



P.O. Box 46  
Kotzebue, AK 99752

City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-3401

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## Memorandum

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**TO: Mayor Saima Chase and Members of the City Council**

**FROM: The Office of the City Manager, Tessa Baldwin**

**DATE: February 16<sup>th</sup>, 2024**

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### *Key Accomplishments and Project Updates*

- State of Alaska Office of Governor Dunleavy, Northwest Arctic Borough and City of Kotzebue declare emergency for Swan Lake Loop Failure.

### *Report Narrative*

This past month has been hectic with the disaster declaration. We have worked with the borough and the State of Alaska, Office of Governor Dunleavy to declare a disaster for the Swan Lake Loop Failure. We are estimating that 190 homes are affected by the failure, of those 56 of them are frozen without water and 15 are without water and sewer. We brought together our Unified Command center to discuss how to alleviate residential impacts for availability for water and sewer. The borough, tribe and city are working together to provide residents with water. In addition, we are ordering sewer issues. Lastly, we have made it a priority to replace both the lagoon and swan lake loops. We met internally with the State of Alaska State revolving fund.

### *Contracts and Amendments Signed*

- Purchase Order for Drake Construction to start the Swan Lake Loop repairs. Costs unknown but will be reimbursed by the State of Alaska.

### *Current Open Grants and Funding Opportunities*

- Healthy and Equitable Communities- State of Alaska Department of Health and Division of Public Health, **\$94,471.00.**
  - This will be used to update the City of Kotzebue phone system and website that is 30+ years old. Chelsea has requested the quote through ACS.

- Village Improvement Fund- Northwest Arctic Borough Flood Mitigation and Emergency Management Project. **\$280,000.00** and Alaska Community Foundation- Typhoon Merbok Funding, **\$50,000.00**
  - Funding to be used for flood mitigation project- infrastructure, staff training and updating plans. An agreement was signed with DOWL engineering to start working on the East and North Shore Erosion Project. This is being led by Sam Atkinson.
- Village Economic Investment Funding, NANA Regional Corporation, Cape Blossom Road Project, **\$139,480.00**
  - Will be used for Cape Blossom local match for PIDP.
- Village Economic Investment Funding, NANA Regional Corporation, Cudd Hall Renovations, **\$56,289.00**.
  - Met with Brad Reeves who has submitted quotes for needed equipment. Public Works ordered the new equipment.
- Designated Legislative Spending, State of Alaska Legislature, **\$500,000.00**.
  - To be used for supporting Cape Blossom Local Committee in the development of a plan for the port.
- Denali Commission, Washeteria and Local Shower Facility, **\$1,250,000.00**
  - A task order was signed for DOWL Engineering to complete the design of the washeteria.
- Village Improvement Fund, NWAB, Car Crusher, **\$275,000.00**
  - Requested quotes for this car crusher.
- Village Economic Investment, NANA Regional Corporation, Landfill Upgrades, and Infrastructure Project, **\$782,500.00**
- United States Department of Agriculture, Rural Development, Emergency Community Water Assistance Grant, \$139,000.00
  - This has been submitted but not yet awarded. We are working on a second grant through ECWAG for the current Swan Lake Loop Failure at \$150,000.00

***Public Notices Posted and Upcoming City Events/ Meetings***

- Public Service Announcement 1/26/24: The City of Kotzebue Dept of Public Works won't be operating heavy machinery on Monday Jan 29 due to low temperatures.

- Public Notice 1/29/24: Regular City Council Meeting scheduled
- Public Service Announcement 1/29/24: Reminder of Public Works Heavy Machinery Pause
- Public Service Announcement 1/30/24: City Hall closed in the afternoon due to frozen water line
- Public Notice 1/30/24: Open Gym Closed due to school water shut off
- Public Notice 2/1/24: Planning Commission Meeting scheduled
- Public Service Announcement 2/5/24: Swan Lake loop dislodged manganese, water may be discolored. Mentions community spigot.
- Public Service Announcement 2/5/24: Swan Lake loop on Boil Water Notice. Instructed to turn off circulation pumps.
- Public Service Announcement 2/5/24: Water will be delivered to Elders on Swan Lake loop
- Public Service Announcement 2/6/24: Swan Lake loop being worked on. Has all instructions, but says delivering to elders which confused some citizens as water delivery was for everyone on the loop at the time.
- Public Notice 2/6/24: Regular City Council Meeting rescheduled.
- Public Notice 2/6/24: Public meeting for Hazard Mitigation Plan rescheduled one day.
- Public Service Announcement 2/6/24: working on Swan Lake loop, collaborating for resources.
- Public Service Announcement 2/8/24: working to resolve Swan Lake loop issues, City will be conducting calls to residents.
- Press Release 2/8/24: The City of Kotzebue declares the Swan Lake loop situation an emergency.
- Public Safety Announcement 2/8/24: Road Closure for Ptarmigan Way between Otter and Caribou St due to Swan Lake loop repairs
- Public Service Announcement 2/9/24: Dept of Public Works will be flushing Swan Lake main to prevent freezing, water may be brown.
- Public Service Announcement 2/9/24: Water Treatment Plant adds hours + weekend for public access to spigot while City is closed.

TO: Mayor Chase and Kotzebue City Council Members  
City Manager Baldwin

FR: Drue Pearce, Holland & Hart LLP

RE: February 2024 Report from DC

February 15, 2024

Hello, Madame Mayor, Council Members and Manager Baldwin,

Welcome to the Council, Ms. Sherman! As Dr. Martin Luther King so aptly said, "Everybody can be great because everybody can serve." and "What are you doing for others?" You and the entire Council deserve much appreciation for your willingness to serve the people of Kotzebue.

Unfortunately, it's easier to recall what hasn't happened in DC since I wrote the January report than what has happened.

The Senate unveiled and then killed their bipartisan Border Security/Ukraine and Israel Aid bill last week. The House failed to impeach Homeland Security Secretary Alejandro Mayorkas and failed to pass a stand-alone Israel aid bill.

The Senate worked through the weekend and in a rare Sunday session, advanced a bill that has \$95 billion in foreign aid for Ukraine, Israel and the Indo-Pacific after moving forward with procedural votes on Thursday and Friday. They passed the bill on Tuesday, the 13th by a 70-29 vote. But the House does not appear inclined to take up the bill, which would mean that Congress has failed to pass both border security and foreign aid for Israel, Gaza, Ukraine and Taiwan.

A bipartisan group of House Members have been working on an alternative proposal that would send military aid to Ukraine, Israel and Taiwan and secure the border. They plan to unveil this bill today (2/15) and are working to secure support from both sides of the aisle. They were to meet with Speaker Johnson today to explain their ideas.

Congress passed a short-term funding bill to avert a government shutdown on January 18; the President signed it soon after. But that bill merely pushed the proverbial can down the road. Now they again face deadlines, without a clear path forward. They had only six weeks from January 18 to pass a series of appropriation

bills to fully fund the federal government, or risk major cuts triggered by the Fiscal Responsibility Act's 1% across-the-board cuts to discretionary funding that would be effective in April. The upcoming deadlines for passing spending bills are March 1 and March 8. The Senate left town Tuesday, the 13th, and will be in recess through the end of next week. The House will also be out next week. That gives lawmakers just a few days to act to avoid a partial shutdown when they return.

Adding to the tight timetables are the rules of impeachment that haven't been revised since the 1980s. The House voted to impeach Homeland Security Secretary Alejandro Mayorkas Tuesday night. The Senate has to act in some way when the House presents the Articles of impeachment to them, which must happen on the first day they are back in session. It will take them at least two days to deal with the impeachment trial, and this will undoubtedly escalate the level of hostility between the two bodies. That won't help negotiations on budget issues.

While we know that our Congressional Delegation is one of the most effective, even though they number only three, how often do we talk about seniority? Everyone remembers Senator Stevens' (Uncle Ted to all of us) hold on the purse strings, but are you aware that Senator Murkowski's seniority rank is Number 14 in the entire Senate? And that she is second only to Ranking Member Collins on the Minority side of the Senate Appropriations Committee? Senator Sullivan ranks 65th in the Senate. And Congresswoman Peltola, sworn in less than 18 months ago, is already Number 353 of 435 Members.

Senator Murkowski's speech to the legislature was postponed to today. You can watch it at <https://youtu.be/8Y12IfTdbGw>.

Senator Murkowski recently released a statement about Fiscal Year 2025 (FY25) appropriations and Congressionally Directed Spending requests (remember, that's the new name for earmarks). As she says, there is "little clarity" and the outcome of the FY24 budget process – described best as very messy – will determine whether the Senate will entertain new requests. I'll keep you informed as we move forward.

While I know you are consumed with water main and other pressing issues at home, I'm sure the news last week that the Justice Department released the Report of the Special Counsel on the Investigation into Unauthorized Removal, Retention and Disclosure of Classified Documents about President Biden didn't go unnoticed. It certainly took all the oxygen out of every other news story in DC.

The only news that managed to upstage that report was that Taylor Swift had successfully flown from Japan to LAX so that she could attend the Super Bowl and cheer for Travis Kelce and the winning Kansas City Chiefs!

Love wins! I hope you had a wonderful Valentine's Day.



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January 29, 2024

## Alaska Legislative Update

The second week of the 33<sup>rd</sup> Alaska Legislature moved quickly, but with fewer fireworks than we saw in week one. Committees have begun the work of hearing, vetting and modifying bills while groups of constituents begin their annual traditions of fly-ins and legislative receptions.

