



AGENDA ACTION FORM

Consideration of a Resolution Approving an Agreement and Execution of All Necessary Documents with the Tennessee Department of Transportation for Reimbursement of Annual Operation Expenses for FY 25-26

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-247-2025

Work Session: November 17, 2025

First Reading: N/A

Final Adoption: November 18, 2025

Staff Work By: Candace Sherer

Presentation By: Candace Sherer

Strategic Focus Area: 6. Strong & Vibrant Neighborhoods

Recommendation:

Approve the Resolution.

Executive Summary:

If approved, this action will authorize execution of an agreement in the amount of \$635,000 with the Tennessee Department of Transportation for reimbursement of expenses incurred relative to operation of the city's public transit service and appropriate the funds.

Annually, the City of Kingsport enters into a reimbursement contract with the Tennessee Department of Transportation (TDOT) for the operation of the Kingsport Area Transit Service. Projected State operation reimbursements for the contract term is \$635,500. The city's total match for this contract is \$158,875.

These funds are utilized for the annual operation of fixed-route bus and ADA/Paratransit service. All sources of funding were included in the approved FY 2025-2026 budget for the City of Kingsport.

Tennessee Dept. of Transportation	\$635,500
City of Kingsport	\$158,875
Total	\$794,375

The local funding for this project has been approved in the FY 25-26 City Budget.

Attachments:

1. Resolution
2. Budget Ordinance

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—