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Police Dept.  
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Fire Dept.  
(907) 442-3404

Public Works  
(907) 442-3401

November 8, 2024

Chip Courtright, PE, SE  
Vice President & Principal Engineer  
PND Engineers, Inc.  
1506 W. 36th Avenue  
Anchorage, Alaska 99503

Dear PND,

We are pleased to inform you that the City Council of the City of Kotzebue, Alaska, has officially authorized the City Manager or her designee to enter into a contract with PND Engineers, Inc. for planning and design consulting services in connection with the Cape Blossom Regional Port project. This decision, marked by Council Resolution 24-64, reflects our confidence in PND Engineers' expertise and commitment to developing a strategic, sustainable, and impactful regional port.

As a valued partner in this project, we look forward to collaborating closely with your team throughout the planning and design phases. We are confident that your skills and experience will significantly enhance our efforts to create a port that meets the unique needs of the Kotzebue region and the surrounding communities.

In the coming days, we will initiate the contract finalization process and coordinate the project kickoff meeting to align expectations and ensure a seamless start to our collaboration. Please feel free to reach out to us with any preliminary questions or requirements in advance.

Thank you again for your commitment to this important endeavor. We look forward to a successful partnership.

Warm regards,

A handwritten signature in black ink, appearing to read "Tessa Baldwin".

Tessa Baldwin  
City Manager  
City of Kotzebue