After heavily modifying Senate Bill 140 in House rules – expanding the bill from a rural broadband for schools bill to an education omnibus – many in Juneau incorrectly expected a quick movement of this bill to the floor for a vote. The vote balance is likely tighter than many expected, but we should see action in the next couple weeks.

**School Funding and BSA Debate Timing** During a Chamber of Commerce luncheon in Juneau late last week, Governor Dunleavy told the attendees that if he receives a stand-alone BSA bill this year that he plans to veto it. We see this position as indicative of one of the two camps on increasing education spending.

One camp is calling for an increase to the BSA, ideally an amount over \$1,200 per student and one that automatically adjusts for inflation. The idea here is to fully fund the districts, allowing them the discretion on how best to distribute the funding between all the cost drivers and hoping that the net increase results in more money in the classroom (e.g., teacher pay). The other camp appears to be breaking this argument down, modifying the spending bill to address cost drivers like pupil transportation, and hoping that by increasing the money to other costs centers the net result will be more cash staying in the classroom without such a large increase to the BSA. Arguably, both approaches seek to put more money in the classroom and hope to improve student outcomes and retain qualified teachers.

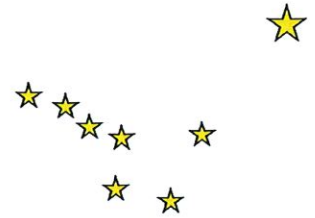
Whichever approach is taken, rural legislators will become increasingly motivated to pass the broadband bill soon. There is a deadline tied to the federal funds accessed by this bill and if the legislature fails to act by around Feb. 23, rural school districts will not be able to access this funding (called E-Rate) until 2025.

As a reminder, SB 140 was originally intended to increase broadband funding in rural Alaska to bring the speed from 25 to 100 mb at a cost of \$20 million. The bill was amended to include:

- \$7.3 million for Pupil Transportation;



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- \$4 million for increased support for boarding schools;
- \$23.5 million for students in correspondence programs;
- \$58 million for incentive bonus payments to teachers; and
- \$77 million for a \$300 increase to the base student BSA.

The bill also allows parents to apply directly to the State Board of Education to create a charter school, bypassing the local school district. Both incentive payments for teachers and charter school amendments were priorities for Gov. Dunleavy.

**Governor's Legislative Agenda:** The governor has filed additional legislation last week after filing land disposal bills, which builds out his 2024 legislative agenda:

- **HB 294/SB 209** would allow electronic monitoring of fishing vessels in state waters, where previous statute would have only allowed on-board observers. Subject to direction by the Board of Fisheries, electronic monitoring represents another conservation management tool for enforcement.
- **HB 295/SB 210** would make changes to salmon hatchery permits, allowing hatchery operators to sell salmon to authorized individuals for stocking lakes in Alaska.
- **HB 296/SB 211 (CROP Act)** - There are three major components of the CROP Act: Increasing access to and availability of agricultural loans, revising crop insurance premium subsidies, and stimulating state spending on Alaskan agricultural and fisheries products. You can view the [Governor's press release here](#).
- **HB 297/SB 212** Increases fees sportfishing license, with funds going to support angler access to sport fisheries not related to motor or power boat use. These funds would supplement access projects that might not otherwise qualify for federal Dingell-Johnson excise tax funding.

**State of the State:** The Governor's State of the State address is scheduled for this Monday night at 6:00pm. You should be able to live-stream the address at [www.AKLeg.Gov](http://www.AKLeg.Gov). We expect the Governor to emphasize his efforts in energy security, food security and public safety. We also expect him to renew his call for an education funding package, rather than a standalone BSA.

**Artificial Intelligence and Deepfake Fraud:** The Senate State Affairs Committee has picked up AI and Deepfake Fraud as an issue of importance to the Committee. A bill has been sponsored by former Senate President Shelly Hughes and we expect more legislation to follow.





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Late last week the Committee heard a presentation from Google Cloud and [Public Citizen](#) to learn more about AI applications and potential for misuse/fraud in political ads. Public Citizen also offered a model bill on anti-fraudulent deepfake legislation, highlighting their critical elements:

- Prohibits the distribution of deepfakes within 90 days of election,
- Sets a standard for what a deepfake is,
- Covers all persons,
- Establishes requirements for disclosure,
- Establishes a right for injunctive relief,
- Establishes enforcement and penalties.

And critical protections:

- No liability for broadcasters/platforms that make reasonable effort to prevent deepfakes,
- Exceptions for satire,
- Severability.

While the Senate committee is digging into AI, a bill solely built on the framework offered by Public Citizen will face challenges in the house. The majority in that body will be reluctant to trust model language from Public Citizen, due to PC's advocacy in other arenas including energy policy.

That's about all for now. If you have any questions or concerns, don't hesitate to contact either Ben or me.

Take care and have a good week.

All the best,

Eldon Mulder & Ben Mohr



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February 12, 2024

## Alaska Legislative Update

The excitement and quick action of the first two weeks of the legislative session seems to have run its course, with the third week in the capitol being notably slower. Last week saw fewer committee meetings, fewer new bills being introduced, with offices settling into a more sustainable, and less frenetic pace. Even with the slower pace, the focus of many conversations in the capitol last was on Energy and Education.

Several deadlines are looming – Executive Orders issued by the Governor will automatically take effect in March unless the Alaska Legislature specifically disapproves of them in a joint vote of the House and Senate; personal bills offered by members of the House must be submitted for legal drafting by Wednesday 2/14, with the final version due to the Clerk by Monday 2/19; and, capital requests must be in to the Capital Project Submission and Information System (CAPSIS) by Friday 2/16.

### **Education Funding, PFD's and the Budget:**

Educators, administrators, activists and union representatives have continued efforts to increase education funding. This has been a major issue for several legislative sessions, and along with Permanent Fund Dividends (PFDs) represents a significant portion of the state budget.

Looking back at the FY2024 budget passed last year, we can see how funding PFDs and increases in education would affect our annual budget surplus. You may recall, when the House sent their operating budget to the Senate last year, the Senate removed all “discretionary” funding – including the PFD, education funding increases, and capital projects. In doing so, the Senate revealed a \$1.4 Billion surplus to Alaska’s general fund.

So what impact would the requested \$1,314 per-student increase in education funding mean to the statewide budget? While there are approximately 129,000 students in Alaska schools, after funding formulas are applied, Alaska’s adjusted student count is approximately 258,500. So every \$100 increase in funding is a \$25.85M impact to the budget; a \$1,413 increase would cost the state roughly \$365M – just under a quarter of last’s years “discretionary” spend (PFDs, capital funding and new legislation.) A BSA increase would go into the education formula, decreasing the available discretionary spend in perpetuity.

Several elected officials have told us that they are contrasting that level of spend with the cries they hear for large PFD checks and capital projects. They point to applying that funding benefits a relatively small portion of the population (students) when nearly every Alaskan qualifies for direct funding from the state through PFDs. PFDs cost approximately \$70M for every \$100 in each check. These legislators have pointed to three big concerns contrasting the PFD to the BSA: 1) Their constituents know what a PFD is – they don’t all know what the



BSA is; 2) They're concerned that most of any increase will go to feed contract negotiations and not to the appurtenant costs of education (transportation, energy costs, insurance, admin staff, supplies and training, etc.); and, 3) They don't feel there are clear/expected performance outcomes tied to increased education funding.

In the end, the two proposals are about \$140M apart from each other. The current House omnibus education bill would increase education spending by roughly \$226M, and includes policy language important to the Governor; the Senate has been advocating for a standalone BSA which would cost roughly \$365M, but the Governor has said he'd veto such a proposal.

There is a push to have a resolution by the last week of February so the broadband funding could be utilized by school districts--particularly rural ones--next year, but its hard to say whether that artificial deadline can be met. If it's not, the broadband funds would not be available to the school districts until the 2025 school year.

#### **Executive Orders:**

Early in the session, Governor Dunleavy introduced 12 Executive Orders, nearly 10% of all the Executive Orders issued in Alaska's history. The Orders are largely focused on eliminating various boards and commissions and transferring the duties of those boards to their associated state agency. The legislature has 60 days from the issuance of an Executive Order to meet in joint session to disapprove an EO by simple majority, otherwise the EO automatically becomes law.

- [No. 124](#) -Grants the commissioner of fish and game the authority to prohibit by regulation the live capture, possession, transport, or release of native or exotic game or their eggs within the state;
- [No. 125](#) – The functions of the Alaska Council on Emergency Medical Services are transferred to the Department of Health, and the council is dissolved;
- [No. 126](#) – The functions of the Wood-Tikchik State Park Management Council are transferred to the Department of Natural Resources and the council is dissolved;
- [No. 127](#) – The Board of Massage Therapists is dissolved, and its authority goes to the Department of Commerce, Community, and Economic Development;
- [No. 128](#) – The boards of the Alaska Energy Authority and the Alaska Industrial Development and Export Authority are split into two separate boards;
- [No. 129](#) – The Board of Barbers and Hairdressers is dissolved, and its authority goes to the Department of Commerce, Community, and Economic Development;
- [No. 130](#) – The Board of Certified Direct-Entry Midwives is dissolved, and its authority goes to the Department of Health;
- [No. 131](#) – Under a 2021 law, the members of the state ferry operations board are appointed by the Speaker of the House of Representatives and Senate President. Those appointments will now be made by the governor;
- [No. 132](#) – The Alaska Chilkat Bald Eagle Preserve Advisory Council is dissolved, and its duties will be taken over by the Department of Natural Resources;



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- [No. 133](#) – The Criminal Justice Information Advisory Board is dissolved, and its duties will be taken over by the Department of Public Safety;
- [No. 134](#) – The Recreation Rivers Advisory Board is dissolved, and its duties will be taken over by the Department of Natural Resources; and
- [No. 135](#) – The Alaska Safety Advisory Council is dissolved, and its duties will be taken over by the Department of Labor and Workforce Development.

