



CITY OF KOTZEBUE NOTICE

Regular City Council Meeting Minutes

January 07, 2025 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:
49401#

I. Call to Order

Mayor Haviland-Lie called the meeting to order at 5:15 PM.

II. Roll Call/Introduction of Staff and Guests

City Council Members present at time of roll call: Ernest Norton, Derek Haviland-Lie, Joshua Hadley, Ruth Moto, Cory Jackson, Johnson Greene.

Vice-Mayor Kathleen Sherman, and Youth Representative Bristol Huffman arrived at 5:17 PM.

Staff and guests present at time of roll call: Tessa Baldwin, Mike Laughlin, Paeton Schaeffer, Jamie Lambert, Sam Camp, Christopher Cook, Joe Evans, Ron Johnson, Rachel Belamour, Russ Ferguson, Ben Mohr, and Matt Bergan.

III. Invocation/Moment of Silence

Council Member Hadley provided an invocation.

IV. Pledge of Allegiance

Pledge of Allegiance.

V. Adoption of The Agenda

Changes were made during the meeting to the agenda.

Council Member Norton made a motion to approve the amended agenda, seconded by Council Member Jackson.

The agenda was **approved as amended**.

VI. Adoption of Minutes

a) September 23rd, 2024

Council Member Norton made a motion, seconded by Council Member Hadley, to approve the meeting minutes from September 23rd, 2024.

The meeting minutes were approved by unanimous vote from the Council.

b) December 5th, 2024

Council Member Norton made a motion, seconded by Council Member Hadley to approve the meeting minutes from December 5th, 2024.

The meeting minutes were approved by unanimous vote from the Council.

VI. Citizen Comments

Matt Bergan spoke to the Council regarding “rejuvenating” the teen rec center, he stated that lack of maintenance and upkeep is why the building is in its current condition and that the City should work with partners in the community for this project.

VIII. Correspondence

a) February 2025 Juneau Lobbying Trip Discussion

It was discussed that Mayor Haviland-Lie, Vice-Mayor Sherman, and Council Member Hadley will attend the annual lobbying trip scheduled for February 12th, 13th, and 14th in Juneau, AK.

b) Kobuk 440 Donation Request

The Kobuk 440 was awarded \$500.00 for their donation request.

IX. Unfinished Business

X. New Business

a) Manager's Reports

1. City Manager
2. Holland and Hart
3. The Mulder Company
4. Joe Evans City Attorney
5. Finance Director ***need to accept and approve Finance report***

Council Member Hadley made a motion to accept and approve the finance report, seconded by Council Member Norton.

Roll Call Vote

| | | | |
|----------------|-----|--------------------|-----|
| Ernest Norton | Yes | Derek Haviland-Lie | Yes |
| Joshua Hadley | Yes | Kathleen Sherman | Yes |
| Ruth Moto | Yes | Cory Jackson | Yes |
| Johnson Greene | Yes | | |

Motion passed.

6. Public Works ***need to accept and approve Public Works report***

Council Member Hadley made a motion to accept and approve the public works report, seconded by Vice-Mayor Sherman.

Roll Call Vote

| | | | |
|------------------|-----|--------------------|-----|
| Ernest Norton | Yes | Derek Haviland-Lie | Yes |
| Joshua Hadley | Yes | Ruth Moto | Yes |
| Kathleen Sherman | Yes | Cory Jackson | Yes |
| Johnson Greene | Yes | | |

Motion passed.

7. Police Department

8. Fire Department

9. Parks & Recreation

10. Package Store

11. Public Relations/Human Resources

12. Planning Department

c) Planning Commission Resolution 24-12, CAIN Building Utilization Recommendation

Discussion by City Council

Council Member Norton made a motion, seconded by Council Member Hadley to accept PC Resolution 24-12.

Roll Call Vote

| | | | |
|----------------|-----|--------------------|-----|
| Ernest Norton | Yes | Derek Haviland-Lie | Yes |
| Joshua Hadley | Yes | Kathleen Sherman | Yes |
| Ruth Moto | Yes | Cory Jackson | Yes |
| Johnson Greene | Yes | | |

Motion passed.

d) RESOLUTION 25-01, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER, ACTING CITY MANAGER AND/OR HER/HIS DESIGNEE TO FINALIZE AND EXECUTE AN APPROPRIATE CONTRACT AND ANY OTHER RELATED DOCUMENTS WITH PND ENGINEERS,

INC., ANCHORAGE, ALASKA, FOR CONSULTING SERVICES FOR THE CAPE BLOSSOM REGIONAL PORT.

Council Member Hadley made a motion, seconded by Vice-Mayor Sherman to approve Resolution 25-01.

