



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the Mayor to Execute All Documents Necessary to Apply for and Accept a Section 5307 Operations and Capital Grant from the Federal Transit Administration and United States Department of Transportation for FY 2025-2026

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-320-2025

Work Session: November 17, 2025

First Reading: N/A

Final Adoption: November 18, 2025

Staff Work By: Candace Sherer

Presentation By: Candace Sherer

Strategic Focus Area: 6. Strong & Vibrant Neighborhoods

Recommendation:

Approve the Resolution

Executive Summary:

Annually, the Board of Mayor and Aldermen is required to approve a resolution authorizing the filing of an application with the U.S. Department of Transportation under the Urban Mass Transportation Act of 1964, as amended. These funds are utilized for the annual operation of fixed-route bus and Paratransit services. All sources of funding were included in the approved FY 2025-2026 budget for the City of Kingsport.

Funding Use	Local	State	Federal	Total
Capital Assistance:	20,000	20,000	160,000	200,000
Preventive Maintenance (*Tire Changer and Security Cameras included in price)				
Subtotal Capital	20,000	20,000	160,000	200,000
Operating Assistance: Operation of Transit Services	250,455	641,145	891,600	1,783,200
Estimated Fare Revenues	15,500	15,500	31,000	62,000
Subtotal Operating	265,955	656,645	922,600	1,845,200
TOTAL CAPITAL\OPERATING	285,955	676,645	1,082,600	2,045,200

The local funding for this project has been approved in the FY 25-26 City Budget.

Attachments:

1. Resolution
2. Supplemental Information

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—