

City of Kotzebue

City Manager's Report

Regular City Council Meeting – February 2026

City Operations & Finance

Financial Stability & Oversight

Staff continue to closely monitor revenues, expenditures, and grant opportunities to maintain strong cash flow and long-term fiscal stability. The City remains in a positive cash position while carefully managing operating costs and upcoming capital and infrastructure needs.

Issues with the City's SAM.gov registration and account access were successfully resolved after seeking assistance from the office of **Lisa Murkowski**, ensuring the City remains eligible for federal grants and funding opportunities without interruption.

Technology & Asset Management

At the request of **Alaska Communications (ACS)**, tighter controls have been implemented regarding the removal or reassignment of City computers and printers. These devices are often preassigned to departments and positions with specific configuration needs.

We are also conducting a full hardware audit of all City technology assets, including computers and printers, to ensure equipment is properly assigned, documented, and accounted for.

Infrastructure & Public Works

Lift Station 9

Coordination continues regarding the failure of Lift Station 9. Documentation, damage summaries, and available drawings are being compiled and transmitted through the City Attorney's office to support the ongoing investigation and technical review.

Storm & Sewer Impacts

Staff continue working with local and regional partners to address infrastructure and household impacts related to recent storm and utility issues. Discussions are underway with the interagency relief panel to determine whether donated disaster funds may be used to assist households affected by sewer back-ups, including replacement of contaminated appliances.

Facilities & Recreation

Recreation Facilities

Planning and assessment continue for Parks and Recreation facilities and programming needs. Staff are identifying funding opportunities to support building repairs, equipment needs, and the potential expansion of after-school programming to help fill the service gap left by the closure of the Boys & Girls Club.

Operations

Departments continue coordinating facility usage and resources to maintain safe and effective service delivery across programs.

Grants & Partnerships

Rural Health Transformation Program (RHTP)

Departments are reviewing potential projects and eligible uses for RHTP funding, including emergency response equipment, communications upgrades, and recreation facility improvements.

Recreation Economy for Rural Communities (RERC)

The City continues participation in the Recreation Economy for Rural Communities program to explore strategies that leverage outdoor recreation, tourism, and community amenities to strengthen Kotzebue's local economy and quality of life.

Personnel & Professional Development

Staffing

Recruitment, retention, and cross-training efforts remain ongoing to ensure continuity of operations and maintain service levels across departments.

Professional Development

I am continuing to fulfill the required coursework associated with my position and am currently **56% complete** with the certification program.

Focus Areas Moving Forward

- Maintain strong fiscal management and pursue additional grant funding
 - Complete the Citywide technology asset audit
 - Address priority infrastructure and utility system needs
 - Support residents affected by storm and sewer impacts
 - Advance Parks & Recreation programming and facility improvements
 - Strengthen partnerships with regional organizations and agencies
 - Continue professional development and organizational capacity building
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Respectfully submitted,

Ron Johnson

Ron Johnson
City Manager
City of Kotzebue
907-442-3401
907-412-2249

Responses to questions asked of Finance at the January 15, 2026 RCCM Meeting

Councilwoman Sherman:

Which months in 2025 were residents of Kotzebue not billed for water due to high manganese levels?

Response:

Residents were not billed for February, March, April, June, July, or August. However, eight households were inadvertently charged in June, and two additional households in August. These billing errors were promptly identified and corrected, and credits were issued immediately. All other months were billed as usual.

Councilman Haviland-Lie:

Could you please explain the benefits the Northwest Arctic Borough provides to us through the CUOP?

Response:

It is a common misconception that only disabled or senior residents receive this benefit; however, this is not the case. In 2025, the city received approximately \$450,000 from the Northwest Arctic Borough. The breakdown below outlines how each group benefited from these funds:

	Regular Rates	Current Rates	Benefit
Water	101.46	84.74	16.72
Sewer	46.60	32.98	13.62
Sr/Disability Rate			
Water	40.58	0.48	40.10
Sewer	20.18	5.96	14.22

Kotzebue City
Revenues with Comparison to Budget
For the 2 Months Ending February 28, 2026

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>GENERAL REVENUE</u>					
100-00-43100 Sales Tax	182,256.67	182,256.67	4,425,000.00	4,242,743.33	4.1
100-00-43105 Sale Tax-Bingo/Pull Tabs	.00	.00	300,000.00	300,000.00	.0
100-00-43110 Sales Tax - MUS	9,341.76	9,341.76	65,000.00	55,658.24	14.4
100-00-43111 Bed Tax	.00	.00	94,459.00	94,459.00	.0
100-00-43116 Liquor Store Use Tax	10,762.52	10,762.52	180,722.00	169,959.48	6.0
100-00-43117 Tobacco - Excise Tax	.00	.00	268,685.00	268,685.00	.0
100-00-43120 Penalties/Interest	.00	.00	26,270.00	26,270.00	.0
100-00-43125 Municipal Court Fines	.00	.00	9,500.00	9,500.00	.0
100-00-43126 Court Fees for Summons	75.00	75.00	500.00	425.00	15.0
100-00-43130 Interest	.00	.00	5,000.00	5,000.00	.0
100-00-43200 State Revenue Sharing	.00	.00	120,180.00	120,180.00	.0
100-00-43207 State of AK PERS Relief	.00	.00	105,000.00	105,000.00	.0
100-00-43211 Misc Income-Forfeitures	100.00	100.00	.00	(100.00)	.0
100-00-43305 Equipment Rental	.00	.00	1,500.00	1,500.00	.0
100-00-43315 DOC Jail Contract	.00	.00	1,005,213.06	1,005,213.06	.0
100-00-43330 Rentals/Lease	.00	.00	23,000.00	23,000.00	.0
100-00-43335 Xerox Copy	.00	.00	10.00	10.00	.0
100-00-43345 Maps	.00	.00	150.00	150.00	.0
100-00-43400 Alarms Monitoring	.00	.00	200.00	200.00	.0
100-00-43415 Animal Control Fees	100.00	100.00	750.00	650.00	13.3
100-00-43425 Building Permits	10.00	10.00	3,500.00	3,490.00	.3
100-00-43426 Community Activities	.00	.00	5,000.00	5,000.00	.0
100-00-43427 Notary Services	16.05	16.05	150.00	133.95	10.7
100-00-43435 Miscellaneous Permits	220.00	220.00	8,200.00	7,980.00	2.7
100-00-43505 Cash Over/Short-G.F.	.00	.00	100.00	100.00	.0
100-00-43520 Miscellaneous Income	7,749.64	7,749.64	15,000.00	7,250.36	51.7
100-00-43522 Gen Fund Admin Overhead	.00	.00	550,000.00	550,000.00	.0
100-00-43523 Electric & Telephone Coop	.00	.00	115,621.00	115,621.00	.0
100-00-43524 OTZ Native Village-Roads	.00	.00	50,000.00	50,000.00	.0
100-00-43525 NSF Check Fee	30.00	30.00	500.00	470.00	6.0
100-00-43526 Snow Removal	.00	.00	500.00	500.00	.0
100-00-43530 Donations	5,050.00	5,050.00	2,500.00	(2,550.00)	202.0
100-00-43534 911 Billing Surcharge	9,112.34	9,112.34	150,000.00	140,887.66	6.1
100-00-43535 Ambulance 3rd Party	35,169.93	35,169.93	250,000.00	214,830.07	14.1
100-00-43536 Maniilaq Ambulance	.00	.00	450,000.00	450,000.00	.0
100-00-43610 Food	.00	.00	1,000.00	1,000.00	.0
100-00-43615 Building Rental	2,923.01	2,923.01	15,000.00	12,076.99	19.5
100-00-43616 Special Events / Misc.	.00	.00	500.00	500.00	.0
100-00-43800 Operating Tranfers In	.00	.00	1,778,344.00	1,778,344.00	.0
Total GENERAL REVENUE	262,916.92	262,916.92	10,027,054.06	9,764,137.14	2.6
Total Fund Revenue	262,916.92	262,916.92	10,027,054.06	9,764,137.14	2.6

Kotzebue City
Expenditures with Comparison to Budget
For the 2 Months Ending February 28, 2026