Roll Call Vote

| | | | |
|------------------|-----|--------------------|-----|
| Ernest Norton | Yes | Derek Haviland-Lie | Yes |
| Joshua Hadley | Yes | Ruth Moto | Yes |
| Kathleen Sherman | Yes | Cory Jackson | Yes |
| Johnson Greene | Yes | | |

Motion passed.

- e) **RESOLUTION 25-02**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER, ACTING CITY MANAGER AND/OR HER/HIS DESIGNEE TO FINALIZE AND EXECUTE AN APPROPRIATE CONTRACT AND ANY OTHER RELATED DOCUMENTS WITH DOWL AND DRAKE CONSTRUCTION, INC. ("DCI") BASED UPON THEIR JOINT SUBMITTAL, DATED DECEMBER 2, 2024, TO RFP 2024-06 WTP FILTRATION MODIFICATION.

Vice-Mayor Sherman made a motion, seconded by Council Member Jackson to approve Resolution 25-02.

Roll Call Vote

| | | | |
|------------------|-----|--------------------|-----|
| Ernest Norton | Yes | Derek Haviland-Lie | Yes |
| Joshua Hadley | Yes | Ruth Moto | Yes |
| Kathleen Sherman | Yes | Cory Jackson | Yes |
| Johnson Greene | Yes | | |

Motion passed.

- f) **RESOLUTION 25-03**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER, ACTING CITY MANAGER AND/OR HER/HIS DESIGNEE TO FINALIZE AND EXECUTE AN APPROPRIATE CONTRACT AND ANY OTHER RELATED DOCUMENTS WITH MANIILAQ ASSOCIATION FOR BASIC AND/OR PART-TIME ADVANCED LIFE SUPPORT AMBULANCE SERVICES WITHIN THE CITY LIMITS OF THE CITY OF KOTZEBUE AND IMMEDIATE ENVIRONS.

Council Member Norton made a motion, seconded by Council Member Moto to approve Resolution 25-03.

Roll Call Vote

| | | | |
|------------------|-----|--------------------|-----|
| Ernest Norton | Yes | Derek Haviland-Lie | Yes |
| Joshua Hadley | Yes | Ruth Moto | Yes |
| Kathleen Sherman | Yes | Cory Jackson | Yes |
| Johnson Greene | Yes | | |

Motion passed.

g) RESOLUTION 25-04, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER, ACTING CITY MANAGER AND/OR HER/HIS DESIGNEE WORKING WITH THE CITY OF KOTZEBUE FINANCE DIRECTOR TO ESTABLISH APPROPRIATE FINANCIAL/CREDIT CARD ACCOUNTS WITH CREDIT UNION 1 ALASKA THROUGH ITS KOTZEBUE BRANCH AT 606 BISON STREET, KOTZEBUE, ALASKA.

Council Member Norton made a motion to put Resolution 25-04 up for discussion, seconded by Council Member Jackson.

Roll Call Vote

| | | | |
|------------------|----|--------------------|----|
| Ernest Norton | No | Derek Haviland-Lie | No |
| Joshua Hadley | No | Ruth Moto | No |
| Kathleen Sherman | No | Cory Jackson | No |
| Johnson Greene | No | | |

Motion failed.

h) RESOLUTION 25-05, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING A CONTRACT WITH VITUS TERMINALS, LLC FOR FUEL DELIVERY SERVICES FOR THE REMAINDER OF CY2025.

Council Member Norton made a motion, seconded by Council Member Moto to approve Resolution 25-05.

Roll Call Vote

| | | | |
|------------------|-----|--------------------|-----|
| Ernest Norton | Yes | Derek Haviland-Lie | Yes |
| Joshua Hadley | Yes | Ruth Moto | Yes |
| Kathleen Sherman | Yes | Cory Jackson | Yes |
| Johnson Greene | Yes | | |

Motion passed.

XI. Council Members Comments

Seat F: Cory Jackson

Seat G: Johnson Greene

Seat B: Derek Haviland-lie

Seat D: Kathleen Sherman

Seat C: Joshua Hadley

Seat E: Ruth Moto

Seat A: Ernest Norton

Youth Representative: Bristol Huffman

All comments can be found on recording at the City Hall.

XII. Executive Session

Vice-Mayor Sherman made a motion, seconded by Council Member Jackson to enter Executive Session to discuss matters which by law, or municipal ordinance are required to be confidential.

Entered Executive Session at 7:42 PM.

Reentered Open Session at 9:08 PM.

Direction was given, no votes were taken during this time.

XIII. Adjournment

Vice-Mayor Sherman made a motion, seconded by Council Member Jackson to adjourn.

Meeting adjourned at 9:21 PM.