



P.O. Box 46  
Kotzebue, AK 99752

City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-3401

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## Memorandum

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**TO: Mayor Saima Chase and Members of the City Council**

**FROM: The Office of the City Manager, Tessa Baldwin**

**DATE: April 12, 2024**

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### *Key Accomplishments and Project Updates*

- Met with Governor Dunleavy and Representative Baker with Mayor Chase to discuss Swan Lake Loop Funding for the replacement of the loop. We communicated to them we are \$265K short for the preliminary phases.
- Attended the Alaska Infrastructure and Grant Symposium, April 2-5, 2024.
- Attended the U.S. DOT Civil Rights Grant Training in Washington D.C. April 10-12, 2024.
- Denali Commission grant submitted for match funding for Cape Blossom Road and Port Phase II at \$2M.
- Met with the Alaska Housing Finance Committee to discuss next steps for the housing initiative.
- Attended the NWAB Assembly Meeting March 25-26, 2024.

### *Report Narrative*

This past month has been very hectic in regard to all the projects moving forward. First and foremost, the State Revolving Fund application has been submitted and proceeding documents are being worked on by the administration. The quote for the preliminary phases for the replacement for swan lake and lagoon loop came in at \$2,765,000.00. We submitted the SRF loan for \$2,500,000.00 leaving the City of Kotzebue short \$265,000.00 in planning monies.

Mayor Chase and I discussed this with Representative Baker and Governor Dunleavy. Eldon and Ben are working on following up on this issue.

The Port Infrastructure Development Program (PIDP) is currently being worked through. We anticipate the execution of this grant to be in June of 2024. Right now, we have to work through the section 106 guidelines which is the National Historic Preservation Act of 1966 which requires federal agencies and federally funded programs to look through historic properties and provide reasonable opportunity of residents to comment on. Sam, Gem and I will work with State of Alaska DOT through this process as we are unsure what level of NHPA Section 106 we will have to acquire through. In addition, I attended the U.S. DOT summit for grant recipients in which many of the grant requirements was clarified including Title VI requirements which ensures we follow the civil rights act. More on this during the city council meeting.

Lastly, other projects are going as anticipated. We are still working with DOWL Engineering, Tetra Tech, and Swalling construction to finish the punch list for the water treatment plant.

#### *Contracts and Amendments Signed*

- Joint MOU with the Northwest Arctic Borough identifying the City of Kotzebue as the lead for the AHFC Housing initiative.

#### *Current Open Grants and Funding Opportunities*

- Healthy and Equitable Communities- State of Alaska Department of Health and Division of Public Health, **\$94,471.00**
  - This will be used to update the City of Kotzebue phone system. We are working with ACS to order this items.
- Village Improvement Fund- Northwest Arctic Borough Flood Mitigation and Emergency Management Project. **\$280,000.00** and Alaska Community Foundation- Typhoon Merbok Funding, **\$50,000.00**
  - Funding to be used for flood mitigation project- infrastructure, staff training and updating plans. An agreement was signed with DOWL engineering to start working on the East and North Shore Erosion Project. This is being led by Sam Camp.
- Village Economic Investment Funding, NANA Regional Corporation, Cape Blossom Road Project, **\$139,480.00**
  - Will be used for Cape Blossom local match for PIDP.

- Village Economic Investment Funding, NANA Regional Corporation, Cudd Hall Renovations, **\$56,289.00**
  - Met with Brad Reeves who has submitted quotes for needed equipment. The equipment is here and Brad has been notified.
- Designated Legislative Spending, State of Alaska Legislature, **\$500,000.00**
  - To be used for supporting Cape Blossom Local Committee in the development of a plan for the port. We have started collecting quotes for the economic study. DOWL has worked with an economist to see the cost estimate for this.
- Denali Commission, Washeteria and Local Shower Facility, **\$1,250,000.00**
  - An quote for the washers and driers came in at \$89K. We were informed that perhaps the NVOK can assist in the funding of these items. A letter from the administration was sent to the NVOK on April 11, 2024 requesting assistance for funding.
- Village Improvement Fund, NWAB, Car Crusher, **\$275,000.00**
  - Requested quotes for this car crusher.
- Village Economic Investment, NANA Regional Corporation, Landfill Upgrades, and Infrastructure Project, **\$782,500.00**
  - Gravel was ordered and prepped for the site this summer. Russ and his crew also worked with KEA to install electricity at the landfill.

***Pending Grants and Projects***

- United States Department of Agriculture, Rural Development, Emergency Community Water Assistance Grant, \$139,000.00
  - Met with ECWAG to see what follow up items are necessary. Also asked them to help with capacity issues to ensure we submit for the Swan Lake loop disaster declaration as well. We are eligible for \$150,000.00
- Denali Commission Program Grant- local match funding for Cape Blossom Road and Port submitted or \$2,000,000.00.
- Division of Homeland Security Cyber Security Grant submitted for \$50,000.00
- State of Alaska State Revolving Fund Loan was submitted for Swan Lake and Lagoon loop preliminary design and planning project for \$2,500,000.00

***Public Notices Posted and Upcoming City Events/ Meetings***

- Public Service Announcement 3/2/24: ARCTIC EDGE 24 cancellation

- Public Service Announcement 3/4/24: ARCTIC EDGE 24 rescheduled
- Public Notice 3/4/24: LBCB Meeting reminder (3/8)
- Public Service Announcement 3/4/24: Individual Assistance Home Damage Assessments 3/5-3/7 by DHS
- Public Service Announcement 3/5/24: Individual Assistance more information
- Public Service Announcement 3/6/24: Road Closures (Ptarmigan and 6<sup>th</sup>/Ptarmigan and Caribou)
- Radio Broadcast 3/6/24: uploaded recording of City Manager and NVOK representative (Carl Weisner) on KOTZ giving Swan Lake loop updates
- Public Notice 3/6/24: Parks & Rec Advisory Committee Meeting scheduled for 3/12
- Public Notice 3/8/24: LBCB Meeting rescheduled for 3/28
- End Boil Water Notice 3/14/24: End of boil water notice for Swan Lake loop main
- Public Notice 3/16/24: Regular Local Beverage Control Board meeting cancelled until further notice
- Public Notice 3/18/24: Armory Gym Temporarily Closed
- Public Service Announcement 3/19/24: City Closing for weather
- Public Notice 3/20/24: Regular City Council Meeting scheduled + agenda
- Public Notice 3/21/24: City Job Opening-Accounts Receivable Clerk
- Public Notice 3/21/24: Regular City Council Meeting reminder
- Public Notice 3/22/24: Special Planning Commission Meeting scheduled
- Public Notice 3/27/24: Regular City Council Meeting scheduled
- Public Notice 3/29/24: Arctic Circle Spring Festival Schedule update
- Public Service Announcement 3/29/24: Falling Icicles Safety Announcement
- Public Notice 3/29/24: Regular City Council Meeting + agenda



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April 1, 2024

## Alaska Legislative Update

Legislators and staff returned to Juneau today after an abbreviated work week and a long Easter weekend at home. Last week's short work week may have been for the best - debate on the 100+ amendments to the House operating budget quickly devolved into grandstanding and lengthy speeches. Education funding remains a significant issue in the building, but other policy issues – including AI regulations and federal approval of the Statewide Transportation Improvement Plan - continue to move slowly along.

**Operating Budget:** As you may recall, the House introduced an operating budget about 10 days ago, which included:

- \$175M in school funding, outside the formula. This is equivalent to a \$680 increase in per-student funding (also called Base Student Allocation, or BSA)
- \$4M in funding for victims of domestic violence and sexual assault
- Permanent Fund Dividend checks of \$2,272 per qualified Alaskan, a number which includes an energy relief payment. This would be the third largest PFD/Energy check in the state's history.

Most of the money used to cover this proposed budget would come from an appropriation from the earnings of the permanent fund. \$1.1B would be pulled from the draw for PFD's – close to 1/3 of the total draw. The remaining 2/3 of the draw would go to cover state services. This yields a \$1,650 PFD – with additional money coming from additional projected revenue for FY24 in the form of an energy relief payment. The proposal also included funding from the Constitutional Budget Reserve as a backstop.

With over 100 amendments to the budget introduced, the House Finance Committee began working through the suggestions from members last week. The committee struggled to hear budget amendments due to turmoil among the majority members - there was an amendment for a full Permanent Fund Dividend (PFD)—over \$3000 per person, which was met with resistance and support that crossed party aisles. In response to the full PFD amendment, a second motion was made which would have effectively closed the departments of corrections, public safety, the judicial branch, and would include cuts to several other departments – a grandstanding effort to cut spending to afford the “statutory” PFD without tapping in to savings. While the underlying amendment failed, it was reconsidered the following day. This confusion led to several extended adjournments. The committee finally adjourned Thursday night for the Easter weekend with over 80 amendments left to consider this week.

The original plan for the operating budget was to get the bill out of committee early this week and sent to the floor for consideration by the entire body (and another round of amendments) next week – and a handoff to the Senate by Friday the 12<sup>th</sup>. That timeline appears to be sliding by the day, a delay that places more power in the hands of the Senate to shape the operating budget into what the Senate desires rather than a negotiated position with the House.

**Alaska's STIP: A Bumpy Road to Approval:** The Alaska Statewide Transportation Improvement Plan (STIP) for 2024-2027 had a rocky start with the federal government. In



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February 2024, the Federal Highway Administration (FHWA) rejected Alaska's initial STIP proposal, citing numerous issues. A 24-page report detailed problems like missing key details, errors, and ineligible projects in the \$5 billion plan. This rejection threatened to halt billions of dollars in federal transportation funding for Alaska for the coming summer.

The state Department of Transportation and Public Facilities (DOT&PF) scrambled to address the concerns, which included removing or modifying several high-cost projects. While the exact changes weren't made public, the focus seemed to be on improving eligibility and providing more project details. Last week the FHWA approved most of the revised STIP – six projects were excluded from final approval, including \$68.7 million earmarked for repairs to the Don Young Port of Alaska in Anchorage and \$19.8 million planned to use existing ferry ticket sales to match federal grants for ferry-related projects.

**Education Update:** Undoubtedly, the saga and frustrations over education funding will continue through the end of session. The House moved quickly on a bill that included all the provisions of the education bill that was vetoed, along with a provision Governor Dunleavy considered “must-have”—expanded charter school opportunities. The Administration signed off on the bill and it looked hopeful until the NEA—National Education Association—stepped in.

The NEA is unalterably opposed to the new House bill due to the Charter School provision. Gov. Dunleavy met personally with the leadership of NEA and was told—face to face--they would rather have NO education funding bill than then a bill that expanded charter schools. Stunning. And their champion to kill a new republican supported education funding bill—House Finance Co-Chair Bryce Edgmon (I-Dillingham).

So, what does the NEA really want? A new House majority next year. The NEA and House democrat leadership believe they have many House republicans in a vulnerable position, having voted to uphold the Governor’s veto of a very popular education funding bill. They hope to capitalize on that vote and un-elect many of the House republican members in this Fall’s election.

