

City of Kotzebue

City Manager's Report

Regular City Council Meeting – March 2026

Financial Stability & Oversight

- Staff continue to closely monitor revenues, expenditures, and grant opportunities to maintain strong cash flow and long-term fiscal stability.
- Cash position remains positive, and operating costs are being carefully managed alongside upcoming capital and infrastructure needs.

Technology & Asset Management

- The City is continuing the Citywide technology asset audit, ensuring all computers, printers, and other equipment are properly assigned, documented, and accounted for.

Personnel

- Two candidates have applied for the City Planning Director. Interviews will begin shortly.

Grants & Partnerships

- Rural Health Transformation Program (RHTP): Reviewing potential projects including emergency response equipment, communications upgrades, and recreation facility improvements.
- Recreation Economy for Rural Communities (RERC): Participation continues to explore strategies leveraging outdoor recreation, tourism, and community amenities.
- A \$50,000 Energy Audit was completed on City Hall, Police and the Jail.

Personnel & Professional Development

- I am continuing my required professional development coursework and am currently 99 complete with the certification program.

Focus Areas Moving Forward

- Maintain strong fiscal management and pursue additional grant funding.
- Complete the Citywide technology asset audit.
- Address priority infrastructure and utility system needs.
- Support residents affected by storm and sewer impacts.
- Advance Parks & Recreation programming and facility improvements.
- Strengthen partnerships with regional organizations and agencies.
- Continue professional development and organizational capacity building.

Respectfully submitted,



Ron Johnson
City Manager

NEW KEA RATES VOTED ON 02/18/2026 (EFFECTIVE

<u>Rate Class</u>	<u>Current Rates</u>	<u>Proposed Rates</u>	<u>Rate Change</u>	<u>% Change</u>
Residential				
Energy - \$/kWh	\$0.2617	\$0.2669	\$0.0052	2.0%
Small Commercial				
Energy - \$/kWh	\$0.2578	\$0.2630	\$0.0052	2.0%
Large Commercial				
Energy - \$/kWh	\$0.2396	\$0.2444	\$0.0048	2.0%
Streetlights				
Energy - \$/kWh	\$0.3371	\$0.3438	\$0.0067	2.0%

<u>Rate Class</u>	<u>Current Rates</u>	<u>Proposed Rates</u>	<u>Rate Change</u>	<u>% Change</u>
Large Commercial				
Demand - \$/kW	\$5.5200	\$25.0056	\$19.4856	353.00%

	Deceber 25 Demand Charge	New Charge	Monthly Impact	Approx Yearly
Water Treatment Plant A	\$ 341.14	\$ 1,204.22	\$ 863.08	\$ 10,357.01
Water Treatment Plant B	\$ 576.29	\$ 2,034.30	\$ 1,458.01	\$ 17,496.16
Rec Center	\$ 66.24	\$ 233.83	\$ 167.59	\$ 2,011.05
Youth Center	\$ 52.99	\$ 187.05	\$ 134.06	\$ 1,608.78
Baler Building	\$ 258.78	\$ 913.49	\$ 654.71	\$ 7,856.56
Totals				\$ 39,329.56

KEA Rate Sheet

(907) 442-3491 Fax (907) 442-2482

PCE Rates (Power Cost Equalization) Approved by RCA 12/05/2025			
<u>Residential</u>			
Up To	750 kWh	(\$0.2673)	<u>Street Lights</u> (\$0.2673)
<u>Public Facilities - Small Comm.</u>		<u>Public Facilities - Large Comm.</u>	
First	500 kWh	(\$0.2673)	First 500 kWh (\$0.2673)
Over	500 kWh	(\$0.2673)	Over 500 kWh (\$0.2673)

