



**CITY OF KOTZEBUE
REGULAR CITY COUNCIL MEETING
CITY HALL CHAMBERS
December 14, 2023
AGENDA
AMENDED
Minutes**

I. Call to Order

Vice Mayor Derek Haviland-Lie called the meeting to order at 5:15pm.

II. Roll Call

Present in person, Vice Mayor Derek Haviland-Lie, Council Members Ariana Erlich, Johnosn Greene, Ernest Norton, Joshua Hadley, and non-voting Youth Representative Finnian Sweeney. Attended telephonically Mayor Chase.

Quorum established.

III. Invocation/Moment of Silence

Moment of Silence.

IV. Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

V. Adoption of the Agenda

City Clerk amended the agenda, under New Business add items:

g) Resolution 23-56, j) Letter of Interest Planning Commission-Jonathan Heft, k) Letter of Interest LCB/LRA-Clay Nordlum, l) City Council Seat "E" Vacancy, Seat "E" Sandra Shroyer-Beaver Resignation Letter, b) City Council Seat Vacancy Notice, Amend Resolution 23-56 strike NWAB, NIHA, NANA from the fourth WHEREAS, also add Ordinance 23-04 Amended.

Johnson Greene moved, and Joshua Hadley seconded the motion to approve the agenda with noted changes.

Motion Passed by Voice Vote.

VI. Adoption of Minutes

Johnson Greene moved, and Ernest Norton seconded to approve the November 16, 2023 Minutes.

Motion Pass Unanimously by Voice Vote.

VII. Citizens Comments

The following legal proceeding regarding Citizens Comments, all comments can be found on recording at the City Hall.

VIII. Correspondence

a) Arctic Encounter Symposium

Mayor Chase announced that she was invited to attend the Arctic Encounter Symposium. The Symposium will be held in Anchorage from April 10-12 at the Dena’ina Center.

IX. Unfinished Business

- a) Cape Blossom Road Update
- b) Washeteria Update
- c) Fox DLP Form
- d) Scholarship Application/ATC

The following legal proceeding regarding Unfinished Business, all comments can be found on recording at the City Hall.

X. New Business

- a) **ORDINANCE 23-04 AMENDED ENTITLED:** "A NON-CODE ORDINANCE SETTING THE BUDGET, AND CAPITAL PROJECTS BUDGET, FOR THE CITY OF KOTZEBUE FOR CY2024, JANUARY 1, 2024 TO DECEMBER 31, 2024."

Vice Mayor opened the 3rd Public Hearing for Ordinance 23-04 Amended. Vice Mayor closed the 3rd Public Hearing for Ordinance 23-04 Amended.

Ernest Norton moved and Joshua Hadley second to approve Ordinance 23-04 Amended.

| | | | |
|----------------|--------------------|--------------------|-----|
| | The Roll Call Vote | | |
| Joshua Hadley | Yes | Ernest Norton | Yes |
| Saima Chase | Yes | Ariana Erlich | Yes |
| Johnson Greene | Yes | Derek Haviland-Lie | Yes |

Motion Passed.

- b) **ORDINANCE 23-06 ENTITLED:** "AN ORDINANCE AMENDING THE KOTZEBUE MUNICIPAL CODE ("KMC") SECTION 2.20.030(A), 'REGULAR MEETINGS,' TO PROVIDE FOR TWICE-A-MONTH REGULAR MEETINGS OF THE CITY COUNCIL."

Vice Mayor Derek Haviland-Lie introduced Ordinance 23-06, the first public hearing will be held January 18, 2024 Regular City Council Meeting.

| | | | |
|--------------------|--------------------|---------------|-----|
| | The Roll Call Vote | | |
| Johnson Greene | Yes | Saima Chase | Yes |
| Derek Haviland-Lie | Yes | Ariana Erlich | Yes |
| Joshua Hadley | Yes | Ernest Norton | Yes |

Motion Passed.

- c) **ORDINANCE 23-07 ENTITLED:** “A NON-CODE ORDINANCE SETTING THE FEE SCHEDULE FOR THE CITY OF KOTZEBUE FOR CY2024, JANUARY 1, 2024 TO DECEMBER 31, 2024.”