So how does this play out? It’s too hard to predict. The 23-member House majority, which includes three rural democrats or “independents”, is strained and fragile. Again, we suspect education funding will remain a hot topic right through adjournment. Further, with such a fragile majority in the State House, it’s doubtful much meaningful legislation will pass both bodies this session.

That’s about all for now. Six and a half weeks of session remain. If you have any questions or concerns, don’t hesitate to contact either Ben or me. Have a great week!

Eldon Mulder & Ben Mohr



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April 8, 2024

## Alaska Legislative Update

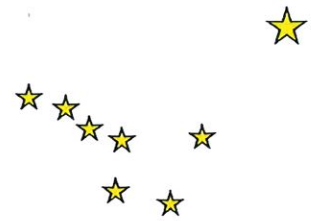
Juneau welcomes its first cruise ship of the season this week, as the House jumps into the operating budget by bringing it to the whole body. Education funding continues to be the main topic in town, with close to 100 students marching through the Capitol building last week during a statewide student protest. While the education bill is taking a lot of room, the House is finishing work on a bill authorizing direct healthcare agreements and AI/Deepfake bills are trying to get traction in committees.

**Education Funding:** You may recall last week's update, where we shared some of the hurdles that education funding is facing. As a recap, following the veto of an education funding bill, the Governor met with the NEA (the National Education Association) to be told that NEA is unalterably opposed to the new House funding bill due to a Charter School provision. Gov. Dunleavy met personally with the leadership of NEA and was told—face to face--they would rather have NO education funding bill than a bill that expanded charter schools. A stunning insight, but it is clear NEA is playing a longer game here – seeing the veto and veto override votes as a pathway to flip the House for the foreseeable future.

Considering the personalities and skills of some Representatives who support this plan, one might have expected the education funding argument to simmer until the end of session and explode during the elections. However, last week students organized by the Alaska Association of Student Governments staged a statewide walkout. While some advocated for SB-140 (the vetoed legislation), others carried a message for increased funding in the Base Student Allocation. The core elements of SB-140 (increased BSA, increased transportation funding, correspondence student funding parity) are preserved in HB-392, a bill which also includes the Governor's "must have" charter school language.

HB-392 has two hearings this week, with opportunities for public comment in the House Education Committee. From there the bill faces the House Education committee – where insiders feel it faces headwinds from one of the committee co-chairs who sees the political advantage in hanging the albatross on house republicans. Continued public outcries and a spotlight on who is holding up progress on the bill will be needed to keep the funding bill moving and eventually sent over to the Senate. Some House republicans are worried that the Senate may try to add in defined benefits language if they get the bill, but the need to get the bill out seems to be taking hold – regardless of what the Senate does to it.

Rounding this issue out, we expect to hear from the Governor in a press conference this week on the education issue. We expect a call to move HB392 as a clean bill, and some showing of public need/support for public charter schools.



**Operating Budget:** The House finance committee wrapped up their work on the operating budget last week, considering over 100 amendments to the bill. The bill now moves to the Floor, where we expect scores of amendments and a significant amount of time hearing speeches representative hope will help in the upcoming election season. The finance committee did pass 37 of their 100 amendments, a portion of which we've noted at the end of this newsletter. We expect long days in the House this week, as they attempt to pass the budget to the Senate at the end of the week.

**Capital Budget:** The Senate continued their work on the capital budget this week, having taken public testimony on the initial version of the bill back in February. The committee rolled out their draft capital budget which includes just over \$63M in cuts to the Governor's proposal. The largest cuts come to AHFC Home Down Payment Assistance Grants (\$25M), University of Alaska Research 1 Status (\$10M), a new plane for troopers ((\$6.2M), and investment in an Alaska LNG project (\$4.5M).

Similar to the House, the Senate originally intended to pass the capital budget to the House in an exchange of bills on April 12<sup>th</sup>. However, with the bill still in Committee and not scheduled until Tuesday, it appears that timeline is slipping. What the house does want to avoid is a repeat of the last few years – where they transmit an operating budget which the Senate then hijacks and loads up with the capital and supplemental budgets, thus forcing an up or down vote on the Senate changes and not allowing any House priorities to proceed.

**Elections update:** The deadline to file to run for office in Alaska is June 1<sup>st</sup>. All of the House and half the Senate are both up this year. So far 34 of 40 house members have filed for reelection; all 10 senators filed. Rep. Ben Carpenter (R-North Kenai) is running against Sen. Jesse Bjorkman (R-Kenai) for Senate Seat D, Rep. Jenny Armstrong (D-Anchorage) is stepping down and Rep. Laddie Shaw (R-Anchorage) has moved to Rep. Tom McKay's (R-Anchorage) district and will not challenge. The remaining representatives, Baker (R-Kotzebue), Eastman (R-Wasilla) and Stori (D-Juneau) have not yet filed.

Rumors have been swirling that Senator Click Bishop may choose not to serve again, as he has been considering a gubernatorial run in 2026 – if that happens we may see Rep. Mike Cronk step up to the Senate seat.

We're anticipating a challenging race in Wasilla where Rep. Eastman faces popular conservative school board president Jubilee Underwood, and the Kenai senate seat where staunch conservative Representative Ben Carpenter (R) is challenging the moderate incumbent Senator Jesse Bjorkman (R). Several races are shaping up as repeats of 2022, with the narrow races of McKay (R) vs Wells (D) in Anchorage, Sumner (R) vs Menard (R) in Wasilla, Wright (R) vs Eischeid (D) in Anchorage, and Coulombe (R) vs Featherly (I) in Anchorage being tried again (incumbent listed first).





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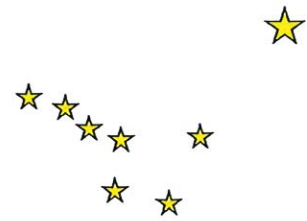
That's about all for now. Five and a half weeks of session remain. If you have any questions or concerns, don't hesitate to contact either Ben or me.

Take care and have a great week!

Eldon Mulder & Ben Mohr

Some of the amendments to the operating budget:

- **Community Assistance Program Boost:** An increase of \$20 million UGF to the Community Assistance Program will elevate its balance to \$90 million by FY25's end, securing a \$30 million distribution to communities in FY26.
- **Tourism and Seafood Marketing Funding:** A combined \$20 million UGF was distributed equally between the Alaska Travel Industry Association and the Alaska Seafood Marketing Institute for state support of tourism and seafood marketing.
- **Alaska Marine Highway System Support:** An additional \$20 million UGF was included to serve as a safety net for the Alaska Marine Highway System, ensuring its operation even if federal funding falls short of the Governor's optimistic projections.
- **University of Alaska Funding Reallocation:** \$20 million designated for the University of Alaska was rerouted to the Higher Education Investment Fund (HEIF), lightening the General Fund's load by \$10 million and mitigating tuition revenue pressures on the University. The HEIF typically funds state scholarships, and the current withdrawal is nearly double the statutorily advised amount.
- **Disaster Relief Fund Enhancement:** The Legislature approved a \$15.5 million boost to the Disaster Relief Fund, surpassing the Department of Military and Veterans Affairs' original \$5 million proposal, to better match historical spending patterns.
- **Childcare Grants Augmentation:** The committee approved a \$7.5 million one-time UGF for childcare grants, adjusting from an initially proposed \$15 million enhancement.
- **Alyeska Reading Institute:** The proposed \$5 million UGF funding for the Governor's Alyeska Reading Institute was removed from the budget due to discrepancies between the program's intended and actual implementations as perceived by the committee.



- **Winter Homeless Shelter in Anchorage:** A one-time grant of \$4 million UGF was directed to Anchorage for a winter homeless shelter after substantial debate and reconsideration.
- **Adult Day Services Funding Increase:** \$2 million in one-time UGF was designated to augment adult day services via a Department of Health-managed grant.
- **Public Broadcasting Support:** An additional \$1.2 million UGF was allocated for public broadcasting grants, despite previous vetoes from the Governor.
- **University of Alaska Anchorage Campus Safety:** A one-time \$1 million UGF injection was approved to enhance campus safety, aligning with the Board of Regents' request.
- **Alaska Resource Education Funding:** The allocation of \$1 million was transferred from Unrestricted General Funds (UGF) to the Alaska Industrial Development and Export Authority's (AIDEA) cash reserves. This adjustment does not assign AIDEA the responsibility of overseeing the Alaska Resource Education (ARE) program, which remains under the Department of Education's management. Despite AIDEA's independence, the Legislature's decision to finance non-mission-specific expenditures from a state corporation's funds is relatively unusual. In addition to this funding, AIDEA is set to distribute a dividend of \$11 million to the state in FY25.
- **Statehood Defense Initiative Funding Reduction:** The Governor's request for the statehood defense initiative was halved, leaving \$1 million out of a proposed \$2 million.
- **Department of Public Safety Budget Cuts:** Several amendments led to a \$793,500 reduction in UGF for the Department of Public Safety, focusing on positions unlikely to be filled in FY25 or duplicating budget items.
- **Mental Health Trust Funding Adjustments:** An increase of \$675,000 UGF was allocated for several Mental Health Trust necessities overlooked in the Governor's budget, alongside minor technical modifications.
- **Alaska Gasline Development Corporation Funding Cut:** A \$598,600 reduction in UGF from the budget aimed at downsizing the Alaska Gasline Development Corporation, specifically by removing funding for its two highest-paid executive positions.
- **Department of Law Funding Adjustment:** The Legislature scaled back a \$278,000 UGF request for supporting citizen grand juries, maintaining one attorney position due to a reassessment of case volume needs.



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- **Film Incentives Study:** The Department of Commerce received \$50,000 UGF to explore the feasibility of reintroducing film production incentives, a program previously operational from 2009 to 2016.



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April 15, 2024

## Alaska Legislative Update

Today is the 91<sup>st</sup> day of the Alaska legislative session. A law established by a citizens initiative passed in 2006 – the legislature must adjourn from a regular session within 90 days of convening, except the session may be extended once for up to 10 days by a 2/3 vote of each house. By our recollection, the Legislature has met this goal just four times since 2006, including during the shortened sessions of COVID. Instead, the legislature has shown a decided preference to meet the Constitutional deadline requiring adjournment at 120 days.

As we move into the final month of the session, talk in the building has been around the huge amount of work in front of the legislature – including energy security, education reforms, tech sector regulations, fiscal planning and minor policy bills. Inevitably that talk turns to the specter of the Governor calling the Legislature into a single-subject special session – cutting into fundraising and campaigning days. The most likely scenario? If the Governor doesn't get the education reforms he's been asking for, the legislature will be called back.

**Recent Rulings:** Complicating the conversation on education reform is a ruling from the Alaska Superior Court, issued last Friday, ruling the State's correspondence/home school program as unconstitutional. The decision, [available here](#), walks through the judge's consideration of the statute, its legislative history, and the intent of Alaska's constitutional drafters. Absent a stay from the Supreme Court, funding allotments issued to correspondence students and the individual learning plans required for correspondence students will no longer be available.