EO summary originally posted to [The Alaska Beacon](#)

### GO Bonds?

Last year the federal congress appropriated over \$200 million to Alaska to upgrade its utility intertie system. The catch? It requires a state match of an equal amount. With a very limited amount of discretionary funds available, the legislature is scrambling to find the matching funds. Gov. Dunleavy didn't propose a solution in his December budget release so now members are exploring the viability of using general obligation (GO) bonds to fund the match. GO bonds must be voted on and approved by the public in a general election, which could happen later this Fall.

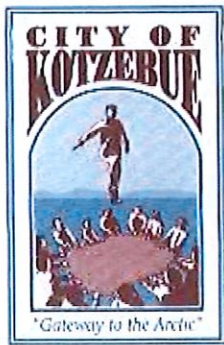
The challenge with a GO bond package is that it tends to get "christmas treed", with a wide variety of projects added to gain statewide support for a public vote. Hence the price tag of a GO bond package is generally quite high. It also saddles future legislatures with annual bond payments.

That's about all for now. If you have any questions or concerns, don't hesitate to contact either Ben or me.

Take care and have a good week.

All the best,

Eldon Mulder & Ben Mohr



## Finance Director's Monthly Report

**To:** Teresa Baldwin, City Manager  
**CC:** Rosie Hensley, City Clerk  
**From:** Chelsea Sieh, Finance Director  
**Date:** February 6, 2024  
**Re:** February 2024 Financial Statements

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Good afternoon City Council Members,

Melissa Ivanoff & Mona Norton worked diligently to ensure the W2's and 1099's were completed and postmarked to meet the January 31<sup>st</sup> deadline.

An ITB (Invitation To Bid) was posted with ADN requesting proposals for the 2023 audit. The ITB deadline is February 9<sup>th</sup> and we hope to secure an auditing firm to schedule the next audit.

I am excited to introduce two new hires at City Hall. Mona Norton is the new Accounts Payable Clerk and Rachel Belamour is the Human Relations/Public Relations Officer. We are excited and happy to have both employees join our team.

If you have any questions feel free to contact me.

Thank you,  
Chelsea Sieh  
[csieh@kotzebue.org](mailto:csieh@kotzebue.org)  
907-442-3401 ex 120

Kotzebue City  
Revenues with Comparison to Budget  
For the 2 Months Ending February 29, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>GENERAL REVENUE</u>					
100-00-43100 Sales Tax	28,601.87	28,601.87	3,837,500.00	3,808,898.13	.8
100-00-43105 Sale Tax-Bingo/Pull Tabs	.00	.00	280,000.00	280,000.00	.0
100-00-43110 Sales Tax - MUS	7,640.81	7,640.81	206,000.00	198,359.19	3.7
100-00-43115 Alcohol Use Tax	.00	.00	500.00	500.00	.0
100-00-43116 Liquor Store Use Tax	11,977.71	11,977.71	180,000.00	168,022.29	6.7
100-00-43117 Tobacco - Excise Tax	260.90	260.90	330,000.00	329,739.10	.1
100-00-43120 Penalties/Interest	.00	.00	10,000.00	10,000.00	.0
100-00-43125 Municipal Court Fines	.00	.00	3,000.00	3,000.00	.0
100-00-43126 Court Fees for Summons	130.00	130.00	750.00	620.00	17.3
100-00-43130 Interest	.00	.00	10,000.00	10,000.00	.0
100-00-43200 State Revenue Sharing	.00	.00	140,180.00	140,180.00	.0
100-00-43207 State of AK PERS Relief	.00	.00	317,342.00	317,342.00	.0
100-00-43305 Equipment Rental	.00	.00	500.00	500.00	.0
100-00-43315 DOC Jail Contract	.00	.00	1,182,050.00	1,182,050.00	.0
100-00-43330 Rentals/Lease	2,493.22	2,493.22	25,000.00	22,506.78	10.0
100-00-43331 Land Lease	.00	.00	500.00	500.00	.0
100-00-43335 Xerox Copy	5.25	5.25	75.00	69.75	7.0
100-00-43345 Maps	30.00	30.00	180.00	150.00	16.7
100-00-43400 Alarms Monitoring	.00	.00	200.00	200.00	.0
100-00-43415 Animal Control Fees	70.00	70.00	2,000.00	1,930.00	3.5
100-00-43425 Building Permits	10.00	10.00	.00	( 10.00)	.0
100-00-43426 Community Activities	.00	.00	4,000.00	4,000.00	.0
100-00-43427 Notary Services	5.00	5.00	200.00	195.00	2.5
100-00-43435 Miscellaneous Permits	.00	.00	15,000.00	15,000.00	.0
100-00-43505 Cash Over/Short-G.F.	.00	.00	50.00	50.00	.0
100-00-43520 Miscellaneous Income	99,692.18	99,692.18	15,000.00	( 84,692.18)	664.6
100-00-43522 Gen Fund Admin Overhead	.00	.00	550,000.00	550,000.00	.0
100-00-43523 Electric & Telephone Coop	.00	.00	90,621.00	90,621.00	.0
100-00-43524 OTZ Native Village-Roads	.00	.00	50,000.00	50,000.00	.0
100-00-43525 NSF Check Fee	.00	.00	4,000.00	4,000.00	.0
100-00-43530 Donations	.00	.00	2,500.00	2,500.00	.0
100-00-43534 911 Billing Surcharge	9,182.60	9,182.60	105,000.00	95,817.40	8.8
100-00-43535 Ambulance 3rd Party	49,808.26	49,808.26	275,000.00	225,191.74	18.1
100-00-43536 Maniilaq Ambulance	100,000.00	100,000.00	580,000.00	480,000.00	17.2
100-00-43610 Food	.00	.00	2,000.00	2,000.00	.0
100-00-43615 Building Rental	300.00	300.00	4,000.00	3,700.00	7.5
100-00-43616 Special Events / Misc.	.00	.00	5,200.00	5,200.00	.0
100-00-43800 Operating Transfers In	.00	.00	1,778,344.00	1,778,344.00	.0
<b>Total GENERAL REVENUE</b>	<b>310,207.80</b>	<b>310,207.80</b>	<b>10,006,692.00</b>	<b>9,696,484.20</b>	<b>3.1</b>
<b>Total Fund Revenue</b>	<b>310,207.80</b>	<b>310,207.80</b>	<b>10,006,692.00</b>	<b>9,696,484.20</b>	<b>3.1</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 2 Months Ending February 29, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ADMINISTRATION DEPT.</u>					
100-10-54125 Salaries & Wages	52,206.95	52,206.95	797,674.00	745,467.05	6.5
100-10-54130 Overtime Salaries	.00	.00	1,500.00	1,500.00	.0
100-10-54140 Employee Benefits	19,393.72	19,393.72	303,117.00	283,723.28	6.4
100-10-54210 Electricity	557.82	557.82	8,500.00	7,942.18	6.6
100-10-54215 Heating Fuel	1,349.35	1,349.35	12,675.00	11,325.65	10.7
100-10-54220 Building Maintenance	.00	.00	3,500.00	3,500.00	.0
100-10-54306 Meals & Entertainment	61.40	61.40	500.00	438.60	12.3
100-10-54312 Books & Publications	.00	.00	200.00	200.00	.0
100-10-54315 Office Supplies & Equip.	3,760.53	3,760.53	18,000.00	14,239.47	20.9
100-10-54325 Office Leased Equipment	2,092.25	2,092.25	30,000.00	27,907.75	7.0
100-10-54400 Service Charges	620.10	620.10	24,500.00	23,879.90	2.5
100-10-54407 Employee Morale & Health	.00	.00	500.00	500.00	.0
100-10-54410 Telephone/Fax	2,608.31	2,608.31	30,000.00	27,391.69	8.7
100-10-54415 Travel/Lodging	.00	.00	25,000.00	25,000.00	.0
100-10-54425 Training	.00	.00	10,000.00	10,000.00	.0
100-10-54434 Ambulance 3rd Party Fees	.00	.00	25,000.00	25,000.00	.0
100-10-54435 Postage	( 11.61)	( 11.61)	3,000.00	3,011.61	( .4)
100-10-54436 Professional Services	17,183.58	17,183.58	100,000.00	82,816.42	17.2
100-10-54437 Audit Consulting	1,618.75	1,618.75	270,000.00	268,381.25	.6
100-10-54438 Legal	14,010.85	14,010.85	157,000.00	142,989.15	8.9
100-10-54439 Insurance	5,436.86	5,436.86	14,000.00	8,563.14	38.8
100-10-54440 Advertising	.00	.00	1,500.00	1,500.00	.0
100-10-54441 Lobbying	9,250.00	9,250.00	60,000.00	50,750.00	15.4
100-10-54505 Unleaded Gas	284.62	284.62	2,700.00	2,415.38	10.5
100-10-54526 Light Vehicle R & M	.00	.00	2,000.00	2,000.00	.0
100-10-54620 Maintenance/Support Agrmt	2,793.00	2,793.00	75,000.00	72,207.00	3.7
100-10-54625 Computer & DP Equipment	.00	.00	3,000.00	3,000.00	.0
100-10-54901 Miscellaneous	.00	.00	900.00	900.00	.0
<b>Total ADMINISTRATION DEPT.</b>	<b>133,216.48</b>	<b>133,216.48</b>	<b>1,979,766.00</b>	<b>1,846,549.52</b>	<b>6.7</b>
<u>CITY CLERK</u>					
100-20-54110 Council Honorarium	1,050.00	1,050.00	31,000.00	29,950.00	3.4
100-20-54125 Salaries & Wages	5,246.92	5,246.92	80,100.00	74,853.08	6.6
100-20-54130 Overtime	.00	.00	1,000.00	1,000.00	.0
100-20-54140 Employee Benefits	2,360.95	2,360.95	30,400.00	28,039.05	7.8
100-20-54170 Election Expense	.00	.00	2,000.00	2,000.00	.0
100-20-54312 Books & Publications	.00	.00	500.00	500.00	.0
100-20-54315 Office Supplies	46.95	46.95	750.00	703.05	6.3
100-20-54325 Office Leased Equipment	.00	.00	3,000.00	3,000.00	.0
100-20-54410 Telephone	178.71	178.71	2,500.00	2,321.29	7.2
100-20-54415 Travel/Lodging	.00	.00	42,000.00	42,000.00	.0
100-20-54425 Training	.00	.00	2,000.00	2,000.00	.0
100-20-54430 Dues & Memberships	2,002.13	2,002.13	4,750.00	2,747.87	42.2
100-20-54435 Postage	.00	.00	75.00	75.00	.0
100-20-54439 Insurance	1,108.20	1,108.20	3,000.00	1,891.80	36.9
100-20-54440 Advertising (RFB & RFP)	.00	.00	1,500.00	1,500.00	.0
100-20-54500 Council Amenities	.00	.00	500.00	500.00	.0
100-20-54620 Maintenance/Support Agrmt	.00	.00	1,000.00	1,000.00	.0
<b>Total CITY CLERK</b>	<b>11,993.86</b>	<b>11,993.86</b>	<b>206,075.00</b>	<b>194,081.14</b>	<b>5.8</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 2 Months Ending February 29, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>CAPITAL PROJ/PLANNING</u>					
100-50-54110 Planning Comm Stipend	375.00	375.00	6,300.00	5,925.00	6.0
100-50-54125 Salaries & Wages	6,246.16	6,246.16	90,000.00	83,753.84	6.9
100-50-54130 Overtime	.00	.00	500.00	500.00	.0
100-50-54140 Employee Benefits	2,556.73	2,556.73	34,200.00	31,643.27	7.5
100-50-54315 Office Supplies	.00	.00	1,500.00	1,500.00	.0
100-50-54325 Office Leased Equipment	.00	.00	2,000.00	2,000.00	.0
100-50-54410 Telephone	16.13	16.13	500.00	483.87	3.2
100-50-54415 Travel/Lodging	.00	.00	2,000.00	2,000.00	.0
100-50-54425 Training	.00	.00	2,500.00	2,500.00	.0
100-50-54436 Professional Services	.00	.00	425,000.00	425,000.00	.0
100-50-54439 Insurance	1,310.94	1,310.94	2,800.00	1,489.06	46.8
100-50-54500 Commission Amenities	.00	.00	250.00	250.00	.0
100-50-54505 Unleaded Gas/Diesel	189.74	189.74	1,688.00	1,498.26	11.2
100-50-54526 Light Vehicle R & M	.00	.00	1,500.00	1,500.00	.0
100-50-54620 Maintenance/Support Agrmt	.00	.00	360.00	360.00	.0
<b>Total CAPITAL PROJ/PLANNING</b>	<b>10,694.70</b>	<b>10,694.70</b>	<b>571,098.00</b>	<b>560,403.30</b>	<b>1.9</b>

