

CITY OF KOTZEBUE
REGULAR CITY COUNCIL MEETING
CITY HALL CHAMBERS
MARCH 21, 2024
AMENDED AGENDA
Minutes

I. Call to Order

Mayor Chase called the meeting order at 5:15pm.

II. Roll Call

In person Mayor Saima Chase, Vice Mayor Derek Haviland-Lie, Members Johnson Greene, Ariana Erlich, Ernest Norton, Joshua Hadley, and Youth Representative Finnian Sweeney.

Member Kathy Sherman participated telephonically.

Quorum Established.

III. Invocation/Moment of Silence

Moment of Silence.

IV. Pledge of Allegiance

Pledge of Allegiance.

V. Introduction of Guest & Staff

No guest in person, Elizabeth Ferguson participated telephonically.

Staff in person Tessa Balwin-City Manager, Russ Ferguson-Public Works Director, Roger Rouse-Chief of Police, Tristen Ferguson- Acting Fire Chief, Jamie Lambert-Arctic Spirits, Rachel Belamour-HR/Public Relations, Sam Atkinson-Public Director, Ron Johnson-Parks & Rec, Rosie Hensley-City Clerk.

Joe Evans-City Attorney, Ben Mohr, participated telephonically.

VI. Adoption of the Agenda

Mayor Chase amended the agenda; under Unfinished Business strike item (b) Grain Capital Corporation; make item (c) Maniilaq EMS Contract; under Executive Session add KEA Agreement for the Purchase & Sale of Supplemental Heat Energy.

Derk Haviland-Lie moved, and Ernest Norton seconded to approve the amended agenda.

Motion Passed by Voice Vote.

VII Adoption of the Minutes

a) February 22, 2024

b) March 7, 2024

Ernest Norton moved, and Joshua Hadley seconded to approve the February 22, 2024 and the March 7, 2024 meeting minutes as a block.

Motion Passed by Voice Vote.

VII. Citizens Comments

There were no Citizens Comments.

IX. Correspondence

- a) RUBA Scoring
- b) Arctic Encounter Symposium Agenda

The following legal proceeding regarding Correspondence, all comments can be found on recording at the City Hall.

X. Unfinished Business

- a) Cape Blossom Road Update
- b) Washeteria Update
- c) Maniilaq EMS Contract

The following legal proceeding regarding Unfinished Business, all comments can be found on recording at the City Hall.

XII. New Business

- a) **RESOLUTION 24-20** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY MANAGER OR HER DESIGNEE TO APPLY FOR A TWO MILLION DOLLAR (\$2,000,000.00) MATCHING GRANT FROM THE DENALI COMMISSION FOR PHASE TWO OF THE CAPE BLOSSOM ROAD

Ernest Norton moved, and Joshua Hadley seconded to approve Resolution 24-20.

The Roll Call Vote

Saima Chase	Yes	Derek Haviland-Lie	Yes
Johnson Greene	Yes	Ariana Erlich	Yes
Joshua Hadley	Yes	Ernest Norton	Yes
Kathy Sherman	Yes		

Motion Passed.

- b) **RESOLUTION 24-21** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY MANAGER OR HER DESIGNEE TO SUBMIT AN APPLICATION TO THE ALASKA DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FEDERAL FISCAL YEAR 2022/2023 STATE AND LOCAL CYBERSECURITY GRANT PROGRAM ("SLCGP")

Johnson Greene moved, and Joshua Hadley seconded to approve Resolution 24-21.

The Roll Call Vote

Joshua Hadley	Yes	Saima Chase	Yes
Ernest Norton	Yes	Ariana Erlich	Yes
Kathy Sherman	Yes	Johnson Greene	Yes
Derek Haviland-Lie	Yes		

Motion Passed.

- c) **RESOLUTION 24-22 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AMENDING SECTION 3.05 - TYPES OF POSITIONS AND CLASSIFICATIONS AND SECTION 3.25 - SPECIAL SALARY PROVISION OF THE CITY OF KOTZEBUE PERSONNEL POLICY MANUAL ("PPM")**

Kathy Sherman moved; Ernest Norton seconded the motion.
 No votes were taken, Kathy Sherman resented her motion to approve, and Ernest Norton resented his motion the second, Resolution 24-22 will be added to the next City Council Meeting.

Motion Passed by Voice Vote.

XII. Manager's Report

- a) City Manager
- b) Holland & Hart
- c) The Mulder Company
- d) Joe Evans City Attorney
- e) Finance Director **(Need to vote to accept & approve Finance Report)**

Joshua Hadley moved and Derek Haviland-Lie second to accept and approve the Finance Director Report and financial statements.

The Roll Call Vote			
Ernest Norton	Yes	Kathy Sherman	Yes
Ariana Erlich	Yes	Johnson Greene	Yes
Saima Chase	Yes	Joshua Hadley	Yes
Derek Haviland-Lie	Yes		

Motion Passed.

- f) Public Works **(Need to vote to approve Public Works Report)**

- Public Works Water

Joshua Hadley moved, and Johnson Greene seconded to approve the Public Works Report.

The Roll Call Vote			
Johnson Greene	Yes	Derek Haviland-Lie	Yes
Ernest Norton	Yes	Ariana Erlich	Yes
Joshua Hadley	Yes	Saima Chase	Yes
Kathy Sherman	Yes		

Motion Passed.

- g) Police Department
- h) Fire Department
- i) Parks & Recreation
- j) Package Store
- k) Public Relations/Personnel Office
- l) City Planner

The following legal proceeding regarding Manager's Reports, all comments can be found on recording at the City Hall.

XIII. Council Members Comments

Seat A: Ernest Norton
Seat E: Kathleen Sherman
Seat G: Johnson Greene
Seat C: Joshua Hadley
Seat B: Derek Haviland-Lie
Seat F: Ariana Erlich
Seat D: Saima Chase
Youth Representative: Finnian Sweeney

The following legal proceeding regarding Council Members Comments, all comments can be found on recording at the City Hall.

XIV. Executive Session

- a) **Dowl-Kotzebue Water Plant**
- b) **K.E.A- Agreement for the Purchase & Sale of Supplemental Heat Energy**

Derek Haviland-Lie moved and Ernest Norton second that the council go into an executive session to discuss matters which by law, or municipal ordinance are required to be confidential.

Motion Passed by Voice Vote.

The Council Members in Executive Session at 7:10pm.
The meeting reconvened in open session at 8:09pm.

Mayor Chase reported that no votes were taken during the Executive Session, direction was given to Administration.

XV. Adjournment

Ariana Erlich moved, and Johnson Greene seconded to Adjourn.
Motion Passed by Voice Vote.

Adjourn at 8:09pm.

Accepted By:

Saima Chase

Mayor

Date

Respectfully Submitted By:

Rosie Hensley

City Clerk