22,289 Alaska students – nearly 10% of the entire student body in the state – are enrolled in state-operated correspondence programs.

**Education Funding and Reform:** The ruling also complicates conversations around an attempt to codify an increase in per-pupil spending and deliver on the charter school demands presented by the Governor. Modeled on SB-140, HB-392 retains the student funding increase and other spending modifications while including the Governor's language. The bill passed to the House Finance Committee last Monday, and has yet to be scheduled for a hearing.

The Governor kept up his advocacy for broadening charter school access last week, hosting a press conference where he unveiled the results of a statewide poll on the issue. According to the presentation, the poll revealed strong support for increasing education funding. As a general approach to improving education outcomes, Alaskans believe that "change and reforms to the education system" are more important than "increasing education funding" by a margin of 1.7-to-1. While 77% of Alaskans surveyed support increasing BSA funding, 57% said that changes and reforms to the education system are the most important factors in improving education outcome, compared to 33% who said that increasing education funding is the most important factor for improving education outcomes.



Citing these results, the Governor reiterated his insistence on charter school expansion, stating numerous times that everyone agrees on a \$680 increase to the BSA – but special interest groups are unwilling to allow any ties to school reform to proceed.

**Disaster Relief:** This winter the City of Kotzebue received a disaster declaration from Governor Dunleavy to help support the repair of a city water main which froze, causing water (and sometimes sewer) line disruption to over 100 homes on over 75 service lines. Recently, the Governor extended the disaster declaration to include individual assistance – making funds available to assist with repairs in individual homes subject to this event. Last week the Governor met telephonically with the City Manager, the City Mayor and Rep. Tom Baker (R-Kotzebue), giving his personal commitment to ensure funding will be approved from sources within the Dept. of Environmental Conservation for project design and phased funding for project execution of the Swan Lake loop replacement. Overt commitments from the Governor on matters like this are rare and indicate the Governor’s support for his former region and for the appointed Representative.

**Budgets Exchanged:** The House and Senate were both able to stick to an agreement to exchange budget bills on April 12<sup>th</sup>, returning to normal order between the bodies. While trust was still somewhat low – the bills were exchanged in person, in the halls – the fact that both bodies were able to deliver is encouraging.

**Capital budget overview:** Now in the House, the Capital budget is the home for investments, major maintenance and other “one-time” style funding. As transmitted by the Senate, the Capital budget includes:

- \$3.9 Billion in total Capital spending;
- \$36M for school major maintenance projects;
- \$26.4M for University building renovation projects;
- \$15M for a skilled nursing facility in Anchorage; and,
- \$14.5M for rural skilled professional housing.

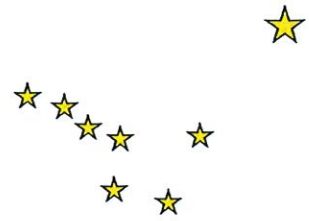
**Operating budget overview:** Now in the Senate, the Operating Budget is the home for agency operations, permanent fund dividends, and other regular or formula driven spending. As transmitted by the House, the Operating budget includes:

- \$12.3 Billion in total Operating spending;
- Over \$1.5 Billion for permanent fund dividends (\$2270 per eligible Alaskan)
- \$175M for one-time education funding (equal to \$680 per student, outside the formula)
- \$5M for seafood marketing;
- \$5M for tourism marketing;

In the final month of the session we expect bills to start moving quickly, as legislators jockey to have their bills advanced before final budget negotiations – or to become a part of the year-end horse trading. Hot topics include may include energy security and the use of AI in elections – and the general obligation bond package could very well come up again. All those topics are set against the backdrop of the election season beginning in earnest this summer. Legislators can’t



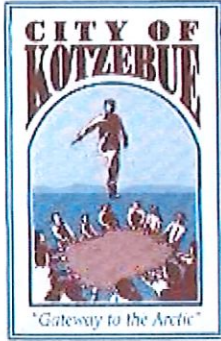
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raise money while the legislature is in session, so there is great desire to get out by the constitutional limit and avoid any special sessions.

That's about all for now. If you have any questions or concerns, don't hesitate to contact either Ben or me. Have a great week!

Eldon Mulder & Ben Mohr



# Finance Director's Monthly Report

**To:** Teresa Baldwin, City Manager  
**CC:** Rosie Hensley, City Clerk  
**From:** Donna McConnell, Controller  
**Date:** April 12, 2024  
**Re:** March 2024 Financial Statements

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Good afternoon City Council Members,

A second ITB (Invitation To Bid) was posted with ADN requesting proposals for the 2023 audit. The ITB deadline was March 29<sup>th</sup> at 4pm. Only one bid was received.

BDO was notified of the City's acceptance of their bid and we are currently working with them to schedule the audit. The Resolution to accept their bid is on the April 18th agenda.

City Hall & Public Works will finally upgrade the phone system for both buildings, making programing the system so much easier.

If you have any questions feel free to contact me.

Thank you,  
Donna McConnell  
907-442-3401 ex 1232

Kotzebue City  
Revenues with Comparison to Budget  
For the 3 Months Ending March 31, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>GENERAL REVENUE</u>					
100-00-43100 Sales Tax	349,000.54	694,339.74	3,837,500.00	3,143,160.26	18.1
100-00-43105 Sale Tax-Bingo/Pull Tabs	19,690.79	30,482.41	280,000.00	249,517.59	10.9
100-00-43110 Sales Tax - MJS	8,518.68	23,826.81	96,000.00	72,173.19	24.8
100-00-43111 Bed Tax	8,962.96	16,635.74	110,000.00	93,364.26	15.1
100-00-43115 Alcohol Use Tax	.00	.00	500.00	500.00	.0
100-00-43116 Liquor Store Use Tax	15,224.89	40,176.85	180,000.00	139,823.15	22.3
100-00-43117 Tobacco - Excise Tax	11,379.31	35,441.43	330,000.00	294,558.57	10.7
100-00-43120 Penalties/Interest	7,534.60	9,548.54	10,000.00	451.46	95.5
100-00-43125 Municipal Court Fines	1,050.00	1,850.00	3,000.00	1,150.00	61.7
100-00-43126 Court Fees for Summons	.00	205.00	750.00	545.00	27.3
100-00-43130 Interest	555.90	7,950.39	10,000.00	2,049.61	79.5
100-00-43200 State Revenue Sharing	.00	.00	140,180.00	140,180.00	.0
100-00-43207 State of AK PERS Relief	.00	.00	317,342.00	317,342.00	.0
100-00-43305 Equipment Rental	.00	.00	500.00	500.00	.0
100-00-43315 DOC Jail Contract	.00	294,477.08	1,182,050.00	887,572.92	24.9
100-00-43320 Emerg. Mgmt. Assistance	42,961.23	97,961.23	.00	( 97,961.23)	.0
100-00-43330 Rentals/Lease	2,000.00	13,793.22	25,000.00	11,206.78	55.2
100-00-43331 Land Lease	.00	.00	500.00	500.00	.0
100-00-43335 Xerox Copy	1.08	6.33	75.00	68.67	8.4
100-00-43345 Maps	35.00	100.00	180.00	80.00	55.6
100-00-43400 Alarms Monitoring	.00	.00	200.00	200.00	.0
100-00-43415 Animal Control Fees	55.00	180.00	2,000.00	1,820.00	9.0
100-00-43425 Building Permits	.00	10.00	3,000.00	2,990.00	.3
100-00-43426 Community Activities	.00	.00	4,000.00	4,000.00	.0
100-00-43427 Notary Services	30.10	45.80	200.00	154.20	22.9
100-00-43435 Miscellaneous Permits	200.00	5,430.00	15,000.00	9,570.00	36.2
100-00-43505 Cash Over/Short-G.F.	.00	.00	50.00	50.00	.0
100-00-43520 Miscellaneous Income	508.00	100,534.51	15,000.00	( 85,534.51)	670.2
100-00-43522 Gen Fund Admin Overhead	137,500.00	137,500.00	550,000.00	412,500.00	25.0
100-00-43523 Electric & Telephone Coop	.00	.00	90,621.00	90,621.00	.0
100-00-43524 OTZ Native Village-Roads	.00	.00	50,000.00	50,000.00	.0
100-00-43525 NSF Check Fee	.00	.00	1,000.00	1,000.00	.0
100-00-43530 Donations	850.00	850.00	2,500.00	1,650.00	34.0
100-00-43534 911 Billing Surcharge	9,119.74	27,617.46	105,000.00	77,382.54	26.3
100-00-43535 Ambulance 3rd Party	22,848.15	94,948.62	275,000.00	180,051.38	34.5
100-00-43536 Manillaq Ambulance	82,500.00	265,000.00	580,000.00	315,000.00	45.7
100-00-43610 Food	.00	.00	2,000.00	2,000.00	.0
100-00-43615 Building Rental	2,833.22	4,926.44	4,000.00	( 926.44)	123.2
100-00-43616 Special Events / Misc.	.00	.00	5,200.00	5,200.00	.0
100-00-43800 Operating Tranfers In	.00	.00	1,778,344.00	1,778,344.00	.0
<b>Total GENERAL REVENUE</b>	<b>723,359.19</b>	<b>1,903,837.60</b>	<b>10,006,692.00</b>	<b>8,102,854.40</b>	<b>19.0</b>
<b>Total Fund Revenue</b>	<b>723,359.19</b>	<b>1,903,837.60</b>	<b>10,006,692.00</b>	<b>8,102,854.40</b>	<b>19.0</b>



Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ADMINISTRATION DEPT.</u>					
100-10-54125 Salaries & Wages	73,780.73	179,263.30	797,674.00	618,410.70	22.5
100-10-54130 Overtime Salaries	.00	.00	1,500.00	1,500.00	.0
100-10-54140 Employee Benefits	27,484.56	66,413.33	303,117.00	236,703.67	21.9
100-10-54210 Electricity	987.94	2,236.74	8,500.00	6,263.26	26.3
100-10-54215 Heating Fuel	143.67	3,734.78	12,675.00	8,940.22	29.5
100-10-54220 Building Maintenance	.00	144.97	3,500.00	3,355.03	4.1
100-10-54306 Meals & Entertainment	.00	61.40	500.00	438.60	12.3
100-10-54312 Books & Publications	.00	.00	200.00	200.00	.0
100-10-54315 Office Supplies & Equip.	980.20	5,638.40	18,000.00	12,361.60	31.3
100-10-54325 Office Leased Equipment	1,582.35	5,618.50	30,000.00	24,381.50	18.7
100-10-54400 Service Charges	528.50	1,801.05	24,500.00	22,698.95	7.4
100-10-54407 Employee Morale & Health	.00	147.52	500.00	352.48	29.5
100-10-54410 Telephone/Fax	2,177.16	7,088.63	30,000.00	22,911.37	23.6
100-10-54415 Travel/Lodging	1,112.59	8,625.35	25,000.00	16,374.65	34.5
100-10-54425 Training	.00	.00	10,000.00	10,000.00	.0
100-10-54430 Dues & Membership	.00	149.00	.00	( 149.00)	.0
100-10-54434 Ambulance 3rd Party Fees	.00	1,956.34	25,000.00	23,043.66	7.8
100-10-54435 Postage	288.69	601.22	3,000.00	2,398.78	20.0
100-10-54436 Professional Services	4,817.36	27,163.64	100,000.00	72,836.36	27.2
100-10-54437 Audit Consulting	.00	14,050.17	270,000.00	255,949.83	5.2
100-10-54438 Legal	14,955.96	45,151.91	157,000.00	111,848.09	28.8
100-10-54439 Insurance	1,041.62	3,124.86	14,000.00	10,875.14	22.3
100-10-54440 Advertising	.00	.00	1,500.00	1,500.00	.0
100-10-54441 Lobbying	.00	14,538.82	60,000.00	45,461.18	24.2
100-10-54505 Unleaded Gas	407.34	1,121.89	2,700.00	1,578.11	41.6
100-10-54526 Light Vehicle R & M	.00	.00	2,000.00	2,000.00	.0
100-10-54620 Maintenance/Support Agrmt	5,757.60	10,343.60	75,000.00	64,656.40	13.8
100-10-54625 Computer & DP Equipment	( 4,276.66)	1,520.93	3,000.00	1,479.07	50.7
100-10-54901 Miscellaneous	.00	.00	900.00	900.00	.0
<b>Total ADMINISTRATION DEPT.</b>	<b>131,769.61</b>	<b>400,496.35</b>	<b>1,979,766.00</b>	<b>1,579,269.65</b>	<b>20.2</b>
<u>CITY CLERK</u>					
100-20-54110 Council Honorarium	3,150.00	6,300.00	31,000.00	24,700.00	20.3
100-20-54125 Salaries & Wages	9,222.02	20,604.60	80,100.00	59,495.40	25.7
100-20-54130 Overtime	.00	.00	1,000.00	1,000.00	.0
100-20-54140 Employee Benefits	4,551.91	9,632.87	30,400.00	20,767.13	31.7
100-20-54170 Election Expense	.00	.00	2,000.00	2,000.00	.0
100-20-54312 Books & Publications	.00	.00	500.00	500.00	.0
100-20-54315 Office Supplies	1,480.35	1,615.29	750.00	( 865.29)	215.4
100-20-54325 Office Leased Equipment	.00	.00	3,000.00	3,000.00	.0
100-20-54410 Telephone	178.71	536.13	2,500.00	1,963.87	21.5
100-20-54415 Travel/Lodging	.00	6,167.47	42,000.00	35,832.53	14.7
100-20-54425 Training	.00	350.00	2,000.00	1,650.00	17.5
100-20-54430 Dues & Memberships	.00	2,002.13	4,750.00	2,747.87	42.2
100-20-54435 Postage	.00	.00	75.00	75.00	.0
100-20-54439 Insurance	218.74	656.22	3,000.00	2,343.78	21.9
100-20-54440 Advertising (RFB & RFP)	.00	.00	1,500.00	1,500.00	.0
100-20-54500 Council Amenities	.00	.00	500.00	500.00	.0
100-20-54620 Maintenance/Support Agrmt	.00	.00	1,000.00	1,000.00	.0
<b>Total CITY CLERK</b>	<b>18,801.73</b>	<b>47,864.71</b>	<b>206,075.00</b>	<b>158,210.29</b>	<b>23.2</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>CAPITAL PROJ/PLANNING</u>					
100-50-54110 Planning Comm Stipend	375.00	750.00	6,300.00	5,550.00	11.9
100-50-54125 Salaries & Wages	17,001.17	32,750.21	90,000.00	57,249.79	36.4
100-50-54130 Overtime	.00	.00	500.00	500.00	.0
100-50-54140 Employee Benefits	6,047.86	11,940.37	34,200.00	22,259.63	34.9
100-50-54315 Office Supplies	1,480.35	1,480.35	1,500.00	19.65	98.7
100-50-54325 Office Leased Equipment	.00	.00	2,000.00	2,000.00	.0
100-50-54410 Telephone	16.13	48.39	500.00	451.61	9.7
100-50-54415 Travel/Lodging	.00	978.46	2,000.00	1,021.54	48.9
100-50-54425 Training	.00	.00	2,500.00	2,500.00	.0
100-50-54436 Professional Services	3,700.00	48,572.50	425,000.00	376,427.50	11.4
100-50-54439 Insurance	208.32	624.96	2,800.00	2,175.04	22.3
100-50-54500 Commission Amenities	.00	.00	250.00	250.00	.0
100-50-54505 Unleaded Gas/Diesel	271.56	747.92	1,688.00	940.08	44.3
100-50-54526 Light Vehicle R & M	.00	.00	1,500.00	1,500.00	.0
100-50-54620 Maintenance/Support Agrmt	.00	.00	360.00	360.00	.0
<b>Total CAPITAL PROJ/PLANNING</b>	<b>29,100.39</b>	<b>97,893.16</b>	<b>571,098.00</b>	<b>473,204.84</b>	<b>17.1</b>

POLICE DEPT

100-70-54125 Salaries & Wages	102,191.23	223,722.90	1,127,509.00	903,786.10	19.8
100-70-54130 Overtime	11,224.32	20,755.05	50,000.00	29,244.95	41.5
100-70-54140 Employee Benefits	46,177.37	96,733.76	404,301.00	307,567.24	23.9
100-70-54210 Electricity	1,109.84	2,660.13	8,500.00	5,839.87	31.3
100-70-54215 Heating Fuel	599.20	3,732.27	9,100.00	5,367.73	41.0
100-70-54220 Building Maintenance	.00	.00	2,500.00	2,500.00	.0
100-70-54301 Clothing	.00	213.96	4,200.00	3,986.04	5.1
100-70-54315 Office Supplies	1,636.45	2,528.77	6,000.00	3,471.23	42.2
100-70-54316 Operations Supply	2,937.61	7,302.67	20,000.00	12,697.33	36.5
100-70-54317 Community Policing	.00	.00	500.00	500.00	.0
100-70-54325 Office Leased Equipment	320.00	960.00	2,250.00	1,290.00	42.7
100-70-54410 Telephone/Fax	802.27	2,449.03	9,500.00	7,050.97	25.8
100-70-54415 Travel/Lodging/Per Diem	739.92	1,986.32	20,000.00	18,013.68	9.9
100-70-54420 Employee Rent	.00	25.00	15,000.00	14,975.00	.2
100-70-54425 Training	.00	150.00	35,000.00	34,850.00	.4
100-70-54430 Dues & Membership	.00	65.00	500.00	435.00	13.0
100-70-54435 Postage	.00	34.00	800.00	766.00	4.3
100-70-54436 Professional Services	.00	4,595.00	20,000.00	15,405.00	23.0
100-70-54439 Insurance	17,082.66	51,287.96	229,000.00	177,712.04	22.4
100-70-54440 Advertising	.00	.00	500.00	500.00	.0
100-70-54505 Unleaded Gas/Diesel	4,037.35	11,382.23	25,000.00	13,617.77	45.5
100-70-54526 Light Vehicle R & M	50.15	1,617.30	10,000.00	8,382.70	16.2
100-70-54530 Equipment Maintenance	.00	.00	500.00	500.00	.0
100-70-54620 Maintenance/Support Agrmt	.00	.00	1,500.00	1,500.00	.0
100-70-54630 Animal Control	.00	.00	2,000.00	2,000.00	.0
<b>Total POLICE DEPT</b>	<b>188,908.37</b>	<b>432,201.35</b>	<b>2,004,160.00</b>	<b>1,571,958.65</b>	<b>21.6</b>

JAIL DEPT

100-75-54125 Salaries & Wages	55,425.45	133,663.45	831,945.00	698,281.55	16.1
100-75-54130 Overtime	18,835.23	27,141.15	70,000.00	42,858.85	38.8
100-75-54140 Employee Benefits	27,447.45	61,451.89	316,139.00	254,687.11	19.4

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-75-54210 Electricity	1,674.86	3,886.07	10,000.00	6,113.93	38.9
100-75-54215 Heating Fuel	3,416.44	25,644.98	78,000.00	52,355.02	32.9
100-75-54220 Building Maintenance	.00	51.05	30,000.00	29,948.95	.2
100-75-54301 Clothing	.00	.00	3,000.00	3,000.00	.0
100-75-54306 Food & Prisoner Supplies	4,886.83	10,665.37	30,000.00	19,334.63	35.6
100-75-54315 Office Supplies	1,480.35	2,584.78	3,500.00	915.22	73.9
100-75-54316 Operation Supplies	.00	578.53	20,000.00	19,421.47	2.9
100-75-54410 Telephone	1,150.62	3,391.22	9,000.00	5,608.78	37.7
100-75-54415 Travel/Lodging/Per Diem	.00	5,712.45	15,000.00	9,287.55	38.1
100-75-54420 Employee Rent	.00	850.00	15,000.00	14,150.00	5.7
100-75-54425 Training	.00	477.98	10,000.00	9,522.02	4.8
100-75-54430 Dues & Membership	.00	.00	650.00	650.00	.0
100-75-54434 Television	154.98	464.94	1,350.00	885.06	34.4
100-75-54435 Postage	.00	194.72	500.00	305.28	38.9
100-75-54436 Professional Services	230.00	5,693.49	10,000.00	4,306.51	56.9
100-75-54439 Insurance	9,895.44	29,686.32	133,000.00	103,313.68	22.3
100-75-54505 Unleaded Gas/Diesel	407.34	1,121.89	2,700.00	1,578.11	41.6
100-75-54526 Vehicle & Equip R & M	.00	.00	1,000.00	1,000.00	.0
100-75-54620 Maintenance/Support	.00	.00	16,723.00	16,723.00	.0
<b>Total JAIL DEPT</b>	<b>125,004.99</b>	<b>313,260.28</b>	<b>1,607,507.00</b>	<b>1,294,246.72</b>	<b>19.5</b>