POLICE DEPT

100-70-54125 Salaries & Wages	61,544.80	61,544.80	1,127,509.00	1,065,964.20	5.5
100-70-54130 Overtime	1,989.00	1,989.00	50,000.00	48,011.00	4.0
100-70-54140 Employee Benefits	24,518.70	24,518.70	404,301.00	379,782.30	6.1
100-70-54210 Electricity	767.45	767.45	8,500.00	7,732.55	9.0
100-70-54215 Heating Fuel	1,320.89	1,320.89	9,100.00	7,779.11	14.5
100-70-54220 Building Maintenance	.00	.00	2,500.00	2,500.00	.0
100-70-54301 Clothing	.00	.00	4,200.00	4,200.00	.0
100-70-54315 Office Supplies	468.85	468.85	6,000.00	5,531.15	7.8
100-70-54316 Operations Supply	.00	.00	20,000.00	20,000.00	.0
100-70-54317 Community Policing	.00	.00	500.00	500.00	.0
100-70-54325 Office Leased Equipment	320.00	320.00	2,250.00	1,930.00	14.2
100-70-54410 Telephone/Fax	794.49	794.49	9,500.00	8,705.51	8.4
100-70-54415 Travel/Lodging/Per Diem	.00	.00	20,000.00	20,000.00	.0
100-70-54420 Employee Rent	( 1,200.00)	( 1,200.00)	15,000.00	16,200.00	( 8.0)
100-70-54425 Training	.00	.00	35,000.00	35,000.00	.0
100-70-54430 Dues & Membership	65.00	65.00	500.00	435.00	13.0
100-70-54435 Postage	.00	.00	800.00	800.00	.0
100-70-54436 Professional Services	.00	.00	20,000.00	20,000.00	.0
100-70-54439 Insurance	90,058.98	90,058.98	229,000.00	138,941.02	39.3
100-70-54440 Advertising	.00	.00	500.00	500.00	.0
100-70-54505 Unleaded Gas/Diesel	2,924.34	2,924.34	25,000.00	22,075.66	11.7
100-70-54526 Light Vehicle R & M	1,079.99	1,079.99	10,000.00	8,920.01	10.8
100-70-54530 Equipment Maintenance	.00	.00	500.00	500.00	.0
100-70-54620 Maintenance/Support Agrmt	.00	.00	1,500.00	1,500.00	.0
100-70-54630 Animal Control	.00	.00	2,000.00	2,000.00	.0
<b>Total POLICE DEPT</b>	<b>184,652.49</b>	<b>184,652.49</b>	<b>2,004,160.00</b>	<b>1,819,507.51</b>	<b>9.2</b>

JAIL DEPT

100-75-54125 Salaries & Wages	41,044.13	41,044.13	831,945.00	790,900.87	4.9
100-75-54130 Overtime	6,489.00	6,489.00	70,000.00	63,511.00	9.3
100-75-54140 Employee Benefits	18,275.28	18,275.28	316,139.00	297,863.72	5.8
100-75-54210 Electricity	986.00	986.00	10,000.00	9,014.00	9.9



Kotzebue City  
Expenditures with Comparison to Budget  
For the 2 Months Ending February 29, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-75-54215 Heating Fuel	11,574.97	11,574.97	78,000.00	66,425.03	14.8
100-75-54220 Building Maintenance	.00	.00	30,000.00	30,000.00	.0
100-75-54301 Clothing	.00	.00	3,000.00	3,000.00	.0
100-75-54306 Food & Prisoner Supplies	2,142.60	2,142.60	30,000.00	27,857.40	7.1
100-75-54315 Office Supplies	988.66	988.66	3,500.00	2,511.34	28.3
100-75-54316 Operation Supplies	.00	.00	20,000.00	20,000.00	.0
100-75-54410 Telephone	1,150.00	1,150.00	9,000.00	7,850.00	12.8
100-75-54415 Travel/Lodging/Per Diem	2,100.00	2,100.00	15,000.00	12,900.00	14.0
100-75-54420 Employee Rent	( 800.00)	( 800.00)	15,000.00	15,800.00	( 5.3)
100-75-54425 Training	.00	.00	10,000.00	10,000.00	.0
100-75-54430 Dues & Membership	.00	.00	650.00	650.00	.0
100-75-54434 Television	154.98	154.98	1,350.00	1,195.02	11.5
100-75-54435 Postage	47.50	47.50	500.00	452.50	9.5
100-75-54436 Professional Services	.00	.00	10,000.00	10,000.00	.0
100-75-54439 Insurance	60,034.32	60,034.32	133,000.00	72,965.68	45.1
100-75-54505 Unleaded Gas/Diesel	284.62	284.62	2,700.00	2,415.38	10.5
100-75-54526 Vehicle & Equip R & M	.00	.00	1,000.00	1,000.00	.0
100-75-54620 Maintenance/Support	.00	.00	16,723.00	16,723.00	.0
<b>Total JAIL DEPT</b>	<b>144,472.06</b>	<b>144,472.06</b>	<b>1,607,507.00</b>	<b>1,463,034.94</b>	<b>9.0</b>