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ADMINISTRATION DEPT.</u>					
100-10-54125 Salaries & Wages	75,937.13	75,937.13	600,750.00	524,812.87	12.6
100-10-54130 Overtime Salaries	412.97	412.97	1,500.00	1,087.03	27.5
100-10-54140 Employee Benefits	23,704.66	23,704.66	233,558.50	209,853.84	10.2
100-10-54210 Electricity	607.98	607.98	8,500.00	7,892.02	7.2
100-10-54215 Heating Fuel	1,301.60	1,301.60	13,000.00	11,698.40	10.0
100-10-54220 Building Maintenance	354.19	354.19	3,000.00	2,645.81	11.8
100-10-54306 Meals & Entertainment	.00	.00	500.00	500.00	.0
100-10-54315 Office Supplies & Equip.	6,591.96	6,591.96	15,000.00	8,408.04	44.0
100-10-54325 Office Leased Equipment	1,179.81	1,179.81	30,000.00	28,820.19	3.9
100-10-54400 Service Charges	48.12	48.12	3,500.00	3,451.88	1.4
100-10-54407 Employee Morale & Health	.00	.00	600.00	600.00	.0
100-10-54410 Telephone/Fax	2,487.22	2,487.22	28,000.00	25,512.78	8.9
100-10-54415 Travel/Lodging	500.50	500.50	10,000.00	9,499.50	5.0
100-10-54425 Training	1,013.49	1,013.49	5,000.00	3,986.51	20.3
100-10-54430 Dues & Membership	.00	.00	500.00	500.00	.0
100-10-54434 Ambulance 3rd Party Fees	(18,389.05)	(18,389.05)	.00	18,389.05	.0
100-10-54435 Postage	648.74	648.74	1,000.00	351.26	64.9
100-10-54436 Professional Services	5,148.00	5,148.00	110,000.00	104,852.00	4.7
100-10-54437 Audit Consulting	.00	.00	300,000.00	300,000.00	.0
100-10-54438 Legal	14,405.18	14,405.18	200,000.00	185,594.82	7.2
100-10-54439 Insurance	.00	.00	12,000.00	12,000.00	.0
100-10-54441 Lobbying	10,250.00	10,250.00	45,000.00	34,750.00	22.8
100-10-54450 Freight Charges	.00	.00	1,000.00	1,000.00	.0
100-10-54505 Unleaded Gas	.00	.00	1,500.00	1,500.00	.0
100-10-54526 Light Vehicle R & M	.00	.00	1,500.00	1,500.00	.0
100-10-54620 Maintenance/Support Agrmt	.00	.00	32,000.00	32,000.00	.0
100-10-54625 Computer & DP Equipment	2,766.75	2,766.75	.00	(2,766.75)	.0
100-10-54700 Penalties	1,589.35	1,589.35	.00	(1,589.35)	.0
100-10-54901 Miscellaneous	6,665.00	6,665.00	.00	(6,665.00)	.0
Total ADMINISTRATION DEPT.	137,223.60	137,223.60	1,657,408.50	1,520,184.90	8.3
<u>CITY CLERK</u>					
100-20-54110 Council Honorarium	2,650.00	2,650.00	22,500.00	19,850.00	11.8
100-20-54125 Salaries & Wages	11,923.84	11,923.84	80,503.00	68,579.16	14.8
100-20-54140 Employee Benefits	5,137.97	5,137.97	34,518.75	29,380.78	14.9
100-20-54210 Electricity	101.34	101.34	.00	(101.34)	.0
100-20-54315 Office Supplies	.00	.00	2,000.00	2,000.00	.0
100-20-54406 Community Support	.00	.00	500.00	500.00	.0
100-20-54410 Telephone	182.46	182.46	2,500.00	2,317.54	7.3
100-20-54415 Travel/Lodging	1,001.00	1,001.00	45,000.00	43,999.00	2.2
100-20-54425 Training	.00	.00	1,150.00	1,150.00	.0
100-20-54430 Dues & Memberships	.00	.00	10,000.00	10,000.00	.0
100-20-54439 Insurance	.00	.00	1,750.00	1,750.00	.0
100-20-54440 Advertising (RFB & RFP)	.00	.00	1,500.00	1,500.00	.0
100-20-54500 Council Amenities	.00	.00	500.00	500.00	.0
Total CITY CLERK	20,996.61	20,996.61	202,421.75	181,425.14	10.4
<u>HUMAN RESOURCES</u>					
100-40-54125 Salaries & Wages	.00	.00	119,585.00	119,585.00	.0

Kotzebue City
Expenditures with Comparison to Budget
For the 2 Months Ending February 28, 2026

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-40-54130 Overtime Salaries	.00	.00	500.00	500.00	.0
100-40-54140 Employee Benefits	.00	.00	41,854.75	41,854.75	.0
100-40-54165 Employee Moving Expenses	.00	.00	30,000.00	30,000.00	.0
100-40-54210 Electricity	101.34	101.34	1,200.00	1,098.66	8.5
100-40-54215 Heating Fuel	.00	.00	1,000.00	1,000.00	.0
100-40-54220 Building Maintenance	.00	.00	1,000.00	1,000.00	.0
100-40-54306 Meals & Entertainment	.00	.00	500.00	500.00	.0
100-40-54312 Books & Publications	.00	.00	100.00	100.00	.0
100-40-54315 Office Supplies & Equip.	.00	.00	1,500.00	1,500.00	.0
100-40-54325 Office Leased Equipment	.00	.00	1,500.00	1,500.00	.0
100-40-54407 Employee Morale & Health	.00	.00	1,500.00	1,500.00	.0
100-40-54410 Telephone/Fax	16.99	16.99	500.00	483.01	3.4
100-40-54415 Travel/Lodging	.00	.00	3,000.00	3,000.00	.0
100-40-54425 Training	.00	.00	1,500.00	1,500.00	.0
100-40-54434 Ambulance 3rd Party Fees	(2,858.34)	(2,858.34)	500.00	3,358.34	(571.7)
100-40-54435 Postage	.00	.00	200.00	200.00	.0
100-40-54436 Professional Services	.00	.00	5,000.00	5,000.00	.0
100-40-54438 Legal	.00	.00	50,000.00	50,000.00	.0
100-40-54439 Insurance	.00	.00	2,800.00	2,800.00	.0
100-40-54440 Advertising	.00	.00	4,000.00	4,000.00	.0
100-40-54620 Maintenance/Support Agrmt	.00	.00	500.00	500.00	.0
100-40-54625 Computer & DP Equipment	.00	.00	500.00	500.00	.0
100-40-54901 Miscellaneous	.00	.00	500.00	500.00	.0
Total HUMAN RESOURCES	(2,740.01)	(2,740.01)	269,239.75	271,979.76	(1.0)

CAPITAL PROJ/PLANNING

100-50-54110 Planning Comm Stipend	300.00	300.00	3,250.00	2,950.00	9.2
100-50-54125 Salaries & Wages	13,396.20	13,396.20	206,200.00	192,803.80	6.5
100-50-54130 Overtime	.00	.00	500.00	500.00	.0
100-50-54140 Employee Benefits	3,734.58	3,734.58	72,170.00	68,435.42	5.2
100-50-54315 Office Supplies	.00	.00	1,000.00	1,000.00	.0
100-50-54410 Telephone	16.99	16.99	300.00	283.01	5.7
100-50-54415 Travel/Lodging	.00	.00	2,500.00	2,500.00	.0
100-50-54425 Training	.00	.00	2,500.00	2,500.00	.0
100-50-54435 Postage	.00	.00	20.00	20.00	.0
100-50-54436 Professional Services	345.00	345.00	125,000.00	124,655.00	.3
100-50-54439 Insurance	.00	.00	2,800.00	2,800.00	.0
100-50-54505 Unleaded Gas/Diesel	.00	.00	1,000.00	1,000.00	.0
100-50-54901 Miscellaneous	.00	.00	500.00	500.00	.0
Total CAPITAL PROJ/PLANNING	17,792.77	17,792.77	417,740.00	399,947.23	4.3

POLICE DEPT

100-70-54125 Salaries & Wages	99,191.59	99,191.59	887,735.00	788,543.41	11.2
100-70-54130 Overtime	11,834.25	11,834.25	115,000.00	103,165.75	10.3
100-70-54140 Employee Benefits	39,004.82	39,004.82	350,957.25	311,952.43	11.1
100-70-54210 Electricity	1,666.13	1,666.13	9,700.00	8,033.87	17.2
100-70-54215 Heating Fuel	1,568.97	1,568.97	11,000.00	9,431.03	14.3
100-70-54220 Building Maintenance	118.07	118.07	2,500.00	2,381.93	4.7
100-70-54301 Clothing	747.95	747.95	6,000.00	5,252.05	12.5
100-70-54315 Office Supplies	625.53	625.53	4,500.00	3,874.47	13.9
100-70-54316 Operations Supply	1,052.38	1,052.38	20,000.00	18,947.62	5.3
100-70-54317 Community Policing	.00	.00	625.00	625.00	.0

Kotzebue City
Expenditures with Comparison to Budget
For the 2 Months Ending February 28, 2026

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-70-54325 Office Leased Equipment	393.27	393.27	2,000.00	1,606.73	19.7
100-70-54410 Telephone/Fax	1,173.86	1,173.86	17,500.00	16,326.14	6.7
100-70-54411 Internet/Cable	.00	.00	3,480.00	3,480.00	.0
100-70-54415 Travel/Lodging/Per Diem	.00	.00	25,000.00	25,000.00	.0
100-70-54416 Employee Flights	.00	.00	60,000.00	60,000.00	.0
100-70-54420 Employee Rent	.00	.00	10,000.00	10,000.00	.0
100-70-54425 Training	.00	.00	35,000.00	35,000.00	.0
100-70-54430 Dues & Membership	.00	.00	6,500.00	6,500.00	.0
100-70-54435 Postage	.00	.00	1,000.00	1,000.00	.0
100-70-54436 Professional Services	.00	.00	15,000.00	15,000.00	.0
100-70-54439 Insurance	.00	.00	235,000.00	235,000.00	.0
100-70-54440 Advertising	.00	.00	500.00	500.00	.0
100-70-54505 Unleaded Gas/Diesel	.00	.00	31,250.00	31,250.00	.0
100-70-54526 Light Vehicle R & M	.00	.00	10,000.00	10,000.00	.0
100-70-54530 Equipment Maintenance	.00	.00	625.00	625.00	.0
100-70-54620 Maintenance/Support Agrmt	.00	.00	3,000.00	3,000.00	.0
100-70-54630 Animal Control	.00	.00	2,500.00	2,500.00	.0
Total POLICE DEPT	157,376.82	157,376.82	1,866,372.25	1,708,995.43	8.4