Electric Rates Effective Date: March 01, 2026

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">Electric Rates</th> </tr> <tr> <td><u>Residential</u> \$0.2669 per kWh</td> </tr> <tr> <td>Minimum Charge \$24.87 <i>(If no kWh usage)</i></td> </tr> <tr> <td>+ Monthly Service Charge \$20.00</td> </tr> </table>	Electric Rates	<u>Residential</u> \$0.2669 per kWh	Minimum Charge \$24.87 <i>(If no kWh usage)</i>	+ Monthly Service Charge \$20.00	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">Electric Rates</th> </tr> <tr> <td><u>Small Commercial</u> \$0.2630 per kWh</td> </tr> <tr> <td>Minimum Charge \$45.46 <i>(If no kWh usage)</i></td> </tr> <tr> <td>+ Monthly Service Charge \$35.00</td> </tr> </table>	Electric Rates	<u>Small Commercial</u> \$0.2630 per kWh	Minimum Charge \$45.46 <i>(If no kWh usage)</i>	+ Monthly Service Charge \$35.00
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<u>Large Commercial</u> \$0.2444 per KWH									
Minimum Charge \$166.87 <i>(If no kWh usage)</i>									
+ Monthly Service Charge \$100.00									
Demand Charge \$25.0056 KW									

Plus /Cost of Power Adjustment (COPA) (listed on billing as PCA) \$0.1909 per KWH Changed 12/05/2025

Plus / City Sales Tax Changed to 6% on 2-6-97

(907) 442-3491 Fax (907) 442-2482

03/11/26 8:28 AM
Form-KEA Rate sheet.doc

City of Kotzebue

Public Works Department Report

February – March 2026

To: Ron Johnson, City Manager
From: Jason Avery, Public Works Director
Prepared by: Public Works Department
Date: March 2026

Department Overview

The Public Works Department continued routine operations and responded to several operational and infrastructure needs throughout February and early March 2026. Departments remained active in snow removal operations, water system maintenance, equipment repair, building maintenance, and refuse operations.

During this reporting period, Public Works also experienced personnel changes and responded to infrastructure issues requiring coordination between multiple divisions. Work orders and documentation referenced in this report are maintained at the Public Works office.

Personnel Update

Public Works recognized the retirement of **Terrence McCall**, who concluded **26 years of service with the City of Kotzebue**. A retirement gathering was held on **March 6, 2026**, where Mr. McCall was presented with a \$500 Amazon gift card in appreciation of his long-standing service and dedication to the community.

Water Treatment Plant

Drake Construction rerouted a **water main that had developed a leak inside the Water Treatment Plant**.

Temporary water delivery services were provided to **seven residential homes and one commercial customer**, totaling **\$1,404.94** in service charges.

Building Maintenance

Between **February 12, 2026 and March 12, 2026**, Building Maintenance generated **18 work orders** across city facilities.

Work orders included:

Location	Work Orders
City Hall	9
Public Works	5
Fire Hall	1
Kotzebue Police Department	2
Arctic Spirits	1

Streets Department

The Streets Department generated **71 work orders** during the reporting period.

Operations included:

- Plowing city roadways
- Opening **Devil's Lake Road** and **Ted Stevens Road**
- Clearing snow at the landfill
- Replacing missing road signs
- Plowing **elder driveways**

Snow removal operations remained a major focus due to winter weather conditions and drifting snow.

Shop / Fleet Maintenance

The Shop Department generated **29 work orders** during this reporting period.

Equipment Category	Work Orders
Light Vehicles	9
Kotzebue Fire Department	3

Equipment Category	Work Orders
Heavy Equipment	9
Kotzebue Police Department	6
Miscellaneous Equipment	2

The **L110 loader is currently down again**, leaving the department operating with **two functioning dump trucks** at this time.

Line Maintenance

The Line Maintenance Department generated **18 work orders** during the reporting period, with **10 billable service calls** totaling **\$2,090.00 in revenue**.

The department also serviced approximately **25 homes requiring honey bucket services**.

Raw Water Line Repair – Devil’s Lake

Line Maintenance assisted with the repair of a **raw water line break originating from the Devil’s Lake intake line**.

Water Plant Operator **Matt Lazarus** initially identified water pooling around the fuel tank area near the raw water intake line.

An **Excavator (225)** was mobilized to the site to begin investigating the issue. During excavation crews located the raw water pipe along with a large amount of standing water. A trench was excavated from the work area back toward Devil’s Lake to allow the water to drain.