FIRE/EMT DEPT

100-80-54125 Salaries & Wages	56,446.06	56,446.06	1,029,422.00	972,975.94	5.5
100-80-54130 Overtime	4,164.00	4,164.00	85,500.00	81,336.00	4.9
100-80-54140 Employee Benefits	25,437.71	25,437.71	391,180.00	365,742.29	6.5
100-80-54210 Electricity	843.33	843.33	14,000.00	13,156.67	6.0
100-80-54215 Heating Fuel	9,786.26	9,786.26	71,500.00	61,713.74	13.7
100-80-54220 Building Maintenance	.00	.00	5,000.00	5,000.00	.0
100-80-54301 Clothing	.00	.00	25,000.00	25,000.00	.0
100-80-54315 Office Supplies	468.85	468.85	1,500.00	1,031.15	31.3
100-80-54323 Fire prevention/hydant maint.	.00	.00	7,500.00	7,500.00	.0
100-80-54324 Ambulance Supplies&Equip.	.00	.00	1,500.00	1,500.00	.0
100-80-54325 Office Leased Equipment	320.00	320.00	2,000.00	1,680.00	16.0
100-80-54327 Small Tools	.00	.00	1,500.00	1,500.00	.0
100-80-54407 Fire/EMT Rehabilitation	.00	.00	1,000.00	1,000.00	.0
100-80-54410 Telephone/Fax	362.04	362.04	3,000.00	2,637.96	12.1
100-80-54415 Travel/Lodging	.00	.00	15,000.00	15,000.00	.0
100-80-54425 Training	.00	.00	15,000.00	15,000.00	.0
100-80-54430 Dues & Membership	.00	.00	500.00	500.00	.0
100-80-54435 Postage	.00	.00	500.00	500.00	.0
100-80-54436 Professional Services	.00	.00	6,000.00	6,000.00	.0
100-80-54439 Insurance	6,300.66	6,300.66	16,500.00	10,199.34	38.2
100-80-54505 Unleaded Gas/Diesel	1,328.21	1,328.21	12,000.00	10,671.79	11.1
100-80-54526 Vehicle R & M	.00	.00	22,000.00	22,000.00	.0
100-80-54530 Equipment R & M	.00	.00	10,000.00	10,000.00	.0
<b>Total FIRE/EMT DEPT</b>	<b>105,457.12</b>	<b>105,457.12</b>	<b>1,737,102.00</b>	<b>1,631,644.88</b>	<b>6.1</b>

PUBLIC WORKS DEPT

100-90-54125 Salaries & Wages	69,123.92	69,123.92	1,122,991.00	1,053,867.08	6.2
100-90-54130 Overtime	1,848.00	1,848.00	30,000.00	28,152.00	6.2
100-90-54140 Employee Benefits	27,520.83	27,520.83	426,737.00	399,216.17	6.5
100-90-54201 Street Lighting	5,115.99	5,115.99	80,000.00	74,884.01	6.4
100-90-54202 Sign Replacement	.00	.00	2,500.00	2,500.00	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 2 Months Ending February 29, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-90-54210 Electricity	911.37	911.37	13,000.00	12,088.63	7.0
100-90-54215 Heating Fuel	17,129.07	17,129.07	131,200.00	114,070.93	13.1
100-90-54220 Building Maintenance	.00	.00	13,000.00	13,000.00	.0
100-90-54300 Cleaning Supplies	.00	.00	500.00	500.00	.0
100-90-54301 Clothing	.00	.00	4,000.00	4,000.00	.0
100-90-54315 Office Supplies	562.62	562.62	3,500.00	2,937.38	16.1
100-90-54325 Office Leased Equipment	320.00	320.00	2,000.00	1,680.00	16.0
100-90-54327 Small Tools	.00	.00	4,500.00	4,500.00	.0
100-90-54410 Telephone/Fax	90.87	90.87	6,000.00	5,909.13	1.5
100-90-54415 Travel/Lodging	.00	.00	5,000.00	5,000.00	.0
100-90-54425 Training	.00	.00	8,500.00	8,500.00	.0
100-90-54430 Dues & Memberships	.00	.00	2,000.00	2,000.00	.0
100-90-54435 Postage	.00	.00	500.00	500.00	.0
100-90-54436 Professional Services	.00	.00	30,000.00	30,000.00	.0
100-90-54439 Insurance	9,755.86	9,755.86	28,000.00	18,244.14	34.8
100-90-54505 Unleaded Gas/Diesel	10,052.27	10,052.27	130,000.00	119,947.73	7.7
100-90-54526 Light Vehicle R & M	( 981.32)	( 981.32)	22,500.00	23,481.32	( 4.4)
100-90-54527 Snow Removal	.00	.00	40,000.00	40,000.00	.0
100-90-54528 Gravel Purchases	.00	.00	50,000.00	50,000.00	.0
100-90-54529 Paved Road Maintenance	.00	.00	50,000.00	50,000.00	.0
100-90-54530 Heavy Equipment R & M	527.32	527.32	85,000.00	84,472.68	.6
<b>Total PUBLIC WORKS DEPT</b>	<b>141,976.80</b>	<b>141,976.80</b>	<b>2,291,428.00</b>	<b>2,149,451.20</b>	<b>6.2</b>
<b>SMALL BOAT HARBOR</b>					
100-94-54125 Salaries & Wages	.00	.00	100,000.00	100,000.00	.0
100-94-54130 Overtime	.00	.00	500.00	500.00	.0
100-94-54140 Benefits	.00	.00	40,000.00	40,000.00	.0
100-94-54210 Electricity	758.70	758.70	13,500.00	12,741.30	5.6
100-94-54225 R&R Docks Annually	.00	.00	6,500.00	6,500.00	.0
100-94-54315 Office Supplies & Equipment	.00	.00	1,000.00	1,000.00	.0
100-94-54439 Insurance	9,755.56	9,755.56	28,000.00	18,244.44	34.8
<b>Total SMALL BOAT HARBOR</b>	<b>10,514.26</b>	<b>10,514.26</b>	<b>189,500.00</b>	<b>178,985.74</b>	<b>5.6</b>
<b>PARKS &amp; REC.</b>					
100-95-54125 Salaries & Wages	14,647.60	14,647.60	296,515.00	281,867.40	4.9
100-95-54130 Overtime	.00	.00	1,000.00	1,000.00	.0
100-95-54140 Employee Benefits	5,518.38	5,518.38	112,676.00	107,157.62	4.9
100-95-54210 Electricity	1,404.01	1,404.01	20,000.00	18,595.99	7.0
100-95-54215 Heating Fuel	2,795.38	2,795.38	15,000.00	12,204.62	18.6
100-95-54220 Building & Equipment Maint.	.00	.00	20,000.00	20,000.00	.0
100-95-54300 Cleaning Supplies	.00	.00	2,500.00	2,500.00	.0
100-95-54306 Food	.00	.00	2,000.00	2,000.00	.0
100-95-54308 Playground & Park Maintenance	.00	.00	5,000.00	5,000.00	.0
100-95-54315 Office Supplies & Equipment	.00	.00	3,000.00	3,000.00	.0
100-95-54410 Telephone/Fax	301.20	301.20	3,000.00	2,698.80	10.0
100-95-54415 Travel/Per Diem	.00	.00	1,000.00	1,000.00	.0
100-95-54425 Training	.00	.00	1,000.00	1,000.00	.0
100-95-54436 Professional Services	55.00	55.00	2,500.00	2,445.00	2.2
100-95-54439 Insurance	3,890.22	3,890.22	9,000.00	5,109.78	43.2
100-95-54505 Gas/Deisel	284.62	284.62	2,700.00	2,415.38	10.5
100-95-54526 Light Vehicle Maintenance	.00	.00	3,000.00	3,000.00	.0
100-95-54530 Program Equip. & Equip. Repair	.00	.00	1,000.00	1,000.00	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 2 Months Ending February 29, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-95-54907 Community Events	.00	.00	4,000.00	4,000.00	.0
Total PARKS & REC.	28,896.41	28,896.41	504,891.00	475,994.59	5.7
<u>Other Agency Contributions</u>					
100-96-54905 Kotzebue Broadcasting, Inc	.00	.00	2,500.00	2,500.00	.0
100-96-54907 July 4th Celebration Comm.	.00	.00	4,500.00	4,500.00	.0
100-96-54908 Miscellaneous Comm. Support	.00	.00	2,500.00	2,500.00	.0
100-96-54909 Kotzebue/Middle High School	.00	.00	40,000.00	40,000.00	.0
100-96-54911 City of Kotz Scholarship Fund	5,500.00	5,500.00	20,000.00	14,500.00	27.5
Total Other Agency Contributions	5,500.00	5,500.00	69,500.00	64,000.00	7.9
<u>NON-DEPT. EXPENSE</u>					
100-98-54407 Employee Morale & Health	.00	.00	10,000.00	10,000.00	.0
Total NON-DEPT. EXPENSE	.00	.00	10,000.00	10,000.00	.0
Total Fund Expenditures	777,374.18	777,374.18	11,171,027.00	10,393,652.82	7.0
Net Revenue Over Expenditures	( 467,166.38)	( 467,166.38)	( 1,164,335.00)	( 697,168.62)	( 40.1)

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 2 Months Ending February 29, 2024

Capital Projects

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Water Treatment Plant Const.</u>						
467-85-43225	Water Treatment Plant-Const	10,424.50	10,424.50	.00	( 10,424.50)	.0
	Total Water Treatment Plant Const.	10,424.50	10,424.50	.00	( 10,424.50)	.0
	Total Fund Revenue	10,424.50	10,424.50	.00	( 10,424.50)	.0
	Net Revenue Over Expenditures	10,424.50	10,424.50	.00	( 10,424.50)	.0

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 2 Months Ending February 29, 2024

AEA Grant Special Revenue Fund

		Period Actual	YTD Actual	Budget	Unexpended	Pct
<u>Source 00</u>						
487-00-43215	Grant Revenue - State	2,875.33	2,875.33	.00	( 2,875.33)	.0
	Total Source 00	2,875.33	2,875.33	.00	( 2,875.33)	.0
	Total Fund Revenue	2,875.33	2,875.33	.00	( 2,875.33)	.0
	Net Revenue Over Expenditures	2,875.33	2,875.33	.00	( 2,875.33)	.0

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 2 Months Ending February 29, 2024