FIRE/EMT DEPT

100-80-54125 Salaries & Wages	76,655.68	179,355.32	1,029,422.00	850,066.68	17.4
100-80-54130 Overtime	11,840.90	20,765.86	85,500.00	64,734.14	24.3
100-80-54140 Employee Benefits	37,148.26	84,567.29	391,180.00	306,612.71	21.6
100-80-54210 Electricity	1,402.52	3,253.19	14,000.00	10,746.81	23.2
100-80-54215 Heating Fuel	5,985.38	27,878.80	71,500.00	43,621.20	39.0
100-80-54220 Building Maintenance	.00	.00	5,000.00	5,000.00	.0
100-80-54301 Clothing	.00	1,200.28	25,000.00	23,799.72	4.8
100-80-54315 Office Supplies	1,480.35	2,391.38	1,500.00	( 891.38)	159.4
100-80-54323 Fire prevention/hydant maint.	.00	.00	7,500.00	7,500.00	.0
100-80-54324 Ambulance Supplies&Equip.	.00	.00	1,500.00	1,500.00	.0
100-80-54325 Office Leased Equipment	320.00	960.00	2,000.00	1,040.00	48.0
100-80-54327 Small Tools	.00	.00	1,500.00	1,500.00	.0
100-80-54407 Fire/EMT Rehabilitation	.00	79.98	1,000.00	920.02	8.0
100-80-54410 Telephone/Fax	195.24	752.58	3,000.00	2,247.42	25.1
100-80-54415 Travel/Lodging	.00	.00	15,000.00	15,000.00	.0
100-80-54425 Training	.00	157.00	15,000.00	14,843.00	1.1
100-80-54430 Dues & Membership	.00	66.50	500.00	433.50	13.3
100-80-54435 Postage	.00	.00	500.00	500.00	.0
100-80-54436 Professional Services	.00	.00	6,000.00	6,000.00	.0
100-80-54439 Insurance	1,249.95	3,749.85	16,500.00	12,750.15	22.7
100-80-54505 Unleaded Gas/Diesel	2,018.67	5,353.24	12,000.00	6,646.76	44.6
100-80-54526 Vehicle R & M	262.50	410.99	22,000.00	21,589.01	1.9
100-80-54530 Equipment R & M	.00	.00	10,000.00	10,000.00	.0
<b>Total FIRE/EMT DEPT</b>	<b>138,559.45</b>	<b>330,942.26</b>	<b>1,737,102.00</b>	<b>1,406,159.74</b>	<b>19.1</b>

PUBLIC WORKS DEPT

100-90-54125 Salaries & Wages	89,358.61	216,377.09	1,122,991.00	906,613.91	19.3
100-90-54130 Overtime	3,501.89	6,100.30	30,000.00	23,899.70	20.3
100-90-54140 Employee Benefits	53,242.00	113,597.68	426,737.00	313,139.32	26.6
100-90-54201 Street Lighting	7,244.27	17,476.25	80,000.00	62,523.75	21.9

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-90-54202 Sign Replacement	.00	.00	2,500.00	2,500.00	.0
100-90-54210 Electricity	2,709.82	6,061.82	13,000.00	6,938.18	46.6
100-90-54215 Heating Fuel	17,560.88	62,329.31	131,200.00	68,870.69	47.5
100-90-54220 Building Maintenance	1,243.48	4,534.15	13,000.00	8,465.85	34.9
100-90-54300 Cleaning Supplies	.00	158.31	500.00	341.69	31.7
100-90-54301 Clothing	.00	59.87	4,000.00	3,940.13	1.5
100-90-54315 Office Supplies	1,586.43	2,866.71	3,500.00	833.29	76.2
100-90-54325 Office Leased Equipment	320.00	960.00	2,000.00	1,040.00	48.0
100-90-54327 Small Tools	.00	53.98	4,500.00	4,446.02	1.2
100-90-54410 Telephone/Fax	487.56	1,478.74	6,000.00	4,521.26	24.7
100-90-54415 Travel/Lodging	.00	.00	5,000.00	5,000.00	.0
100-90-54425 Training	.00	150.00	8,500.00	8,350.00	1.8
100-90-54430 Dues & Memberships	.00	.00	2,000.00	2,000.00	.0
100-90-54435 Postage	.00	.00	500.00	500.00	.0
100-90-54436 Professional Services	.00	43.70	30,000.00	29,956.30	.2
100-90-54439 Insurance	2,083.25	6,249.75	28,000.00	21,750.25	22.3
100-90-54505 Unleaded Gas/Diesel	2,442.78	27,777.88	130,000.00	102,222.12	21.4
100-90-54525 Emergency Disaster Relief	73,902.88	125,893.15	.00	( 125,893.15)	.0
100-90-54526 Light Vehicle R & M	.00	( 610.18)	22,500.00	23,110.18	( 2.7)
100-90-54527 Snow Removal	.00	.00	40,000.00	40,000.00	.0
100-90-54528 Gravel Purchases	.00	.00	50,000.00	50,000.00	.0
100-90-54529 Paved Road Maintenance	.00	.00	50,000.00	50,000.00	.0
100-90-54530 Heavy Equipment R & M	6,972.98	9,696.89	85,000.00	75,303.11	11.4
<b>Total PUBLIC WORKS DEPT</b>	<b>262,656.83</b>	<b>601,055.40</b>	<b>2,291,428.00</b>	<b>1,690,372.60</b>	<b>26.2</b>
 <b>SMALL BOAT HARBOR</b>					
100-94-54125 Salaries & Wages	.00	.00	100,000.00	100,000.00	.0
100-94-54130 Overtime	.00	.00	500.00	500.00	.0
100-94-54140 Benefits	.00	.00	40,000.00	40,000.00	.0
100-94-54210 Electricity	1,075.28	2,618.09	13,500.00	10,881.91	19.4
100-94-54225 R&R Docks Annually	.00	.00	6,500.00	6,500.00	.0
100-94-54315 Office Supplies & Equipment	.00	110.38	1,000.00	889.62	11.0
100-94-54439 Insurance	2,083.25	6,249.75	28,000.00	21,750.25	22.3
<b>Total SMALL BOAT HARBOR</b>	<b>3,158.53</b>	<b>8,978.22</b>	<b>189,500.00</b>	<b>180,521.78</b>	<b>4.7</b>
 <b>PARKS &amp; REC.</b>					
100-95-54125 Salaries & Wages	22,930.11	53,378.27	296,515.00	243,136.73	18.0
100-95-54130 Overtime	.00	.00	1,000.00	1,000.00	.0
100-95-54140 Employee Benefits	10,285.61	21,586.10	112,676.00	91,089.90	19.2
100-95-54210 Electricity	1,729.37	3,921.64	20,000.00	16,078.36	19.6
100-95-54215 Heating Fuel	1,352.00	7,157.28	15,000.00	7,842.72	47.7
100-95-54220 Building & Equipment Maint.	.00	382.54	20,000.00	19,617.46	1.9
100-95-54300 Cleaning Supplies	.00	.00	2,500.00	2,500.00	.0
100-95-54306 Food	.00	296.98	2,000.00	1,703.02	14.9
100-95-54308 Playground & Park Maintenance	.00	.00	5,000.00	5,000.00	.0
100-95-54315 Office Supplies & Equipment	1,480.35	1,494.34	3,000.00	1,505.66	49.8
100-95-54410 Telephone/Fax	301.94	902.97	3,000.00	2,097.03	30.1
100-95-54415 Travel/Per Diem	.00	.00	1,000.00	1,000.00	.0
100-95-54425 Training	.00	.00	1,000.00	1,000.00	.0
100-95-54436 Professional Services	55.00	110.00	2,500.00	2,390.00	4.4
100-95-54439 Insurance	648.36	1,945.10	9,000.00	7,054.90	21.6
100-95-54505 Gas/Deisel	407.34	1,121.89	2,700.00	1,578.11	41.6

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-95-54526 Light Vehicle Maintenance	.00	.00	3,000.00	3,000.00	.0
100-95-54530 Program Equip. & Equip. Repair	.00	146.87	1,000.00	853.13	14.7
100-95-54907 Community Events	.00	.00	4,000.00	4,000.00	.0
<b>Total PARKS &amp; REC.</b>	<b>39,190.08</b>	<b>92,443.98</b>	<b>504,891.00</b>	<b>412,447.02</b>	<b>18.3</b>
<u>Other Agency Contributions</u>					
100-96-54905 Kotzebue Broadcasting, Inc	.00	.00	2,500.00	2,500.00	.0
100-96-54907 July 4th Celebration Comm.	.00	.00	4,500.00	4,500.00	.0
100-96-54908 Miscellaneous Comm. Support	.00	169.12	2,500.00	2,330.88	6.8
100-96-54909 Kotzebue/Middle High School	.00	.00	40,000.00	40,000.00	.0
100-96-54911 City of Kotz Scholarship Fund	.00	5,500.00	20,000.00	14,500.00	27.5
<b>Total Other Agency Contributions</b>	<b>.00</b>	<b>5,669.12</b>	<b>69,500.00</b>	<b>63,830.88</b>	<b>8.2</b>
<u>NON-DEPT. EXPENSE</u>					
100-98-54407 Employee Morale & Health	.00	322.00	10,000.00	9,678.00	3.2
<b>Total NON-DEPT. EXPENSE</b>	<b>.00</b>	<b>322.00</b>	<b>10,000.00</b>	<b>9,678.00</b>	<b>3.2</b>
<b>Total Fund Expenditures</b>	<b>937,149.98</b>	<b>2,331,126.83</b>	<b>11,171,027.00</b>	<b>8,839,900.17</b>	<b>20.9</b>
<b>Net Revenue Over Expenditures</b>	<b>( 213,790.79)</b>	<b>( 427,289.23)</b>	<b>( 1,164,335.00)</b>	<b>( 737,045.77)</b>	<b>( 36.7)</b>

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 3 Months Ending March 31, 2024

Capital Projects

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Water Treatment Plant Const.</u>					
467-85-43225 Water Treatment Plant-Const	.00	10,424.50	.00	( 10,424.50)	.0
Total Water Treatment Plant Const.	.00	10,424.50	.00	( 10,424.50)	.0
Total Fund Revenue	.00	10,424.50	.00	( 10,424.50)	.0
Net Revenue Over Expenditures	.00	10,424.50	.00	( 10,424.50)	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

Major R&R CPF

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expense - Admin CP</u>					
469-10-54601 Capital Purchase - Constr.	.00	74,549.00	.00	( 74,549.00)	.0
Total Expense - Admin CP	.00	74,549.00	.00	( 74,549.00)	.0
<u>Expense - Police CP</u>					
469-70-54600 Capital Purchase - Veh & Equip	11,460.28	11,460.28	.00	( 11,460.28)	.0
Total Expense - Police CP	11,460.28	11,460.28	.00	( 11,460.28)	.0
<u>Expense - Package Store CP</u>					
469-93-54601 Capital Purchase - Constr.	.00	200,000.00	.00	( 200,000.00)	.0
Total Expense - Package Store CP	.00	200,000.00	.00	( 200,000.00)	.0
Total Fund Expenditures	11,460.28	286,009.28	.00	( 286,009.28)	.0
Net Revenue Over Expenditures	( 11,460.28)	( 286,009.28)	.00	286,009.28	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

Washateria Denali Comm Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Washateria Denali Comm Fund</u>					
472-10-54163 Design Engineering	.00	62,984.04	.00	( 62,984.04)	.0
Total Washateria Denali Comm Fund	.00	62,984.04	.00	( 62,984.04)	.0
Total Fund Expenditures	.00	62,984.04	.00	( 62,984.04)	.0
Net Revenue Over Expenditures	.00	( 62,984.04)	.00	62,984.04	.0