At the end of the first day it appeared that a **45-degree elbow joint may have separated**.

When crews returned the following day, the water had receded back toward the lake and current could be observed flowing through the trench. Following the flow of water allowed crews to locate the break at approximately the **fifth weld joint along the pipe**.

The failure originated at the weld seam and continued underneath the pipe which ultimately caused the pipe itself to break.

Initial observations suggested the failure may have been related to **weight or pressure placed on the pipe**, however given the age of the raw water line from the pump house **aging infrastructure and weld deterioration may also have contributed to the failure**.

Crews excavated the damaged section, removed the failed weld, and installed a **repair band** to secure the pipe and stop the leak. Once the repair was completed, the **raw water system was restarted and no additional leaks were observed.**

Line Maintenance Crew – Repair Hours

Employee	Hours Worked
Charlie Gallahorn	18 hrs
Mike Geter	17 hrs
Loren Stein	17 hrs
Adrian Wilson	16 hrs

Infrastructure Condition Note

This repair highlights the **aging condition of portions of the raw water transmission line from Devil’s Lake to Vortex lake.**

While the immediate repair was successful, continued monitoring of the line will be necessary. As the infrastructure continues to age, **future repairs or replacement planning may need to be considered as part of long-term capital improvement planning for the City’s water system.**

Refuse Department

Personnel changes occurred within the Refuse Department during this reporting period.

Jim Beasley resigned due to financial reasons.

Gus Nelson has assumed the role of Baler Collection Supervisor.

Specialized Sprinkler Services is nearing completion of repairs to the facility sprinkler system. Total invoices associated with this work for the month were **\$1,750.00.**



P.O. Box 46
Kotzebue, AK 99752

City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-3401

To: Jason Avery, Public Works Director
Lorraine Hunnicutt, Assistant Public Works Director
Russ Ferguson, Utility O&M

From: Matthew Lazarus, Water Plant Supervisor

Re: Director's Report

Date: March 12th, 2026

March Water Plant Report

1. There have been no more carbon monoxide problems in the water plant. A CO detector has been installed in the office area to warn building occupants if the problem returns.
2. The raw water line suffered a blowout on Tuesday morning, March 10th at about 2 am. The leak was discovered about 9:30 am near the pump house fuel tank. Most of the snow in the area was about 4-6' deep and very hard packed. The pipeline was located by digging locate holes about every 10' starting at the catwalk ramp where the pipeline goes into the snow. This allowed Charlie to safely dig away snow and slush with the excavator. . The cause of the failure was apparently the 50 year age of the pipe. Flow into the plant dropped to nearly 5 gpm by 3 am Wednesday morning. The pipeline was back on-line by 11 am Wednesday morning. The new snowmobile and freight sled were essential to this operation, as the pump house road was under very deep, very hardpacked snow.
3. The Gravity Waste Force Main relocation was completed by Drake Construction on March 11.
4. Iron and Manganese levels in the raw water have risen sharply in the past week, and Mn levels in the storage tanks are now above the 0.05 mg/L Secondary Maximum Contaminant Level where the water can take on a brown tint. The increased Mn removal we achieved with the lake bubblers and Oxidation Tank inlet diffuser last summer have helped. Chemical dose adjustments are also made daily in an effort to keep up with changing lake water chemistry, as well as more frequent Mn tests in the lab. We have also raised raw water pH to speed up the chemical reaction. Let it be understood that even with the current problems, we are very far ahead of where we were last winter when the Mn level at this time was about 0.60. We are at 0.08 right now.
5. While looking for the raw water line leak, the raw water had a septic odor, indicating we are drawing from at or near the bottom of the lake where oxygen levels are very low. This seems to explain why chlorine demand has been 3-4 times higher than we have ever seen before. Drake's pump house upgrade to seal off the bottom of the caisson that encloses the pumps so they will draw from higher in the water column should help significantly with this problem. We are currently having the worst raw water I have seen in all our record keeping years.
6. Pipeline pigging used to be done annually. It now needs to be done about every 6-8 weeks due to the excessive particulates settling out in the pipeline.