JAIL DEPT

100-75-54125 Salaries & Wages	73,702.97	73,702.97	597,471.00	523,768.03	12.3
100-75-54130 Overtime	16,611.12	16,611.12	115,000.00	98,388.88	14.4
100-75-54140 Employee Benefits	25,935.52	25,935.52	249,364.85	223,429.33	10.4
100-75-54210 Electricity	1,910.58	1,910.58	15,000.00	13,089.42	12.7
100-75-54215 Heating Fuel	5,742.16	5,742.16	55,000.00	49,257.84	10.4
100-75-54220 Building Maintenance	118.07	118.07	13,000.00	12,881.93	.9
100-75-54301 Clothing	864.96	864.96	2,500.00	1,635.04	34.6
100-75-54306 Food & Prisoner Supplies	3,396.35	3,396.35	40,000.00	36,603.65	8.5
100-75-54315 Office Supplies	1,210.52	1,210.52	3,000.00	1,789.48	40.4
100-75-54316 Operation Supplies	.00	.00	7,500.00	7,500.00	.0
100-75-54410 Telephone	800.25	800.25	12,000.00	11,199.75	6.7
100-75-54416 Employee Flights	.00	.00	60,000.00	60,000.00	.0
100-75-54420 Employee Rent	.00	.00	15,000.00	15,000.00	.0
100-75-54425 Training	.00	.00	5,000.00	5,000.00	.0
100-75-54430 Dues & Membership	.00	.00	1,000.00	1,000.00	.0
100-75-54434 Television	.00	.00	2,000.00	2,000.00	.0
100-75-54436 Professional Services	.00	.00	4,000.00	4,000.00	.0
100-75-54439 Insurance	.00	.00	135,000.00	135,000.00	.0
100-75-54450 Freight Charges	.00	.00	100.00	100.00	.0
100-75-54505 Unleaded Gas/Diesel	.00	.00	3,000.00	3,000.00	.0
100-75-54526 Vehicle & Equip R & M	.00	.00	600.00	600.00	.0
100-75-54620 Maintenance/Support	1,235.00	1,235.00	.00	(1,235.00)	.0
100-75-54901 Miscellaneous Expense	.00	.00	93.75	93.75	.0
Total JAIL DEPT	131,527.50	131,527.50	1,335,629.60	1,204,102.10	9.9

FIRE/EMT DEPT

100-80-54125 Salaries & Wages	124,229.96	124,229.96	1,098,710.00	974,480.04	11.3
100-80-54130 Overtime	14,081.53	14,081.53	110,000.00	95,918.47	12.8
100-80-54140 Employee Benefits	42,138.97	42,138.97	423,048.50	380,909.53	10.0
100-80-54210 Electricity	2,218.85	2,218.85	11,500.00	9,281.15	19.3
100-80-54215 Heating Fuel	9,774.44	9,774.44	75,000.00	65,225.56	13.0
100-80-54220 Building Maintenance	118.07	118.07	6,250.00	6,131.93	1.9

Kotzebue City
Expenditures with Comparison to Budget
For the 2 Months Ending February 28, 2026

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-80-54301 Clothing	.00	.00	10,000.00	10,000.00	.0
100-80-54302 Safety and Turnout Gear	.00	.00	15,000.00	15,000.00	.0
100-80-54315 Office Supplies	.00	.00	3,000.00	3,000.00	.0
100-80-54323 Fire prevention/hydant maint.	.00	.00	2,000.00	2,000.00	.0
100-80-54324 Ambulance Supplies&Equip.	.00	.00	5,000.00	5,000.00	.0
100-80-54325 Office Leased Equipment	393.26	393.26	4,000.00	3,606.74	9.8
100-80-54327 Small Tools	.00	.00	1,500.00	1,500.00	.0
100-80-54407 Fire/EMT Rehabilitation	.00	.00	1,250.00	1,250.00	.0
100-80-54410 Telephone/Fax	540.92	540.92	4,000.00	3,459.08	13.5
100-80-54415 Travel/Lodging	.00	.00	30,000.00	30,000.00	.0
100-80-54425 Training	.00	.00	11,000.00	11,000.00	.0
100-80-54430 Dues & Membership	.00	.00	500.00	500.00	.0
100-80-54435 Postage	.00	.00	150.00	150.00	.0
100-80-54436 Professional Services	.00	.00	17,000.00	17,000.00	.0
100-80-54450 Freight Charges	.00	.00	2,000.00	2,000.00	.0
100-80-54505 Unleaded Gas/Diesel	.00	.00	15,000.00	15,000.00	.0
100-80-54526 Vehicle R & M	274.72	274.72	15,000.00	14,725.28	1.8
100-80-54530 Equipment R & M	.00	.00	20,000.00	20,000.00	.0
100-80-57000 Awards and Recognition	.00	.00	5,000.00	5,000.00	.0
Total FIRE/EMT DEPT	193,770.72	193,770.72	1,885,908.50	1,692,137.78	10.3

PUBLIC WORKS DEPT

100-90-54125 Salaries & Wages	110,253.86	110,253.86	775,742.00	665,488.14	14.2
100-90-54130 Overtime	7,667.66	7,667.66	35,000.00	27,332.34	21.9
100-90-54131 Overtime - Roof	261.00	261.00	.00	(261.00)	.0
100-90-54140 Employee Benefits	47,992.34	47,992.34	283,759.70	235,767.36	16.9
100-90-54201 Street Lighting	12,205.35	12,205.35	65,000.00	52,794.65	18.8
100-90-54202 Sign Replacement	.00	.00	500.00	500.00	.0
100-90-54210 Electricity	2,950.73	2,950.73	24,000.00	21,049.27	12.3
100-90-54215 Heating Fuel	23,588.78	23,588.78	170,000.00	146,411.22	13.9
100-90-54220 Building Maintenance	218.06	218.06	20,000.00	19,781.94	1.1
100-90-54300 Cleaning Supplies	.00	.00	1,500.00	1,500.00	.0
100-90-54301 Clothing	99.99	99.99	1,500.00	1,400.01	6.7
100-90-54315 Office Supplies	297.97	297.97	4,000.00	3,702.03	7.5
100-90-54325 Office Leased Equipment	393.27	393.27	4,000.00	3,606.73	9.8
100-90-54327 Small Tools	.00	.00	2,500.00	2,500.00	.0
100-90-54410 Telephone/Fax	1,295.59	1,295.59	6,500.00	5,204.41	19.9
100-90-54415 Travel/Lodging	500.50	500.50	5,000.00	4,499.50	10.0
100-90-54425 Training	.00	.00	5,000.00	5,000.00	.0
100-90-54430 Dues & Memberships	.00	.00	1,500.00	1,500.00	.0
100-90-54435 Postage	.00	.00	1,000.00	1,000.00	.0
100-90-54436 Professional Services	.00	.00	10,000.00	10,000.00	.0
100-90-54439 Insurance	.00	.00	18,100.00	18,100.00	.0
100-90-54450 Freight Charges	.00	.00	4,500.00	4,500.00	.0
100-90-54505 Unleaded Gas/Diesel	21,582.06	21,582.06	148,000.00	126,417.94	14.6
100-90-54525 Emergency Disaster Relief	5,653.74	5,653.74	.00	(5,653.74)	.0
100-90-54526 Light Vehicle R & M	1,032.76	1,032.76	15,000.00	13,967.24	6.9
100-90-54527 Snow Removal	.00	.00	80,000.00	80,000.00	.0
100-90-54528 Gravel Purchases	.00	.00	50,000.00	50,000.00	.0
100-90-54529 Paved Road Maintenance	.00	.00	15,000.00	15,000.00	.0
100-90-54530 Heavy Equipment R & M	1,707.80	1,707.80	125,000.00	123,292.20	1.4
100-90-54901 Miscellaneous Expense	.00	.00	500.00	500.00	.0
Total PUBLIC WORKS DEPT	237,701.46	237,701.46	1,872,601.70	1,634,900.24	12.7

Kotzebue City
Expenditures with Comparison to Budget
For the 2 Months Ending February 28, 2026