NANAN VEI GRANT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
491-00-43220 Grant Revenue - Local	3,298.29	3,298.29	.00	( 3,298.29)	.0
Total Source 00	3,298.29	3,298.29	.00	( 3,298.29)	.0
Total Fund Revenue	3,298.29	3,298.29	.00	( 3,298.29)	.0
Net Revenue Over Expenditures	3,298.29	3,298.29	.00	( 3,298.29)	.0

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 2 Months Ending February 29, 2024

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>MUS REVENUE</u>					
601-40-43915 MUS Penalties & Interest	2,423.34	2,423.34	20,000.00	17,576.66	12.1
601-40-43927 Service Equipment Sales	.00	.00	500.00	500.00	.0
601-40-43928 Hydro Flush Service	3,450.00	3,450.00	10,000.00	6,550.00	34.5
601-40-43930 Water Sales-Residential	39,404.37	39,404.37	700,000.00	660,595.63	5.6
601-40-43931 Water Sales-Commercial	90,837.54	90,837.54	1,150,000.00	1,059,162.46	7.9
601-40-43932 Water Delivery	330.30	330.30	10,000.00	9,669.70	3.3
601-40-43940 Sewer Sales-Commercial	43,173.29	43,173.29	500,000.00	456,826.71	8.6
601-40-43941 Sewer Sales-Residential	10,602.75	10,602.75	290,000.00	279,397.25	3.7
601-40-43950 Water Connection Fees	.00	.00	2,000.00	2,000.00	.0
601-40-43951 Sewer Connection Fees	.00	.00	500.00	500.00	.0
601-40-43952 Water Re/Dis/ connect	100.00	100.00	4,000.00	3,900.00	2.5
601-40-43953 Sewer Re/Dis Connect	.00	.00	500.00	500.00	.0
601-40-43985 Miscellaneous	.00	.00	2,500.00	2,500.00	.0
601-40-44107 State of AK PERS Relief	.00	.00	27,035.00	27,035.00	.0
<b>Total MUS REVENUE</b>	<b>190,321.59</b>	<b>190,321.59</b>	<b>2,717,035.00</b>	<b>2,526,713.41</b>	<b>7.0</b>
<b>Total Fund Revenue</b>	<b>190,321.59</b>	<b>190,321.59</b>	<b>2,717,035.00</b>	<b>2,526,713.41</b>	<b>7.0</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 2 Months Ending February 29, 2024

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Water &amp; Sewer Expenses</u>					
601-10-54400 Service Charges	2,390.46	2,390.46	17,500.00	15,109.54	13.7
601-10-54434 3rd Party Collection Fees	.00	.00	500.00	500.00	.0
601-10-54435 Postage	293.90	293.90	3,000.00	2,706.10	9.8
601-10-54460 Gen. Fund Admin. Overhead	.00	.00	285,000.00	285,000.00	.0
601-10-54700 Transfer Out	.00	.00	1,907,640.00	1,907,640.00	.0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Water & Sewer Expenses	2,684.36	2,684.36	2,213,640.00	2,210,955.64	.1
 <u>Water Expenses</u>					
601-20-54125 Salaries & Wages	17,752.84	17,752.84	300,000.00	282,247.16	5.9
601-20-54130 Overtime	3,411.09	3,411.09	27,000.00	23,588.91	12.6
601-20-54140 Employee Benefits	8,588.55	8,588.55	114,000.00	105,411.45	7.5
601-20-54210 Electricity	12,716.82	12,716.82	160,000.00	147,283.18	8.0
601-20-54215 Heating Fuel	7,965.72	7,965.72	100,000.00	92,034.28	8.0
601-20-54216 KEA Waste Heat	.00	.00	100,000.00	100,000.00	.0
601-20-54220 Building Maintenance	.00	.00	5,000.00	5,000.00	.0
601-20-54301 Clothing/Safety Equipment	.00	.00	2,000.00	2,000.00	.0
601-20-54315 Office Supplies	.00	.00	1,000.00	1,000.00	.0
601-20-54327 Small Tools	.00	.00	1,000.00	1,000.00	.0
601-20-54331 Chemicals	.00	.00	170,000.00	170,000.00	.0
601-20-54332 Pipe & Materials	.00	.00	25,000.00	25,000.00	.0
601-20-54410 Telephone	1,072.30	1,072.30	5,700.00	4,627.70	18.8
601-20-54415 Travel/Loding	.00	.00	4,000.00	4,000.00	.0
601-20-54425 Training	.00	.00	8,000.00	8,000.00	.0
601-20-54430 Dues & Membership	.00	.00	4,000.00	4,000.00	.0
601-20-54436 Professional Services	.00	.00	64,000.00	64,000.00	.0
601-20-54439 Insurance	4,408.42	4,408.42	14,000.00	9,591.58	31.5
601-20-54505 Unleaded Gas/Diesel/Oil	284.62	284.62	3,750.00	3,465.38	7.6
601-20-54525 Light Vehicle R & M	.00	.00	1,500.00	1,500.00	.0
601-20-54526 Vehicle & Equipment R & M	.00	.00	3,000.00	3,000.00	.0
601-20-54541 Lab Equipment/Testing	89.78	89.78	20,000.00	19,910.22	.5
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Water Expenses	56,290.14	56,290.14	1,132,950.00	1,076,659.86	5.0
 <u>Sewer Expenses</u>					
601-30-54125 Salaries & Wages	20,804.00	20,804.00	357,914.00	337,110.00	5.8
601-30-54130 Overtime	3,000.00	3,000.00	61,000.00	58,000.00	4.9
601-30-54140 Employee Benefits	8,757.15	8,757.15	154,998.00	146,240.85	5.7
601-30-54210 Electricity	7,501.38	7,501.38	75,000.00	67,498.62	10.0
601-30-54211 Electricity-Sewage Lagoon	158.05	158.05	10,000.00	9,841.95	1.6
601-30-54220 Building Maintenance	.00	.00	30,000.00	30,000.00	.0
601-30-54301 Clothing/Safety Equipment	253.44	253.44	5,000.00	4,746.56	5.1
601-30-54315 Ofc Sup/Equip/Maintenance	.00	.00	500.00	500.00	.0
601-30-54316 Operational Supplies	.00	.00	3,000.00	3,000.00	.0
601-30-54327 Small Tools	.00	.00	4,000.00	4,000.00	.0
601-30-54331 Chemicals	.00	.00	80,000.00	80,000.00	.0
601-30-54332 Pipe & Materials	.00	.00	60,000.00	60,000.00	.0
601-30-54415 Travel/Loding	.00	.00	3,500.00	3,500.00	.0
601-30-54425 Training	.00	.00	8,500.00	8,500.00	.0
601-30-54436 Professional Services	70.00	70.00	35,000.00	34,930.00	.2
601-30-54439 Insurance	2,487.74	2,487.74	6,000.00	3,512.26	41.5



Kotzebue City  
Expenditures with Comparison to Budget  
For the 2 Months Ending February 29, 2024

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
601-30-54505 Unleaded Gas/Diesel/Oil	3,298.52	3,298.52	35,100.00	31,801.48	9.4
601-30-54525 Light Vehicle R & M	.00	.00	2,000.00	2,000.00	.0
601-30-54526 Vehicle & Equipment R & M	.00	.00	22,500.00	22,500.00	.0
<b>Total Sewer Expenses</b>	<b>46,330.28</b>	<b>46,330.28</b>	<b>954,012.00</b>	<b>907,681.72</b>	<b>4.9</b>
<b>Total Fund Expenditures</b>	<b>105,304.78</b>	<b>105,304.78</b>	<b>4,300,602.00</b>	<b>4,195,297.22</b>	<b>2.5</b>
<b>Net Revenue Over Expenditures</b>	<b>85,016.81</b>	<b>85,016.81</b>	<b>( 1,583,567.00)</b>	<b>( 1,668,583.81)</b>	<b>5.4</b>

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 2 Months Ending February 29, 2024

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>REFUSE ENTERPRISE FUND</u>					
602-40-43915 Penalties & Interest	.00	.00	5,000.00	5,000.00	.0
602-40-43923 Baler Drop Off Charges	987.00	987.00	23,000.00	22,013.00	4.3
602-40-43924 Residential Refuse Collec	32,834.25	32,834.25	335,000.00	302,165.75	9.8
602-40-43925 Commercial Refuse Collect	37,704.14	37,704.14	640,000.00	602,295.86	5.9
602-40-43926 Refuse Equipment Sales	.00	.00	2,000.00	2,000.00	.0
602-40-43927 Residential Refuse Cart	140.00	140.00	1,750.00	1,610.00	8.0
602-40-43928 Commercial Dumpster Rental	2,730.00	2,730.00	40,000.00	37,270.00	6.8
602-40-44107 State of AK PERS Relief	.00	.00	28,496.00	28,496.00	.0
602-40-49987 Miscellaneous Income	.00	.00	5,000.00	5,000.00	.0
<b>Total REFUSE ENTERPRISE FUND</b>	<b>74,395.39</b>	<b>74,395.39</b>	<b>1,080,246.00</b>	<b>1,005,850.61</b>	<b>6.9</b>
<b>Total Fund Revenue</b>	<b>74,395.39</b>	<b>74,395.39</b>	<b>1,080,246.00</b>	<b>1,005,850.61</b>	<b>6.9</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 2 Months Ending February 29, 2024

