

Donald Jones

From: Customer Service
Sent: Wednesday, May 14, 2025 11:10 AM
To: Donald Jones
Subject: FW: Donation Request
Attachments: DU Itinerary (1).png; DU Camp (1).png; DU Camp Permission slips (1).png; Catering Form.pdf

From: Olivia Moore-Hamill <olivia.moore-hamill@maniilaq.org>
Sent: Tuesday, May 13, 2025 11:26 AM
To: Customer Service <CustomerService@Kotzebue.org>
Subject: Donation Request

Olivia Moore

Kotzebue Ducks Unlimited Volunteer
907-412-1453

Olivia.Moore-Hamill@Maniilaq.org

Dear City Of Kotzebue,

My name is Olivia Moore, and I'm reaching out to humbly request support for a free summer camp program we're organizing for the youth of Kotzebue, Alaska. This camp is designed to provide a safe, engaging, and nourishing environment for our young people during the summer months—a time when many families face additional challenges providing meals and activities for their children.

We are currently seeking donations to help cover the cost of food for the camp. Our goal is to ensure that every participant receives nutritious snacks daily, allowing them to fully enjoy and benefit from the experience. With the City Of Kotzebue's longstanding commitment to the well-being and success of our communities, we believe your support could make a meaningful impact.

Any contribution would be deeply appreciated and directly invested into feeding Kotzebue's youth. We would also be honored to recognize the City of Kotzebue's support in our program materials and communications.

Thank you for considering this request and for everything you do for the region. Please feel free to contact me if you have any questions or would like more details about the camp.

With respect and gratitude,

Olivia Moore



Itinerary

Ducks Unlimited Youth Camp

Friday, 6 June 2025

1-2 Meet up And Introductions

2-3 Take a Duck Identification Walk in the Tundra

3-4 Snack and games at Youth Center

4-5 Hunting and Gun safety At Lions Club

Saturday, 7 June 2025

1-2 Meet up And Introductions

2-3 Teach group how to use duck calls

3-4 Snack and games at Youth Center

4-5 Green Wings At Lions Club

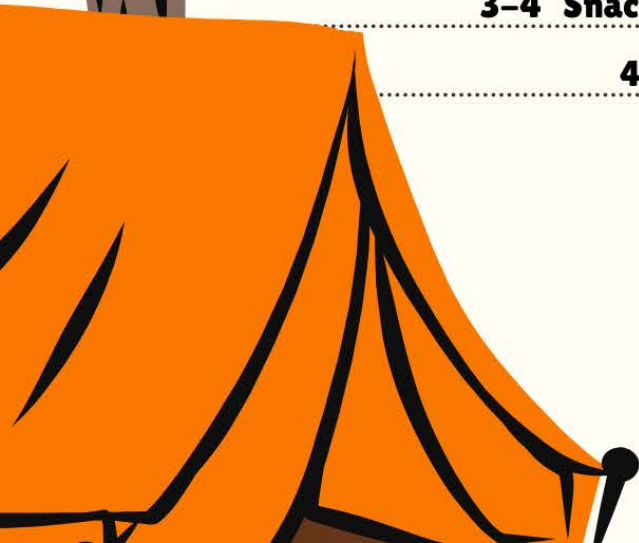
Sunday, 8 June 2025

1-2 Meet up And Introductions

2-3 Decoy painting class

3-4 Snack and games at Youth Center

4-5 Creek Clean-up



KIDS DUCKS

**AGES
8-15**

UNLIMITED CAMP

.....
JUNE 6-8 2025
1PM-5PM
.....

ACTIVITIES:

- Arts & Crafts
- Bird identifying
- Outdoor games
- Outdoor Safety
- Proper Duck calls



For activity consent forms
please contact:
Olivia Moore
Cell: (907) 412-1453
Email.
Chelsieom70@gmail.com



DUCKS UNLIMITED SUMMER CAMP

Olivia Moore-Volunteer Coordinator
Cell. (907) 412-1453
Email. Chelsieom70@gmail.com
Facebook. Olivia Moore

Activity Consent Form

To parents/Guardians:

Your consent is required for this official Ducks Unlimited youth summer camp.
If you approve, please accomplish and return the lower half of this form.
Please submit the signed form 2 weeks before the activity date 06/06/2025

Scout Group: Ducks Unlimited Volunteers

Activity Description: Youth will be outside in potentially hazardous conditions accompanied by trained adults in gun safety, Hunting and youth safety, and Driving

Location: Parks and Rec Youth center, 946 Wanda St Kotzebue, AK 99752, Kotzebue to Cape Blossom Rd.

Departure date & time: June 6th Friday, 2025 1:00pm

Return date & time: June 8th Sunday, 2025 5:00pm

Contact person for the activity

Olivia Moore

Volunteer Coordinator

Cell. (907) 412-1453

Email. Chelsieom70@gmail.com, arcticproshop@gmail.com; dweber@ducks.org; justin.a.talley@hotmail.com

Please bring the following:

- Clothes and shoes for Outside/ Painting
- Food and drinks will be provided



I

[] allow

[] do not allow

My Child _____ to participate in the Ducks Unlimited Youth Camp on June 6th to 8th, 2025.

