



**CITY OF KOTZEBUE
REGULAR CITY COUNCIL MEETING
CITY HALL CHAMBERS
JANUARY 18, 2024
AMENDED AGENDA**

I. Call to Order

Mayor Chased called the meeting to order at 5:15pm.

II. Roll Call

Council Members in person Mayor Saima Chase, Vice Mayor Derek Haviland-Lie, Members Johnson Greene, Ariana Erlich, Ernest Norton, Joshua Hadley, and newly elected Kathleen Sherman.

Quorum Established.

III. Invocation/Moment of Silence

Moment of Silence.

IV. Pledge of Allegiance

Pledge of Allegiance.

V. Adoption of the Agenda

Vice Mayor Derek Haviland-Lie amended the amended agenda, under New Business;

- strike item "d" added to the February 1, 2024 agenda,
- move item "i" Vacant Seat E to item "a"

Executive Session;

- item "a" City Manager Annual Review move to February 1, 2024 meeting.

Johnson Greene moved and Derek Haviland-Lie second to amend the amended agenda as noted.

Motion Passed by Voice Vote.

VI. Adoption of Minutes

a) December 21, 2023, Regular City Council Meeting

Derek Haviland-Lie moved, and Ernest Norton seconded to approve the December 21, 2023 minutes.

Motion Passed by Voice Vote.

VII. Citizens Comments

The following legal proceeding regarding Citizens Comments, all comments can be found on recording at the City Hall.

VIII. Correspondence

a) State of Alaska Revolving Fund (SRF) State Fiscal 2024

Mayor Chase requested to add The State of Alaska Revolving Fund (SRF) State Fiscal 2024 to the February 1, 2024 Meeting Agenda.

IX. Unfinished Business

a) Cape Blossom Road Update

b) Washeteria Update

c) Grain Capital Corporation (Cain Building) Discussion

The following legal proceeding regarding Unfinished Business, all comments can be found on recording at the City Hall.

X. New Business

a) VACANT SEAT E

The Council received (1) one letter of interest for Vacant Seat E from Kathleen Sherman on January 12, 2024.

Derek Haviland-Lie accepted the Letter of Interest from Kathleen Sherman, seconded by Ernest Norton.

The Council Voted by Secret Ballot to approve Kathleen Sherman for Vacant Seat E.

Secret Ballot Results: "YES"- 6 (six)Votes, "NO" – 0(zero)Votes.

Kathleen Sherman appointed by the City Council for Seat E until Oct 2024.

City Clerk gave the Oath of Office to Kathleen Sherman.

Kathleen Sherman proceeded to participate in the January 18, 2024 Regular City Council meeting as newly appointed City Council Member Seat E.

b) ORDINANCE 23-06 ENTITLED: "AN ORDINANCE AMENDING THE KOTZEBUE MUNICIPAL CODE ("KMC") SECTION 2.20.030(A), 'REGULAR MEETINGS,' TO PROVIDE FOR TWICE-A-MONTH REGULAR MEETINGS OF THE CITY COUNCIL."

Mayor Chase opened the First Public Hearing for Ordinance 23-06.

There were no Public Comments for Ordinance 23-06.

Mayor Chase Closed the First Public Hearing for Ordinance 23-06.

Johnson Greene moved, and Joshua Hadley seconded to approve Ordinance 23-06.

The Roll Call Vote			
Joshua Hadley	Yes	Ernest Norton	Yes
Saima Chase	Yes	Kathleen Sherman	Yes
Johnson Greene	Yes	Ariana Erlich	Yes
Derek Haviland-Lie	Yes		

Motion Passed.

- c) **ORDINANCE 23-07 ENTITLED: “A NON-CODE ORDINANCE SETTING THE FEE SCHEDULE FOR THE CITY OF KOTZEBUE FOR CY2024, JANUARY 1, 2024 TO DECEMBER 31, 2024.”**

Mayor Chase opened the First Public Hearing for Ordinance 23-07.

Mayor Chase closed the First Public Hearing.

Ariana Erlich moved to approve Ordinance 23-07 with the amendment to strike Auto Recoding, Derek Haviland Lie seconded.

The Roll Call Vote			
Johnson Greene	Yes	Saima Chase	Yes
Derek Haviland-Lie	Yes	Kathleen Sherman	Yes
Joshua Hadley	Yes	Ariana Erlich	Yes
Ernest Norton	Yes		

Motion Passed.

- d) **ORDINANCE 24-01 ENTITLED: “A CODE ORDINANCE REMOVING ALL SPECIFIC FEE REFERENCES FROM THE KOTZEBUE MUNICIPAL CODE AND PLACING SAME IN THE ANNUALLY ADOPTED FEE SCHEDULE”**

Mayor Chase introduced Ordinance 24-01 and the First Public Hearing will be February 1, 2024.

Ernest Norton moved, and Joshua Hadley seconded to approve Ordinance 24-01.

The Roll Call Vote			
Kathleen Sherman	Yes	Ariana Erlich	Yes
Ernest Norton	Yes	Joshua Hadley	Yes
Derek Haviland-Lie	Yes	Johnson Greene	Yes
Saima Chase	Yes		

Motion Passed.

