



**CITY OF KOTZEBUE
REGULAR CITY COUNCIL MEETING
CITY HALL CHAMBERS
FEBRUARY 1, 2024
AGENDA
AMENDED
MINUTES**

I. Call to Order

Mayor Chase called the meeting to order at 5:13pm.

II. Roll Call

Council Members in person Mayor Saima Chase, Vice Mayor Derek Haviland-Lie, Members Johnson Greene, Ariana Erlich, Ernest Norton, Joshua Hadley, and newly elected Kathleen Sherman.

Quorum Established.

III. Invocation/Moment of Silence

Council Member Kathy Sherman gave an Invocation.

IV. Pledge of Allegiance

Pledge of Allegiance.

V. Adoption of the Agenda

Mayor Chase amended the amended agenda;

- Add VI. Introduction of Guest and Staff
- Strike under Unfinished Business item "b" Washeteria Update, Strike "c" Grain Capital Corporation (Cain Building) Discussion.
- Add under Unfinished Business item "b" Legislative Capital Project Priorities.
- Strike under New Business item "h".

Ernest Norton moved, and Joshua Hadley seconded to approve to Amend the Amended Agenda as noted.

Motion Passed by Voice Vote.

VI. Introduction of Guest and Staff

Guest in the Chambers: Nick Ferguson, and Matt Tekker

Guest Telephonically: Angie Wilson

Staff in the Chambers: Tessa Baldwin City Manager, Rose Hensley City Clerk, Cloe Belflower Interim Fire Chief, Russ Ferguson Public Works Director, Rachel Belamour HR/Public Relations, Sam Atkinson Planning Director, Joe Evan City Attorney, Roger Rouse Chief of Police, Ron Johnson Parks and Rec,

Staff Telephonically: Jamie Lambert Arctic Spirits, Chelsea Seih Finance Director, Drue Pearce, Eldon Mulder, Ben Mohr.

VII. Citizens Comments

The following legal proceeding regarding Citizens Comments, all comments can be found on recording at the City Hall.

VIII. Correspondence

No Correspondence currently.

IX. Unfinished Business

- a) **Cape Blossom Road Update**
- b) **Legislative Capital Project Priorities**

The following legal proceeding regarding Unfinished Business, all comments can be found on recording at the City Hall.

X. New Business

- a) **ORDINANCE 24-01 ENTITLED: "A CODE ORDINANCE REMOVING ALL SPECIFIC FEE REFERENCES FROM THE KOTZEBUE MUNICIPAL CODE AND PLACING SAME IN THE ANNUALLY ADOPTED FEE SCHEDULE"**

Mayor Chase opened the First Public Hearing for Ordinance 24-01.

The following legal proceeding regarding Ordinance 24-01 First Public Hearing, all comments can be found on recording at the City Hall.

Mayor Chase closed the First Public Hearing for Ordinance 24-01.

Ernest Norton moved, and Ariana Erlich seconded to approve Ordinance 24-01.

The Roll Call Vote

Ariana Erlich	Yes	Saima Chase	Yes
Johnson Greene	Yes	Derek Haviland-Lie	No
Joshua Hadley	No	Ernest Norton	Yes
Kathy Sherman	Yes		

Motion Passed.

- b) **ORDINANCE 24-02 ENTITLED: "A CODE ORDINANCE AMENDING KOTZEBUE MUNICIPAL CODE 2.48.010 NON-EXEMPT SERVICE – EXEMPT SERVICE"**

Mayor Chase introduced Ordinance 24-02.

The First Public Hearing will be held at the Regular City Council Meeting to be held February 15, 2024 at 5:15pm.

Joshua Hadley moved, and Kathy Sherman seconded to approve Ordinance 24-02.

The Roll Call Vote

Saima Chase	Yes	Ernest Norton	Yes
Johnson Greene	Yes	Ariana Erlich	Yes
Kathy Sherman	Yes	Joshua Hadley	Yes
Derek Haviland-Lie	Yes		

Motion Passed.

c) **RESOLUTION 24-01, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ADOPTING A RETIREMENT GIFT POLICY"**

Joshua Hadley moved, and Ernest Norton seconded to approve Resolution 24-01.

The Roll call Vote

Ariana Erlich	Yes	Saima Chase	Yes
Joshua Hadley	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Ernest Norton	Yes
Johnson Greene	Yes		

Motion Passed.

d) **RESOLUTION 24-06, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING THE CREATION OF A NEW DEPARTMENT HEAD POSITION OF PLANNING DIRECTOR *NUNC PRO TUNC* EFFECTIVE JANUARY 8, 2024."**

Joshua Hadley moved, and Johnson Greene seconded to approve Resolution 24-06.

The Roll Call Vote

Derek Haviland-Lie	No	Kathy Sherman	Yes
Saima Chase	Yes	Johnson Greene	Yes
Ernest Norton	Yes	Joshua Hadley	Yes
Ariana Erlich	Yes		

Motion Passed.

e) **State of Alaska Revolving Fund (SRF) State Fiscal 2024**

The following legal proceeding regarding (SRF), all comments can be found on recording at the City Hall.

Mayor Chase recommended to add State of Alaska Revolving Fund (SRF) to the August 2, 2024 Regular City Council Meeting.

f) **City Of Kotzebue Scholarship**

Mayor Chase moved the City of Kotzebue Scholarship Applications to Executive Session.

g) **BDO 2022 Audit**

The following legal proceeding regarding BDO 2022 City of Kotzebue Audit, all comments can be found on recording at the City Hall.

Joe Evans recommends adding BDO as a Resolution to the next Regular City Council Meeting February 15, 2024.

XII. Council Members Comments

- Seat C: Joshua Hadley
- Seat A: Ernest Norton
- Seat G: Johnson Greene
- Seat E: Kathleen Sherman
- Seat D: Saima Chase
- Seat F: Ariana Erlich
- Seat B: Derek Haviland-Lie
- Youth Representative: Finnian Sweeney

The following legal proceeding regarding Council Members Comments, all comments can be found on recording at the City Hall.

XIII. Executive Session

a) City Manager Annual Review

Councilor Joshua Hadley made a motion and Seconded by Councilor Ernest Norton, to move the Council and go into an executive session in order that we may discuss matters, the immediate knowledge of which would have an adverse effect upon the finances of the City and to discuss subjects that tend to prejudice the reputation and character of any person; in matters that are required by law to be kept confidential.

**Council by Voice Vote moved into Executive Session at 7:18pm.
Council back on Record at 9:04pm.**

Mayor Chase noted that no votes were taken during the Executive Session, direction was given regarding City of Kotzebue Scholarship, and an Annual Review was done for City Manager, direction was given to Chelsea and Staff.

XIV. Adjournment

Ernest Norton moved, and Ariana Erlich seconded to Adjourn.

Motion Passed by Voice Vote.

Adjourn at 9:04pm.

Accepted By:

Respectfully Submitted By:

Saima Chase Mayor

Rosie Hensley City Clerk