



# CITY OF KOTZEBUE NOTICE

## Regular City Council Meeting Minutes

February 20, 2025 at 5:15 PM

Kotzebue Youth Center – 946 Wanda St

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### THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:  
**49401#**

#### **I. Call to Order**

Vice-Mayor Sherman called the meeting to order at 5:17 PM.

#### **II. Roll Call/Introduction of Staff and Guests**

Present at time of roll call: Ernest Norton, Derek Haviland-Lie, Joshua Hadley, Kathleen Sherman, Ruth Moto, and Johnson Greene.

Cory Jackson and Bristol Huffman were excused.

Staff present: Russ Ferguson, Paeton Schaeffer, Lorraine Hunnicutt, Mike Laughlin, Sam Camp, Chris Cook, Ben Mohr, Drue Pearce, Jamie Lambert, Joe Evans, and Edwin Carlson.

#### **III. Invocation/Moment of Silence**

Interim City Manager, Russ Ferguson, provided an invocation.

#### **IV. Pledge of Allegiance**

Pledge of Allegiance

#### **V. Adoption of The Agenda**

Council Member Moto made a motion, seconded by Council Member Norton to approve the adoption of the agenda.

Motion passed unanimously.

#### **VI. Adoption of Minutes**

**a) February 6th, 2025**

**b) February 10th, 2025**

Mayor Haviland-Lie made a motion, seconded by Council Member Hadley to approve the meeting minutes from February 6<sup>th</sup>, and 10<sup>th</sup>.

Motion passed unanimously.

## VII. Citizen Comments

## VIII. Correspondence

### a) Letter of Continued Interest for Planning Commission

Council Member Norton made a motion, seconded by Council Member Moto to approve Barbara Collison to the City of Kotzebue's Planning Commission.

Motion passed unanimously.

### b) Swan Lake Loop Replacement Update – DOWL

This item can be found on recording at the City Hall.

## IX. Unfinished Business

### a) **ORDINANCE 25-01**, ENTITLED: "A NON-CODE ORDINANCE ADOPTING A FEE SCHEDULE FOR THE CITY OF KOTZEBUE, ALASKA FOR THE CALENDAR YEAR 2025" **SECOND READING**

Council Member Hadley made a motion, seconded by Council Member Moto to approve Ordinance 25-01.

#### Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Ruth Moto	Yes	Johnson Greene	Yes

Motion passed.

## X. New Business

### a) Manager's Reports

1. City Manager
2. Holland and Hart
3. The Mulder Company
4. Joe Evans City Attorney
5. Finance Director **\*needs to accept and approve Finance report\***

Council Member Hadley made a motion, seconded by Council Member Moto to accept and approve the Finance report.

#### Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes

Ruth Moto	Yes	Johnson Greene	Yes
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**Motion passed; Finance report approved.**

6. Public Works **\*needs to accept and approve Public Works report\***

Council Member Hadley made a motion, seconded by Council Member Norton to accept and approve the Public Works report.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Ruth Moto	Yes	Johnson Greene	Yes

**Motion passed; Public Works report approved.**

7. Police Department

8. Fire Department

9. Parks & Recreation

10. Package Store

11. Public Relations/Human Resources

12. Planning Department

**All reports can be found on recording at the City Hall.**

- b) **RESOLUTION 25-11**, A RESOLUTION OF THE KOTZEBUE CITY COUNCIL ACCEPTING THE RECOMMENDATION RESOLUTION OF THE PLANNING COMMISSION FOR THE APPROVAL OF THE VACATION AND REPLAT REQUEST SUBMITTED BY CROWLEY FUELS LLC.

Council Member Norton made a motion, seconded by Council Member Hadley to approve Resolution 25-11.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Ruth Moto	Yes	Johnson Greene	Yes

**Motion passed.**

**XI. Council Members Comments**

Seat F: Cory Jackson

Seat G: Johnson Greene

Seat B: Derek Haviland-lie

Seat D: Kathleen Sherman

Seat C: Joshua Hadley

Seat E: Ruth Moto

Seat A: Ernest Norton

Youth Representative: Bristol Huffman

**All comments can be found on recording at the City Hall.**

## **XII. Executive Session**

Council Member Hadley made a motion, seconded by Council Member Moto to enter Executive Session to discuss matters which by law, or municipal ordinance are required to be confidential.

Entered Executive Session at 6:56 PM.

Reentered Open Session at 8:04 PM.

During this time direction was given, action was taken to send out a public notice for manganese levels and to suspend water billing for the months of February, March, and April 2025.

### **Roll Call Vote to Suspend Water Billing for the Months of February, March, and April 2025**

<b>Ernest Norton</b>	<b>Yes</b>	<b>Derek Haviland-Lie</b>	<b>Yes</b>
<b>Joshua Hadley</b>	<b>Yes</b>	<b>Kathleen Sherman</b>	<b>Yes</b>
<b>Ruth Moto</b>	<b>Yes</b>	<b>Johnson Greene</b>	<b>Yes</b>

**Motion passed.**

## **XIII. Adjournment**

Council Member Hadley made a motion, seconded by Council Member Norton to adjourn. Motion passed unanimously.

**Meeting adjourned at 8:05 PM.**

**Accepted by:**

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**Derek Haviland-Lie**                      **Mayor**

**[SEAL]**

**Respectfully submitted by:**

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**Paeton Schaeffer**

**City Clerk**