- e) **RESOLUTION 24-02, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING AND ADOPTING THE JANUARY 2024 LONG RANGE TRANSPORTATION PLAN (“LRTP”)**

Ernest Norton moved, and Joshua Hadley seconded to approve Resolution 24-02.

The Roll Call Vote			
Derek Haviland-Lie	Yes	Ariana Erlich	Yes
Johnson Greene	Yes	Joshua Hadley	Yes
Saima chase	Yes	Ernest Norton	Yes
Kathy Sherman	Yes		

Motion Passed.

f) RESOLUTION 24-03, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING *NUNC PRO TUNC* A CONTRACT FOR CY2024 WITH CROWLEY FUELS, LLC”

Joshua Hadley moved, and Ernest Norton seconded to approve Resolution 24-03.

The Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Saima Chase	Yes	Joshua Hadley	Yes
Johnson Greene	Yes	Arian Erlich	Yes
Kathy Sherman	Yes		

Motion Passed.

g) RESOLUTION 24-04, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING THE ALASKA MARINE LINES (“AML”) TRANSPORTATION AGREEMENT FOR CY2024”

Ernest Norton moved, and Derek Haviland-Lie seconded to approve Resolution 24-04.

The Roll Call Vote

Joshua Hadley	Yes	Ernest Norton	Yes
Johnson Greene	Yes	Saima Chase	Yes
Kathy Sherman	Yes	Derek Haviland-Lie	Yes
Ariana Erlich	Yes		

Motion Passed.

h) RESOLUTION 24-05, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING PURCHASE ORDER # PW24-001 FOR A VAUGHAN S4S-096 SUBMERSIBLE CHOPPER PUMP 20HP IN THE AMOUNT OF FIFTY-NINE THOUSAND, FOUR HUNDRED AND SEVEN DOLLARS AND NO CENTS (\$59,407.00) FROM DELTA P PUMP & EQUIPMENT, EAGLE RIVER, ALASKA.”

Joshua Hadley moved, and Derek Haviland Lie second to approve Resolution 24-05.

The Roll Call Vote

Ariana Erlich	Yes	Johnson Greene	Yes
Saima Chase	Yes	Joshua Hadley	Yes
Kathy Sherman	Yes	Derek Haviland-Lie	Yes
Ernest Norton	Yes		

Motion Passed.

i) RESOLUTION 23-55 PARKS AND RECREATION ADVISORY COMMITTEE (PRAC)

Derek Haviland-Lie approved and appointed as a block to have the following to serve on Parks and Rec Advisory Committee (PRAC) Tracy Schaeffer, Cloe Belflower, Matt Bergan, John Rae, Paul Hansen, and Clay Nordlum.

Ron Johnson will post notice for 1(one) more PRAC Member.

The Roll Call Vote

Johnson Greene	Yes	Saima Chase	Yes
Derek Haviland-Lie	Yes	Kathy Sherman	Yes
Ariana Erlich	Yes	Ernest Norton	Yes
Joshua Hadley	Yes		

Motion Passed.

XI. Manager's Report

- a) City Manager
- b) Holland & Hart
- c) The Mulder Company
- d) Joe Evans City Attorney
- e) Finance Director (Need to vote to accept & approve Finance Report)
- f) Public Works (Need to vote to approve Public Works Report)
 - Public Works Water
- g) Police Department
- h) Fire Department
- i) Parks & Recreation
- j) Package Store
- k) Public Relations/Personnel Office
- l) City Planner

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Ernest Hadley moved, and Joshua Hadley seconded to accept and approve the Finance Report.

The Roll Call Vote

Ernest Norton	Yes	Saima Chase	Yes
Johnson Greene	Yes	Joshua Hadley	Yes
Ariana Erlich	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes		

Motion Passed.

Joshua Hadley moved, and Ernest Norton approved the Public Works Report.

The Roll Call Vote

Johnson Greene	Yes	Ernest Norton	Yes
Kathy Sherman	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Ariana Erlich	Yes
Saima Chase	Yes		

Motion Passed.

XII. Council Members Comments

Seat F: Ariana Erlich
Seat G: Johnson Greene
Seat B: Derek Haviland-Lie
Seat D: Saima Chase
Seat C: Joshua Hadley

Seat E: Open
Seat A: Ernest Norton
Youth Representative: Finnian Sweeney

The following legal proceeding regarding Citizens Comments, all comments can be found on recording at the City Hall.

XIII. Executive Session

a) City Manager Annual Review

Councilor Derek Haviland-Lie made a motion and Seconded by Councilor Ernest Norton, to move the Council and go into an executive session in order that we may discuss matters, the immediate knowledge of which would have an adverse effect upon the finances of the City and to discuss subjects that tend to prejudice the reputation and character of any person; in matters that are required by law to be kept confidential.

The Council Members in Executive Session at 7:52pm.
The meeting reconvened in open session at 9:17pm.

Mayor Chase noted that no votes were taken during Executive Session, the City of Kotzebue Scholarship Applicants will receive \$500.00 each, direction was given to Administration.

XIV. Adjournment

Derek Haviland-Lie moved, and Ernest Norton seconded to Adjourn.

Motion Passed by Voice Vote.

Adjourn at 9:18pm.

Accepted By:

Saima Chase Mayor

Date

Respectfully Submitted By:

Rosie Hensley City Clerk