Vice Mayor Derek Haviland-Lie introduced Ordinance 23-07, the first public hearing will be held January 18, 2024.

| The Roll Call Vote | | | |
|--------------------|-----|----------------|-----|
| Ernest Norton | Yes | Joshua Hadley | Yes |
| Derek Haviland-Lie | Yes | Johnson Greene | Yes |
| Ariana Erlich | Yes | Saima Chase | Yes |

Motion Passed.

- d) **RESOLUTION 23-53:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ACCEPTING THE NANA VILLAGE ECONOMIC INVESTMENT (“VEI”) GRANT FOR THE CITY OF KOTZEBUE LANDFILL UPDATE AND INFRASTRUCTURE PROJECT IN THE AMOUNT OF SEVEN HUNDRED AND EIGHTY-TWO THOUSAND, FIVE HUNDRED DOLLARS (\$782,500.00) AND AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO SIGN AND SUBMIT THE NECESSARY DOCUMENTS TO ACCEPT THIS GRANT AND EFFECTUATE THE REPORTING REQUIREMENTS FOR SAME.

Johnson Greene moved, and Ariana seconded to approve Resolution 23-53.

| The Roll Call Vote | | | |
|--------------------|-----|---------------|-----|
| Derek Haviland-Lie | Yes | Ariana Erlich | Yes |
| Johnson Greene | Yes | Joshua Hadley | Yes |
| Saima Chase | Yes | Ernest Norton | Yes |

Motion Passed.

- e) **RESOLUTION 23-54:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ACCEPTING THE NORTHWEST ARCTIC BOROUGH VILLAGE IMPROVEMENT FUND (“NWAB VIF”) GRANT FOR THE PURCHASE OF A CAR CRUSHER FOR THE CITY OF KOTZEBUE IN THE AMOUNT OF TWO HUNDRED AND SEVENTY-FIVE THOUSAND DOLLARS (\$275,000.00) AND AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO SIGN AND SUBMIT THE NECESSARY DOCUMENTS TO ACCEPT THIS GRANT AND EFFECTUATE THE REPORTING REQUIREMENTS FOR SAME.

Ernest Norton moved, and Joshua Hadley seconded to approve Resolution 23-54.

| The Roll Call Vote | | | |
|--------------------|-----|--------------------|-----|
| Ernest Norton | Yes | Derek Haviland-Lie | Yes |
| Saima Chase | Yes | Joshua Hadley | Yes |
| Johnson Greene | Yes | Ariana Erlich | Yes |

Motion Passed.

- f) **RESOLUTION 23-55:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ESTABLISHING A SEVEN-MEMBER PARKS AND RECREATION ADVISORY COMMITTEE

Joshua Hadley moved, and Ernest Norton seconded to approve Resolution 23-55.

The Roll Call Vote

| | | | |
|----------------|-----|--------------------|-----|
| Joshua Hadley | Yes | Saima Chase | Yes |
| Johnson Greene | Yes | Derek Haviland-Lie | Yes |
| Ernest Norton | Yes | Ariana Erlich | Yes |

Motion Passed.

- g) **RESOLUTION 23-56 AMENDED:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY MANAGER OR HER DESIGNEE TO PARTICIPATE IN THE ALASKA HOUSING FINANCE CORPORATION’S (“AHFC”) LAST FRONTIERS HOUSING INITIATIVE AND AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO WORK WITH AHFC AND OTHER KOTZEBUE PARTNERS TO INVEST FIVE MILLION DOLLARS (\$5,000,000) TO SPUR NEW HOUSING IN KOTZEBUE.

Johnson Greene moved to amend Resolution 23-56 and Joshua Hadley seconded, amend the fourth WHEREAS strike NWAB, NIHA and NANA.

The Roll Call Vote

| | | | |
|----------------|-----|--------------------|-----|
| Ariana Erlich | Yes | Joshua Hadley | Yes |
| Saima Chase | Yes | Derek Haviland-Lie | Yes |
| Johnson Greene | Yes | Ernest Hadley | Yes |

Motion Passed to Amend Resolution 23-56.