Kotzebue City  
 Revenues with Comparison to Budget  
 For the 3 Months Ending March 31, 2024

AEA Grant Special Revenue Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Source 00</u>					
487-00-43215 Grant Revenue - State	.00	2,875.33	.00	( 2,875.33)	.0
Total Source 00	.00	2,875.33	.00	( 2,875.33)	.0
Total Fund Revenue	.00	2,875.33	.00	( 2,875.33)	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

AEA Grant Special Revenue Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
487-00-54436 Professional Services	.00	2,875.33	.00	( 2,875.33)	.0
Total Department 00	.00	2,875.33	.00	( 2,875.33)	.0
Total Fund Expenditures	.00	2,875.33	.00	( 2,875.33)	.0
Net Revenue Over Expenditures	.00	.00	.00	.00	.0

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 3 Months Ending March 31, 2024

VIF

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Source 00</u>					
490-00-43220 Grant Revenue - Local	.00	275,000.00	.00	( 275,000.00)	.0
Total Source 00	.00	275,000.00	.00	( 275,000.00)	.0
Total Fund Revenue	.00	275,000.00	.00	( 275,000.00)	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

VIF

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
490-00-54615 Equipment	.00	39,066.01	.00	( 39,066.01)	.0
Total Department 00	.00	39,066.01	.00	( 39,066.01)	.0
Total Fund Expenditures	.00	39,066.01	.00	( 39,066.01)	.0
Net Revenue Over Expenditures	.00	235,933.99	.00	( 235,933.99)	.0

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 3 Months Ending March 31, 2024

NANA VEI GRANT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
491-00-43220 Grant Revenue - Local	.00	3,298.29	.00	( 3,298.29)	.0
Total Source 00	.00	3,298.29	.00	( 3,298.29)	.0
Total Fund Revenue	.00	3,298.29	.00	( 3,298.29)	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

NANA VEI GRANT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
491-00-54303 CONSTRUCTION	.00	4,974.45	.00	( 4,974.45)	.0
Total Department 00	.00	4,974.45	.00	( 4,974.45)	.0
Total Fund Expenditures	.00	4,974.45	.00	( 4,974.45)	.0
Net Revenue Over Expenditures	.00	( 1,676.16)	.00	1,676.16	.0

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 3 Months Ending March 31, 2024

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>MUS REVENUE</u>					
601-40-43915	2,520.93	7,582.29	20,000.00	12,417.71	37.9
601-40-43927	741.33	741.33	500.00	( 241.33)	148.3
601-40-43928	4,815.00	10,000.00	10,000.00	.00	100.0
601-40-43930	32,767.24	103,053.82	700,000.00	596,946.18	14.7
601-40-43931	115,116.12	302,176.48	1,150,000.00	847,823.52	26.3
601-40-43932	625.95	1,651.75	10,000.00	8,348.25	16.5
601-40-43940	68,061.66	164,607.27	500,000.00	335,392.73	32.9
601-40-43941	13,439.52	31,568.99	290,000.00	258,431.01	10.9
601-40-43950	.00	.00	2,000.00	2,000.00	.0
601-40-43951	.00	.00	500.00	500.00	.0
601-40-43952	.00	200.00	4,000.00	3,800.00	5.0
601-40-43953	.00	.00	500.00	500.00	.0
601-40-43985	4,864.00	4,864.00	2,500.00	( 2,364.00)	194.6
601-40-44107	.00	.00	27,035.00	27,035.00	.0
<b>Total MUS REVENUE</b>	<b>242,951.75</b>	<b>626,445.93</b>	<b>2,717,035.00</b>	<b>2,090,589.07</b>	<b>23.1</b>
<b>Total Fund Revenue</b>	<b>242,951.75</b>	<b>626,445.93</b>	<b>2,717,035.00</b>	<b>2,090,589.07</b>	<b>23.1</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Water &amp; Sewer Expenses</u>					
601-10-54400	Service Charges	2,180.53	6,815.59	17,500.00	10,684.41 39.0
601-10-54434	3rd Party Collection Fees	.00	.00	500.00	500.00 .0
601-10-54435	Postage	11.31	605.29	3,000.00	2,394.71 20.2
601-10-54460	Gen. Fund Admin. Overhead	71,500.00	71,500.00	285,000.00	213,500.00 25.1
601-10-54700	Transfer Out	.00	.00	1,907,640.00	1,907,640.00 .0
	<b>Total Water &amp; Sewer Expenses</b>	<b>73,691.84</b>	<b>78,920.88</b>	<b>2,213,640.00</b>	<b>2,134,719.12 3.6</b>
<u>Water Expenses</u>					
601-20-54125	Salaries & Wages	21,724.08	51,483.11	300,000.00	248,516.89 17.2
601-20-54130	Overtime	7,645.68	16,302.90	27,000.00	10,697.10 60.4
601-20-54140	Employee Benefits	10,220.03	26,201.49	114,000.00	87,798.51 23.0
601-20-54210	Electricity	20,936.49	47,967.84	160,000.00	112,032.16 30.0
601-20-54215	Heating Fuel	8,951.59	23,570.09	100,000.00	76,429.91 23.6
601-20-54216	KEA Waste Heat	.00	.00	100,000.00	100,000.00 .0
601-20-54220	Building Maintenance	.00	.00	5,000.00	5,000.00 .0
601-20-54301	Clothing/Safety Equipment	.00	239.52	2,000.00	1,760.48 12.0
601-20-54315	Office Supplies	1,480.35	1,551.30	1,000.00	( 551.30) 155.1
601-20-54327	Small Tools	.00	469.93	1,000.00	530.07 47.0
601-20-54331	Chemicals	.00	.00	170,000.00	170,000.00 .0
601-20-54332	Pipe & Materials	152.95	15,685.49	25,000.00	9,314.51 62.7
601-20-54410	Telephone	1,085.54	3,233.16	5,700.00	2,466.84 56.7
601-20-54415	Travel/Loding	261.00	261.00	4,000.00	3,739.00 6.5
601-20-54425	Training	.00	.00	8,000.00	8,000.00 .0
601-20-54430	Dues & Membership	.00	.00	4,000.00	4,000.00 .0
601-20-54436	Professional Services	35.00	446.90	64,000.00	63,553.10 .7
601-20-54439	Insurance	1,041.62	3,124.86	14,000.00	10,875.14 22.3
601-20-54505	Unleaded Gas/Diesel/Oil	407.34	1,170.39	3,750.00	2,579.61 31.2
601-20-54525	Light Vehicle R & M	.00	.00	1,500.00	1,500.00 .0
601-20-54526	Vehicle & Equipment R & M	.00	40.17	3,000.00	2,959.83 1.3
601-20-54541	Lab Equipment/Testing	361.52	7,685.39	20,000.00	12,314.61 38.4
	<b>Total Water Expenses</b>	<b>74,303.19</b>	<b>199,433.54</b>	<b>1,132,950.00</b>	<b>933,516.46 17.6</b>
<u>Sewer Expenses</u>					
601-30-54125	Salaries & Wages	28,727.89	60,783.89	357,914.00	297,130.11 17.0
601-30-54130	Overtime	4,250.04	13,941.43	61,000.00	47,058.57 22.9
601-30-54140	Employee Benefits	15,835.85	32,147.01	154,998.00	122,850.99 20.7
601-30-54210	Electricity	10,735.51	26,040.85	75,000.00	48,959.15 34.7
601-30-54211	Electricity-Sewage Lagoon	158.05	474.15	10,000.00	9,525.85 4.7
601-30-54220	Building Maintenance	.00	.00	30,000.00	30,000.00 .0
601-30-54301	Clothing/Safety Equipment	.00	2,461.72	5,000.00	2,538.28 49.2
601-30-54315	Ofc Sup/Equip/Maintenance	1,480.35	1,637.95	500.00	( 1,137.95) 327.6
601-30-54316	Operational Supplies	.00	116.20	3,000.00	2,883.80 3.9
601-30-54327	Small Tools	.00	938.94	4,000.00	3,061.06 23.5
601-30-54331	Chemicals	.00	74.22	80,000.00	79,925.78 .1
601-30-54332	Pipe & Materials	.00	586.35	60,000.00	59,413.65 1.0
601-30-54415	Travel/Loding	.00	.00	3,500.00	3,500.00 .0
601-30-54425	Training	.00	.00	8,500.00	8,500.00 .0
601-30-54436	Professional Services	.00	113.70	35,000.00	34,886.30 .3
601-30-54439	Insurance	416.65	1,249.95	6,000.00	4,750.05 20.8



Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
601-30-54505 Unleaded Gas/Diesel/Oil	3,685.45	11,988.43	35,100.00	23,111.57	34.2
601-30-54525 Light Vehicle R & M	.00	155.98	2,000.00	1,844.02	7.8
601-30-54526 Vehicle & Equipment R & M	.00	740.03	22,500.00	21,759.97	3.3
<b>Total Sewer Expenses</b>	<b>65,289.79</b>	<b>153,450.80</b>	<b>954,012.00</b>	<b>800,561.20</b>	<b>16.1</b>
<b>Total Fund Expenditures</b>	<b>213,284.82</b>	<b>431,805.22</b>	<b>4,300,602.00</b>	<b>3,868,796.78</b>	<b>10.0</b>
<b>Net Revenue Over Expenditures</b>	<b>29,666.93</b>	<b>194,640.71</b>	<b>( 1,583,567.00)</b>	<b>( 1,778,207.71)</b>	<b>12.3</b>

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 3 Months Ending March 31, 2024

