



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS
Anchorage Office

550 West Seventh Avenue, Suite 1640
Anchorage, Alaska 99501
Main: 907.269.4581
Fax: 907.269.4539

January 16, 2024

Teresa Baldwin, City Manager
City of Kotzebue
P.O. Box 46
Kotzebue, AK 99752

SUBJECT: Population Determination for FY2025 DCCED Financial Assistance Programs

Dear Ms. Baldwin:

Pursuant to 3 AAC 180.050(d), the Commissioner of the Department of Commerce, Community, and Economic Development annually certifies the population of each municipality, community, and reserve in the State of Alaska for use in various financial assistance programs based upon population determinations made pursuant to 3 AAC 180.030. For the **City of Kotzebue** the following population will be used for all FY25 programs the department administers.

The population of City of Kotzebue has been determined to be 2953

If you do not agree with the population determination, you may request a population adjustment by submitting a written request and substantiate the request by completing either of the two approved methods: Head Count Census Method or Housing Unit Method. The request must include a resolution from the governing body proposing a corrected population total.

If you choose to request a population adjustment, please review the Head Count Census and Housing Unit Method manuals the department has published to assist you with this process. These manuals are available at <https://www.commerce.alaska.gov/web/dcra/MappingAnalyticsandDataResources/PopulationAdjustment.aspx> or you may also contact the department for a copy of the manuals.

The request for adjustment and completed census documentation must be postmarked no later than April 3, 2024, and submitted to:

Department of Commerce, Community, and Economic Development
Division of Community and Regional Affairs
Attn: Grace Beaujean
550 West 7th Avenue, Suite 1640
Anchorage, AK 99501

Please refer to 3 AAC 180.040 for requirements governing requests for adjustments to population determinations.

FY2024 DCCED Population Estimates

January 16, 2024

Page 2

For additional information, please contact Grace Beaujean, Research Analyst 4, at 907.269.4521 or DCRAResearchAndAnalysis@alaska.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sandra Moller', written over a horizontal line.

Sandra Moller

Director

cc: Division of Community and Regional Affairs, Research and Analysis Section
Division of Community and Regional Affairs, Grant & Funding Section