



CITY OF KOTZEBUE

Regular City Council *Meeting Minutes*

May 15, 2025

Kotzebue Youth Center – 815 Wanda St

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:
49401#

ORDINANCE 25-03 [FIRST HEARING]

I. **Call to Order** at 5:19pm

II. **Roll Call**

City Council Members present at time of roll call: Mayor Derek Haviland-Lie, Vice Mayor Kathleen Sherman, Members Ernest Norton, Joshua Hadley, Johnson Green, Ruth Moto, Cory Jackson, and Youth Representative Bristol Huffman.

Quorum Established

III. **Introduction of Staff & Guests**

Staff present at the time of roll call: City Manager Leon Kiana, City Clerk Donald Jones, Finance Director Mike Laughlin, PD Sgt. Meier, FD Lt. Neal Carlson, Public Works Director Russ Ferguson, Arctic Spirits Manager Jamie Lambert, Planning Director Sam Camp, Parks & Rec Director Ron Johnson, City Attorney Joe Evans, HR Administrator Rachel Belamour, and State Lobbyist Ben Mohr.

Guests present/telephonically at the time of roll call: State Representative Robyn Burke, Citizens John Rae, Aurora Sweeney, and Brittney Sweeney. FNBA Representatives Elaine Kroll, Sean Brown, Nili Sundown, Sherilee Keopuhiwa, and Diana Wessels.

IV. **Pledge of Allegiance**

All stood for Pledge of Allegiance

V. **Invocation/Moment of Silence**

Vice Mayor Kathleen Sherman gave invocation

VI. **Adoption of The Agenda**

Agenda Amended by Mayor Haviland-Lie

- State Representative Burke updates added to Citizens Comments
- KMHS Student Council Presentation added to Correspondence

Council Member Norton made a motion to approve the agenda as amended, seconded by Council Member Hadley.

Motion passed unanimously.

VII. Adoption of Minutes

- a) April 03, 2025 RCCM Meeting Minutes
- b) April 17, 2025 RCCM Meeting Minutes

Council Member Norton made a motion to approve April 03, 2025 and April 17, 2025 meeting minutes as a block, seconded by Vice Mayor Sherman.

Motion passed unanimously.

VIII. Citizen Comments

State Representative - District 40 - Robyn Burke updated and addressed the City Council on State of Alaska legislative affairs.

The following legal proceeding regarding Citizen Comments, all comments can be found on recording at the City Hall.

IX. Correspondence

- a) KMHS Student Council Presentation
- b) Letter of Continued Interest for LRA Board - C. Nordlum

Council Member Norton made a motion to approve, seconded by Council Member Greene.

Motion passed unanimously.

- c) Donation Request - Qatnut Trade Fair

City Council approved \$1000.00 monetary donation to Qatnut Trade Fair.

- d) Letter of Support for Maniilaq Association Application for the Community Health Centers Senior Access Program

- e) Donation Request – Ducks Unlimited Summer Camp

City Council approved in-kind donation use of the Kotzebue Youth Center for the 3-day summer camp.

- f) Drake Construction, INC. Public Rights-of-Way Haul Route

The following legal proceeding regarding Correspondence, all comments can be found on recording at the City Hall.

X. Unfinished Business

No unfinished business.

XI. New Business

a) Manager's Reports

1. City Manager
2. Holland and Hart
3. The Mulder Company
4. Joe Evans City Attorney
5. Finance Director (need to vote to accept & approve)

Council Member Norton made a motion, and Vice Mayor Sherman seconded to accept and approve Finance Report.

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	<i>absent</i>	Kathleen Sherman	YES
Ruth Moto	<i>absent</i>	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed.

6. Public Works (need to vote to accept & approve)

Council Member Norton made a motion, and Council Member Jackson seconded to accept and approve Public Works Report.

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	YES	Kathleen Sherman	YES
Ruth Moto	<i>absent</i>	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed.