City of Kotzebue, Alaska
Police Department

258B Third Avenue Box 550 Kotzebue, AK 99752-0550
Office: 907-442-3539 Fax: 907-442-3357
Christopher Cook, Chief of Police



To: City Manager Ron Johnson
Re: Kotzebue Police and Jail Activity Report

Date: 03/11/2026

Since the Kotzebue Police Department's last activity report, the police department has responded to 823 calls for service (February 2026), a 6% increase from the month of January. Calls of note for the month of February were 17 Civil, 23 Agency Assists, 22 Traffic Stops, and 16 Disturbance Calls. For a complete list of calls for service see the attached report. Calls for service occurred most frequently on Wednesday between the hours of 08:00 am to 09:00 am.

The Kotzebue Regional Jail processed 48 prisoners during the month of January, a 12% decrease from January(55).

Community Policing:

- KPD officers had 395 public relations, safety, and assistance contacts with the citizens and business owners of Kotzebue during the month of February.
- KPD officers conducted 132 security checks of businesses, or other locations within the city.

Staff Development and Training:

- All officers are participating in Police One Trainings; Constitutional Law, Controlling the Situation, DWI Stops, and Foundations in Ethics for Law Enforcement.
- Corrections Sgt. Baldwin and Police Ofc. Nowak completed Taser certification.
- Ofc. Nowak completed O/C (pepper spray) certification
- J. Sibril started as a police officer.

Community Service Officers:

- The Community Service Officers (Police Officers) responded to 24 calls for service regarding animal complaints, a 4% increase from December (23).
- The CSOs impounded 5 dogs.
- 2 animal(s) were adopted or rescued. (7 since beginning of the year).
- 0 animal(s) was euthanized in August. (0 since the beginning of the year).
- Served or attempted to serve 2 court documents.
- We now have a Community Service Officer, His name is Wendell Middlebrooks.

Christopher Cook / Chief of Police



KOTZEBUE POLICE DEPARTMENT

258B THIRD AVENUE

PO BOX 550
KOTZEBUE, AK 99752

Date : 03/11/2026
Page : 1
Agency : KPD

Calls For Service Totals By Call Type

02/01/2026 to 02/28/2026

Call Type	Totals
ABAN ABANDONED AUTO	3
AGAS AGENCY ASSIST (NON LAW ENFORCEMENT) M	23
ALAR-F ALARM FOUNDED	6
AMBU AMBULANCE	1
AOFF ASSIST OFFICIAL	4
ASLT ASSAULT	8
ASTCALL AST CALL OUT/MESSAGE	1
CHAB CHILD ABUSE/NEGLECT	2
CIVIL CIVIL	17
COURT COURT APPEARANCES	2
DISC DISORDERLY CONDUCT	1
DIST DISTURBANCE	16
DOGY ANIMAL CONTROL	24
DOMS DOMESTIC	10
DRUG DRUGS	1
DUI DRIVING UNDER THE INFLUENCE	2
FIGH FIGHT	3
FIRE FIRE	2
HARA HARASSMENT	1
HUMR HUMAN REMAINS FOUND	1
INTA INTERNAL AFFAIRS	1
INTP INTOXICATED PERSON	20
JAOFF JAIL ASSIST OFFICAL(BOOKINGS=AST, COU	4
JMISR NUMBER COUNT OFF THIS IS A FILLER SR	2
MCHD MISSING CHILD	1
MPER MISSING PERSON	1
MPRP MISSING PROPERTY	1
MVC-D MOTOR VEHICLE CRASH-DAMAGE ONLY	3
PASS PUBLIC ASSIST	321
PHN Phone Call	13
POLYCOM INMATE COURT	7
PROV PROBATION VIOLATION	1
PSAF PUBLIC SAFETY	2
PUBR PUBLIC RELATIONS	74
PW Public works	1
RUNA RUNAWAY	3
SALT SEXUAL ASSAULT	2



