



# CITY OF KOTZEBUE NOTICE

## Regular City Council Meeting Minutes

June 20, 2024 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

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### THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:  
**49401#**

#### I. Call to Order

Mayor Saima Chase called the meeting to order at 5:18pm.

#### II. Roll Call

Present in person Mayor Saima Chase, Vice Mayor Derek Haviland-Lie, Council Members Ernest Norton, Joshua Hadley, Kathy Sherman, Cory Jackson, Youth Representative Finnian Sweeney.

##### a) Excusal Request for Johnson Greene

Vice Mayor Haviland-Lie moved, and Council Member Norton seconded to approve the Excusal Request for Johnson Greene.

#### Motion Passed by Voice Vote.

#### III. Invocation/Moment of Silence

Moment of Silence.

#### IV. Pledge of Allegiance

Pledge of Allegiance.

#### V. Introduction of Guests & Staff

Guests Mike Scott, Caris Dankmeyer, John Rae, Matt Bergan

#### VI. Adoption of The Agenda

Vice Mayor Haviland-Lie moved, and Council Member Norton seconded to adopt the agenda.

#### Motion Passed by Voice Vote.

#### VII. Adoption of Minutes

a) May 24, 2024

Vice Mayor Haviland-Lie moved, and Council Member Norton seconded to approve the May 24, 2024 minutes.

**Motion Passed by Voice Vote.**

~~b) June 7, 2024~~

**VIII. State of Alaska Department of Health**

The following proceeding regarding State of Alaska Department of Health, all comments can be found on recording at the City Hall.

**IX. Citizen Comments**

The following legal proceeding regarding Citizens Comments, all comments can be found on recording at the City Hall.

**X. Correspondence**

a) PRAC-Recommendation for Grain/Cain Capital Building

**b) Customer Complaint Form**

The following legal proceeding regarding Correspondence, all comments can be found on recording at the City Hall.

**XI. Unfinished Business**

a) Washeteria Update-DOWL Washeteria 35% Design

The following legal proceeding regarding Unfinished Business, all comments can be found on recording at the City Hall.

**XII. New Business**

a) The Arctic Mayor's Forum

The following legal proceeding regarding The Arctic Mayor's Forum, all comments can be found on recording at the City Hall.

**b) RESOLUTION 24-36, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ADOPTING A FORMAL DONATION POLICY FOR THE CITY OF KOTZEBUE EFFECTIVE JULY 1, 2024."**

Council Member Hadley moved, and Council Member Norton seconded to approve Resolution 24-36.

The Roll Call Vote

Ernest Norton

Yes

Saima Chase

Yes

|                    |     |               |     |
|--------------------|-----|---------------|-----|
| Derek Haviland-Lie | Yes | Kathy Sherman | Yes |
| Joshua Hadley      | Yes | Cory Jackson  | Yes |
| Johnson Greene     |     | ABSENT        |     |

**Motion Passed.**

c) **RESOLUTION 24-37**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, WORKING WITH THE PLANNING DIRECTOR AND CITY ATTORNEY TO ISSUE A TEMPORARY USE PERMIT PURSUANT TO KOTZEBUE MUNICIPAL CODE ("KMC") 3.12.120 TO ARCTIC CIRCLE WILD SEAFOOD AND A TIDELANDS USE PERMIT TO ARCTIC CIRCLE WILD SEAFOOD ("ACWS") PURSUANT TO TITLE 11, CHAPTER 11.04, "TIDELANDS REGULATIONS," OF THE KMC FOR ITS SALMON-BUYING OPERATIONS FROM LOCAL FISHERMEN DURING THE 2024 SUMMER COMMERCIAL FISHING SEASON."

Council Member Norton moved, and Vice Mayor Haviland-Lie seconded to approve Resolution 24-37.

The Roll Call Vote

|                    |     |               |     |
|--------------------|-----|---------------|-----|
| Ernest Norton      | Yes | Joshua Hadley | Yes |
| Saima Chase        | Yes | Kathy Sherman | Yes |
| Derek Haviland-Lie | Yes | Cory Jackson  | Yes |
| Johnson Greene     |     | ABSENT        |     |

**Motion Passed.**

c) **RESOLUTION 24-38**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY ADMINISTRATION TO TAKE THE NECESSARY STEPS TO OBTAIN A GAMING PERMIT FOR PULL-TAB OPERATIONS BY THE CITY OF KOTZEBUE AND TO INTRODUCE AN ORDINANCE AT A REGULAR CITY COUNCIL MEETING IN AUGUST TO ESTABLISH A PULL-TAB OPERATION FOR THE CITY OF KOTZEBUE."

Vice Mayor Haviland-Lie moved, and Council Member Jackson seconded to approve Resolution 24-38.

The Roll Call Vote

|               |     |             |     |
|---------------|-----|-------------|-----|
| Ernest Norton | Yes | Saima Chase | Yes |
|---------------|-----|-------------|-----|

|                    |     |               |     |
|--------------------|-----|---------------|-----|
| Derek Haviland-Lie | Yes | Kathy Sherman | Yes |
| Joshua Hadley      | Yes | Cory Jackson  | Yes |
| Johnson Greene     |     | ABSENT        |     |

**Motion Passed.**

e) **RESOLUTION 24-39**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY ADMINISTRATION TO: (1) WAIVE THE MONTHLY WATER FEE FOR CUSTOMERS FOR A ONE MONTH PERIOD (2) SET THE TERMS AND CONDITIONS FOR FUTURE SUCH WATER FEE WAIVERS FOR CUSTOMERS; AND, (3) EXPLORE THE FEASIBILITY OF PROVIDING RESIDENTIAL PITCHER-BASED TAP WATER FILTRATION SYSTEMS."