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>REFUSE ENTERPRISE FUND</u>					
602-40-54125 Salaries & Wages	29,133.79	29,133.79	579,620.00	550,486.21	5.0
602-40-54130 Overtime	962.10	962.10	10,000.00	9,037.90	9.6
602-40-54140 Employee Benefits	13,325.54	13,325.54	220,256.00	206,930.46	6.1
602-40-54210 Electricity	1,770.62	1,770.62	25,000.00	23,229.38	7.1
602-40-54215 Heating Fuel	10,703.52	10,703.52	60,000.00	49,296.48	17.8
602-40-54220 Building Maintenance	.00	.00	5,500.00	5,500.00	.0
602-40-54300 Operational Supplies	6,201.90	6,201.90	90,000.00	83,798.10	6.9
602-40-54301 Clothing/Safety Equipment	.00	.00	3,000.00	3,000.00	.0
602-40-54307 Spring Cleanup	.00	.00	7,000.00	7,000.00	.0
602-40-54315 Office Supplies	.00	.00	600.00	600.00	.0
602-40-54327 Small Tools	.00	.00	1,000.00	1,000.00	.0
602-40-54410 Telephone	255.92	255.92	2,500.00	2,244.08	10.2
602-40-54415 Travel/Lodging	.00	.00	3,000.00	3,000.00	.0
602-40-54425 Training	.00	.00	7,000.00	7,000.00	.0
602-40-54436 Professional Services	70.00	70.00	30,000.00	29,930.00	.2
602-40-54439 Insurance	15,344.96	15,344.96	90,000.00	74,655.04	17.1
602-40-54448 Bad Debt Expense	.00	.00	5,000.00	5,000.00	.0
602-40-54449 Closure & Post Closure	.00	.00	1,800.00	1,800.00	.0
602-40-54450 Refuse Operating Permit	4,000.00	4,000.00	4,000.00	.00	100.0
602-40-54505 Unleaded Gas/Diesel/Oil	3,667.00	3,667.00	47,250.00	43,583.00	7.8
602-40-54525 Light Vehicle R & M	.00	.00	1,500.00	1,500.00	.0
602-40-54526 Vehicle & Equipment R & M	.00	.00	25,000.00	25,000.00	.0
602-40-54527 Gen. Fund Admin. Overhead	.00	.00	110,000.00	110,000.00	.0
<b>Total REFUSE ENTERPRISE FUND</b>	<b>85,435.35</b>	<b>85,435.35</b>	<b>1,329,026.00</b>	<b>1,243,590.65</b>	<b>6.4</b>
<b>Total Fund Expenditures</b>	<b>85,435.35</b>	<b>85,435.35</b>	<b>1,329,026.00</b>	<b>1,243,590.65</b>	<b>6.4</b>
<b>Net Revenue Over Expenditures</b>	<b>( 11,039.96)</b>	<b>( 11,039.96)</b>	<b>( 248,780.00)</b>	<b>( 237,740.04)</b>	<b>( 4.4)</b>

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 2 Months Ending February 29, 2024

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ARCTIC SPIRITS REVENUE</u>					
603-00-43405 Retail Sales	199,628.27	199,628.27	2,972,500.00	2,772,871.73	6.7
603-00-43407 Retail Sales - Tobacco	4,348.23	4,348.23	61,200.00	56,851.77	7.1
603-00-43408 Retail Sales - Miscellaneous	820.89	820.89	10,200.00	9,379.11	8.1
603-00-43410 Distribution Point Fees	40.00	40.00	1,500.00	1,460.00	2.7
603-00-43425 Permitting Fees	4,610.00	4,610.00	55,000.00	50,390.00	8.4
603-00-44107 State of AK PERS Relief	.00	.00	15,697.00	15,697.00	.0
Total ARCTIC SPIRITS REVENUE	209,447.39	209,447.39	3,116,097.00	2,906,649.61	6.7
Total Fund Revenue	209,447.39	209,447.39	3,116,097.00	2,906,649.61	6.7

Kotzebue City  
Expenditures with Comparison to Budget  
For the 2 Months Ending February 29, 2024

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ARCTIC SPIRITS EXPENSES</u>					
603-10-54110 LBCB Stipend	.00	.00	5,500.00	5,500.00	.0
603-10-54125 Salaries & Wages	17,090.89	17,090.89	276,585.00	259,494.11	6.2
603-10-54130 Overtime	86.25	86.25	3,000.00	2,913.75	2.9
603-10-54140 Employee Benefits	4,360.43	4,360.43	108,502.00	104,141.57	4.0
603-10-54210 Electricity	384.68	384.68	6,000.00	5,615.32	6.4
603-10-54215 Heating Fuel	4,709.11	4,709.11	30,000.00	25,290.89	15.7
603-10-54220 Building Maintenance	.00	.00	2,000.00	2,000.00	.0
603-10-54300 Cleaning Supplies	.00	.00	500.00	500.00	.0
603-10-54315 Office Supplies & Equip	562.62	562.62	5,000.00	4,437.38	11.3
603-10-54320 Product Acquisition	.00	.00	1,279,000.00	1,279,000.00	.0
603-10-54321 Cash Overs/Shorts - Pkg Store	( 19.38)	( 19.38)	500.00	519.38	( 3.9)
603-10-54400 Service Charges	4,863.87	4,863.87	37,500.00	32,636.13	13.0
603-10-54410 Telephone/Fax	128.95	128.95	2,000.00	1,871.05	6.5
603-10-54415 Travel/Lodging/Per Diem	.00	.00	2,000.00	2,000.00	.0
603-10-54425 Training	.00	.00	1,000.00	1,000.00	.0
603-10-54433 Postage	.00	.00	50.00	50.00	.0
603-10-54434 Freight Charges	11,184.02	11,184.02	475,000.00	463,815.98	2.4
603-10-54436 Professional Services	.00	.00	400.00	400.00	.0
603-10-54438 Legal Fees	735.00	735.00	10,000.00	9,265.00	7.4
603-10-54439 Insurance	28,602.06	28,602.06	63,000.00	34,397.94	45.4
603-10-54450 Permits	.00	.00	500.00	500.00	.0
603-10-54505 Gas/Diesel	284.62	284.62	2,700.00	2,415.38	10.5
603-10-54526 Light Vehicle R & M	.00	.00	2,000.00	2,000.00	.0
603-10-54527 Gen. Fund Admin. Overhead	.00	.00	155,000.00	155,000.00	.0
603-10-54530 Equipment Maint.	.00	.00	1,500.00	1,500.00	.0
603-10-54620 Maintenance/Support Agrmt	.00	.00	500.00	500.00	.0
603-10-54625 Computer Equipment	.00	.00	1,500.00	1,500.00	.0
603-10-54702 Transfer to G.F.-Comm Support	.00	.00	1,137,672.00	1,137,672.00	.0
<b>Total ARCTIC SPIRITS EXPENSES</b>	<b>72,973.12</b>	<b>72,973.12</b>	<b>3,608,909.00</b>	<b>3,535,935.88</b>	<b>2.0</b>
<b>Total Fund Expenditures</b>	<b>72,973.12</b>	<b>72,973.12</b>	<b>3,608,909.00</b>	<b>3,535,935.88</b>	<b>2.0</b>
<b>Net Revenue Over Expenditures</b>	<b>136,474.27</b>	<b>136,474.27</b>	<b>( 492,812.00)</b>	<b>( 629,286.27)</b>	<b>27.7</b>



*City of Kotzebue, Alaska*  
**Police Department**

258B Third Avenue Box 550 Kotzebue, AK 99752-0550  
Office: 907-442-3539 Fax: 907-442-3357  
*Roger Rouse, Chief of Police*



To: City Manager Tessa Baldwin  
Re: Kotzebue Police and Jail Activity Report

Date: 02/09/2024

Since the Kotzebue Police Department's last activity report, the police department has responded to 430 calls for service (January 2024), a 16% increase from the month of December. Calls of note for the month of January were 18 Disturbances, 6 Criminal Trespass, 3 Intoxicated Person Reports, and 1 Sexual Assault. For a complete list of calls for service see the attached report. Calls for service occurred most frequently on Wednesdays between the hours of 03:00 am to 04:00 am.

The Kotzebue Regional Jail processed 49 prisoners during the month of January, a 48% increase from December.

Community Policing:

- KPD officers had 37 public relations, safety, and assistance contacts with the citizens and business owners of Kotzebue during the month of January.
- KPD officers conducted 185 security checks of businesses, or other locations within the city.
- KPD is in talks with the school administration to allow safety classes to students via.
- Sgt Odom, KPD's trained School Resource Officer, is working with the school to provide safety and informational classes to students.

Staff Development and Training:

- Staff and Officers are in a training cycle from January 2024 – March 2024 taking the following courses, Report Writing 1 and 2, Use of Force, Use of Less Lethal Force, Use of Force Situations, Body Language Skills and Deception Detection, Writing Effective Use of Force Incident Reports, Less Lethal Options, De-escalation and Reasonable Use of Force, Investigating Impaired Driving, Crisis Intervention Training (CIT) Crisis Response.
- Harry Baldwin graduated from the Department of Corrections Municipal Corrections Academy.
- Chief Rouse graduated from the National Institute of Truth Verification (NITV) advanced CVSA-III course.
- Superintendent Cook is taking a course on the Department of Corrections A-COMs computer information database.
- Community Service Officer Carlson is currently attending the National Animal Control Officer 1 course.

Community Service Officers:

- The Community Service Officers responded to 27 calls for service regarding animal complaints, a 6.8% decrease from December.
- The CSOs impounded 8 dogs.
- 0 animal(s) were adopted or rescued. (0 since beginning of the year)
- 1 animal(s) was euthanized in January. (1 since the beginning of the year)
- Served or attempted to serve 6 court documents.

