



Arctic Circle Wild Seafood

KOTZEBUE, ALASKA • PRODUCT OF U.S.A WILD

August 15, 2026

Mr. Ron Johnson
Kotzebue City Manager
P.O. Box 34
Kotzebue, AK 99752
Dear Mr. Johnson:

Please consider Arctic Circle Wild Seafood's (ACWS) application for a Temporary Tidelands Permit Application. We intent to purchase salmon from fishermen during the upcoming commercial fishing season in August, 2026.

ACWS proposed site layout for our operation using the City right-of-way. The setup will be located at the intersection of Fourth and Sixth just past the Alaska Technical Center, next to KIC's barge landing location for many years.

Also, we request access to the city water service at the entrance to North Tent City and will connect to the city faucets.

All operations will be directed by ACWS personnel with all local hires. We're the only locally-owned and operated seafood buying company. We need competition among fish buyers to help keep the price up for the fishermen. We're always the price leader when we enter the market and other buyers calibrate their prices against ours.

Finally, ACWS requests the City to apply funding for a feasibility study to construct a community seafood processing plant for salmon & sheefish for up to 50,000/lbs a day from the Northwest Arctic Borough Village Improvement Fund (VIF) to prepare plans with costs and recommendations for primary and secondary processing and cold storage to make Kotzebue fish more competitive in the marketplace since we have to ship out our fish for processing, the same for the other buyer, which drives up our costs and market price.

On the fish supply side, we have worked with the State of Alaska and the Northwest Arctic Borough to help establish a Fisheries Biologist II position in Kotzebue. This role would support fish counts, track migration patterns as fish move outside the harvest zone and install side-scan sonar for annual counts. Senator Lisa Murkowski secured a federal earmark for a three-year study. The aerial surveys and baseline data work is starting now as part of the work is starting now. The state has approved the position and is posting job announcements in the not-too-distant future.

Both processing plant feasibility & design and research data are needed to put more people work here in town and maximize the value of a seafood processing plant in our community.

We appreciate all the help and support from the City including City Planner Fred Smith and the crew we interact with for utilities during start up and shut down of operations.

Cordially,



Michael J. Scott
Managing Partner
Arctic Circle Wild Seafood
P.O. Box 226
Kotzebue, AK 99752
(907) 412-1526

**CITY OF KOTZEBUE
TEMPORARY USE PERMIT
FOR ARCTIC CIRCLE WILD SEAFOOD, LLC ("ACWS")
PURSUANT TO KMC 3.12.120
AND
RESOLUTION NO.**

1. Kotzebue Municipal Code ("KMC") 3.12.120, Use permits and licenses, provides that *"The city may, by city council resolution, issue use permits or licenses for the use of city land, not to exceed one hundred eighty days. Such use permits or license may or may not be for consideration, but such use permits or permits may be terminated at will by the city. Use permits and licenses may be issued without conforming to the requirements of [KMC Chapter 3.12] for disposal of land, unless otherwise directed by the council."*
 2. Arctic Circle Wild Seafood, LLC has committed and agreed that the use of the City properties identified in this Temporary Use Permit will be operated in such a manner so as to not interfere with any City and public, non-commercial uses in, on or around the properties requested for use, said properties identified in ACWS's submittal attached hereto as Exhibit "A."
 3. Arctic Circle Wild Seafood, LLC shall indemnify, defend and hold harmless the City, its employees, officials and/or agents from any and all claims, actions, fees, expenses, costs and demands of whatever nature or type caused by, related to or in any way associated with the granting of this Temporary Use Permit, Arctic Circle Wild Seafood, LLC's use of and/or Arctic Circle Wild Seafood, LLC's activities on or about the City properties identified herein.
 4. Arctic Circle Wild Seafood, LLC at the end of its use of the City's properties for the 2026 fishing season shall leave the City's properties in a safe and properly cleaned condition, restoring them to the condition in which the properties were found at the start of the use permit granted herein.
 5. Arctic Circle Wild Seafood, LLC acknowledges and understands that this use permit may be terminated at will by the City pursuant to KMC 3.12.120 and may under no circumstances exceed one hundred and eighty (180) days.
 6. Arctic Circle Wild Seafood, LLC shall pay the City \$500.00 as compensation for this Temporary Use Permit. This compensation shall be due within ten (10) days of the execution of this Temporary Use Permit.
 7. Arctic Circle Wild Seafood, LLC shall be granted: (1) a non-exclusive, temporary use permit for its fish buying operations during the 2026 fishing season at/on the following City-owned properties at the northerly end of the City's Right-of-Way of 4th Street where it intersects 6th Street, as set out in Exhibit "A" attached hereto; (2) the non-exclusive use of the City's water source spigot located at North Tent City, adjacent to ACWS's fish buying area, as described in Exhibit "A," attached hereto, provided that ACWS shall have its water usage metered using a split-type fixture with its usage
- TEMPORARY USE PERMIT – ARCTIC CIRCLE WILD SEAFOOD, LLC**

separately metered and such water usage shall be paid in full by ACWS at the applicable commercial rate, including fees/charges for the installation, monitoring and removal of the City's water meter, as applicable.

