



CITY OF KOTZEBUE NOTICE

Regular City Council Meeting Agenda

November 21, 2024 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:
49401#

I. Call to Order

Vice-Mayor Sherman called the meeting to order at 5:18 PM.

II. Roll Call

Council members present at time of roll call: Ernest Norton, Derek Haviland-Lie, Joshua Hadley, Kathleen Sherman, Cory Jackson, Johnson Greene, Bristol Huffman.

Council member Ruth Moto was absent.

III. Invocation/Moment of Silence

Vice-Mayor Sherman provided an invocation.

IV. Pledge of Allegiance

Pledge of Allegiance.

V. Adoption of The Agenda

Council Member Norton made a motion to adopt the amended agenda, which tables Resolution 24-75, adds "Approve Rachel Belamour to Planning Commission" under Correspondence, and adds Resolution 24-76 to agenda, Council Member Hadley seconded this motion.

The agenda was approved as **amended** by the City Council.

VI. Adoption of Minutes

a) November 7, 2024

Council Member Norton made a motion to approve the previous meeting minutes, seconded by Council Member Hadley.

November 7th, 2024 meeting minutes were approved.

VI. Citizen Comments

There were no citizen comments.

VIII. Correspondence

a) KMHS Student Government Donation Presentation

KMHS Treasurer, Bristol Huffman, presented to the Council what they would spend their donation on if it were to be approved. The City Council approved the KMHS donation request and was awarded \$20,000.00.

b) KOTZ Radio Donation

The Council looked over the donation request, Mayor Haviland-Lie made a motion to request to give KOTZ Radio their entire line-item amount for donation, Council Member Hadley seconded the motion.

KOTZ Radio donation was approved in the amount of \$2,500.00.

c) Proposal to Permit Use of State Airport Land

City Manager Tessa Baldwin introduced this to the Council.

d) Appoint Rachel Belamour to Planning Commission

Council Member Norton requested that this be completed during the meeting, Vice-Mayor Sherman made a motion to accept Rachel's letter of interest to the City of Kotzebue's Planning Commission, seconded by Mayor Haviland-Lie.

IX. Unfinished Business

X. New Business

a) Manager's Reports

1. City Manager
2. Holland and Hart
3. The Mulder Company
4. Joe Evans City Attorney
5. Finance Director * need to accept and approve Finance report*

Council Member Norton made a motion to accept and approve the finance report, seconded by Mayor Haviland-Lie.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Cory Jackson	Yes	Johnson Greene	Yes
Ruth Moto	ABSENT		

Motion Passed.

6. Public Works ***need to accept and approve Public Works report***

Council Member Hadley made a motion to accept and approve the Public Works report, seconded by Council Member Norton.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Cory Jackson	Yes	Johnson Greene	Yes
Ruth Moto	ABSENT		

Motion Passed.

- 7. Police Department
- 8. Fire Department
- 9. Parks & Recreation
- 10. Package Store
- 11. Public Relations/Human Resources
- 12. Planning Department

The following legal proceeding regarding the Manager’s Reports, all comments can be found on recording at the City Hall.

b) ORDINANCE 24-07, ENTITLED: "A NON-CODE ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF KOTZEBUE, ALASKA FOR THE CALENDAR YEAR (“CY”) JANUARY 1, 2025 TO ENDING DECEMBER 31, 2025.” FOR

INTRODUCTION

Council Member Norton made a motion, seconded by Council Member Hadley to approve the Introduction of Ordinance 24-07.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Cory Jackson	Yes	Johnson Greene	Yes
Ruth Moto	ABSENT		

Motion Passed.

c) **ORDINANCE 24-08**, ENTITLED: "A NON-CODE ORDINANCE ADOPTING A FEE SCHEDULE FOR THE CITY OF KOTZEBUE, ALASKA FOR THE CALENDAR YEAR ("CY") JANUARY 1, 2025 TO ENDING DECEMBER 31, 2025." **FOR**

INTRODUCTION

Council Member Norton made a motion, seconded by Mayor Haviland-Lie to approve the Introduction of Ordinance 24-08.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	No	Kathleen Sherman	Yes
Cory Jackson	Yes	Johnson Greene	Yes
Ruth Moto	ABSENT		

Motion passed by majority vote.

d) **RESOLUTION 24-72**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING AND ADOPTING A NEW HAZARD MITIGATION PLAN ("HMP") FOR THE CITY OF KOTZEBUE.

Council Member Norton made a motion, seconded by Council Member Hadley to approve Resolution 24-72.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Cory Jackson	Yes	Johnson Greene	Yes
Ruth Moto	ABSENT		

Motion Passed.

e) **RESOLUTION 24-73**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ("CITY") REQUESTING THE ADDITION OF VICE-MAYOR KATHLEEN SHERMAN, AND CITY OF KOTZEBUE STAFF CHRISTOPHER COOK, AND MICHAEL LAUGHLIN AS AUTHORIZED SIGNER'S ON ALL OF THE CITY'S ACCOUNTS WITH WELLS FARGO BANK.

Council Member Hadley made a motion, seconded by Council Member Norton to approve Resolution 24-73.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Cory Jackson	Yes	Johnson Greene	Yes
Ruth Moto	ABSENT		

Motion Passed.

- f) **RESOLUTION 24-74**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING A CONSULTING AGREEMENT WITH TESSA BALDWIN.

Mayor Haviland-Lie made a motion, seconded by Council Member Norton to approve Resolution 24-74.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Cory Jackson	Yes	Johnson Greene	Yes
Ruth Moto	ABSENT		

Motion Passed.

- g) **RESOLUTION 24-75**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXECUTE AN AGREEMENT FOR THE AHFC FRONTIER HOUSING DEVELOPMENT PROJECT IN KOTZEBUE.

Resolution 24-75 was tabled per City Council.

- h) **RESOLUTION 24-76**, APPLICATION FOR GRANT FROM THE INFLATION REDUCTION ACT COMMUNITY CHANGE GRANTS PROGRAM

Council Member Norton made a motion, seconded by Council Member Hadley to approve Resolution 24-76.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Cory Jackson	Yes	Johnson Greene	Yes
Ruth Moto	ABSENT		

Motion Passed.

XI. Council Members Comments

Seat F: Cory Jackson

Seat G: Johnson Greene

Seat B: Derek Haviland-lie

Seat D: Kathleen Sherman

Seat C: Joshua Hadley

Seat E: Ruth Moto

Seat A: Ernest Norton

Youth Representative: Bristol Huffman

All comments can be found on recording at the City Hall.

XII. Executive Session

Council Member Hadley made a motion, seconded by Council Member Norton to enter Executive Session to discuss matters which by law, or municipal ordinance are required to be confidential.

Entered Executive Session at 7:19 PM.

Reentered Open Session at 7:52 PM.

Direction was given, no votes were taken during this time.

XIII. Adjournment

Council Member Hadley made a motion, seconded by Council Member Norton to adjourn at 7:53 PM.

Meeting adjourned at 7:53 PM.

Accepted By:

Derek Haviland-Lie Mayor

Date

Respectfully Submitted By:

Paeton Schaeffer City Clerk

[SEAL]