~~i. Public Works Water~~

7. Police Department
8. Fire Department

- 9. Parks & Recreation
- 10. Package Store
- 11. Public Relations/Human Resources
- 12. Planning Department

The following legal proceeding regarding Manager’s Reports, all comments can be found on recording at the City Hall.

b) ORDINANCE 25-03 ENTITLED: "A CODE ORDINANCE ADDING NEW SECTIONS TO THE KOTZEBUE MUNICIPAL CODE (“KMC”) TITLE 13, CHAPTER 13.04, WATER AND SEWER UTILITY, A NEW SECTION 13.04.350, ENTITLED ‘*LIENS FOR PAST DUE UTILITY BILLINGS*’ AND KOTZEBUE MUNICIPAL CODE (“KMC”) CHAPTER 8.04, REFUSE COLLECTION, A NEW SECTION 8.04.310, ENTITLED ‘*LIENS FOR PAST DUE UTILITY BILLINGS*’ AS SET FORTH HEREIN.” **[FIRST HEARING]**

c) RESOLUTION 25-22, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER WORKING WITH THE FINANCE DIRECTOR TO ESTABLISH A CITY OF KOTZEBUE BANKING RELATIONSHIP WITH FIRST NATIONAL BANK OF ALASKA (“FNBA”)."

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	YES	Kathleen Sherman	YES
Ruth Moto	<i>absent</i>	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed.

d) RESOLUTION 25-23, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE SETTING REVISED / UPDATED / RECALCULATED WATER, SEWER AND GARBAGE RATES AS REQUIRED BY ORDINANCE 25-02, EFFECTIVE JUNE 1, 2025."

Scheduled second public hearing for June 5, 2025

e) RESOLUTION 25-24, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ACCEPTING AND APPROVING AN AWARD TO SHORELINE PETROLEUM AS PER ITS RESPONSE TO ITB 25--12 IN THE AMOUNT OF ONE HUNDRED AND FIVE THOUSAND, ONE HUNDRED AND SEVENTY-SEVEN DOLLARS AND ONE CENTS (\$105,177.01) FOR SHOP OILS AND FLUIDS AND

URES CO CONSTRUCTION MATERIALS IN RESPONSE TO ITB 25-04 IN THE AMOUNT OF FIFTY-TWO THOUNSAND AND EIGHT HUNDRED DOLLARS AND NO CENTS (\$52,800.00) FOR CITRIC ACID."

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	YES	Kathleen Sherman	YES
Ruth Moto	<i>absent</i>	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed.

- f) RESOLUTION 25-25**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ESTABLISHING JUNE 9 THROUGH JUNE 21, 2025 AS "JUNE NELSON SPRING CLEAN UP AND BEAUTIFICATION WEEKS" AND AUTHORIZING WAIVER OF THE BALER BUILDING FEES FOR CLEAN UP WEEK PARTICIPANTS."

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	YES	Kathleen Sherman	YES
Ruth Moto	<i>absent</i>	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed.

- g) DOWL - Kotzebue Utility Rate Study**

Postponed for Supplemental Information from Finance Director

The following legal proceeding regarding New Business, all comments can be found on recording at the City Hall.

XII. Council Members Comments

Seat A: Ernest Norton

Seat B: Derek Haviland-Lie

Seat C: Joshua Hadley

Seat D: Kathleen Sherman

Seat E: Ruth A. Moto

Seat F: Cory Jackson

Seat G: Johnson Greene

Youth Representative: Bristol Huffman

The following legal proceeding regarding Council Members Comments, all comments can be found on recording at the City Hall.

XIII. Executive Session

Council Member Hadley made a motion, seconded by Council Member Norton.

Motion passed unanimously.

The Council Members went into Executive Session at 10:06pm.

The regular city council meeting reconvened in open session at 11:10pm.

Mayor Haviland-Lie reported that no votes were taken in Executive Session and direction was given to City Administration.

XIV. Adjournment

Council Member Norton made a motion, seconded by Council Member Jackson to adjourn.

Motion passed unanimously.

Meeting Adjourned at 11:12pm.

Accepted by:

Derek Haviland-Lie

Mayor

[SEAL]

Respectfully Submitted by:

Donald Jones

City Clerk