KOTZEBUE POLICE DEPARTMENT

258B THIRD AVENUE

PO BOX 550
KOTZEBUE, AK 99752

Date : 03/11/2026
Page : 2
Agency : KPD

Calls For Service Totals By Call Type

02/01/2026 to 02/28/2026

Call Type		Totals
SCHOOL	SCHOOL PATROL	26
SECU	SECURITY	132
SEXOFF	SEX OFFENSE	1
SOR	SEX OFFENDER REGISTER/VIOLATIONS OF	1
SUCD	SUICIDE/SUICIDAL/ATTEMPTED/POSSIBLE	3
SUM/SUB	SERVING SUMMONS/SUBPOENA/ORDER TO SHO	9
THEF	THEFT	5
TRAF	TRAFFIC	22
TRAIN	DEPARTMENT TRAINING	1
TRES	CRIMINAL TRESPASS	2
TRNG	Training Run	1
TSA	TSA ASSISTS/AIRPORT SECURITIES	6
UNTD	UNATTENDED DEATH	1
VETH	VEHICLE THEFT	1
VOCR	VIOLATION OF CONDITIONS OF RELEASE	3
WARRANT	WARRANT (ARREST, BENCH, DAY, AND SEAR	14
WELF	WELFARE CHECK	10
Grand Total for all calls		823



KOTZEBUE POLICE DEPARTMENT
258B THIRD AVENUE
 PO BOX 550
 KOTZEBUE, AK 99752

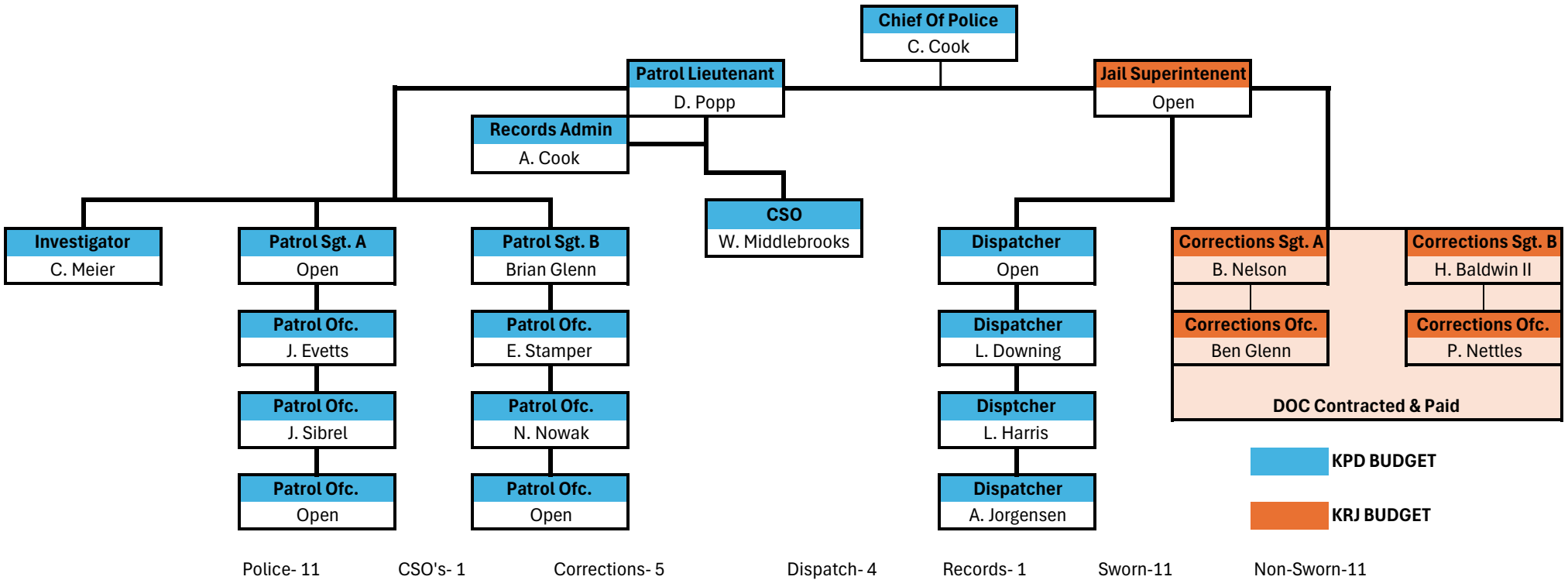
Date : 03/11/2026
 Page : 1
 Agency : KPD