8. Arctic Circle Wild Seafood, LLC warrants that the individual signing below on behalf of Arctic Circle Wild Seafood, LLC has the authority and permission of Arctic Circle Wild Seafood, LLC to sign this Temporary Use Permit and in so doing to bind Arctic Circle Wild Seafood, LLC to the terms of this Temporary Use Permit.

9. This Temporary Use Permit shall be subject to all applicable provisions of Title 29 of the Alaska Statutes and the Kotzebue Municipal Code, and all amendments thereto, judicial determinations thereof and case law thereunder.

10. This written Temporary Use Permit embodies the whole agreement between the City and Arctic Circle Wild Seafood, LLC and there are no inducements, promises, terms, conditions or other obligations that are entered into herein other than those contained herein.

11. Any dispute concerning this Temporary Use Permit shall be resolved by good faith, non-binding mediation between the City and Arctic Circle Wild Seafood, LLC. If such non-binding mediation shall not resolve all disputed matters, the City and Arctic Circle Wild Seafood, LLC agree to submit any unresolved disputes to binding arbitration (with a single arbitrator). This arbitration shall be the sole remedy for any and all disputes arising under this Temporary Use Permit and the decision of the arbitrator shall be the complete, final adjudication of any and all such disputes under this Temporary Use Permit. The site of any such arbitration shall be in Kotzebue, Alaska, at a location agreed upon by the City and Arctic Circle Wild Seafood, LLC.

Any arbitration shall be governed by Alaska's Revised Uniform Arbitration Act as set forth in A.S. 09.43.300 to A.S. 09.43.595. Damages, if any, awarded by an arbitrator shall be limited to non-tort, contract damages allowed by Alaska law, with full, reasonable fees and costs awarded to the prevailing party by the arbitrator, with the determination of prevailing party status governed by the Alaska Rule of Civil Procedure 82 and the Alaska case law developed under Alaska Rule of Civil Procedure 82.

[Dated and Signed on Page 3 of 3]

TEMPORARY USE PERMIT – ARCTIC CIRCLE WILD SEAFOOD, LLC

CITY OF KOTZEBUE

City Manager

DATED: _____

Attachment:

Exhibit "A" – ACWS Submittal

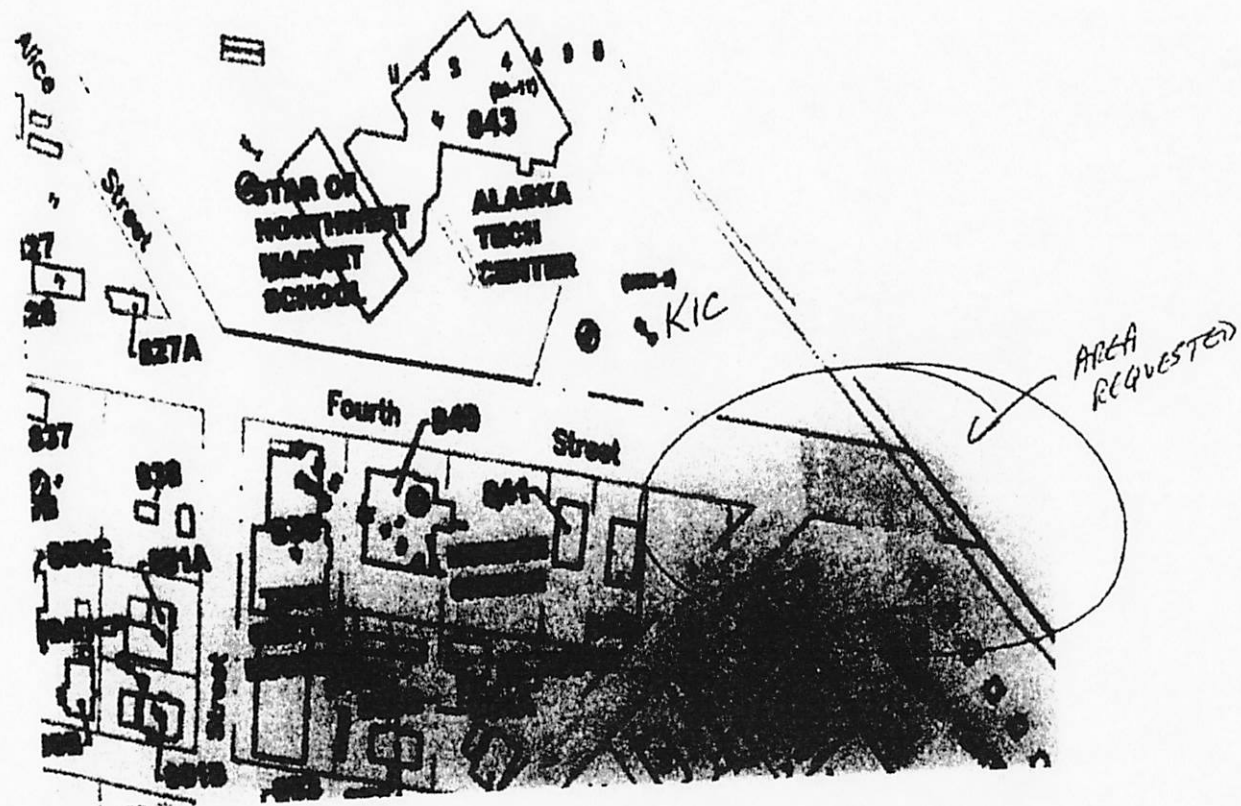
ARCTIC CIRCLE WILD SEAFOOD, LLC

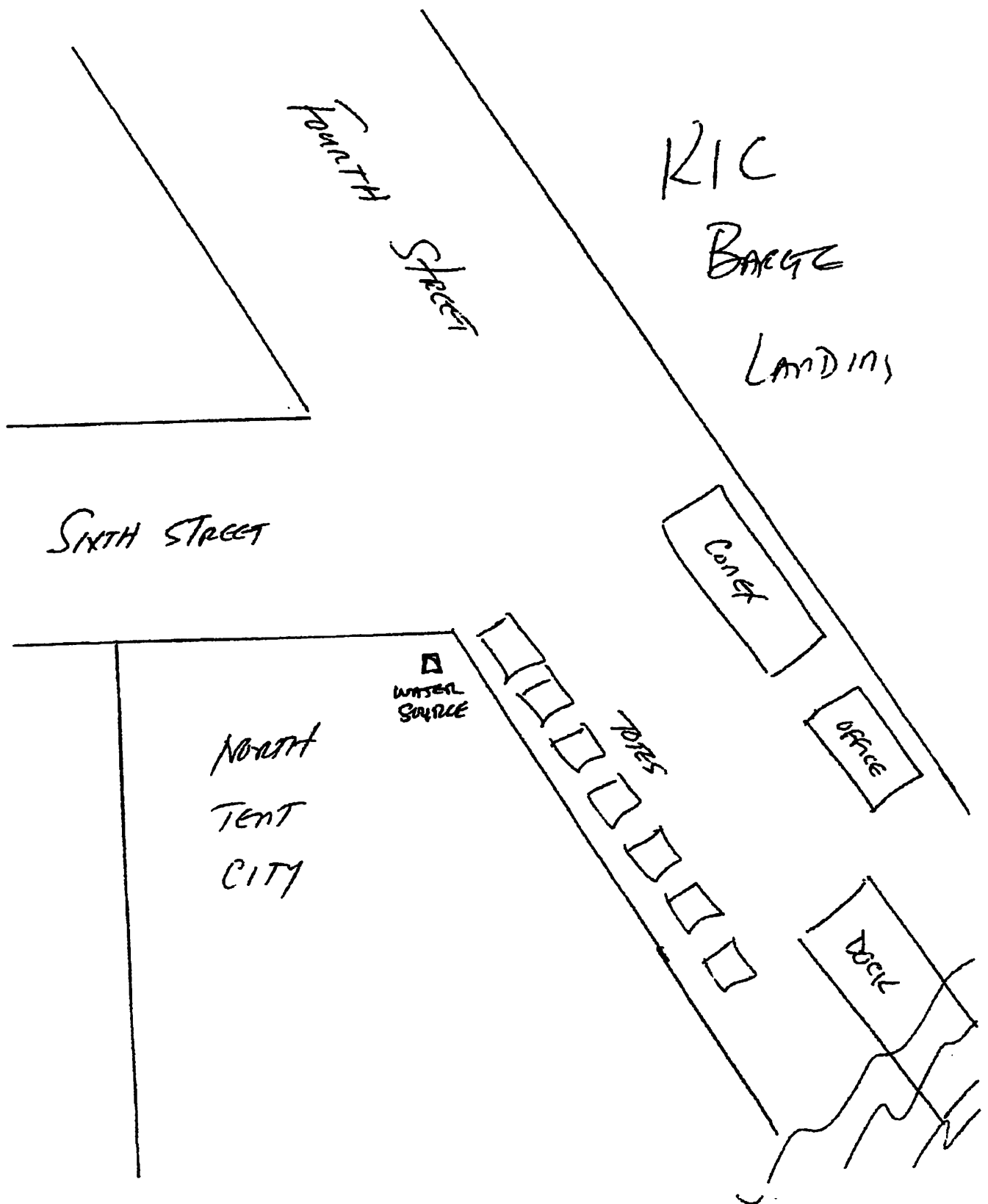
By: Michael J. Scott _____ [Print Name]
Its: Managing Partner _____ [Print Title]