Vice Mayor Haviland-Lie moved, and Council Member Jackson seconded to approve Resolution 24-39.

The Roll Call Vote

|                    |     |               |     |
|--------------------|-----|---------------|-----|
| Ernest Norton      | Yes | Joshua Hadley | Yes |
| Saima Chase        | Yes | Kathy Sherman | Yes |
| Derek Haviland-Lie | Yes | Cory Jackson  | Yes |
| Johnson Greene     |     | ABSENT        |     |

**Motion Passed.**

f) **RESOLUTION 24-40**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXECUTE AMENDMENT NUMBER SIX TO THE CITY OF KOTZEBUE'S AGREEMENT WITH MANIILAQ FOR AMBULANCE SERVICES."

Council Member Norton moved, and Council Member Hadley seconded to approve Resolution 24-40.

The Roll Call Vote

|                    |     |               |     |
|--------------------|-----|---------------|-----|
| Ernest Norton      | Yes | Joshua Hadley | Yes |
| Saima Chase        | Yes | Kathy Sherman | Yes |
| Derek Haviland-Lie | Yes | Cory Jackson  | Yes |
| Johnson Greene     |     | ABSENT        |     |

**Motion Passed.**

**g) RESOLUTION 24-41**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO COMPLETE AND EXECUTE THE GRANT AGREEMENT UNDER THE FY2023 PORT INFRASTRUCTURE DEVELOPMENT PROGRAM ("PIDP") WITH THE U.S. DEPARTMENT OF TRANSPORTATION MARITIME ADMINISTRATION ("MARAD")."

Council Member Hadley moved, and Council Member Norton seconded to approve Resolution 24-41.

The Roll Call Vote

|                    |     |               |     |
|--------------------|-----|---------------|-----|
| Ernest Norton      | Yes | Joshua Hadley | Yes |
| Saima Chase        | Yes | Kathy Sherman | Yes |
| Derek Haviland-Lie | Yes | Cory Jackson  | Yes |
| Johnson Greene     |     | ABSENT        |     |

**Motion Passed.**

**h) RESOLUTION 24-42**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE SUPPORTING THE NATIVE VILLAGE OF KOTZEBUE'S ("NVOK") REQUEST TO REPURPOSE NANA VEI FUNDS FOR THE PURCHASE OF LAND FROM THE CITY OF KOTZEBUE AND CONSTRUCTION OF A NEW NIKAITCHUAT ILISAGVIAT SCHOOL ON THAT LAND."

Vice Mayor Haviland-Lie moved, and Council Member Jackson seconded to approve Resolution 24-42.

The Roll Call Vote

|                    |     |               |     |
|--------------------|-----|---------------|-----|
| Ernest Norton      | Yes | Joshua Hadley | Yes |
| Saima Chase        | Yes | Kathy Sherman | Yes |
| Derek Haviland-Lie | Yes | Cory Jackson  | Yes |
| Johnson Greene     |     | ABSENT        |     |

**Motion Passed.**

**i) Manager's Reports**

1. City Manager
2. Holland and Hart
3. The Mulder Company
4. Joe Evans City Attorney

5. Finance Director **\*need to accept and approve Finance report**

Council Member Hadley moved, and Vice Mayor Haviland-Lie seconded to approve the Finance Report.

The Roll Call Vote

|                    |        |               |     |
|--------------------|--------|---------------|-----|
| Ernest Norton      | Yes    | Joshua Hadley | Yes |
| Saima Chase        | Yes    | Kathy Sherman | Yes |
| Derek Haviland-Lie | Yes    | Cory Jackson  | Yes |
| Johnson Greene     | ABSENT |               |     |

**Motion Passed.**

6. Public Works **\*need to accept and approve Public Works report**

Council Member Hadley moved, and Council Member Norton seconded to approve the Public Works report.

The Roll Call Vote

|                    |        |               |     |
|--------------------|--------|---------------|-----|
| Ernest Norton      | Yes    | Joshua Hadley | Yes |
| Saima Chase        | Yes    | Kathy Sherman | Yes |
| Derek Haviland-Lie | Yes    | Cory Jackson  | Yes |
| Johnson Greene     | ABSENT |               |     |

**Motion Passed.**

i. Public Works Water

7. Police Department

8. Fire Department

9. Parks & Recreation

10. Package Store

11. Public Relations/Human Resources

12. Planning Department

The following legal proceeding regarding Manager's Reports, all comments can be found on recording at the City Hall.

**XIII. Council Members Comments**

Seat F: Kathy Sherman

Seat G: Johnson Greene

Seat B: Derek Haviland-lie

Seat D: Saima Chase

Seat C: Joshua Hadley

Seat E: Cory Jackson

Seat A: Ernest Norton

Youth Representative: Finnian Sweeney

The following legal proceeding regarding Council Members Comments, all comments can be found on recording at the City Hall.

#### **XIV. Executive Session**

**a) City Clerk Annual Review-Rosie Hensley**

Vice Mayor Haviland-Lie moved and Council Member Norton seconded to enter Executive Session to discuss matters which by law, or municipal ordinance are required to be confidential.

Entered Executive Session at 8:45pm.

Reentered Open Session at 10:15pm.

Votes were taken: Y/N

Direction was given to staff: Y/N

#### **XV. Adjournment**

Council Member Norton moved and Council Member Hadley seconded to adjourn at 10:18pm.

**Adjourned at 10:18pm.**

Accepted By:

\_\_\_\_\_  
Saima Chase Mayor

\_\_\_\_\_  
Date

Respectfully Submitted By:

  
\_\_\_\_\_  
Charlie Santos Office Assistant

[SEAL]