

CITY OF KOTZEBUE NOTICE

Regular City Council Meeting Minutes

August 01, 2024 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:

49401#

I. Call to Order

Mayor Saima Chase called the meeting to order at 5:15pm.

II. Roll Call

Present in person Mayor Saima Chase, Vice Mayor Derek Haviland-Lie, Council Members Ernest Norton, Joshua Hadley, Kathy Sherman, Cory Jackson, Johnson Greene; City Staff present City Manager Tessa Baldwin, City Attorney Joe Evans, Planning Director Sam Camp, Assistant Director of Parks & Recreation Lili Boiko, KPD Chief Roger Rouse, Human Resources Officer Rachel Belamour; Resident Jaqueline Viveiros.

Present telephonically City Lobbyist Drue Pearce, Youth Representative Finnian Sweeney.

III. Invocation/Moment of Silence

Council Member Sherman gave the Invocation. Moment of Silence.

IV. Pledge of Allegiance

Pledge of Allegiance.

V. Introduction of Guests & Staff

DOWL Partner Chase Nelson; AMG, HC partner Art Ivanoff.

VI. Adoption of The Agenda

Council Member Norton moved and Council Member Sherman seconded to adopt the agenda.

Motion Passed by Voice Vote.

a) **Swearing in of new City Clerk**

Mayor Saima Chase performed the swearing in of the new City Clerk, Paeton Schaeffer.

VII. Adoption of Minutes

a) July 1, 2024

Vice Mayor Hailand-Lie moved, and Council Member Norton seconded to table the adoption of July 1 Minutes.

VIII. Citizen Comments

The following legal proceeding regarding Citizens Comments, all comments can be found on recording at the City Hall.

IX. Correspondence

- a) Correspondence on House 671
- b) Letter of Donation for Miss WEIO
- c) Representative Peltola's Appropriations List

The following legal proceeding regarding Correspondence, all comments can be found on recording at the City Hall.

X. Unfinished Business

a) NVOK Land Sale Update

The following legal proceeding regarding Unfinished Business, all comments can be found on recording at the City Hall.

XI. New Business

a) Hearing on House 671

Vice Mayor Haviland-Lie moved, and Council Member Norton seconded to discuss this item in Executive Session.

Motion Passed by Voice Vote.

Executive Session convened at 6:03pm.

Open Session reconvened at 7:31pm.

- b) **RESOLUTION 24-43**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO FINALIZE AND PUBLISH A REQUEST FOR PROPOSAL ("RFP") FOR THE SWAN LAKE AND LAGOON WATER LOOPS REPLACEMENT PROJECT."

Council Member Greene moved, and Council Member Norton seconded to approve Resolution 24-43.

The Roll Call Vote

Ernest Norton	Yes	Joshua Hadley	Yes
Saima Chase	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion Passed.

- c) **RESOLUTION 24-44**, “ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO FINALIZE AND PUBLISH SEPARATE REQUESTS FOR PROPOSALS (“RFP”) FOR STATE LOBBYING AND FEDERAL LOBBYING SERVICES FOR THE THREE-YEAR PERIOD OF CY2025, CY2026 AND CY2027.”

Vice Mayor Haviland-Lie moved, and Council Member Sherman seconded to approve Resolution 24-44.

The Roll Call Vote

Ernest Norton	Yes	Joshua Hadley	Yes
Saima Chase	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion Passed.

- d) **RESOLUTION 24-45**, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO FINALIZE AND PUBLISH A REQUEST FOR PROPOSAL (“RFP”) FOR LEGAL SERVICES FOR THE THREE-YEAR PERIOD OF CY2025, CY2026 AND CY2027.”

Council Member Sherman moved, and Vice Mayor Haviland-Lie seconded to approve Resolution 24-45.

The Roll Call Vote

Ernest Norton	Yes	Joshua Hadley	Yes
Saima Chase	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion Passed.

- e) **RESOLUTION 24-46**, “ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, WORKING WITH THE PLANNING DIRECTOR AND CITY ATTORNEY TO ISSUE A TIDELANDS USE PERMIT TO COPPER RIVER SEAFOODS (“CRS”) *NUNC PRO TUNC* PURSUANT TO TITLE 11, CHAPTER 11.04, “TIDELANDS REGULATIONS,” OF THE KMC FOR ITS SALMON-BUYING OPERATIONS FROM LOCAL FISHERMEN DURING THE 2024 SUMMER COMMERCIAL FISHING SEASON.”

Council Member Norton moved, and Council Member Jackson seconded to approve Resolution 24-46.

The Roll Call Vote

Ernest Norton	Yes	Joshua Hadley	Yes
Saima Chase	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion Passed.