If no exceptions, this is also permission for my child to participate in all activities.

Exceptions are: _____

After DU Camp ends at 5:00pm i give my child permission to:

☐ Walk Home

☐ I will pick my child up at the Youth Center at 5:00pm

If any Changed to after Camp instructions please inform Camp leaders.

In case of emergencies, the Cub Leaders should call:

Name: _____

Home Phone Number: _____

Work Phone Number: _____

Mobile Number: _____

Relationship to child: _____

MEDICAL INFORMATION:

My Childs Full Name:

Childs DOB:

My Child needs medication during the activity. (Y) (N)

If Y, please specify name of medicine and frequency of dosage. __

My Child needs special assistance due to a disability. (Y) (N)

My Child requires special food due to allergies or religious requirements. (Y) (N)

If Y, please specify. ___

Other Information:

Relationship to Youth: _____

Date signed: _____

Signature over Full Name

NMS Maniilaq Health Center - Catering Form

Call 442-7320 if questions

Return completed form via Fax: 442-7319 or [Email Travis.Gray@Maniilaq.org](mailto:Email.Travis.Gray@Maniilaq.org) or Pete.Gomez@Maniilaq.org

Date of Request:	3-17-25	Catering Date:	June 6 th - 8 th
Requested By:	Olivia Moore	Catering Location:	
Department:		Catering Time:	
Contact Phone #:	907-412-1453	Deliver to location:	<input type="checkbox"/> NO <input type="checkbox"/> YES Set up by (time)?
Special Instructions:	For Ducks unlimited Camp		

MHC Program Manager's Approval Signature

Beverages

	Price	Unit	Quantity	Total Cost
Coffee & Tea Service	1 Airpot Coffee 1 Hot water	\$ 2.29 /person		
Juice, Assorted Ocean Spray (15.2 oz.)		\$ 4.89 ea		
Juice, Assorted Small (4 oz.)		\$ 0.59 ea		
Soda, Assorted Bottled (20oz.)		\$ 4.69 ea		
Water, Bottled (16.9 oz.)		\$ 2.69 ea		

Baked Goods (6 days notice please)

Pastries, Assorted, baked in house (Scones, Muffins, Pastries, Donuts)	\$ 3.49 ea		
Bagels with Cream Cheese (includes knives)	\$ 3.19 ea		
Otis Spunkmeyer Cookies, Freshly Baked Assorted	\$ 1.69 ea		
Cake - Double Layer ½ sheet (decorated add \$20.00)	\$ 59.00 ea		
Cake Type: <input type="checkbox"/> Chocolate <input type="checkbox"/> White Icing Type: <input type="checkbox"/> Chocolate <input type="checkbox"/> White			
Writing on Cake:	\$ 20.00 ea		

Food Trays (6 days notice please)

Mixed Fresh Vegetable with Dip	Small 12" (Serves 8-12)	\$ 39.99 ea		
	Large 18" (Serves 15-25)	\$ 69.99 ea	3	\$209.97
Meat, Cheese, & Cracker	Small 12" (Serves 8-12)	\$ 51.99 ea		
	Large 18" (Serves 15-25)	\$ 99.99 ea		
Fruit Salad	Small 12" (Serves 8-12)	\$ 47.99 ea		
	Large 18" (Serves 15-25)	\$ 89.99 ea	3	\$269.95

Meals (6 days notice please)

Your Choice:

1 Entrée Buffet: 1 Entree, Vegetable, Starch, Salad w/ Dressing, Dessert, Coffee & Tea Service, Bread	\$ 26.99 /person		
2 Entrée Buffet: 2 Entrees, Vegetable, Starch, Salad w/ Dressing, Dessert, Coffee & Tea Service, Bread	\$ 31.99 /person		
Breakfast Buffet: Scrambled Eggs, Pancakes or French Toast, Potato, 2 Meats, Pastries, Mixed Fruit	\$ 22.99 /person		
Continental Breakfast: Fresh Baked Pastries, Juice, Mixed Fresh Cut Fruit, Coffee & Tea Service	\$ 13.99 /person		
Sack Lunch: 1 Sandwich, Whole Fruit, Chips, Potato/Macaroni Salad, and Cookie	\$ 18.39 /person		
Sack Lunch with Water: Above Plus Bottled Water	\$ 20.99 /person	30 x 3 days	\$1,859.6
Sandwich Platter - Assorted Meat & Cheese - Select: <input type="checkbox"/> Sandwiches or <input type="checkbox"/> Wraps	\$ 10.29 /person		

Other

Outside MHC catering delivery and set-up fee	\$ 79.00	
Food drop off fee	\$ 29.00	
Plates/Bowls, Plastic Utensils, Napkins (for Non-'Meals' orders)	\$ 0.49 /person	

Sub Total: \$2,022.17