DATED: August 14, 2020 _____

TEMPORARY USE PERMIT – ARCTIC CIRCLE WILD SEAFOOD, LLC

ACWS Fish Buying Station







THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Fish and Game

Division of Commercial Fisheries
Headquarters Office

1255 West 8th Street
P.O. Box 115526
Juneau, AK 99811-5526
Main: 907.465.6131
Fax: 907.465.2604

July 27, 2026

Arctic Circle Wild Seafood Llc
Po Box 226
Kotzebue AK 99752-0226

2026 ADF&G Approval

**Buyer/Exporter
Code F14689**

To: Michael Scott

Your Intent to Operate application for 2026 is approved. Your Buyer/Exporter processor code is F14689 and this code must be recorded on your Alaska Department of Fish and Game (ADF&G) fish tickets. Fish tickets must be submitted to a local representative of the department within seven days after the delivery, or as otherwise specified by the department for each particular area and fishery (5 AAC 39.130). For more instructions on how to properly complete an ADF&G fish ticket, please visit our website at: <http://www.adfg.alaska.gov/index.cfm?adfg=fishlicense.fishticket> or call your local area ADF&G office. If you are not already familiar with reporting and operating requirements specific to an area or fishery in which you will participate, please contact the local ADF&G office for that area and fishery to obtain proper instructions.

ADF&G regulations require that you file a Commercial Operator's Annual Report (COAR) by April 1, 2027.

This letter, in itself does not mean you are legal to operate. Other state or local agencies (e.g. Alaska Department of Revenue, Alaska Department of Environmental Conservation, etc.) may have additional requirements.

Sincerely,
Dennis Barril
Seafood Industry Technician
dennis.barril@alaska.gov
907-465-6131

STATE OF ALASKA

DEPARTMENT OF FISH AND GAME

DIVISION OF COMMERCIAL FISHERIES

MICHEAL DUNLEAVY, GOVERNOR

P.O. Pouch 1148
Nome AK 99762
PHONE: (907) 443-5167
TOLL FREE: (800) 560-2271
FAX: (907) 443-6549

NOTICE TO ALL KOTZEBUE SOUND AREA SALMON BUYERS AND CATCHER/SELLERS 2026 BUYER/PROCESSOR REGISTRATION FORM

Processor: _____ Catcher Processor: _____ Land Based: _____ Tender: _____ Catcher/Seller Code: F14689
Vessel Name: N/A Company: Arctic Circle Wild Seafood
Address: P.O. Box 226
Telephone Number: (907) 412-1526 Area of Operation: Kotzebue Sound
Authorized agent: Michael J. Scott

SUBJECT: Submission of Fish Ticket Records and Daily Harvest Reports to ADF&G in Nome or Unalakleet.

REQUIREMENTS:

1. Buyers must report daily by 10:00 am to Nome ADF&G office (by phone, fax, radio, email, or in person) with the total catch from previous day.
2. Fish tickets must be submitted weekly (due on Friday) to the Nome or Kotzebue ADF&G office.
3. Catcher/Sellers must report weekly (Fridays) to the Nome or Kotzebue ADF&G office by submitting fish tickets.

JUSTIFICATION: With the expansion of the commercial fishery, it is necessary for the ADF&G to obtain current catch information for orderly management of salmon resources.

AUTHORIZATION: Section 5AAC 39.130 in the Alaska Commercial Regulations. "Reports required of processors, buyers, and fishers..."

