



CITY OF KOTZEBUE NOTICE

Regular City Council Meeting Minutes

February 06, 2025 at 5:15 PM

Kotzebue Youth Center – 946 Wanda Street

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:
49401#

I. Call to Order

Mayor Haviland-Lie called the meeting to order at 5:19 PM.

II. Roll Call/Introduction of Staff and Guests

Present in-person at the time of roll call: Ernest Norton, Joshua Hadley, and Bristol Huffman.

Present telephonically: Derek Haviland-Lie, Kathleen Sherman, and Johnson Greene.

Absent: Ruth Moto and Cory Jackson.

Staff and Guests present: Russ Ferguson, Mike Laughlin, Paeton Schaeffer, Lorraine Hunnicutt, Sam Camp, Christopher Cook, Drue Pearce, Luke Tipton, Finnian Sweeney, Jenny Silva.

III. Invocation/Moment of Silence

Interim City Manager, Russ Ferguson, provided an invocation.

IV. Pledge of Allegiance

Pledge of Allegiance.

V. Adoption of The Agenda

Council Member Hadley made a motion seconded by Council Member Norton to adopt the agenda as is.

Motion passed.

VI. Adoption of Minutes

a) January 7th, 2025

Council Member Hadley made a motion, seconded by Council Member Norton to adopt the January 7th, 2025, meeting minutes.

Motion passed.

VI. Citizen Comments

Finance Director, Mike Laughlin, notified the Council that PERS is back online and are hoping to have it up by April 9th, 2025. He mentioned that the Department of Law ordered PERS to compensate all members of PERS for any potential lost income during the period when the system was down.

VIII. Correspondence

a) Letter to Dickie Curtis - House 671

Interim City Manager, Russ Ferguson, stated that a letter was hand delivered and mailed to Dickie Curtis, he said that we are now in “step 7” which is removal actions. Sam Camp explained to the Council that this letter is to show what the next steps are in this process; next step is to go to the court for removing Dickie Curtis from the premises.

b) Water Treatment Plant Update for Rate Payers

This item was skipped.

c) ACRA Donation Request

The Council was presented a donation request letter during this time from ACRA asking for snow removal services at the Nullagvik Hotel parking lot to make room for incoming Iron Dog racers. Request was approved per the City Council.

IX. Unfinished Business

a) Utility Rate Update Presentation by DOWL - Discussion by City Council

Luke Tipton with DOWL gave his presentation during this time, recording can be found at the City Hall.

X. New Business

a) **RESOLUTION 25-06**, A RESOLUTION OF THE CITY COUNCIL OF KOTZEBUE AWARDING THE ENGINEERING SERVICES CONTRACT FOR CAPITAL PROJECT MANAGEMENT FOR THE PERIOD OF JANUARY 1, 2025-DECEMBER 31, 2027, TO DOWL ENGINEERING (“DOWL”)

Council Member Norton made a motion, seconded by Council Member Hadley to approve Resolution 25-06.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes

Johnson Greene Yes

Motion passed.

- b) RESOLUTION 25-07**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER, ACTING CITY MANAGER AND/OR HER/HIS DESIGNEE TO FINALIZE AND PUBLISH/DISTRIBUTE AN RFP FOR BANKING SERVICES FOR THE CITY OF KOTZEBUE.

Council Member Hadley made a motion, seconded by Vice-Mayor Sherman to approve Resolution 25-07.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Johnson Greene	Yes		

Motion passed.

- c) RESOLUTION 25-08**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER, ACTING CITY MANAGER OR HIS/HER DESIGNEE TO EXECUTE AN AGREEMENT FOR THE AHFC FRONTIER HOUSING DEVELOPMENT PROJECT IN KOTZEBUE BETWEEN KIC AND THE CITY OF KOTZEBUE.

Council Member Norton made a motion, seconded by Council Member Hadley to approve Resolution 25-08.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Johnson Greene	Yes		

Motion passed.

- d) RESOLUTION 25-09**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING THE ALASKA MARINE LINES (“AML”) TRANSPORTATION AGREEMENT FOR CY2025.

Council Member Norton made a motion, seconded by Council Member Hadley to approve Resolution 25-09.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes

Johnson Greene Yes

Motion passed.

- e) **RESOLUTION 25-10**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE SETTING THE CALENDAR YEAR 2025 HOLIDAY SCHEDULE NUNC PRO TUNC FOR THE CITY OF KOTZEBUE.

Council Member Hadley made a motion, seconded by Council Member Norton to approve Resolution 25-10 – setting the 2025 Holiday Schedule the same as 2024.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Johnson Greene	Yes		

Motion passed.

- f) **ORDINANCE 25-01**, ENTITLED: "A NON-CODE ORDINANCE ADOPTING A FEE SCHEDULE FOR THE CITY OF KOTZEBUE, ALASKA FOR THE CALENDAR YEAR 2025" - **FOR INTRODUCTION**

Council Member Norton made a motion, seconded by Council Member Hadley to approve the **FIRST READING** of Ordinance 25-01.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Johnson Greene	Yes		

Motion passed.

XI. Council Members Comments

Seat F: Cory Jackson

Seat G: Johnson Greene

Seat B: Derek Haviland-lie

Seat D: Kathleen Sherman

Seat C: Joshua Hadley

Seat E: Ruth Moto

Seat A: Ernest Norton

Youth Representative: Bristol Huffman

All comments can be found on recording at the City Hall.

XII. Executive Session

None.

XIII. Adjournment

Council Member Hadley made a motion, seconded by Council Member Norton to adjourn the meeting.

Meeting adjourned at 6:54 PM.

Accepted By:

Derek Haviland-Lie Mayor

[SEAL]

Respectfully Submitted By:

Paeton Schaeffer City Clerk