



CITY OF KOTZEBUE

Regular City Council *Meeting Minutes*

November 20, 2025 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:
49401#

INTRODUCTION: ORDINANCE 25-04

I. **Call to Order** at 5:16pm

II. **Roll Call**

Council Members present at time of roll call: Vice Mayor Ernest Norton, Council Members Joshua Hadley, Kathleen Sherman, and Johnson Greene.

Mayor Saima Chase present telephonically.

Council Member Derek Haviland-Lie present telephonically at 5:20pm. Council Member Cory Jackson arrived at 5:25pm.

III. **Invocation / Moment of Silence**

Chief Funk gave invocation.

IV. **Pledge of Allegiance**

All stood for Pledge of Allegiance.

V. **Introduction of Staff & Guests**

Staff present at time of roll call: Ron Johnson Acting City Manager, Donald Jones City Clerk, Police Chief Cook, Fire Chief Funk, Joe Evans City Attorney, Lorraine Hunnicutt Acting Co-Director PW, Jenalyn Johnson Parks & Rec Acting Director, Fred Smith Acting Planning Director, Kaitlin Moore Office Administrator, Mike Wetzel Altmon/Rogers, and Ben Mohr Mulder Co.

Guests present at time of roll call: Matt Tekker, Rick Lie, and Matt Bergan.

VI. **Adoption of The Agenda**

Council Member Hadley made a motion to **amend the Agenda** to add NW Arctic Takes Action Town Hall Report and Kotzebue Electric Association New Year's Firework

Display Donation to item VIII. Correspondence, seconded as amended by Council Member Sherman.

Motion passed unanimously.

VII. Adoption of Minutes

a) November 6, 2025 Meeting Minutes

Council Member Sherman made a motion to approve November 6, 2025 Meeting Minutes, seconded by Council Member Hadley.

Motion passed unanimously.

VIII. Citizen Comments

No Citizen Comments.

IX. Correspondence

a) NW Arctic Takes Action Town Hall Report

Council Member Hadley presented to the Council, the NW Arctic Action Town Hall Report and event.

b) Kotzebue Electric Association New Year's Firework Display Donation

Council Member Hadley made a motion to approve \$500.00 monetary donation to KEA, seconded by Council Member Greene.

Motion passed unanimously.

X. Unfinished Business

a) 2nd Public Hearing

RESOLUTION 25-67, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING PARTICIPATION IN THE SECOND SOLICITATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM."

Present for 2nd Public Hearing: Mayor Saima Chase, Vice Mayor Ernest Norton, Council Members Derek Haviland-Lie, Joshua Hadley, Johnson Greene, Kathleen Sherman, Acting City Manager Ron Johnson, City Clerk Donald Jones, Office Administrator Kaitlin Moore, Altmon & Rogers Consultant Mike Wetzel, City Planner Fred Smith, Citizens Rick Lie, Consultant Tessa Baldwin, and Lobbyist Ben Mohr.

Open for Public Comments at 5:30pm.

Citizen Rick Lie

- *who's budget is this coming from?* The washeteria is being fully-funded through various grants and does not come from the City of Kotzebue funds.
- *Will the washeteria have showers?* With 100% design completion, the washeteria will include washers, dryers, and 2 restrooms with showers.
- *The current issues with the lift stations, will the washeteria over-burden the system?* Public Works and DOWL Engineering has reviewed the washeteria to incorporate into the sewer system.
- *Will the washeteria increase the utility rates once it is complete?* At this time, the City does not anticipate any increase to utility rates due to the operation of the washeteria.

Citizen Matt Bergan

- *Having seen washeterias in the villages, are they going to be a coin operation?* Options of coin operation, purchase tokens, laundry cards, and other various options for operation are open for consideration.
- *Add water dispensing system for the public.* Public Works has an additional water dispensing location for the public to use. Will look into the design and options to incorporate a water dispensing system for the public.

Closed Public Comments at 5:43pm.

Council Member Hadley made a motion to approve Resolution 25-67, seconded by Council Member Greene.

Roll Call Vote

Derek Haviland-Lie	YES	Joshua Hadley	YES
Kathleen Sherman	YES	Cory Jackson	YES
Johnson Greene	YES	Ernest Norton	YES
Saima Chase	YES		

Motion Passed.

XI. New Business

a) Manager's Reports

1. City Manager
2. Holland and Hart
3. The Mulder Company

4. Joe Evans - City Attorney

5. Finance Director

Council Member Hadley made a motion to approve and accept Finance Director's Report, seconded by Council Member Jackson

Motion passed unanimously.

6. Public Works

Council Member Hadley made a motion to approve and accept Finance Director's Report, seconded by Council Member Sherman

Motion passed unanimously.

i. Public Works Water

7. Police Department

8. Fire Department

9. Parks & Recreation

10. Package Store

11. Public Relations/Human Resources

12. Planning Department

The following legal proceeding regarding Manager's Reports, all comments can be found on recording at City Hall.

b) ORDINANCE 25-04, "A NON-CODE ORDINANCE SETTING THE BUDGET FOR THE CITY OF KOTZEBUE FOR CY2026, JANUARY 1, 2026 TO DECEMBER 31, 2026."

Council Member Hadley made a motion to set the 1st public hearing on Ordinance 25-04 for December 4, 2025 at the Regular City Council Meeting, seconded by Council Member Jackson.

Roll Call Vote

Derek Haviland-Lie	YES	Joshua Hadley	YES
Kathleen Sherman	YES	Cory Jackson	YES
Johnson Greene	YES	Ernest Norton	YES
Saima Chase	YES		

Motion Passed.

b) **RESOLUTION 25-68**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ESTABLISHING THE CY2026 HOLIDAY SCHEDULE FOR THE CITY OF KOTZEBUE."

Council Member Sherman made a motion to table resolution 25-68 to the next Regular City Council Meeting, seconded by Council Member Hadley.

Roll Call Vote			
Derek Haviland-Lie	NO	Joshua Hadley	YES
Kathleen Sherman	YES	Cory Jackson	YES
Johnson Greene	YES	Ernest Norton	YES
Saima Chase	NO		

Motion Passed.

XII. Council Members Comments

Seat B: Derek Haviland-Lie

Seat C: Joshua Hadley

Seat D: Kathleen Sherman

Seat E: Cory Jackson

Seat G: Johnson Greene

Seat A: Ernest Norton

Seat F: Saima Chase

Youth Representative: vacant

The following legal proceeding regarding Council Members Comments, all comments can be found on recording at City Hall.

XIII. Executive Session

Council Member Hadley made a motion to enter Executive Session to discuss matters which by law, or municipal ordinance are required to be confidential, seconded by Council member Greene.

Entered Executive Session 7:28pm

Reentered Open Session at 8:45pm

No votes were taken, and directions were given to Administration.

XIV. Adjournment

Council Member Sherman made a motion to adjourn the meeting, seconded by Council Member Jackson.

Motion passed unanimously.

Meeting adjourned at 8:46pm.

Accepted By:

Saima Chase
Mayor

Respectfully Submitted By:

[SEAL]

Donald Jones
City Clerk