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>SMALL BOAT HARBOR</u>					
100-94-54125 Salaries & Wages	.00	.00	38,400.00	38,400.00	.0
100-94-54140 Benefits	.00	.00	6,089.48	6,089.48	.0
100-94-54210 Electricity	919.65	919.65	3,000.00	2,080.35	30.7
100-94-54220 Building & Equipment Maintenan	.00	.00	15,000.00	15,000.00	.0
100-94-54225 R&R Docks Annually	71.07	71.07	10,000.00	9,928.93	.7
100-94-54315 Office Supplies & Equipment	.00	.00	2,500.00	2,500.00	.0
100-94-54425 Training	.00	.00	500.00	500.00	.0
100-94-54439 Insurance	.00	.00	27,750.00	27,750.00	.0
Total SMALL BOAT HARBOR	990.72	990.72	103,239.48	102,248.76	1.0
<u>PARKS & REC.</u>					
100-95-54125 Salaries & Wages	21,048.55	21,048.55	285,000.00	263,951.45	7.4
100-95-54130 Overtime	.00	.00	500.00	500.00	.0
100-95-54140 Employee Benefits	3,673.38	3,673.38	99,925.00	96,251.62	3.7
100-95-54210 Electricity	3,264.18	3,264.18	16,000.00	12,735.82	20.4
100-95-54215 Heating Fuel	2,855.10	2,855.10	15,000.00	12,144.90	19.0
100-95-54220 Building & Equipment Maint.	118.07	118.07	45,000.00	44,881.93	.3
100-95-54300 Cleaning Supplies	76.00	76.00	1,500.00	1,424.00	5.1
100-95-54306 Food	89.87	89.87	2,500.00	2,410.13	3.6
100-95-54308 Playground & Park Maintenance	91.69	91.69	2,500.00	2,408.31	3.7
100-95-54315 Office Supplies & Equipment	.00	.00	3,000.00	3,000.00	.0
100-95-54410 Telephone/Fax	644.69	644.69	1,500.00	855.31	43.0
100-95-54415 Travel/Per Diem	.00	.00	1,000.00	1,000.00	.0
100-95-54425 Training	.00	.00	1,000.00	1,000.00	.0
100-95-54436 Professional Services	110.00	110.00	1,500.00	1,390.00	7.3
100-95-54439 Insurance	.00	.00	8,925.00	8,925.00	.0
100-95-54505 Gas/Deisel	.00	.00	2,500.00	2,500.00	.0
100-95-54526 Light Vehicle Maintenance	.00	.00	2,000.00	2,000.00	.0
100-95-54530 Program Equip. & Equip. Repair	.00	.00	1,500.00	1,500.00	.0
100-95-54907 Community Events	192.28	192.28	5,000.00	4,807.72	3.9
Total PARKS & REC.	32,163.81	32,163.81	495,850.00	463,686.19	6.5
<u>Other Agency Contributions</u>					
100-96-54905 Kotzebue Broadcasting, Inc	.00	.00	2,500.00	2,500.00	.0
100-96-54907 July 4th Celebration Comm.	.00	.00	6,500.00	6,500.00	.0
100-96-54908 Miscellaneous Comm. Support	.00	.00	2,500.00	2,500.00	.0
100-96-54909 Kotzebue/Middle High School	.00	.00	40,000.00	40,000.00	.0
100-96-54911 City of Kotz Scholarship Fund	5,750.00	5,750.00	17,500.00	11,750.00	32.9
Total Other Agency Contributions	5,750.00	5,750.00	69,000.00	63,250.00	8.3
<u>NON-DEPT. EXPENSE</u>					
100-98-54407 Employee Morale & Health	161.00	161.00	15,000.00	14,839.00	1.1
Total NON-DEPT. EXPENSE	161.00	161.00	15,000.00	14,839.00	1.1

Kotzebue City
 Expenditures with Comparison to Budget
 For the 2 Months Ending February 28, 2026

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Total Fund Expenditures	932,715.00	932,715.00	10,190,411.53	9,257,696.53	9.2
Net Revenue Over Expenditures	(669,798.08)	(669,798.08)	(163,357.47)	506,440.61	(410.0)

Kotzebue City
 Revenues with Comparison to Budget
 For the 2 Months Ending February 28, 2026

Fund 484 - SRF Fund

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Grant/Loan Revenue</u>						
484-00-43215	Grant Revenue - State	123,476.00	123,476.00	.00	(123,476.00)	.0
	Total Grant/Loan Revenue	123,476.00	123,476.00	.00	(123,476.00)	.0
	Total Fund Revenue	123,476.00	123,476.00	.00	(123,476.00)	.0
	Net Revenue Over Expenditures	123,476.00	123,476.00	.00	(123,476.00)	.0

Kotzebue City
 Revenues with Comparison to Budget
 For the 2 Months Ending February 28, 2026

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt	
<u>MUS REVENUE</u>						
601-40-43915	MUS Penalties & Interest	.00	.00	15,000.00	15,000.00	.0
601-40-43927	Service Equipment Sales	.00	.00	500.00	500.00	.0
601-40-43928	Hydro Flush Service	3,875.00	3,875.00	15,000.00	11,125.00	25.8
601-40-43930	Water Sales-Residential	40,452.57	40,452.57	700,000.00	659,547.43	5.8
601-40-43931	Water Sales-Commercial	105,964.10	105,964.10	1,150,000.00	1,044,035.90	9.2
601-40-43932	Water Delivery	595.00	595.00	5,000.00	4,405.00	11.9
601-40-43940	Sewer Sales-Commercial	57,420.17	57,420.17	700,000.00	642,579.83	8.2
601-40-43941	Sewer Sales-Residential	17,571.55	17,571.55	350,000.00	332,428.45	5.0
601-40-43950	Water Connection Fees	.00	.00	2,000.00	2,000.00	.0
601-40-43951	Sewer Connection Fees	.00	.00	500.00	500.00	.0
601-40-43952	Water Re/Dis/ connect	110.00	110.00	1,500.00	1,390.00	7.3
601-40-43953	Sewer Re/Dis Connect	.00	.00	500.00	500.00	.0
601-40-43985	Miscellaneous	.00	.00	2,500.00	2,500.00	.0
	Total MUS REVENUE	225,988.39	225,988.39	2,942,500.00	2,716,511.61	7.7
	Total Fund Revenue	225,988.39	225,988.39	2,942,500.00	2,716,511.61	7.7

Kotzebue City
Expenditures with Comparison to Budget
For the 2 Months Ending February 28, 2026

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Water & Sewer Expenses</u>					
601-10-54400 Service Charges	.00	.00	21,875.00	21,875.00	.0
601-10-54434 3rd Party Collection Fees	.00	.00	625.00	625.00	.0
601-10-54435 Postage	395.23	395.23	3,750.00	3,354.77	10.5
601-10-54460 Gen. Fund Admin. Overhead	.00	.00	286,000.00	286,000.00	.0
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Total Water & Sewer Expenses	395.23	395.23	312,250.00	311,854.77	.1
 <u>Water Expenses</u>					
601-20-54125 Salaries & Wages	31,961.10	31,961.10	376,116.00	344,154.90	8.5
601-20-54130 Overtime	7,912.39	7,912.39	80,000.00	72,087.61	9.9
601-20-54140 Employee Benefits	14,357.84	14,357.84	159,640.60	145,282.76	9.0
601-20-54210 Electricity	27,014.56	27,014.56	150,000.00	122,985.44	18.0
601-20-54215 Heating Fuel	47,424.04	47,424.04	200,000.00	152,575.96	23.7
601-20-54216 KEA Waste Heat	.00	.00	65,000.00	65,000.00	.0
601-20-54220 Building Maintenance	6,022.18	6,022.18	2,500.00	(3,522.18)	240.9
601-20-54301 Clothing/Safety Equipment	176.18	176.18	2,000.00	1,823.82	8.8
601-20-54315 Office Supplies	52.04	52.04	1,500.00	1,447.96	3.5
601-20-54331 Chemicals	.00	.00	150,000.00	150,000.00	.0
601-20-54332 Pipe & Materials	26,727.47	26,727.47	70,000.00	43,272.53	38.2
601-20-54410 Telephone	2,228.67	2,228.67	10,000.00	7,771.33	22.3
601-20-54415 Travel/Loding	.00	.00	5,000.00	5,000.00	.0
601-20-54425 Training	.00	.00	5,000.00	5,000.00	.0
601-20-54430 Dues & Membership	.00	.00	1,500.00	1,500.00	.0
601-20-54436 Professional Services	70.00	70.00	40,000.00	39,930.00	.2
601-20-54439 Insurance	.00	.00	13,877.00	13,877.00	.0
601-20-54450 Freight Charges	577.28	577.28	500.00	(77.28)	115.5
601-20-54505 Unleaded Gas/Diesel/Oil	.00	.00	2,500.00	2,500.00	.0
601-20-54525 Light Vehicle R & M	4,641.27	4,641.27	1,500.00	(3,141.27)	309.4
601-20-54526 Vehicle & Equipment R & M	.00	.00	3,500.00	3,500.00	.0
601-20-54541 Lab Equipment/Testing	696.50	696.50	15,000.00	14,303.50	4.6
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Total Water Expenses	169,861.52	169,861.52	1,355,133.60	1,185,272.08	12.5
 <u>Sewer Expenses</u>					
601-30-54125 Salaries & Wages	50,401.17	50,401.17	394,492.80	344,091.63	12.8
601-30-54130 Overtime	3,233.65	3,233.65	65,000.00	61,766.35	5.0
601-30-54140 Employee Benefits	20,055.02	20,055.02	160,822.48	140,767.46	12.5
601-30-54210 Electricity	17,321.99	17,321.99	90,000.00	72,678.01	19.3
601-30-54211 Electricity-Sewage Lagoon	405.26	405.26	5,000.00	4,594.74	8.1
601-30-54220 Building Maintenance	118.07	118.07	10,000.00	9,881.93	1.2
601-30-54301 Clothing/Safety Equipment	.00	.00	5,000.00	5,000.00	.0
601-30-54315 Ofc Sup/Equip/Maintenance	.00	.00	1,500.00	1,500.00	.0
601-30-54316 Operational Supplies	66.31	66.31	1,500.00	1,433.69	4.4
601-30-54327 Small Tools	203.49	203.49	5,000.00	4,796.51	4.1
601-30-54331 Chemicals	.00	.00	30,000.00	30,000.00	.0
601-30-54332 Pipe & Materials	.00	.00	60,000.00	60,000.00	.0
601-30-54415 Travel/Loding	.00	.00	5,000.00	5,000.00	.0
601-30-54425 Training	.00	.00	5,000.00	5,000.00	.0
601-30-54436 Professional Services	.00	.00	30,000.00	30,000.00	.0
601-30-54439 Insurance	.00	.00	5,947.00	5,947.00	.0
601-30-54450 Freight Charges	.00	.00	20,000.00	20,000.00	.0

Kotzebue City
Expenditures with Comparison to Budget
For the 2 Months Ending February 28, 2026