Calls For Service By Time of Day / Day of Week

02/01/2026 to 02/28/2026

Time of Day / Day of Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	1	1	6	4	2	3	4	21
0100 - 0159 Hrs	4	2	7	1	3	4	7	28
0200 - 0259 Hrs	3	2	4	6	1	2	2	20
0300 - 0359 Hrs	0	0	2	1	0	1	0	4
0400 - 0459 Hrs	7	1	1	0	0	6	0	15
0500 - 0559 Hrs	2	1	3	2	7	3	1	19
0600 - 0659 Hrs	4	0	9	4	2	2	4	25
0700 - 0759 Hrs	2	2	1	3	1	1	3	13
0800 - 0859 Hrs	9	6	11	12	10	14	2	64
0900 - 0959 Hrs	3	7	10	6	7	6	6	45
1000 - 1059 Hrs	3	9	5	7	11	6	6	47
1100 - 1159 Hrs	2	9	10	10	6	4	3	44
1200 - 1259 Hrs	4	6	5	6	5	3	2	31
1300 - 1359 Hrs	2	9	10	8	14	7	5	55
1400 - 1459 Hrs	1	9	7	9	7	8	7	48
1500 - 1559 Hrs	1	4	12	9	7	11	5	49
1600 - 1659 Hrs	4	7	6	7	11	7	8	50
1700 - 1759 Hrs	8	4	5	5	5	7	5	39
1800 - 1859 Hrs	6	2	1	8	3	6	7	33
1900 - 1959 Hrs	4	4	3	11	5	4	10	41
2000 - 2059 Hrs	4	2	4	4	2	2	3	21
2100 - 2159 Hrs	3	5	6	7	0	8	1	30
2200 - 2259 Hrs	0	2	6	6	5	4	3	26
2300 - 2359 Hrs	10	3	3	18	9	5	7	55
Total	87	97	137	154	123	124	101	823

Kotzebue Police Department Organizational Chart



Total- 22

Kotzebue Fire Department

City Council Report on 3/19/2026

For February 2026

In February we responded to 107 calls in our community. KFD responded to approximately 89 EMS calls, while 18 were Fire/public assistance related.

In February we saw two staff members obtain their EMT-I certificate. I am happy to say that their graduation marks the milestone of all our part-time and full-time shift working staff being certified as EMT-1s. To me this is a big accomplishment considering that at one point last year we were down to 3 EMT's able to work. This meant we had to place one EMT on every shift, just to comply with Emergency Medical Services regulations. It's great to see this increase in our knowledge and ability to care for those in our community. Our two newest EMTs are Tramayne Thomas and James (Henry) Williams. They graduated through classes provided by Maniilaq EMS, and we are thankful for the efforts put in by that department.

We held a Fire Department staff appreciation dinner at Nullagvik Hotel on the 8th of February to commemorate accomplishments and recognize the hard work of several individuals within our department. There was good food, lots of laughter, and a few tears as well as we took time to honor the effort put in by each of our staff.

On the Fire side of things, we saw one of our Lieutenants (Lt. Gabriel Clingingsmith) obtain his Firefighter Instructor certification. This was very encouraging seeing as we are again intending to hold another Firefighter I class this summer to train and certify other members of our Fire Department and Volunteer Fire Department in fire response. We currently have two certified Fire Fighter Instructors on our staff (Lt. Gallion and Lt. Clingingsmith).

KFD responded to a structure fire in the interstitial space under the hospital this February. A Maniilaq staff member used an extinguisher to put out the bulk of the fire while Lt.'s Arnold and Clingingsmith went on attack crew and finished up the job and verified that there was no fire extension.