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>REFUSE ENTERPRISE FUND</u>					
602-40-43915 Penalties & Interest	.00	.00	5,000.00	5,000.00	.0
602-40-43923 Baler Drop Off Charges	.00	3,075.00	23,000.00	19,925.00	13.4
602-40-43924 Residential Refuse Collec	31,489.91	97,072.90	335,000.00	237,927.10	29.0
602-40-43925 Commercial Refuse Collect	58,155.49	150,018.37	640,000.00	489,981.63	23.4
602-40-43926 Refuse Equipment Sales	.00	.00	2,000.00	2,000.00	.0
602-40-43927 Residential Refuse Cart	.00	439.50	1,750.00	1,310.50	25.1
602-40-43928 Commercial Dumpster Rental	3,104.01	8,938.02	40,000.00	31,061.98	22.4
602-40-44107 State of AK PERS Relief	.00	.00	28,496.00	28,496.00	.0
602-40-49987 Miscellaneous Income	.00	.00	5,000.00	5,000.00	.0
<b>Total REFUSE ENTERPRISE FUND</b>	<b>92,749.41</b>	<b>259,543.79</b>	<b>1,080,246.00</b>	<b>820,702.21</b>	<b>24.0</b>
<b>Total Fund Revenue</b>	<b>92,749.41</b>	<b>259,543.79</b>	<b>1,080,246.00</b>	<b>820,702.21</b>	<b>24.0</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<b>REFUSE ENTERPRISE FUND</b>					
602-40-54125 Salaries & Wages	46,430.33	107,280.01	579,620.00	472,339.99	18.5
602-40-54130 Overtime	247.10	1,495.91	10,000.00	8,504.09	15.0
602-40-54140 Employee Benefits	23,295.14	50,404.76	220,256.00	169,851.24	22.9
602-40-54210 Electricity	2,659.96	6,391.41	25,000.00	18,608.59	25.6
602-40-54215 Heating Fuel	4,261.27	30,034.84	60,000.00	29,965.16	50.1
602-40-54220 Building Maintenance	41.84	269.74	5,500.00	5,230.26	4.9
602-40-54300 Operational Supplies	225.00	16,541.59	90,000.00	73,458.41	18.4
602-40-54301 Clothing/Safety Equipment	.00	1,669.31	3,000.00	1,330.69	55.6
602-40-54307 Spring Cleanup	300.00	300.00	7,000.00	6,700.00	4.3
602-40-54315 Office Supplies	1,480.35	1,544.20	600.00	( 944.20)	257.4
602-40-54327 Small Tools	.00	.00	1,000.00	1,000.00	.0
602-40-54410 Telephone	255.83	767.43	2,500.00	1,732.57	30.7
602-40-54415 Travel/Lodging	.00	.00	3,000.00	3,000.00	.0
602-40-54425 Training	.00	.00	7,000.00	7,000.00	.0
602-40-54436 Professional Services	.00	3,179.70	30,000.00	26,820.30	10.6
602-40-54439 Insurance	6,666.40	19,999.20	90,000.00	70,000.80	22.2
602-40-54448 Bad Debt Expense	.00	.00	5,000.00	5,000.00	.0
602-40-54449 Closure & Post Closure	.00	.00	1,800.00	1,800.00	.0
602-40-54450 Refuse Operating Permit	.00	4,000.00	4,000.00	.00	100.0
602-40-54505 Unleaded Gas/Diesel/Oil	3,695.17	12,934.15	47,250.00	34,315.85	27.4
602-40-54525 Light Vehicle R & M	.00	.00	1,500.00	1,500.00	.0
602-40-54526 Vehicle & Equipment R & M	.00	814.74	25,000.00	24,185.26	3.3
602-40-54527 Gen. Fund Admin. Overhead	27,500.00	27,500.00	110,000.00	82,500.00	25.0
<b>Total REFUSE ENTERPRISE FUND</b>	<b>117,058.39</b>	<b>285,126.99</b>	<b>1,329,026.00</b>	<b>1,043,899.01</b>	<b>21.5</b>
<b>Total Fund Expenditures</b>	<b>117,058.39</b>	<b>285,126.99</b>	<b>1,329,026.00</b>	<b>1,043,899.01</b>	<b>21.5</b>
<b>Net Revenue Over Expenditures</b>	<b>( 24,308.98)</b>	<b>( 25,583.20)</b>	<b>( 248,780.00)</b>	<b>( 223,196.80)</b>	<b>( 10.3)</b>

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 3 Months Ending March 31, 2024

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ARCTIC SPIRITS REVENUE</u>					
603-00-43405 Retail Sales	253,747.79	669,613.31	2,972,500.00	2,302,886.69	22.5
603-00-43407 Retail Sales - Tobacco	5,977.08	15,193.75	61,200.00	46,006.25	24.8
603-00-43408 Retail Sales - Miscellaneous	1,013.92	2,726.95	10,200.00	7,473.05	26.7
603-00-43410 Distribution Point Fees	80.00	360.00	1,500.00	1,140.00	24.0
603-00-43425 Permitting Fees	6,125.00	16,065.00	55,000.00	38,935.00	29.2
603-00-44107 State of AK PERS Relief	.00	.00	15,697.00	15,697.00	.0
<b>Total ARCTIC SPIRITS REVENUE</b>	<b>266,943.79</b>	<b>703,959.01</b>	<b>3,116,097.00</b>	<b>2,412,137.99</b>	<b>22.6</b>
<b>Total Fund Revenue</b>	<b>266,943.79</b>	<b>703,959.01</b>	<b>3,116,097.00</b>	<b>2,412,137.99</b>	<b>22.6</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 3 Months Ending March 31, 2024

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ARCTIC SPIRITS EXPENSES</u>					
603-10-54110 LBCB Stipend	.00	.00	5,500.00	5,500.00	.0
603-10-54125 Salaries & Wages	24,330.60	56,389.05	276,585.00	220,195.95	20.4
603-10-54130 Overtime	35.03	153.25	3,000.00	2,846.75	5.1
603-10-54140 Employee Benefits	6,050.36	14,378.38	108,502.00	94,123.62	13.3
603-10-54210 Electricity	521.04	1,359.74	6,000.00	4,640.26	22.7
603-10-54215 Heating Fuel	2,277.62	14,089.11	30,000.00	15,910.89	47.0
603-10-54220 Building Maintenance	.00	.00	2,000.00	2,000.00	.0
603-10-54300 Cleaning Supplies	.00	45.72	500.00	454.28	9.1
603-10-54315 Office Supplies & Equip	.00	895.77	5,000.00	4,104.23	17.9
603-10-54320 Product Acquisition	.00	.00	1,279,000.00	1,279,000.00	.0
603-10-54321 Cash Overs/Shorts - Pkg Store	161.15	129.77	500.00	370.23	26.0
603-10-54400 Service Charges	4,060.56	12,494.18	37,500.00	25,005.82	33.3
603-10-54410 Telephone/Fax	128.23	384.85	2,000.00	1,615.15	19.2
603-10-54415 Travel/Lodging/Per Diem	.00	.00	2,000.00	2,000.00	.0
603-10-54425 Training	.00	.00	1,000.00	1,000.00	.0
603-10-54433 Postage	.00	.00	50.00	50.00	.0
603-10-54434 Freight Charges	19,439.68	48,072.82	475,000.00	426,927.18	10.1
603-10-54436 Professional Services	.00	.00	400.00	400.00	.0
603-10-54438 Legal Fees	212.40	995.40	10,000.00	9,004.60	10.0
603-10-54439 Insurance	4,687.32	14,061.94	63,000.00	48,938.06	22.3
603-10-54450 Permits	( 600.00)	( 300.00)	500.00	800.00	( 60.0)
603-10-54505 Gas/Diesel	407.34	1,121.89	2,700.00	1,578.11	41.6
603-10-54526 Light Vehicle R & M	.00	.00	2,000.00	2,000.00	.0
603-10-54527 Gen. Fund Admin. Overhead	38,500.00	38,500.00	155,000.00	116,500.00	24.8
603-10-54530 Equipment Maint.	.00	.00	1,500.00	1,500.00	.0
603-10-54620 Maintenance/Support Agrmt	.00	.00	500.00	500.00	.0
603-10-54625 Computer Equipment	1,480.35	1,855.85	1,500.00	( 355.85)	123.7
603-10-54702 Transfer to G.F.-Comm Support	.00	.00	1,137,672.00	1,137,672.00	.0
<b>Total ARCTIC SPIRITS EXPENSES</b>	<b>101,691.68</b>	<b>204,627.72</b>	<b>3,608,909.00</b>	<b>3,404,281.28</b>	<b>5.7</b>
<b>Total Fund Expenditures</b>	<b>101,691.68</b>	<b>204,627.72</b>	<b>3,608,909.00</b>	<b>3,404,281.28</b>	<b>5.7</b>
<b>Net Revenue Over Expenditures</b>	<b>165,252.11</b>	<b>499,331.29</b>	<b>( 492,812.00)</b>	<b>( 992,143.29)</b>	<b>101.3</b>



**City of Kotzebue, Alaska**  
**Police Department**

258B Third Avenue Box 550 Kotzebue, AK 99752-0550  
Office: 907-442-3539 Fax: 907-442-3357  
*Roger Rouse, Chief of Police*



To: City Manager Tessa Baldwin  
Re: Kotzebue Police and Jail Activity Report

Date: 04/11/2024

Since the Kotzebue Police Department's last activity report, the police department has responded to 404 calls for service (March 2024), a 15% decrease from the month of February. Calls of note for the month of March were 11 Assaults, 7 Driving Under the Influence Reports, 10 Intoxicated Person Reports, 3 Indecent Exposure calls, 5 Sexual Assaults (Adult). 1 Sexual Assault (Child). For a complete list of calls for service see the attached report. Calls for service occurred most frequently in March on Fridays between the hours of 05:00 am to 06:00 am.

The Kotzebue Regional Jail processed 52 prisoners during the month of March, a 3% decrease from February.

Community Policing:

- KPD officers had 42 public relations, safety, and assistance contacts with the citizens and business owners of Kotzebue during the month of March.
- KPD officers conducted 128 security checks of businesses, or other locations within the city.
- Chief Rouse attended NWAB Public Safety Commission working group meeting.
- Chief Rouse attended the NWAB Public Safety Commission public meeting.
- Chief Rouse attended the Unified Command meetings during March.
- Chief Rouse attended the US DOJ MMIP (Missing and Murdered Indigenous Persons) working group meeting.

Staff Development and Training:

- Staff and Officers are in a training cycle from January 2024 – March 2024 taking the following courses, Report Writing 1 and 2, Use of Force, Use of Less Lethal Force, Use of Force Situations, Body Language Skills and Deception Detection, Writing Effective Use of Force Incident Reports, Less Lethal Options, De-escalation and Reasonable Use of Force, Investigating Impaired Driving, Crisis Intervention Training (CIT) Crisis Response.
- Police Officers and Corrections officers have also been taking State required PREA (Prison Rape Elimination Act) training.

Community Service Officers:

- The Community Service Officers responded to 30 calls for service regarding animal complaints, a 42% increase from February.
- The CSOs impounded 3 dogs.
- No animal was adopted or rescued. (1 since beginning of the year)
- 1 animal was euthanized in March. (3 since the beginning of the year)
- Served or attempted to serve 7 court document(s).
- 1 Rabies shot was provided.