**Roger Rouse / Chief of Police**

# KOTZEBUE POLICE DEPARTMENT 258B THIRD AVENUE

PO BOX 550  
KOTZEBUE, AK 99752

Date : 02/08/2024  
Page : 1  
Agency : KPD

## Calls For Service Totals By Call Type

01/01/2024 to 01/31/2024

Call Type	Totals
ABAN ABANDONED AUTO	1
AGAS AGENCY ASSIST (NON LAW ENFORCEMENT)...	6
ALAR-U ALARM UNFOUNDED	3
AOFF ASSIST OFFICIAL	4
ASLT ASSAULT	3
BURG BURGLARY	2
CIVIL CIVIL	17
CRIM CRIMINAL MISCHIEF	1
DISC DISORDERLY CONDUCT	5
DIST DISTURBANCE	18
DOGY ANIMAL CONTROL	27
DOMS DOMESTIC	4
DUI DRIVING UNDER THE INFLUENCE	1
DVORDER DV ORDER SERVICE	6
FIGH FIGHT	3
HARA HARASSMENT	3
INTP INTOXICATED PERSON	3
MPER MISSING PERSON	1
MVC-D MOTOR VEHICLE CRASH-DAMAGE ONLY	2
PASS PUBLIC ASSIST	6
PROV PROBATION VIOLATION	1
PSAF PUBLIC SAFETY	2
PUBR PUBLIC RELATIONS	29
SALT SEXUAL ASSAULT	1
SCHOOL SCHOOL PATROL	15
SECU SECURITY	185
SPRP STOLEN PROPERTY	1
SUM/SUB SERVING SUMMONS/SUBPOENA/ORDER TO...	15
THEF THEFT	4
THRE THREATS	1
TITLE-47 TITLE-47 (ALCOHOL, MENTAL, OR...	2
TRAF TRAFFIC	10
TRES CRIMINAL TRESPASS	6
VAND VANDALISM	1
VOCR VIOLATION OF CONDITIONS OF RELEASE	4
WARRANT WARRANT (ARREST, BENCH, DAY, AND...	12
WEAP WEAPONS	2
WELF WELFARE CHECK	23

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**Grand Total for all calls**

430



## City of Kotzebue - Parks and Recreation

January 2024 Report

**Staff:** Currently, Parks and Recreation consists of a Director, Assistant Director, Program Coordinator, and an attendant. Staffing of after-core-hour activities becomes a challenge if any one person is absent.

**Parks and Recreation Advisory Committee (PRAC):** An informal PRAC meeting was held on 8 February to introduce the group and distribute necessary paperwork. A formal invitation for the first official meeting will be distributed this week for the first official meeting.

**Arctic Circle Spring Festival:** A meeting invitation will be distributed for the first planning meeting this week. We are planning the first meeting for next week.

**Boat Harbor:** Parks and Rec is currently coordinating harbor improvements. A contractor has been selected for improvements to ramp extensions. In addition, we are looking at selecting a loading crane and additional safety equipment if there is funding left for acquisition. These improvements are being coordinated with the City Manager for approval.

### **Youth Center:**

**Usage:** The Youth Center has been booked many weekends and occasionally with multiple renters on the same day.

**Repairs:** Moisture damage has been found on the floor under a boiler. We are currently assessing the damage to determine further action.

**Armory:** The floor installation at the Armory is complete. Parks and Rec repaired, and safety inspected all equipment. The gym is now open for public use.

**Toddler Time:** Toddler Time continues Tuesdays and Thursdays from 10:00-11:30 am. Both Nikaitchuat School and individual parents / toddlers participate with about an average of about 12 children each session for December. Parks and Rec also opened Toddler Time an additional day (on Friday) on two occasions.

**Open Gym {School}:** Open Gym time re-opened and continues with high participation.

Sunday, 6:00 PM – 9:00 PM (Open)

Monday, 8:00 PM – 10:00 PM (Open)

Tuesday, 8:00 PM – 10:00 PM (B League ONLY)

Wednesday, 8:00 PM – 10:00 PM (Open)

### **Winter Activities:**

**Parks and Rec is coordinating ice skating, cross-country skiing, and dog-sled experience activities.**

- a. Coordinating with Nana Nordic and locally about establishing a cross-country ski trail on Kotzebue Lagoon. The trails could possibly be a 1-mile trail and a 3-mile trail.
- b. Coordinating locally to establish a skating rink in Swan Lake with a special Winter Solstice skating event.
- c. Coordinating with KOBUK 440 to establish a dog sled experience event.

January 2023

## Arctic Spirits Manager's Report

**To:** Tessa Baldwin – City Manager

**CC:** Chelsea Sieh, Rosie Hensley

**From:** Jamie Lambert, Arctic Spirits Manager

**Date:** February 1, 2024

**Re:** Arctic Spirits Manager's report and monthly recap comparison.

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The following is a calendar recap for January 2023 as compared to January 2024.

Total revenue collected in January of 2023 was \$251,863.12, compared to \$221,733.69 in January of 2024. This is a decrease of \$30,129.43 or almost 12% less revenue than last year. There were 26 sales days in January of 2023 and 25 sales days in January of 2024. We had a weather closure day on Thursday January 11, 2024.

In January of 2023 we had 5,157 customers compared to 4,529 in January of 2024. This is a decrease of 628 customers. The average sale in January of 2023 was \$48.84 compared to \$48.96 in January of 2024 or an average of \$0.12 more spent per customer this year compared to last year.

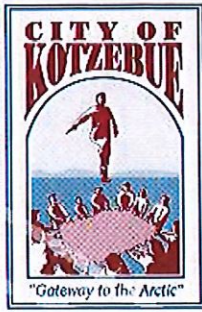
Cigarette sales in January of 2023 were \$4,704.92 as compared to \$4,348.23 in December of 2023. This is a decrease of \$356.69 in tobacco sales compared to this time LY.

The Delivery Site 1 logged transactions.  
The number of 10-day permits issued was 116.  
The number of 30-day permits issued was 10.  
The number of 90-day permits issued was 3.  
The number of 180-day permits issued was 7.  
The number of one-year permits issued was 42.

At least 32 permits were suspended or revoked due to background checks, public intoxication reports, and COR/judgement paperwork sent from the jail.

Inventory for January 2024 has been completed and filed.

Please feel free to contact me if you have any questions,  
Jamie Lambert - Arctic Spirits Store Manager  
(907)442-4000 or (907)412-0747



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02/15/2024

## Planning Director: February Regular City Council Report

### I. Staffing

- a. Gem Belamour hired as City Planner
- b. Planning Department (Capital Projects) Staff
  - i. Planning Director: Sam Atkinson
  - ii. City Planner: Gem Belamour
  - iii. Capital Projects Manager: VACANT
- c. **Goal:** Handle more capital projects in house at City of Kotzebue.

### II. Permits

- a. Building permits
  - i. None
- b. Moving permits
  - i. None
- c. Excavation permits
  - i. None
- d. Variance Requests
  - i. 1 pending

### III. Building and Request for Zoning Variance Application Revisions

- a. Building permit application and zoning variance application last updated in 2019.
- b. Worked with City Lawyer and Public Works Director over the past few months to make improvements.
- c. Included in the Planning Commission Meeting packet are copies of the finalized City of Kotzebue B.
  - i. **Improvement:** Extra site plan requirements, BP revocation clause, section on altering natural water flow. Also, demolition permit.
- d. **Goal:** Give applicants a clear understanding of expectations and requirements involved in building permit and zoning variance applications.

### IV. City of Kotzebue Zoning (No Update)

- a. The City of Kotzebue is without zoning (excluding Historical Use District & City Center Area see accompanying city codes 17.28.100 and 18.035 in meeting packet).

- b. Working with City Lawyer and Public Works Director over the past month to discuss options.
  - c. Most likely this will be a joint project with the Planning Commission and possibly the City Council.
  - d. **Goal:** Establish zoning districts within the City of Kotzebue to protect past, present, and future residential land use, while still allowing for the reasonable operation of already established commercial/industrial entities.
- V. Hazards Mitigation Plan (HMP) Update
- a. UPDATE: Community Engagement Meeting on Tuesday February 13<sup>th</sup> 6:30pm at Kotzebue Youth Center.
  - b. Working on update with DOWL and project team.
    - i. Gave presentation overview of HMP update at RCCM 12/14/23.
    - ii. Public comment period open 12/2023-01/2024
  - c. **General overview of update:** requires two public comments and an undetermined number of Project Team meetings.
  - d. **Goal:** Update the current City of Kotzebue HMP to aid in the mitigation of new and current hazards faced by the City of Kotzebue.
- VI. Erosion Shore Protection: Flood Mitigation Assistance
- a. Focusing on North Shore (north end of front street to North Tent city) and East Shore (area near and around Swan Lake Boat Harbor).
    - i. Fee Proposal for North and East Shore coastal protection signed.
  - b. Funding through Alaska Community Foundation (ACF) and Village Improvement Fund (VIF).
  - c. Work being done under term contract with DOWL Engineering.
  - d. **Goal:** Mitigate flooding, erosion, and any damage faced by the City of Kotzebue on the Northern and Eastern shores of Kotzebue.
- VII. CAIN Building update (Addressed in Agenda)
- VIII. New online City of Kotzebue Map
- a. Working with DOWL engineering to create multi-layered Global Information System (GIS) map.
  - b. This map will have multiple layers of information about the City of Kotzebue.
    - i. Street Names
    - ii. Property Information
    - iii. Water/Sewer Lines
    - iv. Easements
  - c. First draft completed.
  - d. Waiting for feedback from City of Kotzebue departments, before making map available to public.