Alaska Department of Fish and Game
Kevin Clark
Arctic Area Manager

If there are less than four buyers, may ADF&G include Arctic Circle Wild Seafood delivery information in total harvest updates? Yes ☒ No ☐
(Company Name)

I certify under penalty of perjury that the above information is correct to the best of my knowledge and that ADF&G requirements for submission of fish tickets will be completed.

Arctic Circle Wild Seafood / Michael Scott 8/15/26 Kotzebue, AK 2:52 pm
Company Name & Representative Date, Time, & Place

ADF&G Representative

Date, Time, & Place



ACWS memo to City Council re noise July 27 2023.pdf
267K

Gmail

ACWS amended Temporary Use Permit, Paragraph 4, Page 1 of 3
message

Thu, Jul 27, 2023 at 6:43 P

Joe Evans <joe@jwevanslaw.com>
"kotzebue57@gmail.com" <kotzebue57@gmail.com>, Nate Kotch <kotchservices@gmail.com>, Mike Scott <michael_scott@comcast.net>

Nate and Mike,

By a 5-0 vote tonight, the City Council approved deleting the present Paragraph 4, Page 1 of 3, in the ACWS Temporary Use Permit and replace it with the following language, effective immediately:

Due to the proximity of residential units, Arctic Circle Wild Seafood, LLC, shall use its best good faith efforts and best business practices to not conduct its fish buying operations from Midnight to 6:00am Sunday through Saturday from June 30th to August 21st and, shall use its best good faith efforts and best business practices to not conduct its fish buying operations from August 22nd to August 31st 10:00pm to 6:00am Sunday through Saturday once school starts. ACWS shall inform and work with its independent contractor commercial fishermen to effectuate this proviso to the maximum extent possible. In addition, to the maximum extent possible, ACWS shall use its best good faith efforts and best business practices to minimize the disruption caused by FBX pickup and loading of fish containers to transport to the airport outside of the hours noted above. How ACWS handles these requirements in the next six (6) weeks shall determine whether another TUP is issued next year for the 2024 commercial fishing season in Kotzebue and on what terms such a TUP shall be issued next year."

Joe will prepare a formal, written amendment next week, but this is effective immediately.

Please email, text or call with any questions.

Joe Evans
360) 981-5508 [cell]

joe@jwevanslaw.com

From: Tessa Baldwin <TBaldwin@Kotzebue.org>
Sent: Thursday, July 27, 2023 9:25 AM
To: kotchservices@gmail.com michael_scott@comcast.net <kotchservices@gmail.com michael_scott@comcast.net>; kotzebue57@gmail.com <kotzebue57@gmail.com>
Cc: Joe Evans <joe@jwevanslaw.com>
Subject: Memo for City Council

Good Morning Nate and Mike,

Please find attached a document that Joe drafted several conversations we have had in regard to the conversations we had following the special city council meeting.

Please note, that we recommended to the city council to amend the agenda to discuss this document today. The City Council meeting will start at 5:15PM at the city hall chambers. The call in number is 1-800-315-6338, passcode 494018.

Thank you,

Tessa Baldwin
City Manager
City of Kotzebue
58A Third Avenue
PO Box 46, Kotzebue, AK 99752
Work: 907-442-5101
Cell: 907-412-3571
Fax: 907-442-3742

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

ARCTIC CIRCLE WILD SEAFOOD

P.O. BOX 226, KOTZEBUE, AK 99752

owned by

ARCTIC CIRCLE WILD SEAFOOD LLC

is licensed by the department to conduct business for the period

December 6, 2024 to December 31, 2026
for the following line(s) of business:

11 - Agriculture, Forestry, Fishing and Hunting



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner

**ARCTIC CIRCLE WILD SEAFOOD
P.O. BOX 226
KOTZEBUE, AK 99752**

Alaska Entity #10063444

State of Alaska
Department of Commerce, Community, and Economic Development
Corporations, Business, and Professional Licensing

Certificate of Organization

The undersigned, as Commissioner of Commerce, Community, and Economic Development of the State of Alaska, hereby certifies that a duly signed and verified filing pursuant to the provisions of Alaska Statutes has been received in this office and has been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Commerce, Community, and Economic Development, and by virtue of the authority vested in me by law, hereby issues this certificate to

Arctic Circle Wild Seafood LLC



IN TESTIMONY WHEREOF, I execute the certificate
and affix the Great Seal of the State of Alaska
effective July 11, 2017.

A handwritten signature in black ink, appearing to read "Chris Hladick".

Chris Hladick
Commissioner