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
601-30-54505 Unleaded Gas/Diesel/Oil	.00	.00	28,000.00	28,000.00	.0
601-30-54525 Light Vehicle R & M	763.52	763.52	5,000.00	4,236.48	15.3
601-30-54526 Vehicle & Equipment R & M	.00	.00	20,000.00	20,000.00	.0
601-30-54600 Capital Purchases - Pumps	.00	.00	120,000.00	120,000.00	.0
601-30-54901 Miscellaneous	.00	.00	500.00	500.00	.0
Total Sewer Expenses	92,568.48	92,568.48	1,067,762.28	975,193.80	8.7
Total Fund Expenditures	262,825.23	262,825.23	2,735,145.88	2,472,320.65	9.6
Net Revenue Over Expenditures	(36,836.84)	(36,836.84)	207,354.12	244,190.96	(17.8)

Kotzebue City
 Revenues with Comparison to Budget
 For the 2 Months Ending February 28, 2026

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>REFUSE ENTERPRISE FUND</u>					
602-40-43923 Baler Drop Off Charges	1,145.00	1,145.00	48,000.00	46,855.00	2.4
602-40-43924 Residential Refuse Collec	30,184.54	30,184.54	345,000.00	314,815.46	8.8
602-40-43925 Commercial Refuse Collect	62,085.61	62,085.61	640,000.00	577,914.39	9.7
602-40-43926 Refuse Equipment Sales	.00	.00	2,000.00	2,000.00	.0
602-40-43927 Residential Refuse Cart	599.00	599.00	1,850.00	1,251.00	32.4
602-40-43928 Commercial Dumpster Rental	3,862.41	3,862.41	40,000.00	36,137.59	9.7
602-40-44107 State of AK PERS Relief	.00	.00	28,460.00	28,460.00	.0
602-40-49987 Miscellaneous Income	.00	.00	7,000.00	7,000.00	.0
Total REFUSE ENTERPRISE FUND	97,876.56	97,876.56	1,112,310.00	1,014,433.44	8.8
Total Fund Revenue	97,876.56	97,876.56	1,112,310.00	1,014,433.44	8.8

Kotzebue City
Expenditures with Comparison to Budget
For the 2 Months Ending February 28, 2026

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>REFUSE ENTERPRISE FUND</u>					
602-40-54125 Salaries & Wages	58,967.57	58,967.57	469,791.00	410,823.43	12.6
602-40-54130 Overtime	59.07	59.07	15,000.00	14,940.93	.4
602-40-54140 Employee Benefits	27,243.34	27,243.34	169,676.85	142,433.51	16.1
602-40-54210 Electricity	3,578.28	3,578.28	20,000.00	16,421.72	17.9
602-40-54215 Heating Fuel	9,358.48	9,358.48	55,000.00	45,641.52	17.0
602-40-54220 Building Maintenance	.00	.00	70,000.00	70,000.00	.0
602-40-54300 Operational Supplies	.00	.00	120,000.00	120,000.00	.0
602-40-54301 Clothing/Safety Equipment	.00	.00	2,000.00	2,000.00	.0
602-40-54307 Spring Cleanup	.00	.00	10,000.00	10,000.00	.0
602-40-54315 Office Supplies	.00	.00	1,500.00	1,500.00	.0
602-40-54327 Small Tools	.00	.00	1,500.00	1,500.00	.0
602-40-54410 Telephone	524.61	524.61	3,500.00	2,975.39	15.0
602-40-54415 Travel/Lodging	.00	.00	10,000.00	10,000.00	.0
602-40-54425 Training	.00	.00	15,000.00	15,000.00	.0
602-40-54436 Professional Services	.00	.00	15,000.00	15,000.00	.0
602-40-54439 Insurance	.00	.00	47,750.00	47,750.00	.0
602-40-54448 Bad Debt Expense	.00	.00	5,000.00	5,000.00	.0
602-40-54450 Refuse Operating Permit	4,000.00	4,000.00	4,100.00	100.00	97.6
602-40-54452 Freight Charges	485.79	485.79	5,000.00	4,514.21	9.7
602-40-54505 Unleaded Gas/Diesel/Oil	.00	.00	25,000.00	25,000.00	.0
602-40-54525 Light Vehicle R & M	.00	.00	2,500.00	2,500.00	.0
602-40-54526 Vehicle & Equipment R & M	2,469.41	2,469.41	20,000.00	17,530.59	12.4
602-40-54527 Gen. Fund Admin. Overhead	.00	.00	110,000.00	110,000.00	.0
Total REFUSE ENTERPRISE FUND	106,686.55	106,686.55	1,197,317.85	1,090,631.30	8.9
Total Fund Expenditures	106,686.55	106,686.55	1,197,317.85	1,090,631.30	8.9
Net Revenue Over Expenditures	(8,809.99)	(8,809.99)	(85,007.85)	(76,197.86)	(10.4)

Kotzebue City
 Revenues with Comparison to Budget
 For the 2 Months Ending February 28, 2026

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ARCTIC SPIRITS REVENUE</u>					
603-00-43405 Retail Sales-Liquor	171,588.35	171,588.35	3,057,500.00	2,885,911.65	5.6
603-00-43407 Retail Sales - Tobacco	6,764.01	6,764.01	100,000.00	93,235.99	6.8
603-00-43408 Retail Sales - Miscellaneous	207.37	207.37	14,000.00	13,792.63	1.5
603-00-43410 Distribution Point Fees	.00	.00	1,500.00	1,500.00	.0
603-00-43425 Permitting Fees	5,765.00	5,765.00	75,000.00	69,235.00	7.7
603-00-44107 State of AK PERS Relief	.00	.00	15,697.00	15,697.00	.0
Total ARCTIC SPIRITS REVENUE	184,324.73	184,324.73	3,263,697.00	3,079,372.27	5.7
Total Fund Revenue	184,324.73	184,324.73	3,263,697.00	3,079,372.27	5.7

Kotzebue City
Expenditures with Comparison to Budget
For the 2 Months Ending February 28, 2026

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ARCTIC SPIRITS EXPENSES</u>					
603-10-54110 LBCB Stipend	.00	.00	1,000.00	1,000.00	.0
603-10-54125 Salaries & Wages	26,923.79	26,923.79	275,730.00	248,806.21	9.8
603-10-54130 Overtime	.00	.00	1,000.00	1,000.00	.0
603-10-54140 Employee Benefits	7,459.79	7,459.79	96,855.50	89,395.71	7.7
603-10-54210 Electricity	1,036.05	1,036.05	5,500.00	4,463.95	18.8
603-10-54215 Heating Fuel	4,343.96	4,343.96	36,000.00	31,656.04	12.1
603-10-54220 Building Maintenance	.00	.00	4,000.00	4,000.00	.0
603-10-54300 Cleaning Supplies	.00	.00	1,000.00	1,000.00	.0
603-10-54315 Office Supplies & Equip	.00	.00	5,000.00	5,000.00	.0
603-10-54319 Product Acquisition - Tobacco	.00	.00	70,000.00	70,000.00	.0
603-10-54320 Product Acquisition	.00	.00	1,200,000.00	1,200,000.00	.0
603-10-54321 Cash Overs/Shorts - Pkg Store	31.81	31.81	200.00	168.19	15.9
603-10-54400 Service Charges	.00	.00	35,000.00	35,000.00	.0
603-10-54410 Telephone/Fax	132.76	132.76	1,500.00	1,367.24	8.9
603-10-54415 Travel/Lodging/Per Diem	.00	.00	1,500.00	1,500.00	.0
603-10-54433 Postage	.00	.00	50.00	50.00	.0
603-10-54434 Freight Charges	25,192.93	25,192.93	350,000.00	324,807.07	7.2
603-10-54436 Professional Services	.00	.00	500.00	500.00	.0
603-10-54438 Legal Fees	.00	.00	1,250.00	1,250.00	.0
603-10-54439 Insurance	.00	.00	62,448.00	62,448.00	.0
603-10-54505 Gas/Diesel	.00	.00	1,500.00	1,500.00	.0
603-10-54526 Light Vehicle R & M	.00	.00	500.00	500.00	.0
603-10-54527 Gen. Fund Admin. Overhead	.00	.00	154,000.00	154,000.00	.0
603-10-54530 Equipment Maint.	.00	.00	1,500.00	1,500.00	.0
603-10-54600 Capital Purchase	.00	.00	30,000.00	30,000.00	.0
603-10-54620 Maintenance/Support Agrmt	.00	.00	500.00	500.00	.0
603-10-54625 Computer Equipment	.00	.00	15,000.00	15,000.00	.0
603-10-54700 Transfer to General Fund	.00	.00	15,000.00	15,000.00	.0
603-10-54901 Miscellaneous	.00	.00	2,500.00	2,500.00	.0
Total ARCTIC SPIRITS EXPENSES	65,121.09	65,121.09	2,369,033.50	2,303,912.41	2.8
Total Fund Expenditures	65,121.09	65,121.09	2,369,033.50	2,303,912.41	2.8
Net Revenue Over Expenditures	119,203.64	119,203.64	894,663.50	775,459.86	13.3

Public Works Department Report
January/February 2026

Jason Avery / Lorraine Hunnicutt

ATTN: all information about work orders is on file at the PW office

Public works – We would like to welcome Jason Avery, Public Works Director; Brandon Heisler, Streets Operator; and Isaac Peacock, Landfill Supervisor.

Water Treatment Plant – We had Dowl and Tec Pro here to finish up some work over at the Water Plant. They delivered water to both residential and commercial buildings; seven (1) houses and one (1) company for a total of \$700.56.

Building Maintenance - For a complete record of the work orders – on Public Works Assistant Directors computer. Reports are from January 1, 2026 through February 12, 2026. There were twenty-five (25) work orders generated. There were eight (8) City Hall; five (5) Public Works; two (2) Fire Hall; four (4) KPD; five (5) Jail; and one (1) Youth Center.

