

CITY OF KOTZEBUE  
INVITATION TO BID - ITB # 24-17  
WATER PITCHER FILTRATION SYSTEM FOR CY24

The City of Kotzebue is soliciting bids for Water Pitcher Filtration System that removes manganese.

<u>Item Description</u>	<u>Amount Requested/Specifications</u>
1. Water Pitcher Filtration System	One Thousand (1,000 Pitchers)

All items to be shipped airfreight to Kotzebue, Alaska.

Instructions to Bidders:

1. Complete bid form and Non-Collusion Clause Statement. **Price shall include all shipping costs to Kotzebue, Alaska.** The City shall pay the Vendor within thirty (30) days after the receipt of goods.
2. Bids may be submitted as follows: (1) sealed bids, marked "ITB #24-17 Water Pitcher Filtration System for CY24" may be mailed to City Clerk, City of Kotzebue, P.O. Box 46, Kotzebue, Alaska 99752-0046, at 3:00 PM on Friday, December 6, 2024. Late bids, however submitted, will not be considered.
3. Contact Russell Ferguson, Public Works Director at 907 412-3656 for further information or for clarification of materials requested.

The City of Kotzebue reserves the right to reject any and all bids, to request clarification of a respondent's bid, to modify or alter any or all of the terms of the bid, and to waive any and all technicalities or informalities it deems appropriate.

Disbursement of monies by the City of Kotzebue shall be subject to set-off pursuant to the provisions of section 3.16.110 of the Municipal Code for any accounts receivable of the general government and municipal utilities funds indebtedness due to the city from any such person, firm or corporation contracting with the City.

CITY OF KOTZEBUE  
NON-COLLUSION CLAUSE

1. By submission of this offer, the offeror certifies, and in the case of a joint offer, each party thereto, certifies as to its own organization, that in connection with this procurement:
  - a. The prices of this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor.
  - b. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror, prior to opening in the case of an advertised procurement, or prior to award in the case of a negotiated, directly or indirectly, procurement to any other offeror or to any competitor.
  - c. No attempt has been made or will be made by the offeror to induce any other person or firm to submit or not submit an offer for that purpose of restricting competition.
  
2. Each person who signed this offer certifies that:
  - a. He is the person in the offeror's organization responsible within that organization, for the decision as to the prices being offered, herein, and that he has not participated, and will not participate in any action contrary to 1a through 1c above; or,
  - b. He is not the person in the offeror's organization responsible within that organization, for the decision as to the prices being offered, herein, but that he has been authorized, in writing, to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in, any action contrary to 1c above and as their agent, does hereby so certify; and he has not participated, and will not participate in any action contrary to 1a through 1c above.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

CITY OF KOTZEBUE  
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 WATER PITCHER FILTRATION SYSTEM FOR CY24

I am authorized by my company to bid on the Water Pitcher Filtration System:

Item	Item Description	Price per Pitcher	Total Price With Freight
1.	Water Pitcher Filtration System, One Thousand (1,000 Pitchers w/Filters)		

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Company Address

\_\_\_\_\_  
 Signature of Authorized Representative

\_\_\_\_\_  
 Company Address

\_\_\_\_\_  
 Printed Name of Authorized Representative

\_\_\_\_\_  
 Company Telephone

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Company Fax

\_\_\_\_\_  
 Company e-mail Address