 907-442-3401	

This space for agency use

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0004), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

INSTRUCTIONS

Please type or print legibly. Items 1, 3, 5, 9, 10, 11e, 11f, 11g, 11i, 12 and 13 are self-explanatory; specific instructions for other items are as follows:

Item	Entry
2	Indicate whether request is prepared on cash or accrued expenditure basis. All requests for advances shall be prepared on a cash basis.
4	Enter the Federal grant number, or other identifying number assigned by the Federal sponsoring agency. If the advance or reimbursement is for more than one grant or other agreement, insert N/A; then, show the aggregate amounts. On a separate sheet, list each grant or agreement number and the Federal share of outlays made against the grant or agreement.
6	Enter the employer identification number assigned by the U.S. Internal Revenue Service, or the FICE (institution) code if requested by the Federal agency.
7	This space is reserved for an account number or other identifying number that may be assigned by the recipient.
8	Enter the month, day, and year for the beginning and ending of the period covered in this request. If the request is for an advance or for both an advance and reimbursement, show the period that the advance will cover. If the request is for reimbursement, show the period for which the reimbursement is requested.
Note:	The Federal sponsoring agencies have the option of requiring recipients to complete items 11 or 12, but not both. Item 12 should be used when only a minimum amount of information is needed to make an advance and outlay information contained in item 11 can be obtained in a timely manner from other reports.
11	The purpose of the vertical columns (a), (b), and (c) is to provide space for separate cost breakdowns when a project has been planned and budgeted by program, function, or activity. If additional columns are needed, use as many additional forms as needed and indicate page number in space provided in upper right; however, the summary totals of all programs, functions, or activities should be shown in the "total" column on the first page.
11a	Enter in "as of date," the month, day, and year of the ending of the accounting period to which this amount applies. Enter program outlays to date (net of refunds, rebates, and discounts), in the appropriate columns. For requests prepared on a cash basis, outlays are the sum of actual cash disbursements for goods and services, the amount of indirect expenses charged, the value of in-kind contributions applied, and the amount of cash advances and payments made to subcontractors and subrecipients. For requests prepared on an accrued expenditure basis, outlays are the sum of the actual cash disbursements, the amount of indirect expenses incurred, and the net increase (or decrease) in the amounts owed by the recipient for goods and other property received and for services performed by employees, contracts, subgrantees and other payees.
11b	Enter the cumulative cash income received to date, if requests are prepared on a cash basis. For requests prepared on an accrued expenditure basis, enter the cumulative income earned to date. Under either basis, enter only the amount applicable to program income that was required to be used for the project or program by the terms of the grant or other agreement.
11d	Only when making requests for advance payments, enter the total estimated amount of cash outlays that will be made during the period covered by the advance.
13	Complete the certification before submitting this request.

Exhibit B to Resolution 26-32 for RCCM July 16, 2026