We invested in sending one of our employees to Ice Rescue Instructor training in Maine. FF-1/EMT-1 Cebelak returned with his Ice Rescue Instructor certification and will be holding trainings in the next several weeks. Our intention is to certify our

employees and volunteers as Ice Rescue Technicians, and increase our ability to respond in ice rescue incidents. It is my hope that the North West Arctic Borough's search and rescue department will coordinate with us and join with us in these trainings.

While we are finishing up our EMT-II course and I'll be reporting more on that next month, I just want to say I'm encouraged by seeing the hard work of our employees.

Our volunteers are making progress on beginning an Explorers youth program that will encourage education, character development, and preparedness in emergency response. I'm looking forward to seeing this benefit the youth in our community. FF/EMT-1 Matthew Cooper is breaking trail for us in this endeavor.

Our trainings in the month of February included ice rescue training, medical case review, financial training for retirement, hypothermia response, & training on ropes and knots.

Joshua W. Funk

Fire Chief

Lan: (907)442-3404

Chief Cell: (907)412-1668



EMS Calls February 2026

Medevac Patient Transport	34
911 Response/Transport	32
Police Matter/Assist	
Agency Mutual Aid	
Non-Emergency Transport	8
Call Cancelled/ No Patient Contact	10
Refusals	2
Human Remains Transport	2
False Call	1
EMS Rescue/ Other Standby	
Total	89

Fire Calls February 2026

False Fire Alarm	10
Lockout/ Public Assist	4
HazMat Incident	0
Rescue Operation	0
Building Fire	1
Vehicle Fire	0
Brush/ Wildland Fire	0
Trash/ Dumpster Fire	0
Investigation for Signs of Fire	1
Investigate for HazMat	2
Standby	1
Total	18

Approximate Total Incidents 02/2026 107

Kotzebue Fire Department Current Roster:

Fire Chief EMT-1	Josh Funk
Fire Lieutenant EMT-1	Neal Carlson
Fire Lieutenant EMT-2	David Arnold
Fire Lieutenant EMT-2, Fire Instructor	Oberon Gallion
Fire Lieutenant EMT-1, Fire Instructor	Gabriel Clingingsmith
Full time FF/EMT-2	JJ Foster
Full time FF I/EMT-2, Ice Rescue Instructor	Vincent Cebelak
Part time FF/EMT-1	Beverly Hensley
Full Time FF/EMT-1	Matthew Cooper
Full Time FF/EMT-2	Bergman Nelson II
Full Time FF/EMT-1	Tramayne Thomas
Full Time FF/EMT-2	James Henry Williams
Office Manager, ETT	Eugene Wilkerson
Flex- ETT	Lynnette Strickland

City of Kotzebue – Parks and Recreation Department

Director's Report

Date: March 19, 2026

Staffing Updates

- **Current Staff:**
 1. Acting Director – Full-Time
 2. Program Coordinator (Currently Operationally Vacant)
 3. Janitor – Full-Time
 4. Permanent Part-Time Attendant 1
 5. On-call Part-Time Attendant 2
 - **Vacancies:**
 1. Assistant Director
 2. Activities Coordinator (In budgeted)
 3. Attendant (In budget)
-

Special Events / Projects

- **March 5- Arctic Circle Planning Meeting.** 10 people attended this 2nd meeting.
- **March 14 – Winter 5K Fun Run.** Congratulations to the runners and skier who braved the cold and wind.
- **Community Ice Skating.** Very well attended. Lots of positive public feedback.

Upcoming Events

- **March 30 – April 6: Arctic Circle Spring Festival.** Final preparations underway, including volunteer coordination and logistics.
-

Youth Center

- **Facility Rentals:** Demand for Youth Center rentals continue to be strong, particularly on weekends.
- **Ski and Ice Skate Rentals:** Inform residents about the availability of cross-country ski rentals and encourage participation in winter recreation.

Ongoing Programs:

- **Toddler Time:** Held Tuesdays and Thursdays from 10:00 AM to 11:30 AM, with an average attendance of approximately 15 children per session.
- **Dance Fit:** Held every Wednesday, 7:00 PM – 8:00 PM. There were 8 participants in the last class.

