



AGENDA ACTION FORM

Consideration of a Resolution Changing Certain Meeting Dates for Work Session and Business Meetings of the Board of Mayor and Aldermen

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-313-2025

Work Session: November 17, 2025

First Reading: N/A

Final Adoption: November 18, 2025

Staff Work By: Bart Rowlett

Presentation By: Chris McCartt

Strategic Focus Area: 1. Efficient & Responsive Government

Recommendation:

Approve the Resolution

Executive Summary:

If adopted, the accompanying resolution will cancel regular meetings of the board in January, March, July, and October 2026 due to conflicts with holidays and various conferences.

Article III, Section 7 of the Charter of the City of Kingsport provides that except as "provided by ordinance or resolution, the regular meeting of said board shall be at 7:00 p.m. (local time) on the first and third Tuesday of each month." However, certain regular meetings of the board conflict with or are affected by holidays, planning sessions, and conferences in the calendar year 2026. It is recommended that certain meetings be canceled or rescheduled to eliminate these conflicts.

The attached resolution cancels the January 5, 2026, work session, and the January 6, 2026, business meeting due to the Christmas and New Year holidays; the March 2, 2026 work session and the March 3, 2026 business meeting due to the TML Spring Conference; the July 6, 2026 work session and the July 7, 2026 business meeting due to the Independence Day holiday; and the October 19, 2026 work session and the October 20, 2026 business meeting due to the ICMA conference.

Additionally, the resolution reschedules the January 19, 2026, work session to January 20, 2026, in honor of the Martin Luther King, Jr. holiday

Attachments:

1. Resolution
2. 2026 Meeting Schedule

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—