Johnson Greene moved, and Ernest Norton seconded to approve Amended Resolution 23-56.

The Roll Call Vote

| | | | |
|--------------------|-----|---------------|-----|
| Johnson Greene | Yes | Saima Chase | Yes |
| Derek Haviland-Lie | Yes | Ernest Norton | Yes |
| Ariana Erlich | Yes | Joshua Hadley | Yes |

Motion Passed.

- h) Burned & Abandoned Structures
The following legal proceeding regarding Abandoned Structures, all comments can be found on recording at the City Hall.
- i) Donation Request Kobuk 440 Racing Association
The following legal proceeding regarding Donation Request Kobuk 440 , all comments can be found on recording at the City Hall.
- j) Letter of Interest Planning Commission-Jonathan Heft
Ernest Norton moved, and Joshua Hadley seconded to approve Letter of Interest Planning Commission from Johnathan Heft.

Motion Passed by Voice Vote.

k) Letter of Interest Local Beverage Control Board/LRA-Clay Nordlum
 Ernest Norton moved, seconded by Johnson Greene to approve the Letter of Interest
 Local Beverage Control Board/LRA from Clay Nordlum
Motion Passed by Voice Vote.

l) City Council Seat E Vacancy

a) Seat E Sandra Shroyer-Beaver Resignation Letter

b) City Council Seat Vacancy Notice

Johnson Greene moved, and Ariana Erlich moved to except the Resignation Letter from
 Sandra Shroyer-Beaver, also will post the Vacancy Notice.

Motion Passed by Voice Vote.

XI. Manager’s Report

- a) City Manager
- b) Holland & Hart
- c) The Mulder Company
- d) Joe Evans City Attorney
- e) Finance Director (Need to vote to accept & approve Finance Report)
- f) Public Works (Need to vote to approve Public Works Report)
 - Public Works Water
- g) Police Department
- h) Fire Department
- i) Parks & Recreation
- j) Package Store
- k) Public Relations/Personnel Office
- l) City Planner

The following legal proceeding regarding Manager’s Reports Comments, all comments
 can be found on recording at the City Hall.

Joshua Hadley moved, seconded by Ernest Norton to accept, and approve the Finance Report

The Roll Call Vote

| | | | |
|----------------|-----|--------------------|-----|
| Johnson Greene | Yes | Derek Haviland-Lie | Yes |
| Joshua Hadley | Yes | Ariana Erlich | Yes |
| Ernest Norton | Yes | Saima Chase | Yes |

Motion Passed to accept and approve the Finance Report.

Joshua Hadley moved, and seconded Johnson Greene to approve Public Works Report.

The Roll Call Vote

| | | | |
|----------------|-----|--------------------|-----|
| Ernest Norton | Yes | Derek Haviland-Lie | Yes |
| Saima Chase | Yes | Joshua Hadley | Yes |
| Johnson Greene | Yes | Ariana Erlich | Yes |

Motion Passed to approve Public Works Report.

XII. Council Members Comments

- Seat C: Joshua Hadley
- Seat A: Ernest Norton
- Seat B: Derek Haviland-Lie

Seat D: Saima Chase
Seat G: Johnson Greene
Seat E: Sandra Shroyer-Beaver
Seat F: Ariana Erlich
Youth Representative: Finnian Sweeney

The following legal proceeding regarding Council Members Comments, all comments can be found on recording at the City Hall.

XIII. Executive Session

Councilor Joshua Hadley made a motion and Seconded by Councilor Ernest Norton, to move the Council and go into an executive session in order that we may discuss matters, the immediate knowledge of which would have an adverse effect upon the finances of the City and to discuss subjects that tend to prejudice the reputation and character of any person; in matters that are required by law to be kept confidential.

The Council Members went to Executive Session at 8:16pm.

The meeting reconvened in open session at 8:50pm.

Vice Mayor Derek Haviland-Lie reported that no votes were taken, and direction was given to Administration.

XIV. Adjournment

Ernest Norton moved, and Johnson Greene seconded to Adjourn.

Motion Passed by Voice Vote.

Adjourn at 8:51pm.

Accepted By:

Saima Chase Mayor

Date