**Roger Rouse / Chief of Police**



# KOTZEBUE POLICE DEPARTMENT

## 258B THIRD AVENUE

PO BOX 550

KOTZEBUE, AK 99752

Date : 04/09/2024

Page : 1

Agency : KPD

### Calls For Service Totals By Call Type

03/01/2024 to 03/31/2024

Call Type	Totals	
AGAS	AGENCY ASSIST (NON LAW ENFORCEMENT)...	5
ALAR-U	ALARM UNFOUNDED	3
AOFF	ASSIST OFFICIAL	6
ASLT	ASSAULT	11
BURG	BURGLARY	3
CIVIL	CIVIL	12
COURT	COURT APPEARANCES	1
DAMA	DAMAGE TO CITY PROPERTY	1
DBTX	DECEASED/REMAINS TRANSPORT	1
DISC	DISORDERLY CONDUCT	2
DIST	DISTURBANCE	19
DOGY	ANIMAL CONTROL	30
DOMS	DOMESTIC	8
DRUG	DRUGS	6
DUI	DRIVING UNDER THE INFLUENCE	7
DVORDER	DV ORDER SERVICE	5
FIGH	FIGHT	8
FOCH	FOUND CHILD	1
FRAD	FRAUD	1
FUND	FUND TRANSPORT	1
HARA	HARASSMENT	3
HUMR	HUMAN REMAINS FOUND	2
INDEC	INDECENT EXPOSURE	3
INTP	INTOXICATED PERSON	10
JSEAR	JAIL SEARCH AND SECURITY	1
MCA	MINOR CONSUMING ALCOHOL	1
MVC-D	MOTOR VEHICLE CRASH-DAMAGE ONLY	1
PASS	PUBLIC ASSIST	8
PROV	PROBATION VIOLATION	2
PSAF	PUBLIC SAFETY	3
PUBR	PUBLIC RELATIONS	31
RUNA	RUNAWAY	2
SALT	SEXUAL ASSAULT	5
SAMI	SEXUAL ABUSE OF A MINOR	1
SCHOOL	SCHOOL PATROL	7
SECU	SECURITY	128
SUCD	SUICIDE/SUICIDAL/ATTEMPTED/POSSIBLE	2
SUM/SUB	SERVING SUMMONS/SUBPOENA/ORDER TO...	8

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CrimeStar® Law Enforcement Records Management System

Licensed to: KOTZEBUE AK POLICE DEPARTMENT

CFS-002



# KOTZEBUE POLICE DEPARTMENT

## 258B THIRD AVENUE

PO BOX 550  
KOTZEBUE, AK 99752

Date : 04/09/2024  
Page : 2  
Agency : KPD

### Calls For Service Totals By Call Type

03/01/2024 to 03/31/2024

Call Type		Totals
THEF	THEFT	3
THRE	THREATS	1
TRAF	TRAFFIC	10
TRES	CRIMINAL TRESPASS	8
VETH	VEHICLE THEFT	1
VOCR	VIOLATION OF CONDITIONS OF RELEASE	2
WARRANT	WARRANT (ARREST, BENCH, DAY, AND...	9
WEAP	WEAPONS	4
WELF	WELFARE CHECK	17
<b>Grand Total for all calls</b>		<b>404</b>





# KOTZEBUE FIRE DEPARTMENT SUMMARY

"Treat it. Fight it. Make it Better."



## March 2024

The Fire Department responded to  
**129**  
calls for service this month; and  
**356**  
for the yearly total.

- Staffing

The Kotzebue Fire department continues to seek qualified and/or new employees. The Fire department can certify and train new and current employees. We have posted our open positions on the State of Alaska Job Department of Labor, locally, the City's Facebook and website. We will continue to find creative ways to staff each shift without overloading our EMTs.

- Training

The staff at the Fire Department continues to do shift training, dialing in their skills and preparing for any emergencies.



## City of Kotzebue - Parks and Recreation

March 2024 Report

**Staff:** Parks and Recreation consists of a Director, Assistant Director, Program Coordinator, and an attendant. The Assistant Director is currently out on maternity leave. At any given time, we are at 25-75% staffing level.

**Arctic Circle Spring Festival (ACSF):** The ACSF planning was successfully planned and executed. New events were scattered throughout the festival.

**Boat Harbor:** Parks and Rec is currently coordinating harbor improvements. A contractor has been selected for improvements to ramp extensions. Materials are being costed out now to be entered into the proposed contract.

### **Youth Center:**

**Usage:** The Youth Center has been booked many weekends and occasionally with multiple renters on the same day.

**Repairs:** The boiler and glycol levels have required repair and are back to working normally.

**Armory:** The Armory gym is under normal operations.

**Toddler Time:** Toddler Time continues Tuesdays and Thursdays from 10:00-11:30 am. Both Nikaitchuat School and individual parents / toddlers participate with about an average of about 12 children each session for December. Parks and Rec also opened Toddler Time an additional day (on Friday) on two occasions.

**Open Gym {School):** Open Gym time re-opened and continues with high participation.

Sunday, 6:00 PM –9:00 PM (Open)

Monday, 8:00 PM – 10:00 PM (Open)

Tuesday, 8:00 PM – 10:00 PM (B League ONLY)

Wednesday, 8:00 PM – 10:00 PM (Open)

### **Winter Activities:**

**Parks and Rec is coordinating ice skating, cross-country skiing, and dog-sled experience activities.**

- a. The ice-skating rink on Swan Lake (next to the fairgrounds) has been completed, but continued inclement weather has prevented on-going activities.

March 2024

## Arctic Spirits Manager's Report

**To:** Tessa Baldwin – City Manager

**CC:** Chelsea Sieh, Rosie Hensley

**From:** Jamie Lambert, Arctic Spirits Manager

**Date:** April 1, 2024

**Re:** Arctic Spirits Manager's report and monthly recap comparison.

---

The following is a calendar recap for March 2023 as compared to March 2024.

Total revenue collected in March of 2023 was \$275,516.44, compared to \$282,588.25 in March of 2024. This is an increase of \$7,071.81 or almost 2% more revenue than last year. There were 25 sales days in March of 2023 and 26 sales days in March of 2024.

In March of 2023 we had 5,282 customers compared to 5,659 in March of 2024. This is an increase of 377 customers. The average sale in March of 2023 was \$52.16 compared to \$49.94 in March of 2024 or an average of \$2.22 less spent per customer this year compared to last year.

Cigarette sales in March of 2023 were \$5,478.43 as compared to \$5,977.08 in March of 2024. This is an increase of \$498.65 in tobacco sales compared to this time L.Y.

The Delivery Site 2 logged transactions.

The number of 10-day permits issued was 137.

The number of 30-day permits issued was 17.

The number of 90-day permits issued was 2.

The number of 180-day permits issued was 12.

The number of one-year permits issued was 57.

At least 4 permits were newly suspended or revoked due to background checks, public intoxication reports, and COR/judgement paperwork sent from the jail. We received over 37 COR/judgements to update in our system.

Inventory for March 2024 has been completed and filed.

Please feel free to contact me if you have any questions,  
Jamie Lambert - Arctic Spirits Store Manager  
(907)442-4000 or (907)412-0747



P.O. Box 46  
 Kotzebue, Alaska 99752  
 City Hall (907) 442-3401  
 Police Dept. (907) 442-3351  
 Fire Dept. (907) 442-3404  
 Public Works (907) 442-3401

## Human Resources/Public Relations City Council Report

### Welcome New Hires as of Saturday, April 13, 2024:

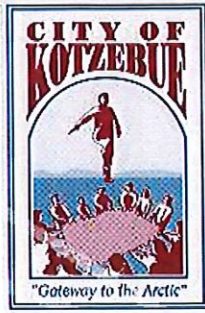
*Louis Burnor* started at Public Works/Water Treatment Plant as a Water Plant Operator.  
*Brian Cuiriz* started at Public Works/City Hall/Parks & Rec as the janitor.  
*Allen Tolbert* started at the Regional Jail as a Municipal Corrections Officer.

### Actively Advertising as of April 13, 2024

JOB TITLE	DEPARTMENT	FULL-TIME/PART-TIME
Police Officer	Police Department	Regular/Full-time
EMS/FIRE: First Responder	Fire Department	Regular/Full-time
Flex EMS/Fire: First Responder	Fire Department	Permanent/On-Call
Accounts Receivable Clerk	Finance Department	Regular/Full-time
Retail Sales Associate	Arctic Spirits	Regular/Full-Time
Line Maintenance Operator	Public Works	Regular/Full-time
Temp Laborers (4 Positions)	Public Works	Temporary/Full-time
Refuse Landfill Supervisor	Public Works	Regular/Full-Time
Refuse Helper	Public Works	Regular/Full-Time
Harbor Master	Parks & Rec	Seasonal/Full-Time
Harbor Attendant	Parks & Rec	Temporary/Full-Time

### Key Accomplishments/Ongoing items:

- City Website:** Progressed development for the new City website, focusing on user-friendliness.
- Arctic Circle Spring Festival:** Conducted promotional activities to boost community engagement.
- HR Enhancements:** Implemented background checks, updated paperwork, and streamlined document signing.
- Social Media:** Improved content quality on the City's Facebook page for better engagement.
- Personnel Files:** Organized files to ensure legal compliance and data security.



P.O. Box 46  
Kotzebue, AK 99752

Phone: (907) 442-3401  
Fax: (907) 442-2155

04/18/24

### Planning Director: April RCCM Report

- I. Swan Lake Loop Disaster
  - a. Homes' Water/Sewer update
    - i. 139 Homes on Swan Lake Loop with water/sewer services
    - ii. 7 Homes with frozen water service lines
    - iii. 3 Homes with frozen sewer service lines
    - iv. The frozen service lines at these homes are due to internal plumbing issues that cannot be resolved through city staff.
  - b. Three assistance programs available to effected homes on Swan Lake Loop:
    - i. Public Assistance (PA)
    - ii. Individual Assistance (IA)
    - iii. Small Business Administration (SBA) Economic Injury Disaster Loan (EIDL). NOT activated yet.
  - c. **Goal:** Assist in the recovery and future prevention of water loop related disasters and malfunctions to provide City of Kotzebue residents with safe reliable water and sewer services.
- II. Disposal of City-owned Property through sale to Native Village of Kotzebue (NVOK)
  - a. Planning Commission recommendation in the form of resolution was brought before the City Council at their regular meeting on 04/04/2024.
  - b. The disposal of this property now needs to be passed by ordinance which involves a public hearing and two readings of the ordinance followed by a vote by the City Council.
- III. Permits
  - a. Building permits
    - i. None
  - b. Moving permits
    - i. None
  - c. Excavation permits
    - i. 1 pending
  - d. Variance Requests
    - i. 1 pending
- IV. Hazards Mitigation Plan (HMP) Update

- a. Working on update with DOWL and project team.
- b. Four public meetings held.
- c. 03/31/24 end of “official” Public Comment Period.
- d. 04/2024-06/2024 start first draft of HMP.
- e. **Goal:** Update the current City of Kotzebue HMP to aid in the mitigation of new and current hazards faced by the City of Kotzebue.

V. CAIN Building update

- a. Directive given from the Planning Commission to the Planning Department to assess CAIN building for use as Recreation Center or Police station during the Regular Planning Commission Meeting 02/08/24.
- b. Met with DOWL, Architects Alaska, Parks and Recreation Director, City Manager, and Police Chief to discuss planning and design feasibility.
- c. Due to cost restrictions, it was requested that DOWL get estimates for only the Recreation Center design.
- d. Design and estimates for the Recreation Center option presented to the Planning Commission during April Regular Meeting.
- e. Recommendation made by the Planning Commission for use of the building as a community recreation center.
- f. **Goal:** Utilize the CAIN building in such a way that is beneficial to well-being and health of City of Kotzebue residents.