Streets Department - There were fifteen (15) work order generated for the streets department, which included plowing elder driveways, fixing missing signs, plowing roads, opening up Devil's Lake Road and Ted Stevens Road and clearing the snow in the parking lot for the Iron Dog Race at the Nullagvik Hotel.

Shop Department – The L110 – is down again. We are now back up to two Dump Trucks running. There was a total of twenty-nine (29) work orders generated for the shop department. There were nine (9) for light vehicles; three (3) for KFD; nine (9) Heavy Equipment; six (6) KPD; and two (2) Equipment.

Line Maintenance –There were eighty-three (83) work orders generated, of which thirty (30) were billable, resulting in \$6,850.00. There were approximately 25 houses that received honey bucket services.

Refuse Department –Specialized Sprinkler Services will be here this week to fix the sprinkler system. Total invoices for the month \$1,145.00.



P.O. Box 46
Kotzebue, AK 99752

City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-3401

To: Jason Avery, Public Works Director
Lorraine Hunnicutt, Assistant Public Works Director
From: Matthew Lazarus, Water Plant Supervisor
Russ Ferguson, Utility O&M
Re: Director's Report
Date: February 12th, 2026

February Water Plant Report

1. Carbon Monoxide levels in the water plant were discovered to be at 7-8 ppm while conducting preventive maintenance. Russ made changes to the ventilation system to bring in more air from outside, and the problem was resolved with CO levels throughout the plant down to 0 ppm by next morning. Putting the ventilation system into recirculation enabled the truck bay/chemical room to reach room temperature, but not the process floor. Utility O&M (Russ) denied the work authorization for the HVAC system as presented due to him being able to make many of the modifications himself and that work is now being rewritten to use those funds to increase the diameter of the heating glycol lines. This work can begin once a new Work Authorization has been approved by Utility O&M and signed by Ron
2. Wintertime chlorine dosing is typically 3-6 mg/L for the new plant. The current dose of 16 mg/L is not enough to meet the 0.20 mg/L required for water going out to the distribution system, so a supplemental chlorine pump has been added to dose the water with more chlorine. A new MIOX cell has been installed, proving that weak chlorine is not the problem either. The Oxidation Tank has been cleaned out. Lower than normal oxygen demand in the raw water shows that the problem is not lake chemistry. Very low free chlorine in the water 100 pipe feet after the injection point indicates that it is not a storage tank problem, either. I am planning to seek outside advice very soon
3. Russ approved and Ron signed the work authorization to have Drake Construction perform the Force Main Waste Sump repiping as early as the week of February 16th.
4. The water storage tanks have been full all winter, and manganese levels in the finished water have been under 0.05 mg/L, the secondary limit to prevent a brown tint in the water.
5. Russ has been working on the controls for the wind to heat and oil fired boilers and further increased in plant heat. It was verified by ANTHC that one of the wind to heat boilers faults are a warranty issue and they will be sending someone out to replace the faulty components.



City of Kotzebue, Alaska
Police Department

258B Third Avenue Box 550 Kotzebue, AK 99752-0550
Office: 907-442-3539 Fax: 907-442-3357
Christopher Cook, Chief of Police



To: City Manager Ron Johnson
Re: Kotzebue Police and Jail Activity Report

Date: 02/12/2026

Since the Kotzebue Police Department's last activity report, the police department has responded to 773 calls for service (January 2026), a 9% decrease from the month of December. Calls of note for the month of January were 15 Civil, 40 Agency Assists, 32 Traffic Stops, and 12 Assault Calls. For a complete list of calls for service see the attached report. Calls for service occurred most frequently on Friday between the hours of 09:00 pm to 10:00 pm.

The Kotzebue Regional Jail processed 55 prisoners during the month of January, a 3% increase from December(53).

Community Policing:

- KPD officers had 321 public relations, safety, and assistance contacts with the citizens and business owners of Kotzebue during the month of January.
- KPD officers conducted 144 security checks of businesses, or other locations within the city.

Staff Development and Training:

- All officers are participating in Police One Trainings; Constitutional Law, Controlling the Situation, DWI Stops, and Foundations in Ethics for Law Enforcement.
- Corrections Ofc. Nettles has graduated from the Municipal Corrections Academy in Palmer.
- Sgt. Glenn completed the Sabre Red OC instructor course.
- N. Nowak started as a Police Officer and is on FTO.
- Sgt. Glenn has begun a 10 week/80 hour course through the NorthWestern University/ Supervision of Police Personnel Leadership Academy.

Community Service Officers:

- The Community Service Officers (Police Officers) responded to 23 calls for service regarding animal complaints, a 4% increase from December (22).
- The CSOs impounded 5 dogs.
- 5 animal(s) were adopted or rescued. (5 since beginning of the year).
- 0 animal(s) was euthanized in August. (0 since the beginning of the year).
- Served or attempted to serve 0 court documents.
- It should be noted that there is currently no Community Service Officer at this time and the police officers are working hard to pick up the slack.
- Per the council's request, I spoke with Jeff Alexander with the NWAB school board. Jeff stated he has forwarded the information to the maintenance department and will update me when it is corrected.

Christopher Cook / Chief of Police



KOTZEBUE POLICE DEPARTMENT

258B THIRD AVENUE

PO BOX 550
KOTZEBUE, AK 99752

Date : 02/12/2026
Page : 1
Agency : KPD

Calls For Service Totals By Call Type

01/01/2026 to 01/31/2026

Call Type	Totals
ABAN ABANDONED AUTO	1
AGAS AGENCY ASSIST (NON LAW ENFORCEMENT) M	40
ALAR-F ALARM FOUNDED	2
AMBU AMBULANCE	10
AOFF ASSIST OFFICIAL	14
ASLT ASSAULT	12
BURG BURGLARY	1
CHAB CHILD ABUSE/NEGLECT	2
CIVIL CIVIL	15
COURT COURT APPEARANCES	5
CRIM CRIMINAL MISCHIEF	1
DISC DISORDERLY CONDUCT	2
DIST DISTURBANCE	6
DOGY ANIMAL CONTROL	23
DOMS DOMESTIC	5
DRUG DRUGS	1
DUI DRIVING UNDER THE INFLUENCE	3
FIGH FIGHT	4
FOPR FOUND PROPERTY	1
HARA HARASSMENT	1
INDEC INDECENT EXPOSURE	1
INTP INTOXICATED PERSON	11
JAOFF JAIL ASSIST OFFICAL(BOOKINGS=AST, COU	4
JINTA JAIL INTERNAL AFFAIRS	1
JPTRN JAIL PRISONER TRANSPORTS	9
MPER MISSING PERSON	2
MVC-D MOTOR VEHICLE CRASH-DAMAGE ONLY	1
PASS PUBLIC ASSIST	195
PHN Phone Call	6
POLYCOM INMATE COURT	2
PROV PROBATION VIOLATION	3
PTRN PRISONER TRANSPORT (KPD OFFICERS TRAN	2
PUBR PUBLIC RELATIONS	90
PW Public works	1
RUNA RUNAWAY	1
SAMI SEXUAL ABUSE OF A MINOR	1
SCHOOL SCHOOL PATROL	36



KOTZEBUE POLICE DEPARTMENT

258B THIRD AVENUE

PO BOX 550
KOTZEBUE, AK 99752

Date : 02/12/2026
Page : 2
Agency : KPD

Calls For Service Totals By Call Type

01/01/2026 to 01/31/2026

Call Type		Totals
SECU	SECURITY	144
SEXOFF	SEX OFFENSE	3
SUCD	SUICIDE/SUICIDAL/ATTEMPTED/POSSIBLE	3
SUM/SUB	SERVING SUMMONS/SUBPOENA/ORDER TO SHO	8
SUSP	SUSPICIOUS PERSON/VEHICLE/ACTIVITIES	1
THEF	THEFT	4
TRAF	TRAFFIC	32
TRAIN	DEPARTMENT TRAINING	3
TRES	CRIMINAL TRESPASS	13
TSA	TSA ASSISTS/AIRPORT SECURITIES	1
VETH	VEHICLE THEFT	2
VOCR	VIOLATION OF CONDITIONS OF RELEASE	6
WARRANT	WARRANT (ARREST, BENCH, DAY, AND SEAR	24
WEAP	WEAPONS	3
WELF	WELFARE CHECK	11
Grand Total for all calls		773