- f) **RESOLUTION 24-47**, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO FINALIZE AND SUBMIT A STATE OF ALASKA REVOLVING FUND (“SRF”) APPLICATION FOR ONE MILLION DOLLARS AND NO CENTS (\$1,000,000.00) FOR THE VORTAC LAKE DAM REPAIR/REPLACEMENT PROJECT.”

Council Member Greene moved, and Council Member Hadley seconded to approve Resolution 24-47.

The Roll Call Vote

Ernest Norton	Yes	Joshua Hadley	Yes
Saima Chase	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion Passed.

- g) **RESOLUTION 24-48**, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO FINALIZE AND PUBLISH A REQUEST FOR PROPOSAL (“RFP”) FOR A

CONSULTANT FOR A PERIOD OF TWO YEARS USING FUNDS FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION PORT INFRASTRUCTURE DEVELOPMENT PROGRAM (“PIDP”) GRANT.”

Council Member Sherman moved, and Council Member Hadley seconded to approve resolution 24-48.

The Roll Call Vote

Ernest Norton	Yes	Joshua Hadley	Yes
Saima Chase	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion Passed.

- h) **RESOLUTION 24-49**, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE *NUNC PRO TUNC* AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO APPLY FOR THE NORTHWEST ARCTIC BOROUGH (“NWAB”) VILLAGE IMPROVEMENT FUND (“VIF”) GRANT FOR THE PURCHASE OF A BULLDOZER BY THE CITY OF KOTZEBUE. “

Council Member Norton moved, and Council Member Hadley seconded to approve Resolution 24-49.

The Roll Call Vote

Ernest Norton	Yes	Joshua Hadley	Yes
Saima Chase	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion Passed.

- i) Agenda Process Manual for the City of Kotzebue Adaption

- i) Manager's Reports

1. City Manager
2. Holland and Hart
3. The Mulder Company
4. Joe Evans City Attorney
5. Finance Director (need to vote to accept & approve Finance Report)

Council Member Hadley moved, and Council Member Norton seconded to accept and approve the Finance Director Report and Finance Report.

The Roll Call Vote

Ernest Norton	Yes	Joshua Hadley	Yes
Saima Chase	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion Passed.

6. Public Works (need to vote to accept & approve Public Works Report)

Council Member Hadley moved, and Council member Sherman seconded to accept and approve the Public Works Report.

The Roll Call Vote

Ernest Norton	Yes	Joshua Hadley	Yes
Saima Chase	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion Passed.

i. Public Works Water

7. Police Department
8. Fire Department
9. Parks & Recreation
10. Package Store
11. Public Relations/Human Resources
12. Planning Department

The following legal proceeding regarding Manager's Reports, all comments can be found on recording at the City Hall.

XII. Council Members Comments

Seat F: Kathy Sherman

Seat G: Johnson Greene

Seat B: Derek Haviland-Lie

Seat D: Saima Chase

Seat C: Joshua Hadley

Seat E: Cory Jackson

Seat A: Ernest Norton

Youth Representative: Finnian Sweeney

The following legal proceeding regarding Council Members Comments, all comments can be found on recording at the City Hall.

XIII. Executive Session

Vice Mayor Haviland-Lie moved and Council Member Norton seconded to enter Executive Session to discuss matters which by law, or municipal ordinance are required to be confidential.

Motion Passed by Voice Vote.

Entered Executive Session at 6:03pm.

a) House 671

Vice Mayor Haviland-Lie moved, and Council Member Hadley seconded to move forward with a non-code ordinance to demolish the property at House 671 pursuant to KMC 15.04.

The Roll Call Vote

Ernest Norton	Yes	Joshua Hadley	Yes
Saima Chase	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion Passed.

b) Water Treatment Plant

c) Emergency Medical Services Update

d) Letter from Resident

Re-entered Open Session at 7:31pm.

Mayor Chase reported that no other votes were taken in Executive Session; direction was given to City Staff and Administration.

XIV. Adjournment

Council Member Norton moved and Council Member Hadley seconded to adjourn at 9:06pm.

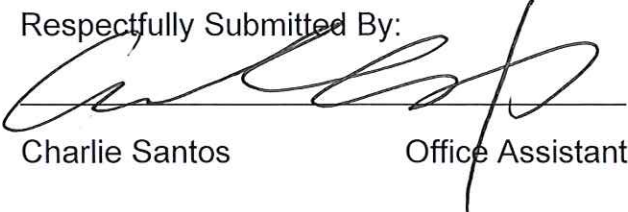
Adjourned at 9:06pm.

Accepted By:

Saima Chase Mayor

Date

Respectfully Submitted By:



Charlie Santos Office Assistant

[SEAL]