- **Yoga:** Spring session planning underway; launch expected late April.
 - **Tribal Dance:** Tuesdays and Thursdays evenings, 7:00 PM – 8:00 PM.
 - **Chess Club:** Held every Friday, 7:00 PM
-

Armory

- **Hours of Operation:**
 - Monday, Wednesday, Friday: 5:30 PM – 9:30 PM
 - Saturday: 10:00 AM – 2:30 PM
-

Open Gym

- Currently being coordinated, agreement signed and staffing being identified.
-

Veteran's Commemorative Park

- Funding received for materials; development continues.
 - Concept drawing will be updated for evaluation.
-

Focus Areas Moving Forward

- Maintain facility and program operations.
- Expand youth programming to address gaps from Boys & Girls Club closure.
- Plan and execute Spring Festival and upcoming summer programs.
- Continue staffing recruitment and cross-training.
- Enhance community engagement and recreation offerings.

February 2026

Arctic Spirits Manager's Report

To: Ron Johnson – City Manager
CC: Mike Wetzel– CFO, Donald Jones – City Clerk
From: Jamie Lambert, Arctic Spirits Manager
Date: March 04, 2026
Re: Arctic Spirits Manager's report and monthly recap comparison.

The following is a calendar recap for February 2025 as compared to February 2026.

Total revenue collected in February of 2025 was \$231,335.97, compared to \$203,321.67 in February of 2026. This is a decrease of \$28,014.30 or almost 12% less revenue than this time last year. There were 24 sales days in February of 2025 and 21 sales days in February of 2026. We had 3 weather closure days this year, the 14th, 17th, and the 21st.

In February of 2025 we had 4,627 customers compared to 4,003 in February of 2026. This is a decrease of 624 customers. The average sale in February of 2025 was \$50.00 compared to \$50.79 in February of 2026 or an average of \$0.79 more spent per customer this year compared to last year.

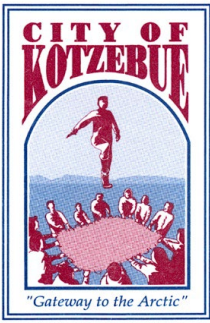
Cigarette sales in February of 2025 were \$7,441.06 as compared to \$6,226.44 in February of 2026. This is a decrease of \$1,214.62 in tobacco sales compared to this time LY.

The delivery Site 5 logged transaction.
The number of 10-day permits issued was 128.
The number of 30-day permits issued was 11.
The number of 90-day permits issued was 3.
The number of 180-day permits issued was 12.
The number of one-year permits issued was 37.

At least 10 permits were newly suspended or revoked due to background checks, public intoxication reports, and COR/judgement paperwork sent from the jail. We received 33 COR/judgements to update within our system.

Inventory for February 2026 has been completed and filed.

Please feel free to contact me if you have any questions,
Jamie Lambert - Arctic Spirits Store Manager
(907)442-4000 or (907)412-0747



258A Third Avenue
P.O. Box 46
Kotzebue, Alaska 99752

City Hall 907-442-3401

Police Dept 907-442-3351

Fire Dept 907-442-3404

Public Works 907-442-3401

Parks & Rec 907-442-3106

HUMAN RESOURCES | PUBLIC RELATIONS

City Council Report

March 2026

Active Job Postings as of March 10, 2026

TITLE	DEPARTMENT	FT / PT / Temp
KRJ Superintendent	Jail	FT
Streets Supervisor	Public Works	FT
Activities Coordinator	Parks & Rec	FT
KFD Captain	Fire	FT
Planning Director	Planning	FT
KFD Captain	Fire	FT
911 Dispatch	Jail	FT
Line Maintenance Operator w-w/o CDL	Public Works	FT
Streets Operator	Public Works	FT
WTP Operator w/ CDL	Public Works	FT

Current Employee Count 80

70 Full-Time Employees

9 Part-Time / On-Call / Flex Employees

1 New Hire

Employee Benefits

Initial meetings for employee medical benefits

Continuous efforts to create/audit employee files

PUBLIC RELATIONS

3 PSA's made since last PR report

Donald Jones

City Clerk | HR Lead | PR