KOTZEBUE POLICE DEPARTMENT

258B THIRD AVENUE

PO BOX 550
KOTZEBUE, AK 99752

Date : 02/12/2026

Page : 1

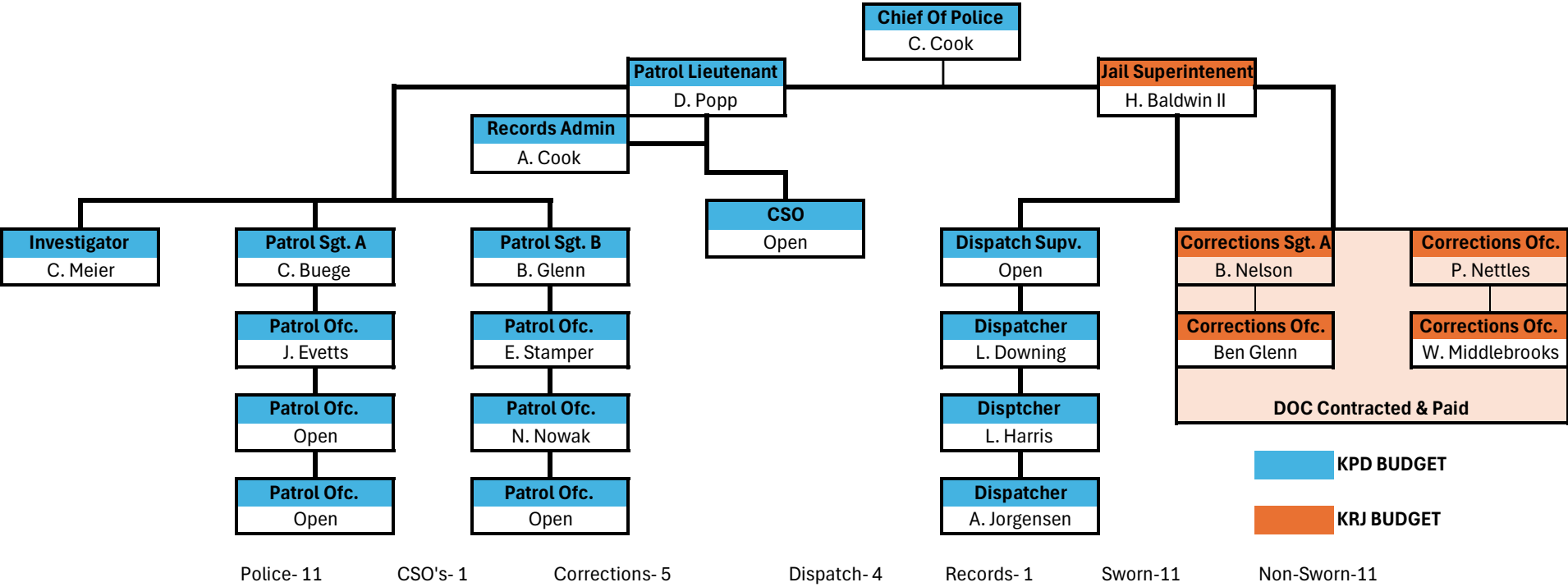
Agency : KPD

Calls For Service By Time of Day / Day of Week

01/01/2026 to 01/31/2026

Time of Day / Day of Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	4	0	0	3	2	5	2	16
0100 - 0159 Hrs	3	0	3	3	8	4	12	33
0200 - 0259 Hrs	7	2	4	2	9	1	4	29
0300 - 0359 Hrs	6	7	5	3	2	5	9	37
0400 - 0459 Hrs	3	7	0	5	6	3	4	28
0500 - 0559 Hrs	1	0	0	5	5	8	2	21
0600 - 0659 Hrs	0	2	2	4	4	1	2	15
0700 - 0759 Hrs	1	3	0	3	3	8	4	22
0800 - 0859 Hrs	0	8	12	13	7	9	6	55
0900 - 0959 Hrs	7	4	8	11	5	5	3	43
1000 - 1059 Hrs	9	8	5	5	7	5	5	44
1100 - 1159 Hrs	4	5	7	7	12	6	2	43
1200 - 1259 Hrs	0	3	5	1	4	6	4	23
1300 - 1359 Hrs	1	7	6	6	8	9	4	41
1400 - 1459 Hrs	3	10	3	2	8	4	2	32
1500 - 1559 Hrs	0	7	10	9	8	5	9	48
1600 - 1659 Hrs	2	1	1	6	4	9	7	30
1700 - 1759 Hrs	3	2	1	2	5	3	1	17
1800 - 1859 Hrs	4	0	5	2	5	4	6	26
1900 - 1959 Hrs	2	3	2	0	5	4	5	21
2000 - 2059 Hrs	5	6	3	5	7	5	5	36
2100 - 2159 Hrs	3	4	5	10	8	13	7	50
2200 - 2259 Hrs	2	6	4	3	2	2	7	26
2300 - 2359 Hrs	1	11	7	2	3	9	4	37
Total	71	106	98	112	137	133	116	773

Kotzebue Police Department Organizational Chart



Police- 11

CSO's- 1

Corrections- 5

Dispatch- 4

Records- 1

Sworn-11

Non-Sworn-11

Total- 22

KPD BUDGET

KRJ BUDGET

Kotzebue Fire Department

City Council Report For January of 2026

In January, KFD responded to an approximate 110 calls. 103 of these were EMS related while 7 were Fire/public assistance related. We fought 1 structure fire in January and were able to prevent major loss to the building.

This month we continued with our initiative to rebuild the volunteer base for response at the fire department. We are looking forward to seeing the Kotzebue Volunteer Fire Department grow and become a benefit to the community, especially as we look to begin a youth program through the volunteers.

In the month of January we had two of our staff in training to obtain their EMT-1 license. Our trainings at the fire department this last month included an extensive walk-thru for potential fire response at the hospital, a walk-thru for fire response at the hotel, training on Fire apparatus driving, forcible entry, SCBA (our masks and air) system use, hose flow rates for fire suppression, 12-lead heart monitoring training, air conservation, and snow machine driving. 😊

We are looking forward to our two staff achieving their EMT-1 certifications, several staff taking an EMT-2 class in March, looking for an educational pathway for paramedic certificate acquisition by our staff, and growing the knowledge base and proficiency of those who are responding to emergencies here in Kotzebue.

Joshua W. Funk

Fire Chief

Lan: (907)442-3404

Chief Cell: (907)412-1668



EMS Calls January 2026	
Medevac Patient Transport	49
911 Response/Transport	37
Police Matter/Assist	
Agency Mutual Aid	
Non-Emergency Transport	10
Call Cancelled/ No Patient Contact	2
Refusals	
Human Remains Transport	4
False Call	
EMS Rescue/ Other Standby	1
Total	103
Fire Calls January 2026	
False Fire Alarm	4
Lockout/ Public Assist	2
HazMat Incident	
Rescue Operation	1
Building Fire	
Vehicle Fire	
Brush/ Wildland Fire	
Trash/ Dumpster Fire	
Investigation for Signs of Fire	
Investigate for HazMat	
Standby	
Total	7
Approximate Total Incidents January 2026	110

Kotzebue Fire Department Current Roster:

Fire Chief EMT-I/FF II	Josh Funk
Fire Lieutenant EMT-1	Neal Carlson
Fire Lieutenant EMT-1 R	David Arnold
Fire Lieutenant EMT-1 R	Oberon Gallion
Full time EMT-1	JJ Foster
Full time FF I/EMT-1 R	Vincent Cebelak
Full time FFII/EMT-1 R	Gabriel Clingingsmith
Part time EMT-1	Beverly Hensley
Full Time EMT-1	Matthew Cooper
Full Time EMT	Bergman Nelson II
Full Time R	Tramayne Thomas
Full Time R	James Henry Williams
Office Manager	Eugene Wilkerson
Flex- ETT	Lynnette Strickland

City of Kotzebue – Parks and Recreation Department

Director's Report

Date: February 19, 2026

Staffing Updates

- **Current Staff:**
 1. Acting Director – Full-Time
 2. Program Coordinator (Currently Operationally Vacant)
 3. Janitor – Full-Time
 4. Permanent Part-Time
 5. Part-Time Attendant (2)
 - **Vacancies:**
 1. Assistant Director - Budgeted
 2. Activities Coordinator -Not Budgeted
 3. Attendant - Budgeted
-

Special Events / Projects

- **February 9 – Spring Festival Planning Meeting:** Nine people attended this first meeting.
- **February 14 – Couples Date Night:** An evening designed for couples to relax and enjoy quality time together through fun activities, and a welcoming community atmosphere.
- **February 15 – Youth Valentine's Day Party and Movie Fest:** A festive youth event featuring Valentine-themed games, arts and crafts, snacks, and a family-friendly movie screening. A great opportunity for kids to celebrate and connect in a safe, supervised environment.

Upcoming Events

- **February – Ice Skating:** An ice-skating rink has been made at Swan Lake Boat Harbor.
 - **March 14 – Winter 5K Race:** Planning is in the final stages.
 - **March 30 – April 6:** Spring Festival
-

Youth Center

- **Facility Rentals:** Demand for Youth Center rentals continue to be strong, particularly on weekends.
- **Ski and Ice Skate Rentals:** Continue informing residents about the availability of cross-country skis and ice skates and encourage community participation in winter recreation activities.

Ongoing Programs:

- **Toddler Time:** Held Tuesdays and Thursdays from 10:00 AM to 11:30 AM, with an average attendance of approximately 15 children per session.
 - **Dance Fit:** Held every Wednesday, 7:00 PM – 8:00 PM. Continues to be a consistent adult- youth fitness offering.
 - **Yoga:** Upcoming in Spring.
 - **Tribal Dance:** Tuesdays and Thursdays, 7:00 PM - 8:00 PM
 - **Chess Club:** Held every Friday, 7:00 PM
-

Armory

- **Hours of Operation:**
 - Monday, Wednesday, Friday: 5:30 PM – 9:30 PM
 - Saturday: 10:00 AM – 3:00 PM
-

Open Gym

- Currently being coordinated, agreement signed and staffing being identified.
-

Veteran's Commemorative Park

- Funds have been received for materials needed to continue park development. We extend our appreciation to partners providing non-monetary support:
-

Boys & Girls Club Closure

- The Boys & Girls Club program in Kotzebue officially closed on November 7, 2025, leaving the community with a significant after-school programming gap.
- The Parks and Recreation Department is exploring opportunities with the PRAC and local partners to help address this need.

January 2026

Arctic Spirits Manager's Report

To: Ron Johnson – City Manager
CC: Mike Wetzel– CFO, Donald Jones – City Clerk
From: Jamie Lambert, Arctic Spirits Manager
Date: February 02, 2025
Re: Arctic Spirits Manager's report and monthly recap comparison.

The following is a calendar recap for January 2025 as compared to January 2026.

Total revenue collected in January of 2025 was \$229,686.39, compared to \$195,087.25 in December of 2025. This is a decrease of \$34,599.14 or almost 15% less revenue than this time last year. There were 25 sales days in January of 2025 and 25 sales days in January of 2026. We were closed on both January 1 and January 19 for the holidays.

In January of 2025 we had 4,622 customers compared to 4,038 in January of 2026. This is a decrease of 584 customers. The average sale in January of 2025 was \$46.69 compared to \$48.31 in January of 2026 or an average of \$1.62 more spent per customer this year compared to last year.

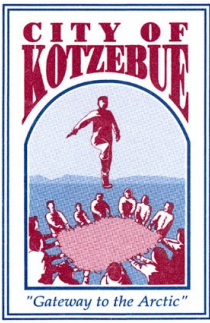
Cigarette sales in January of 2025 were \$8,752.26 as compared to \$6,895.40 in January of 2026. This is a decrease of \$1,856.86 in tobacco sales compared to this time LY.

The delivery Site 0 logged transaction.
The number of 10-day permits issued was 103.
The number of 30-day permits issued was 7.
The number of 90-day permits issued was 2.
The number of 180-day permits issued was 13.
The number of one-year permits issued was 49.

At least 12 permits were newly suspended or revoked due to background checks, public intoxication reports, and COR/judgement paperwork sent from the jail. We received 42 COR/judgements to update within our system.

Inventory for January 2026 has been completed and filed.

Please feel free to contact me if you have any questions,
Jamie Lambert - Arctic Spirits Store Manager
(907)442-4000 or (907)412-0747



258A Third Avenue
P.O. Box 46
Kotzebue, Alaska 99752

City Hall 907-442-3401

Police Dept 907-442-3351

Fire Dept 907-442-3404

Public Works 907-442-3401

Parks & Rec 907-442-3106

HUMAN RESOURCES | PUBLIC RELATIONS

City Council Report

January/February 2026 Report

Active Job Postings as of February 18, 2026

TITLE	DEPARTMENT	FT / PT / Temp
Planning Director	Planning	FT
Line Maintenance Operator w/o CDL	Public Works	FT
Line Maintenance Operator w/ CDL	Public Works	FT
Activities Coordinator	Parks & Rec	FT
WTP Operator w/ CDL	Public Works	FT
911 Dispatcher	Jail	FT
Permanent Streets Operator	Public Works	FT

Current Employee Count 81

72 Full-Time Employees

9 Part-Time / On-Call / Flex Employees

2 New Hires

Employee Benefits

Continuous efforts are being made to correct all personnel files and benefits.

457 Deffered Compensation Plan – State of Alaska

Follow-up email sent with the agreement and resolution. Agreement and resolution was submitted December 8, 2025.

PUBLIC RELATIONS

Textmygov text system for all residents.

Donald Jones

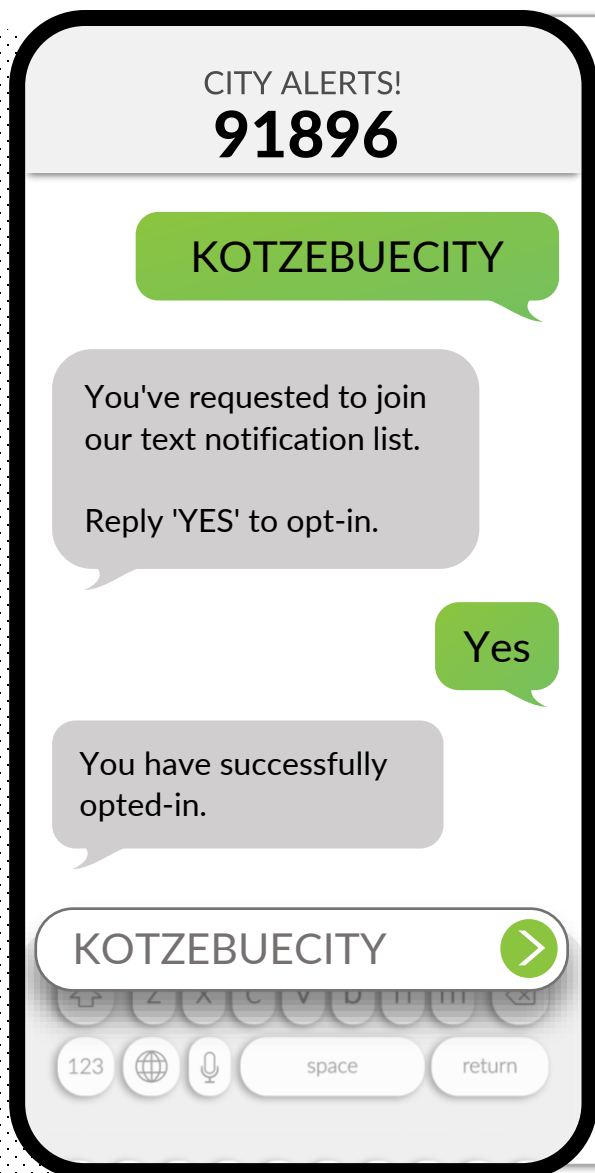
City Clerk | HR Lead | PR

City of Kotzebue, AK

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Get city updates sent directly to your phone via text message.



Sign up to receive city text message notifications!

Opt-in today.

Text

KOTZEBUECITY

to: **91896**

What to Expect:

- After the initial keyword is sent, you will receive a confirmation message asking you to reply **YES** to verify opt-in.
- You may receive multiple text messages a month. Notifications may include **Upcoming Events, Garbage Delays, Road Closures, Storm Warnings, and Power Outages.**
- You can text **STOP** at any time to remove yourself from the notification list.

Msg & data rates may apply. Check with your carrier for details. View terms and privacy policy info at: textmygov.com/opt-in-terms-conditions



2/13/26

Planning Director: January 2026 RPCM Report

- I. Permits for month of January
 - a. Building permits
 - i. 0 pending
 - ii. 1 issued
 - b. Moving permits
 - c. Excavation permits
 - i. 1 pending
 - ii. 0 issued
 - d. Variance Requests
 - i. 0 pending
 - ii. 2 issued (C Lee & COK Lift Station 9)
 - e. Tidelands permits
 - f. Subdivisions

- II. 2025 October West Coast Storm Disaster Recovery
 - a. Attending weekly meetings with FEMA Recovery Scoping to identify recovery/mitigation projects and work on reimbursable costs.
 - b. The City has worked with the AK-DOT in the assessment and early response to the flood damage. AK-DOT was able to contract with Drake. To date, 1) the Sewage cell 3 lagoon has been re-graveled on the shore side, 2) base road height has been raised by 2', 3) Ted Stevens Way first to second bridge has re-graveled and sloped. The guardrail is reinstalled, and 4) the State stockpiled gravel for City use along Shore Avenue.

- III. Western Alaska Flood Disaster-Alaska Community Foundation
 - a. The Public Works Director and City Planner met with representatives of the Western Alaska Flood Disaster Steering Committee. The group is tasked with working with impacted communities and providing funding assistance decisions to ACF. To date, ACF approved for COK, \$93k for the replacement of the Fire Dept. Crew Cab. ACF approved 30\$ for the three homes damaged by raw sewage back up. ACF awarded \$100k for the City of Kotzebue to develop a spending plan to be forwarded and approved by ACF.
 - b. The City of Kotzebue identified a number of needs that ACF can help with;
 - 1) Replacing the worn Fire Dept. crewcab truck was approved

- 2) Helping secure a stock pile of rip rap material, no action was taken
- 3) debris clean up of the hill side to the east of town
- 4) fund the remaining 85% design of road, drainage, and culvert improvements on the northeast and east side of town
- 5) The flat bottom airboat for rescue/evacuation was not approved

IV. Insurance claims of infrastructure impacted by the flood

- a. The City maintains insurance of city infrastructure under the former AMLJIA, now ARBOR
- b. The City is working to process claims on the three lift stations damaged by the flood, currently about \$100k in claims have been filed for those repairs.
- c. The City initiated liability claims for the three homes that experienced sewer/gray water back up into their homes. On Thursday February 12 an MS Teams meeting was held between the City, three impacted homeowners, the insurer and AMLJIA to update the work done to date, answer homeowner questions/concerns and hear Taylor Restoration(the contractor) plans to complete their work by Spring 2026.

V Cape Blossom Road/Port Project

- d. Design is substantially complete for Phase II of the bridge and road. Construction to begin winter 2026 and finish Summer 2028.
- e. City Staff attended a meeting with AKDOT to discuss phase II updates. Brice Construction has been awarded the contract. Brice has obtained Nimiuk Point as their gravel source. Their plan is to complete the project using winter ice roads to move gravel supply.
- f. The City and Tribe have raised concerns about the current design not having the rigid foamboard at the base and using 5' of gravel fill vs 8' of gravel fill.

VI Cape Blossom Port Development

- a. A working group is being established to begin discussions on what Port development at Cape Blossom would require. This is funded by a Federal DOT Maritime Administration grant awarded to the City of Kotzebue
- b. PND Engineers is under contract with the City of Kotzebue to develop port infrastructure requirements based on location and industry needs

VII Temporary Use Permit

- a. The Planning Commission approved the COK-NANA Temporary Use permit for the use of the fairgrounds.
- b. The Planning Commission will consider a COK-Cornerstone Temporary Use permit for the of the fairgrounds